



**Scott O. Arneson**  
County Administrator  
Goodhue County

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To: Board of Commissioners

From: Scott O. Arneson

Date: December 21, 2021

Re: 2022 County Board Meeting Times/Locations

Minnesota Statutes 13D.04 outline the requirements for notice of public meetings. This statute requires that “a schedule of the regular meetings of a public body shall be kept on file at its primary offices.”

Due to concerns surrounding the spread of COVID-19, it has been determined that in-person meetings or meetings conducted under Minn. Stat. 13D.02 are not practical or prudent. Therefore, meetings that are governed by the Open Meeting Law have been temporarily conducted by telephone or other electronic means pursuant to Minn. Stat. 13D.021. Staff recommends the board continue with virtual county board meetings at 9:00 a.m. in the County Board Room on the first and third Tuesday of each month. The County Administrator and/or County Attorney will be present at the meeting location. All County Commissioners attending will appear by telephone or other electronic means. The public may monitor the meeting from a remote site by logging into the GoToMeeting or by calling the phone number provided on each meeting agenda.

Historically, the board has participated in out county meetings in Kenyon during the month of May and at both the Cannon Valley Fair and the Goodhue County Fair during the summer months. If it is determined that these events will be held and it is safe to meet in person, staff recommends the board conduct their meetings at these events as they have in the past. All meeting dates and times will be posted to the county website once scheduled.