



GOODHUE COUNTY MINNESOTA

TO EFFECTIVELY PROMOTE THE SAFETY, HEALTH, AND WELL-BEING OF OUR RESIDENTS

Economic Development Authority

County Board Room 308- 509 West 5th St.
Red Wing, MN 55066

Tuesday, November 15, 2016
10:00 a.m.

1. Call To Order
2. Review & Approve The Previous EDA Board Meeting Minutes

Documents:

[JUNE 7 2016.PDF](#)

3. Review & Approve The EDA Board Meeting Agenda

4. EDA Board Appointment

Documents:

[EDA BOARD APPOINTMENT 2017.PDF](#)

5. 2016 EDA Summit Review

6. 2017 CEDA Services Contract

Documents:

[GOODHUE COUNTY CEDA CONTRACT.PDF](#)

7. 2017 EDA Budget

Documents:

[2017 EDA BUDGET.DOCX.PDF](#)

8. Adjourn



**GOODHUE COUNTY
ECONOMIC DEVELOPMENT AUTHORITY**

Tuesday, June 7, 2016- 3:30 p.m.

Goodhue County Board Room

Red Wing, MN 55066

Present: Commissioners: Brad Anderson, Ted Seifert, Jason Majerus

County Administrator Arneson called for nominations for 2016 Economic Development Authority Board Chairman.

C/Majerus nominated C/Anderson as Chair. Administrator Arneson asked three times for any other nominations. There were no other nominations.

Motion passed unanimously naming C/Anderson the 2016 Chairman of the Economic Development Authority.

C/Anderson called for nominations for the 2016 Vice Chairman for the Economic Development Authority.

C/Majerus nominated C/Allen as Vice Chair. Second by C/Seifert. C/Anderson asked for any other nominations. There were no other nominations.

Motion passed unanimously naming C/ Allen as the 2016 Vice Chairman of the Economic Development Authority.

C/Anderson called for a motion to appoint members of the County Board to the board of the EDA.

Moved by C/Seifert, seconded by C/Majerus, and carried to approve to appoint members of the County Board to the Board of Economic Development Authority.

C/Anderson called for a motion to appoint the Finance Director as the Treasurer of the EDA.

Moved by C/Majerus, seconded by C/Seifert, and carried to approve to appoint the Finance Director as the Treasurer of the Economic Development Authority.

C/Anderson called for a motion to appoint the County Attorney as the Attorney of the Economic Development Authority.

Moved by C/Seifert, seconded by C/Majerus, and carried to approve to appoint the County Attorney as the Attorney of the Economic Development Authority.

C/Anderson called for a motion to appoint members to the Sub-Committee/Revolving Loan Fund Committee.

Moved by C/Seifert, seconded by C/Majerus, and carried to approve to appoint C/Rechtzigel, C/Majerus and Kory Mortel to the EDA Sub Committee/Revolving Loan Fund Committee.

Moved by C/Seifert, seconded by C/Majerus, carried to approve the, EDA Board Agenda.

Moved by C/Majerus, seconded by C/Seifert, and carried to approve the, December 15, 2015 minutes.

Zumbrota Vet Clinic Tax Abatement Application

Ron Zeigler reviewed the tax abatement application submitted by the Zumbrota Vet Clinic. The City of Zumbrota has made their approval contingent upon the County's approval of the application.

Dan King, City of Zumbrota EDA Director provided some additional background on the project and stated that he planning and process 18 months ago. Dr. Nietz also gave some additional background information on where he plans to go with the new facility and the services that will be provided.

C/Seifert questioned if the school district has been involved. Dan King indicated that they have not been involved, there were not asked to participate.

Motion by C/Majerus, second by C/Seifert, motion carried to recommend approval of the tax abatement application to the County Board set the public hearing for June 21st, 2016.

EDA Summit

Ron Ziegler indicated that the annual summit is an event that is held in the fall. R. Zeigler asked if there were any suggestions and recommendations on what should happen at the 2016 Summit. The initial thought was to shorten it up, not make the program so long. Maybe there could be a way to do a couple of events for a shorter period of time. Suggestion was also made to bring in arts speaker as an economic driver. C/Seifert agreed that maybe it could be broken up into more than 1 a year, suggesting that one be directed at private businesses and the other by directed toward government.

Moved by C/Majerus, seconded by C/Seifert, carried to approve adjourn the June 7, 2016 EDA Board Meeting.

Respectfully Submitted,
Scott Arneson
Executive Secretary



Brad Anderson
County Commissioner
Goodhue County

509 W. Fifth St.
Red Wing, MN 55066
Office (651) 385.3001
Fax (651) 385.3004

To: EDA Board of Commissioners

From: Commissioner Brad Anderson

Date: November 15, 2016

Re: EDA Appointment

I would like to recommend the appointment of Mr. Gary Schmidgall to fill the vacant position on the EDA Board created with the resignation of Pat Anderson. I have spoken with Mr. Schmidgall and he is interested and has agreed to serve on the EDA Board if the board chooses to appoint him.

GOODHUE COUNTY BOARD OF COMMISSIONERS

RONALD ALLEN
1st District
1713 Siewert Street
Red Wing, MN 55066

BRAD ANDERSON
2nd District
10679 375TH St. Way
Cannon Falls, MN 55009

DAN RECHTZIGEL
3rd District
1140 2nd Street
Kenyon, MN 55946

JASON MAJERUS
4th District
39111 Co. 2 Blvd
Goodhue, MN 55027

TED SEIFERT
5th District
533 9th Street
Red Wing, MN 55066

An Equal Opportunity Employer

Contract for Professional Services

This contract is made and entered into by Community and Economic Development Associates, a Minnesota nonprofit corporation exempt from income tax as an organization operated for charitable purposes within the meaning of Internal Revenue Code section 501(c)(3), hereafter “CEDA”, and the Economic Development Authority of Goodhue County, an agency or affiliate of a political subdivision of the State of Minnesota, hereafter “the Authority”, to define the terms by which CEDA shall provide technical and management expertise services to the Authority.

I. Agreement scope and purpose. The Authority hereby retains CEDA to perform to its benefit the services described in paragraph II, to the end of the Authority more effectively accomplishing:

- * Prevention and/or combat of community and neighborhood deterioration and revitalization of deteriorated neighborhoods;
- * Attraction and/or retention of businesses that would not, but for the assistance provided, choose to locate/remain in the area;
- * The securing of businesses who will be required to provide jobs for unemployed and underemployed residents of the community; and
- * The expansion of business opportunities for minority entrepreneurs and other entrepreneurs that are viable business opportunities to enhance the well being of the community and/or for businesses who are unable to obtain financing from conventional sources

II. Services to be provided by CEDA. CEDA agrees to provide technical and management expertise in the form of staff and materials to the Authority. Staff’s services, and associated materials, will be provided in order to facilitate and support the accomplishment of the Authority’s undertakings to the ends described in the preceding paragraph. CEDA’s staff and materials shall be made available toward efforts in the following specific arenas of the Authority’s needs and operations:

- * Accessing of grantor funding for the Authority’s economic development programming
- * Providing loan packaging services for the Authority’s business assistance programs
- * Administering local, regional and state revolving loan funds, if appropriate
- * Drafting the Authority’s Economic Development Annual Work Plan(s)
- * Planning, facilitating, and/or directly conducting the Authority’s community and business development projects, including as necessary, staffing those projects as directed by the Authority in consultation with CEDA. These efforts shall include (but are not limited to), the following:
 - * seeking city and county involvement
 - * developing relationships and partnerships to enhance the Authority’s goals
 - * preparing economic development guidelines
 - * promoting the use of local assets to support and promote value-added processes and unique based businesses
- * Assisting with local surveys related to business and industry, community, and land and buildings
- * Assisting with the Authority’s economic development marketing efforts and coordination through website development and maintenance
- * Coordinating and hosting forums in which the Authority’s economic development programming are open for the public’s review

III. Obligations of the Authority.

- A. The Authority shall reimburse CEDA for staff time provided at the rate of \$42.71 per hour on an as needed basis.
- B. Materials, conferences, meetings and the like shall be paid for on a unit basis agreed to by the Authority in writing prior to the provision of the materials.

C. The Authority shall be responsible to provide payment to CEDA within 30 days of the submission of each invoice provided by CEDA.

IV. Obligations of CEDA.

A. CEDA is performing services as an independent contractor. Accordingly, the provision of staff by CEDA to provide technical and management expertise to the Authority under this Agreement neither creates a release of CEDA staff to employment at the Authority nor makes such staff subject to supervision by the Authority.

B. CEDA has no authority or right, express or implied, to assume or create any obligation or responsibility on behalf of the Authority or to bind the Authority in any manner. CEDA will not represent the contrary, either expressly or implicitly, to anyone.

C. CEDA is solely responsible for payroll tax responsibilities related to each of its staff persons whose time is provided under this Agreement and shall acquire and maintain necessary insurance related to their efforts under this Agreement, including carrying workers' compensation insurance coverage at all times. CEDA shall supply the Authority with certification of such coverage.

D. CEDA shall be responsible to invoice the Authority for staff time and materials provided under this Agreement on a periodic basis, no less frequently than quarterly.

V. Period/Termination. The term of this Agreement is one year, commencing January 1, 2017. The Agreement may be terminated earlier in its term upon 30 days' written notice by CEDA to the Authority or by the Authority to CEDA. Upon termination, the Authority shall be liable to pay CEDA for services performed at \$42.71 per hour and materials provided under this Agreement prior to and through the effective date of termination, unless otherwise specifically agreed by the parties in writing.

VI. Construction of Agreement. This Agreement is to be performed and construed under Minnesota law, and supersedes any and all prior agreements and contains the entire agreement of the parties.

ECONOMIC DEVELOPMENT AUTHORITY OF GOODHUE COUNTY

By _____

Its _____

Date _____

COMMUNITY AND ECONOMIC DEVELOPMENT ASSOCIATES

By _____

Its _____

Date _____



Scott O. Arneson
County Administrator
Goodhue County

509 W. Fifth St.
Red Wing, MN 55066
Office (651) 385.3001
Fax (651) 385.3004

To: Goodhue County EDA Board

Re: 2017 EDA Budget

Date: November 11, 2016

Attached you will find the proposed 2017 EDA Budget.

Total projected expenses= \$35,874
Total projected revenues= \$10,580
2017 Levy Request \$25,294

Following is a listing of outside agencies funded through the EDA which are included in this proposed budget:

Initiative Fund \$2,000
Red Wing Ignite \$5,000

This budget will be part of the overall county budget which the board will consider at their December 20, 2016 County Board meeting.

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ABENCK
 11/11/16 10:33AM
 25 Fund Economic Development Authority

Goodhue County

USER-SELECTED BUDGET REPORT



Report Basis: Cash

<u>Account Number</u>		<u>Account Description</u>	<u>2017 Budget</u>
700	Dept EDA-General		
	25-700-000-0000-5859	MCIT Dividend	580 -
	25-700-000-0000-5947	Transfers In-1916 Building	10,000 -
	25-700-000-0000-6243	Membership Dues & Fees	200
	25-700-000-0000-6278	Consultant Fees	4,800
	25-700-000-0000-6351	Insurance	1,800
	25-700-000-0000-6357	Conferences/Schools/Workshops	300
	25-700-000-0000-6414	Food & Beverages	600
	25-700-000-0000-6850	Outside Funding Allotments	7,000
	25-700-000-0000-6855	Economic Abatements	21,174
	Program 000 Undesignated	Revenue	10,580 -
		Expend.	35,874
		Net	25,294
Dept	700 EDA-General	Revenue	10,580 -
		Expend.	35,874
		Net	25,294
Final Totals		Revenue	10,580 -
		Expend.	35,874
		Net	25,294