



GOODHUE COUNTY MINNESOTA

TO EFFECTIVELY PROMOTE THE SAFETY, HEALTH, AND WELL-BEING OF OUR RESIDENTS

Goodhue County Budget Committee
Administration Conference Room
Government Center, Red Wing
September 20, 2016
7:30 a.m.

1. Out of State Travel Request- Sheriff's Office.

Documents:

[Out of state travel Lenco.pdf](#)



Office of the

Goodhue County Sheriff

430 West 6th Street • Red Wing, MN 55066-2475

Scott T. McNurlin

Adult Detention Center
651-267-2804

Law Enforcement Center
Business Hours 651-267-2600
After Hours 651-385-3155

Fax Number
651-267-2679

DATE: September 13, 2016

TO: Goodhue County Board of Commissioners

FROM: Chief Deputy Kris Johnson

RE: Out of state travel request

BACKGROUND: The Goodhue County Board approved the purchase of a Lenco BearCat in 2015 and the vehicle is scheduled to be completed and available for inspection on September 29th, 2016 at their manufacturing facility located in Pittsfield, MA. The vehicle must be inspected by a member of the Goodhue County Sheriff's Office prior to release for shipping to assure it was built and will be delivered to our specifications. The inspection and orientation process typically takes approximately 4-5 hours. Once our representative completes the inspection and receives the training appropriate to the vehicle, Lenco Manufacturing will approve the vehicle to be delivered to Goodhue County. Lenco recommends a range of 1-8 people attend training, and we are requesting to send one person from our Emergency Response Team to complete this final step in the order process.

RECOMMENDATION: It is recommended that the Board allow an ERT representative from the Goodhue County Sheriff's Office travel to Pittsfield, MA to complete the vehicle inspection and receive the orientation necessary to complete the final step in the purchasing process allowing the vehicle to be delivered and put into service. The person chosen will most likely book a weekday flight in early October and stay the night before the inspection/orientation which is slated to begin at 8:45 a.m. and either fly back later that evening or the following morning. Travel expenses for this trip will be paid out of the 2016 Sheriff operating budget.

Respectfully yours,

Kris Johnson, Chief Deputy
Goodhue County Sheriff's Office