



104 East 3rd Ave PO Box 335

Goodhue, MN 55027

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March 17, 2022

To: Andrea Benck
Goodhue County Administration

Cover Memo

The Goodhue County Feedlot Compliance Coordinator Kelsey Petit requests to be on the agenda of the next available County Board meeting.

The Feedlot Compliance Coordinator will be discussing the 2021 County Feedlot Officer Annual Report. This annual report is a requirement for all counties who are delegated. The report fields are used to report feedlot program work that was completed in 2021 and to determine performance credits based on a scoring system. The scoring system was agreed on between the Minnesota Pollution Control Agency and the Minnesota Association of County Feedlot Officers Board. The 2021 report is an excel form that records activities performed by the county during the 2021 calendar year.

The feedlot compliance coordinator has attached the 2021 County Feedlot Officer (CFO) Annual report, the Goodhue County 2021 Feedlot Financial report and a follow-up letter from the Minnesota Pollution Control Agency of the 2021 Annual Report Year-End Review. There needs to be a signature from a County Board Commissioner and 2021 Goodhue County CFO Annual report and the Feedlot Financial report must be posted on the Goodhue County website by July 1, 2022.

Thank you,
Kelsey Petit
Goodhue County Feedlot Compliance Coordinator
Goodhue SWCD

2021 County Feedlot Officer (CFO) Annual Report

(Data for the Period: January 1, 2021 - December 31, 2021)

Revised June 2021

County: Goodhue
 Phone: 651-923-5286 Ext.111

Contact Person: Kelsey Petit
 E-Mail Address: kpetit@goodhueswcd.org

Signature: _____ (Date) _____
 (Signature of County Board Commissioner)

All data must be entered in accordance with the Annual CFO Report Guidance Document.

Except where identified, this report only addresses non-CAFO/NPDES/SDS sites required by 7020 to be registered.

| STAFFING LEVEL | | | | | | | | | |
|---|--|---|----------------------|----------------------|---|-----------------|-------------|------|----------|
| 1 | FTEs - (Full Time Equivalents) supplied by the CFO(s): | | | | | 1 | | | |
| 2 | FTEs supplied by other county staff, including administrative and support staff assigned to the feedlot program: | | | | | 0.1 | | | |
| 3 | FTEs supplied through contract with other local government units: | | | | | 0 | | | |
| 4 | Total Number of FTE positions that supported county program: | | | | | 1.1 | | | |
| REGISTRATION (Report your current numbers - base grant numbers are displayed for reference) | | | | | Base | Current | | | |
| 5 | Feedlots in shoreland with 10 - 49 AU: | | | | 35 | 26 | | | |
| 6 | Feedlots with 50 - 299 AU: | | | | 421 | 352 | | | |
| 7 | Non-CAFO/NPDES/SDS ≥ 300 AU: | | | | 72 | 75 | | | |
| 8 | CAFOs without NPDES or SDS permits 300-999 AU ("Gap Sites") | | | | 1 | 3 | | | |
| 9 | Feedlots with NPDES or SDS permits: | | | | 25 | 19 | | | |
| 10 | Total - Feedlots required to be registered: | | | | 554 | 475 | | | |
| 11 | Total - Feedlots Eligible for Funding (FROM AGENCY BASE GRANT AWARD NUMBER) | | | | | 496 | | | |
| Feedlot Sites Inspected | | | | | Minimum number of FEEDLOT SITES required to register that must be inspected (7%): | | | | |
| 12 | Number of FEEDLOT SITES that received a compliance, construction, desktop N&P, or in-field land app inspection (count in-field land app inspections as 1/2 of an inspection) | | | | | 37 | | | |
| INSPECTION REPORTING | | | | | | | | | |
| Types of Inspections (at sites required to be registered) | | 10 - 49 AU | 50 - 299 AU | 300 or more AU | | | | | |
| Only count first instance of each type of inspection per feedlot | | (in shoreland) | (except where noted) | (Non-CAFO/NPDES/SDS) | | | | | |
| 13 | Compliance inspections | 0 | 33 | 3 | | | | | |
| | 13.1) How many included the optional P review | | | 0 | | | | | |
| 14 | Construction inspections | 0 | 0 | 2 | | | | | |
| | 14.1) How many received a 2nd construction inspection | 0 | 0 | 2 | | | | | |
| 15 | Desktop N&P records inspection (P review as part of a compliance inspection should be reported in 13.1) | | 0 | 100+ AU & in DWSMA | 0 | | | | |
| 16 | In-field land application inspection | 0 | 0 | 0 | | | | | |
| 17 | Complaint initiated inspections (any non-CAFO/NPDES/SDS) | 0 | 0 | 0 | | | | | |
| 18 | Routine or follow-up stockpile only inspection | 0 | 0 | 0 | | | | | |
| Other Inspection Related Info | | | | | | | | | |
| 19 | CAFO/NPDES/SDS sites inspected at the MPCA's request | | | | | 0 | | | |
| 20 | Number of feedlots inspected within shoreland or a DWSMA. | | | | | 4 | | | |
| 21 | Number of feedlots inspected within the County's priority areas as designated in the work plan. | | | | | 31 | | | |
| 22 | Number of sites inspected found to be non-compliant with water quality discharge standards. | | | | | 0 | | | |
| 23 | Number of sites inspected with 100+ AU found to be non-compliant with N and/or P requirements. | | | | | 7 | | | |
| INSPECTION Performance Credits (Summarized from entries above) | | | | | Total | Not PC eligible | PC eligible | PC | PC Total |
| NOTE: Inspections assumed to satisfy the 7% minimum are not PC eligible | | | | | | | | | |
| 24 | Compliance inspections | <i>min. # of compliance inspections: 18</i> | | | 36 | 35 | 1 | 1.5 | 1.5 |
| 25 | Construction inspections | | | | 2 | 0 | 2 | 1 | 2 |
| 26 | Desktop N&P records inspections | | | | 0 | 0 | 0 | 1.5 | 0 |
| 27 | In-field land application inspections | | | | 0 | 0 | 0 | 0.5 | 0 |
| 28 | Compliance inspections that include optional P review | | | | | | 0 | 0.5 | 0 |
| 29 | Number of facilities that received 2 or more construction inspections. | | | | | | 2 | 0.5 | 1 |
| 30 | CAFO/NPDES/SDS sites inspected at the MPCA's request | | | | | | 0 | 0.5 | 0 |
| 31 | Complaint initiated inspections (any non-CAFO/NPDES/SDS) (only count 1 per feedlot): | | | | | | 0 | 0.5 | 0 |
| 32 | Routine or follow-up stockpile only inspection. (only count 1 per feedlot) | | | | | | 0 | 0.25 | 0 |

Additional Performance Credit Calculations and Supplemental Information

Describe below the progress made in meeting your program year work plan inspection goals. You must provide quantitative results for each compliance inspection and land application goal listed in your work plan.

For Goodhue County's inspection goals the main strategies were to conduct inspections at existing sites that have submitted permit applications proposing construction or expansion to ensure the appropriate permit is issued. Also conduct inspections at high risk/priority sites that have never been inspected that are within shoreland, open lot area(s) without runoff controls, Drinking Water Supply Management Area (DWSMA) and conduct inspections at sites that are required to be registered that have never been inspected.

| PERMITTING | | Number | PC | PC Total |
|--|--|--------|-----|----------|
| 33 | 30-day construction or expansion notifications received: | 4 | --- | --- |
| 34 | Interim Permits Issued or Modified: | 1 | 2 | 2 |
| 35 | Construction Short-Form Permits Issued or Modified at Sites \geq 300 AU: | 1 | 1 | 1 |
| 36 | Public meetings held for construction or expansion to \geq 500 AU: | 2 | --- | --- |
| ENVIRONMENTAL REVIEW (EAW) | | Number | PC | PC Total |
| 37 | EAW petitions received: | 0 | --- | --- |
| 38 | EAWs prepared by county: | 0 | 4 | 0 |
| EMERGENCY RESPONSE | | Number | PC | PC Total |
| 39 | Events where emergency response was conducted: (on-site visit) | 1 | 2 | 2 |
| ENFORCEMENT ACTIONS | | Number | PC | PC Total |
| 40 | Letters of Warning (LOW) issued: | 0 | --- | --- |
| 41 | Notices of Violation (NOV) issued: | 0 | --- | --- |
| 42 | Court actions commenced: | 0 | --- | --- |
| FEEDLOT SITE SCHEDULED COMPLIANCE (Achieved in current reporting year) | | Number | PC | PC Total |
| 43 | Feedlots where a partial environmental upgrade was achieved: | 0 | --- | --- |
| 44 | Feedlots where a complete environmental upgrade was achieved: | 0 | 6 | 0 |
| LAND APPLICATION SCHEDULED COMPLIANCE (Achieved in current reporting year) | | Number | PC | PC Total |
| 45 | Feedlots 100+ AU where N records requirements were returned to compliance: | 3 | --- | --- |
| 46 | Feedlots 300+ AU (or 100+ DWSMA) where N&P requirements were returned to compliance: | 0 | --- | --- |
| 47 | Feedlots 100+ AU where in-field inspection non-compliance was resolved: | 0 | --- | --- |

| OWNER ASSISTANCE AND OUTREACH | | Number | PC | PC Total |
|---|--|--|-----------|----------|
| 48 | Sites visited to provide assistance | 0 | --- | --- |
| 49 | Workshops/trainings hosted/sponsored by the CFO: | 0 | 2 | 0 |
| | 49.1) Total number of feedlot owners attending these events | 0 | --- | --- |
| 50 | CFO presentations at informational or producer group events: (per event) | 0 | 1 | 0 |
| 51 | Number of mailings to feedlot owners: | 1 | --- | --- |
| 52 | Feedlot articles placed in newspapers: | 0 | --- | --- |
| Describe your workshops, trainings, newsletters, mailings, articles, or other assistance and outreach activities. | | | | |
| Date | Description | | | |
| | Feedlot Re-registration letter -mailing | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| CFO TRAINING AND MENTORING | | Number | PC | PC Total |
| 53 | CFO - training CEUs: (Enter total training hours earned - list events below) | 30.75 | --- | --- |
| 54 | Hours mentoring New CFOs (describe on a separate sheet): | 0 | 0.25 | 0 |
| List the training events attended. | | | | |
| Date | Description | Hours | | |
| 1/20/2021 | CFO Webex- Tempo screens, Q & A | 0:32 | | |
| 3/10/2021 | Webex on permit app checklist, NPDES Policies | 1:02 | | |
| 25-Mar | MACFO mini-conference MPCA updates/attnys | 2 | | |
| 15-Apr | Webex on online reg. emails | 1:27 | | |
| April, May | Regional Meetings | 2 | | |
| 7/21/2021 | CFO Webex on funding sources | 1:27 | | |
| | MPCA Online Manure mgnt | 15 CEU | | |
| 9/15/2021 | CFO Webex Demo MPCA Online Permitting | 1:18 | | |
| 9/29/2021 | CFO Owatonna Regional meeting | 2 | | |
| 10/20/2021 | CFO Webex- MPCA Enforcement policy, discussion | 1:30 | | |
| 11/16/2021 | CFO Webex- Year End updates, Tableau report | :56 | | |
| 12/14/2021 | CFO Webex- updated, annual training | 1:34 | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| OTHER PROGRAM ACTIVITIES | | Number | PC | PC Total |
| 55 | Feedlots where a MinnFARM was conducted (list sites below): | 1 | 1 | 1 |
| 56 | Notifications received claiming air quality exemptions: | 14 | --- | --- |
| 57 | Meetings with other local government and producer groups: | 0 | --- | --- |
| 58 | Feedlot ordinance revisions likely, in progress, or completed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | | | |
| MinnFARM completed by CFO | | Describe other county program activities not identified elsewhere. | | |
| registration no. | Site Name | Updated the Goodhue SWCD Facebook page and the Goodhue SWCD Website with any new feedlot updates or upcoming events. Always have manure kits and Disease prevention boards available at the office. Record papers, pamphlets etc. available at the office. Do free manure calibrations. Assist producers on their manure management panners. Assist with small feedlot fixes in the county with 319 Feedlot Grant money. | | |
| 049-73442 | Klingsporn Farms: Main Dairy | | | |
| | | | | |
| | | | | |
| | | | | |
| TEMPO DATA ENTRY - completed by MPCA staff via TEMPO review | | Max Eligible PC | PC Earned | |
| 59 | Both registration files have ALL documentation uploaded to TEMPO | 3 | 3 | |
| 60 | All four inspection files have ALL documentation uploaded to TEMPO | 3 | 3 | |
| 61 | Both permit files have ALL documentation uploaded to TEMPO | 6 | 6 | |
| TOTAL PERFORMANCE CREDITS | | | | 22.50 |

March 17, 2022

VIA EMAIL

Kelsey Petit (kpetit@goodhueswcd.org)
104 East 3rd Ave
Goodhue, MN 55027

RE: 2021 Goodhue County Feedlot Program Year-End Review

Dear Kelsey Petit:

On March 16, 2022, the Minnesota Pollution Control Agency (MPCA) completed a year-end review of the Goodhue County (County) delegated feedlot program for the period of January 1, 2021, through December 31, 2021. Review of the County's 2020 - 2021 Delegation Agreement and Work Plan was part of the year-end review process. Based upon the review, the MPCA has determined that the County satisfactorily met 17.5 out of an applicable 19 or 92.2 percent of non-inspection minimum program requirements (MPRs). The County also satisfactorily conducted 37 inspections of the 496 feedlots required to be registered for an inspection rate of 7.46 percent.

The MPCA commends the County for its work in 2021. If you have any questions regarding the review please do not hesitate to contact me at 507-458-3462 or mark.p.gernes@state.mn.us.

Sincerely,

Mark Gernes

This document has been electronically signed.

Mark P. Gernes
Environmental Specialist
Watershed Division

MPG:mt

Attachment: Goodhue 2021 Year-End Review Worksheet

cc: Michelle Oie, MPCA (w/attachment)
Nick Timmerman, MPCA (w/attachment)

| CY2021 MPCA County Feedlot Financial Report | | | | |
|---|---|---|-------------------|--|
| The county may show all county expenditures beyond the required match. | | | | |
| Revised 12/13/21 | | | | |
| County | Goodhue | | | |
| County Feedlot Officer | Kelsey Petit | 651-923-5286 Ext.111 | | |
| | NAME | PHONE | | |
| | Budgeted | Spent | Balance Remaining | |
| 2020 funds leftover | | | 0 | |
| 2021 Grant Award Amount | \$ 54,902.00 | \$ 54,902.00 | 0 | |
| 2021 Required Match Amount | \$ 38,152.00 | \$ 38,152.00 | 0 | |
| TOTAL | \$ 93,054.00 | \$ 93,054.00 | 0 | |
| PC NUMBER earned (per MPCA) in 2021 for 2020 work | 40.5 | | | |
| PC DOLLAR amount rec'd in 2021 for 2020 work | \$ 8,100.00 | | | |
| Activity | Spent | | | |
| Complaint Response | \$ 1,882.92 | | | |
| Inspections & Compliance | \$ 28,243.85 | | | |
| Owner Assistance | \$ 9,414.62 | | | |
| Permitting | \$ 14,121.93 | | | |
| Registration/Inventories | \$ 28,243.85 | | | |
| Training/Conferences | \$ 2,824.39 | | | |
| Administration | \$ 9,414.62 | | | |
| Other-Cost-share feedlot fixes | | | | |
| MACFO Membership | \$ 125.00 | | | |
| County Feedlot Fees | \$ 35,425.00 | | | |
| County Planning & Zoning time as match | \$ 11,131.34 | | | |
| Choose either "overhead lump sum" or "overhead broken down" below. If Overhead is figured into CFO's salary which is in turn figured into program activity costs above, state that here -> and do not enter Overhead costs. | <i>Example: Overhead is figured into salary. Program activities include overhead.</i> | | | |
| Overhead Lump Sum (If you do not break down overhead expenses but track them in a lump some or in addition to salary, enter that amount.) | Spent | | | |
| Overhead Broken Down (If you break down overhead expenses please enter amount spent for each.) | Spent | | | |
| Office (lease, utilities, furniture, insurance, etc.) | | | | |
| Vehicle (lease, fuel, mtnc., etc.) | | | | |
| Supplies (computer, internet, phone, copier, fax, paper, postage, etc.) | | | | |
| Other (explain) | | | | |
| Reasearch fees | | | | |
| TOTAL | \$140,827.52 Total amount spent in 2021 for Goodhue County Feedlot Program | | | |
| Employee Name | FTE | Grant Salary Expense (includes insurance/benefits) | | |
| Kelsey Petit | 1 | \$94,018.50 | | |
| Delane Krier | 0.1 | \$9,447.94 | | |
| TOTAL | 1.1 | \$ 103,466.44 | | |
| FTE = Full Time Equivalent; the percentage of employee's time dedicated to the feedlot program in 2019. | | | | |