



**GOODHUE COUNTY BUDGET COMMITTEE**  
**MINUTES**  
**Administration Conference Room**  
**February 23, 2016**  
**7:30 a.m.**

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Staff Present: Commissioner Dan Rehtzigel via phone, Commissioner Ron Allen, County Administrator Scott Arneson, Carolyn Holmsten, Nina Arneson, Mike Zorn, Kristine Holst, Amy Hove and Andrea Benck.

**2015 Carryover Requests.** The following departments made requests to carryover 2015 budgeted funds:

*Commissioners:*

01-005-6106 Per Diem in Lieu of Salaries = \$1,500

*Assessor:*

01-055-6284 Contracted Services = \$5,000

*Recorder Compliance:*

01-101-103-6669 Recorder Compliance = \$6,125

*Veteran's Service:*

01-121-120-6220 Transportation = \$6,500

01-121-120-6241 Advertising = \$2,300

01-121-120-6272 Medical = \$2,500

01-121-120-6302 Copies/Maintenance = \$700

01-121-120-6420 Other general supplies = \$500

*Public Works:*

03-310-6321 Minor Maintenance Projects = \$17,000

03-310-6503 Bituminous = \$10,000

03-310-6506 De-icing Material = \$45,000

03-310-6507 Crushed Rock = \$9,700

03-310-6508 Misc road Supplies = \$25,000

03-320-6311 R.O.W. CSAH System = \$114,000

03-320-6320 Construction Contracts = \$44,922

*Sheriff's Department:*

01-201-6480 Equipment/Furniture <\$5,000 = \$3,000

01-205-6561 Motor Oil & Lubricants \$1,600

01-205-6357 Conferences & Schools = \$1,700

*Health & Human Services:*

11-466-466-6353 Special project = \$3,293  
11-420-600-0010-6251= \$10,500  
11-420-640-0010-6251= \$7,500  
11-430-700-0010-6251= \$12,000  
11-420-600-0010-6252 = \$3,150  
11-420-640-0010-6252 = \$2,250  
11-430-700-0010-6252 = \$3,600  
11-420-600-0010-6253 = \$2,590  
11-420-640-0010-6253 = \$1,850  
11-430-700-0010-6253 = \$2,960

*Capital Budget:*

The following items were requested to be carried over from the 2015 Capital Plan Budget to the 2016 Capital Plan Budget:

\$2,000 HP Check Printer (Finance & Taxpayer Services)  
\$10,000 Capital Asset System (IT/Finance)  
\$900 Pacific Floor Machine (Facilities Maintenance)  
\$8,000 Genie Lift (Facilities Maintenance)  
\$26,878 Energy Improvements (Facilities Maintenance)  
\$12,642 Body Cameras (2017) (Sheriff)  
\$1,900 Computer: Dale (Surveyor/GIS)  
\$1,170 Laptop:Lisa (Surveyor/GIS)

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\$63,490 Total Capital Plan Carryover Requests

In addition, the following items were approved by the board to be paid for with bonding proceeds, general fund building contingency funds and capital plan fund balance; and have not reached full completion at this point:

\$25,000 Windows on RW Office (Public Works)  
\$84,299 Roof Projects: PW/LEC (Facilities Maintenance)  
\$252,815 Security System: Countywide (Facilities Maintenance)  
\$950,535 Security System: ADC (Facilities Maintenance)  
\$95,000 Citizen's Bldg: Card Readers/Doors (Facilities Maintenance)  
\$967,524 Citizen's Bldg: Construction Costs (Facilities Maintenance)  
\$299,763 Citizen's Bldg: SEH Contract (Facilities Maintenance)  
\$416,311 Citizen's Bldg: Furniture, Fixtures, Equip (Facilities Maintenance)  
\$104,662 Citizen's Bldg: Moving Costs (Facilities Maintenance)  
\$1,295,850 4<sup>th</sup> Courtroom/Justice Center Remodel (Facilities Maintenance)  
\$3,550 1/3 of Fiber cost LEC to RW Ignite (IT)  
\$2,996 Consultant for New Phone System (IT)  
\$470,643 Phone System (IT)  
\$59,160 Switches for ADC Security System (IT)  
\$89,800 Upgrade Server Room/IT Area (IT)  
\$5,117,908 Total Capital Plan Carryover Requests

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*The Budget Committee recommended approval of the requested 2015 Carryovers.*

**2015 Year End Budget Report.** Carolyn Holmsten and Amy Hove reviewed the 2015 Year End Financial Report with the committee. Revenues at year end were at 108% of budget and expenditures were at 90% of budget. Bonding projects along with road construction dollars skewed the numbers a bit more than normal.

**Investment Report.** Amy Hove reviewed the 2015 Investment Report with the committee.

Meeting adjourned at 8:20 a.m.