

**BOARD OF COMMISSIONERS' PROCEEDINGS, GOODHUE COUNTY, MN  
JANUARY 4, 2022**

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The Goodhue County Board of Commissioners met on Tuesday, January 4, 2022, at 9:00 a.m. by virtual meeting with the County Administrator appearing from the Goodhue County Boardroom, Government Center, Red Wing, MN, with Commissioners Anderson, Majerus, Drotos, Greseth and Flanders all present and appearing by virtual meeting.

Administrator Arneson called the meeting to order and asked for nominations for the 2022 Goodhue County Board Chairman.

<sup>1</sup> Moved by C/Drotos, seconded by C/Anderson, and carried to approve to appoint Commissioner Majerus as the 2022 Goodhue County Board Chairman.

Mr. Arneson asked three times if there were any other nominations. There were no other nominations.

<sup>2</sup> Moved by C/Anderson, seconded by C/Drotos, and carried to approve close nominations and appoint Commissioner Majerus as the 2022 Goodhue County Board Chairman.

C/Majerus asked for nominations for the 2022 Goodhue County Board Vice Chairman.

C/Anderson, nominated C/Flanders for the 2022 Goodhue County Board Vice Chairman. C/Drotos seconded the nomination.

C/Majerus asked three times if there were any further nominations for Vice Chair.

<sup>3</sup> Moved by C/Anderson, seconded by C/Greseth, and carried to approve to close nominations and appoint Commissioner Flanders as the 2022 Goodhue County Board Vice Chairman.

C/Majerus asked for any disclosure of interest. There were none.

<sup>4</sup> Moved by C/Anderson, seconded by C/Drotos, and carried to approve the December 14, 2021 County Board meeting minutes.

<sup>5</sup> Moved by C/Greseth, seconded by C/Flanders, and carried to approve the December 21, 2021 County Board meeting minutes.

<sup>6</sup> Moved by C/Anderson, seconded by C/Greseth, and carried to approve the January 4, 2022 County Board Agenda.

<sup>7</sup> Moved by C/Anderson, seconded by C/Majerus, and carried to approve the following items consent agenda as amended:

1. Approve date for 2022 Board of Appeal and Equalization.
2. Approve 2022 Mileage Reimbursement Rate Policy.
3. Approve Tuition Reimbursement for Jodi Skeen, HHS (Fall 2021).
4. Approve Tuition Reimbursement for Jodi Skeen, HHS (Spring 2022).
5. Approve Tuition Reimbursement for Kristina Streich, HHS (Fall 2021).
6. Approve LELS #78 Contract.
7. Approve LELS #92 Contract.

**COUNTY ADMINISTRATOR'S REPORT**

**2022 Official Publication.** Minnesota Statute 375.12 requires County Boards to let an annual contract to a qualified newspaper for publication of its official proceedings. This must be approved at the first regular session of the board in January each year. The newspaper will also be designated as the official newspaper for the County's other public notices. We have received two bids. Staff recommends that the County Board open the sealed bids and designate the County's Official Publication for 2022.

<sup>8</sup> Moved by C/Anderson, seconded by C/Drotos, and carried to approve to name Grimsrud Publishing- The News Record as the 2022 Official Publication for Goodhue County with the following rates:

\$8.50 per inch for the first insertion

**BOARD OF COMMISSIONERS' PROCEEDINGS, GOODHUE COUNTY, MN  
JANUARY 4, 2022**

\$7.50 per inch for any subsequent insertion of the same legal notice

**2022 County Board Meeting Dates.** Minnesota Statutes 13D.04 outline the requirements for notice of public meetings. This statute requires that “a schedule of the regular meetings of a public body shall be kept on file at its primary offices.” Due to concerns surrounding the spread of COVID-19, it has been determined that in-person meetings or meetings conducted under Minn. Stat. 13D.02 a are not practical or prudent. Therefore, meetings that are governed by the Open Meeting Law have been temporarily conducted by telephone or other electronic means pursuant to Minn. Stat. 13D.021. Staff recommended the board continue with virtual county board meetings at 9:00 a.m. in the County Board Room on the first and third Tuesday of each month. The County Administrator and/or County Attorney will be present at the meeting location. All County Commissioners attending will appear by telephone or other electronic means. The public may monitor the meeting from a remote site by logging into the GoToMeeting or by calling the phone number provided on each meeting agenda. Historically, the board has participated in out county meetings in Kenyon during the month of May and at both the Cannon Valley Fair and the Goodhue County Fair during the summer months. If it is determined that these events will be held and it is safe to meet in person, staff recommends the board conduct their meetings at these events as they have in the past. All meeting dates and times will be posted to the county website once scheduled.

<sup>9</sup> Moved by C/Anderson, seconded by C/Drotos, and carried to approve to approve virtual county board meetings at 9:00 a.m. in the County Board Room on the first and third Tuesday of each month with the possibility of meeting at Kenyon City Hall the first meeting in May, and meeting at the Cannon Valley Fair and the Goodhue County Fair if it is determined that these events will occur.

**HUMAN RESOURCE DIRECTOR'S REPORT**

**Elected Official Minimum Salary.** Human Resource Director, Melissa Cushing, noted that the county was required to post the elected official minimum salary for the Sheriff and County Attorney on the year of an election for those positions.

<sup>10</sup> Moved by C/Drotos, seconded by C/Greseth, and carried to approve the following minimum salary for the County Attorney and County Sheriff for 2022 as follows:

Sheriff – \$102,419.20  
County Attorney- \$120,419.20

**PUBLIC WORKS DIRECTOR'S REPORT**

**Award Byllesby Park Pavilion Construction Contract.** Staff recommended the board approve Alternate 1 and Alternate 2, of the staff report and award the Goodhue County Byllesby Park Pavilion & Essential Service Project No. GMRPTC21-08 to Lift Bridge Builders for \$1,803,360.00; additionally, staff is requesting change order authority not to exceed 10% of the approved bid, and, It is further recommended that Unassigned Fund Balance of up to \$400,000 be utilized to cover the difference between current Total Project Funding and Total Project Cost, based upon the actual low bid (including alternate bids).

<sup>11</sup> Moved by C/Drotos, seconded by C/Anderson, and carried (4-1-0) with C/Majerus dissenting to approve Alternate 1 and Alternate 2 of the staff report:

COMPANY	BASE BID AMOUNT	ALTERNATE 1- Thermally modified ash instead of reclaimed ash or oak	ALTERNATE 2 - Asphalt shingles instead of metal roofing	BASE BID MINUS ALTERNATES
Lift Bridge Builders	\$1,945,000.00	-\$75,640.00	-\$66,000.00	\$1,803,360.00

and award the Goodhue County Byllesby Park Pavilion & Essential Service Project No. GMRPTC21-08 to Lift Bridge Builders for \$1,803,360.00 and grant staff change order authority not to exceed 10% of the approved bid and that Unassigned Fund Balance of up to \$400,000 be utilized to cover the difference between current Total Project Funding and Total Project Cost, based upon the actual low bid (including alternate bids).

**BOARD OF COMMISSIONERS' PROCEEDINGS, GOODHUE COUNTY, MN  
JANUARY 4, 2022**

**COMMITTEE REPORTS:**

C/Drotos	•
C/Greseth	•
C/Anderson	•
C/Majerus	•
C/Flanders	•
Administrator Arneson	•

**Review and Approve the County Claims**

- 12 Moved by C/Majerus, seconded by C/Greseth, and carried to approve to pay the County claims in the amount of 01-General Revenue \$676,271.52, 03-Public Works \$357,462.67, 11- Human Service Fund \$154,541.01, 12- GC Family Services Collaborative \$00, 15- County Ditch 1 \$6,510.15, 21-ISTS \$00, 25- EDA \$900.00, 30-Capital Improvement \$00, 31-Capital Equipment \$00, 34-Capital Equipment \$31,859.02, 35-Debt Services \$00, 40-County Ditch \$00, 61-Waste Management \$29,457.28, 62-Recycling Center \$00, 63-HHW \$00, 72- Other Agency Funds \$229,651.94, 81-Settlement \$2,318.39, in the total amount of \$1,488,971.98.

**Adjourn**

- 13 Moved by C/Flanders, seconded by C/Drotos, and carried to approve to adjourn the December 14, 2021, County Board Meeting.

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SCOTT O. ARNESON  
COUNTY ADMINISTRATOR

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BRAD ANDERSON, CHAIRMAN  
BOARD OF COUNTY COMMISSIONERS

MINUTE

1. Approved to nominate Jason Majerus for the 2022 County Board Chair. (Motion carried 5-0)
2. Approved to close nominations and appoint Jason Majerus as the 2022 County Board Chair. (Motion carried 5-0)
3. Approved to appoint Linda Flanders as the 2022 Vice Chair of the County Board. (Motion carried 5-0)
4. Approved the December 14, 2021 County Board Meeting Minutes. (Motion carried 5-0)
5. Approved the December 21, 2021 County Board Meeting Minutes. (Motion carried 5-0)
6. Approved the January 4, 2022 County Board Meeting Agenda. (Motion carried 5-0)
7. Approved the consent agenda. (Motion carried 5-0)
8. Approved to name the News Record as the 2022 Official Publication for Goodhue County. (Motion carried 5-0)

**BOARD OF COMMISSIONERS' PROCEEDINGS, GOODHUE COUNTY, MN  
JANUARY 4, 2022**

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9. Approved the 2022 County Board Meeting Dates. (Motion carried 5-0)
10. Approved the Elected Official Minimum Salaries for 2022. (Motion carried 5-0)
11. Approved to award the contract for the Byllesby Park Pavilion & Essential Services Project. (Motion carried 4-1-0)
12. Approved the county claims. (Motion carried 5-0)
13. Approved to adjourn the December 14, 2021 County Board Meeting. (Motion carried 5-0)

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