

**BOARD OF COMMISSIONERS' PROCEEDINGS, GOODHUE COUNTY, MN
JULY 19, 2022**

The Goodhue County Board of Commissioners met on Tuesday, July 19, 2022, at 8:00 a.m. in closed session, and again in open session at 9:00 a.m. in the County Board Room, at the Government Center, Red Wing, MN, with Commissioners Anderson, Majerus, Flanders and Greseth all present. C/Drotos was appeared virtually from 1825 Twin Bluff Road, Red Wing, MN.

C/Majerus asked for any disclosure of interest. There were none.

¹ Moved by C/Flanders, seconded by C/Anderson, and carried to approve the July 1, 2022 County Board meeting minutes.

² Moved by C/Anderson, seconded by C/Greseth, and carried to approve the July 19, 2022 County Board Agenda.

³ Moved by C/Anderson, seconded by C/Majerus, and carried to approve the following Consent Agenda:

1. Approve CPA Firm Letter to State Auditor
2. Approve the application for Exempt Permit for Goodhue County Sheriff's Mounted Posse on at the Goodhue County Fairgrounds.
3. Approve Request for Out of State Travel for Treatment Court Training
4. Approve the FY2020 State Criminal Alien Assistance Program (SCAAP) grant.
5. Approve MnDOT Master Partnership Contract 1050105.

COUNTY ADMINISTRATOR'S REPORT

Commissioner Drotos Memo. Commissioner Paul Drotos has dedicated his life to being a public servant by ensuring the people's interests are always put first. It is with this same philosophy in mind that Commissioner Drotos requested for Susan Betcher to be appointed and to serve in his stead, during the time he is unable to serve, effective 7/19/22 at noon. Due to an ongoing battle with terminal cancer of the brain, lung, and bones – Commissioner Drotos has acknowledged an ongoing need to focus on his health while ensuring his constituents have a steadfast public servant working on their behalf. Staff recommended the board declare a vacancy in the office of County Commissioner District 5 due to the serious illness of Commissioner Drotos effective July 19, 2022 at noon, and appoint Susan Betcher to serve as Interim County Commissioner with an effective date of July 19, 2022 at noon.

⁴ Moved by C/Drotos, seconded by C/Majerus, and carried to approve to declare a vacancy in the office of County Commissioner District 5 due to the serious illness of Commissioner Drotos effective July 19, 2022 at noon, and appoint Susan Betcher to serve as Interim County Commissioner with an effective date of July 19, 2022 at noon.

C/Drotos left the meeting.

Introduction of HR Generalist, Amanda Holst. Administrator Arneson introduced newly hired HR Generalist, Amanda Holst to the board.

CGI Video Agreement. Outreach and Communications Specialist, Briggs Topples, reviewed the CGI Video Agreement with the board and recommended approval.

⁵ Moved by C/Drotos, seconded by C/Majerus, and carried to approve the contract with CGI Video Agreement.

Personnel Committee Report. The personnel committee was scheduled to meet on Tuesday, July 19. The committee did not meet, however, recommended both items go to the board for consideration.

IT Dept - Request To Replace System Support Specialist With Tech Support Supervisor. Staff recommended that the current position of IT System Support Specialist be eliminated and be replaced with a new supervisory position of IT Technical Support Supervisor.

⁶ Moved by C/Anderson, seconded by C/Flanders, and carried to approve that the current position of IT System Support Specialist be eliminated and be replaced with a new supervisory position of IT Technical Support Supervisor.

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IT Dept - Request To Utilize Contract-To-Hire Services For Network Engineer. Staff recommended the board enter into a contract-to-hire agreement with a technical recruiting firm to help fill the open position of IT Network Engineer.

7 Moved by C/Anderson, seconded by C/Flanders, and carried to approve to enter into a contract-to-hire agreement with a technical recruiting firm to help fill the open position of IT Network Engineer.

FINANCE DIRECTOR'S REPORT

2021 Financial Statement Audit Report. Doug Host with CliftonLarsonAllen LLP, presented the 2021 Audit Report to the board.

8 Moved by C/Anderson, seconded by C/Majerus, and carried to approve the 2021 Financial Statement Audit Report.

Forfeit Land Sale Commitment Balance. Staff recommended the Board approve the addition of \$20,481.93 from the sale of Tax Forfeit Properties to the Tax Forfeited Property Funding Commitment. Staff also recommended the Board approve an additional \$100,000 to the Tax Forfeited Property Funding Commitment to help offset the upcoming costs. The estimated balance of the Tax Forfeited Property Funding Commitment after these additions would be approximately \$123,182.

9 Moved by C/Anderson, seconded by C/Majerus, and carried to approve the addition of \$20,481.93 from the sale of Tax Forfeit Properties to the Tax Forfeited Property Funding Commitment. Staff also recommended the Board approve an additional \$100,000 to the Tax Forfeited Property Funding Commitment to help offset the upcoming costs. The estimated balance of the Tax Forfeited Property Funding Commitment after these additions would be approximately \$123,182.

COUNTY SURVEYOR'S REPORT

Zumbrota GIS. Staff recommend the board approve and execute the City of Zumbrota GIS Users Group Agreement.

10 Moved by C/Anderson, seconded by C/Greseth, and carried to approve to execute the City of Zumbrota GIS Users Group Agreement.

PUBLIC WORKS 'S REPORT

2021 Road and Bridge Annual Report. This item was for information only. If any commissioners had questions or would like further explanation, they should contact the Public Works Department to setup a meeting.

Set Special Session - Public Hearing to Discuss Revocation of CSAH 1 West of 100th Ave to TH 52, and from CSAH 9 to TH 52. Staff recommended the Board approve to hold a hearing to discuss revoking CSAH 1 to Leon Township at a Special County Board Meeting at Leon Township's Hall on 16 Aug 22 at 7:30 pm.

11 Moved by C/Flanders, seconded by C/Anderson, and carried to approve to Set the Special Session County Board meeting to hold a public hearing to discuss revoking CSAH 1 to Leon Township at a Special County Board Meeting at Leon Township's Hall on 16 Aug 22 at 7:30 pm.

COMMITTEE REPORTS:

C/Drotos	•
C/Greseth	•
C/Anderson	•
C/Majerus	•
C/Flanders	• History Center Meeting.
Administrator Arneson	•

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Review and Approve the County Claims

- 12 Moved by C/Anderson, seconded by C/Majerus, and carried to approve to pay the County claims in the amount of 01-General Revenue \$620,828.00, 03-Public Works \$651,912.92, 11- Human Service Fund \$134,025.12, 12- GC Family Services Collaborative \$00, 15- County Ditch 1 \$00, 21-ISTS \$00, 25- EDA \$29,024.04, 30-Capital Improvement \$00, 31-Capital Equipment \$00, 34-Capital Equipment \$181,756.56, 35-Debt Services \$00, 40-County Ditch \$00, 61-Waste Management \$28,178.84, 62-Recycling Center \$00, 63-HHW \$00, 72-Other Agency Funds \$212,528.80, 81-Settlement \$23,154,443.91, in the total amount of \$25,012,698.19.

Adjourn

- 13 Moved by C/Anderson, seconded by C/Majerus, and carried to approve to adjourn the July 19, 2022, County Board Meeting.

SCOTT O. ARNESON
COUNTY ADMINISTRATOR

JASON MAJERUS, CHAIRMAN
BOARD OF COUNTY COMMISSIONERS

MINUTE

1. Approved the July 1, 2022 County Board Meeting Minutes. (Motion carried 5-0)
2. Approved the county board agenda. (Motion carried 5-0)
3. Approved the consent agenda as amended. (Motion carried 5-0)
4. Approved to declare a commissioner vacancy and appoint Susan Betcher to District 5. (Motion carried 5-0)
5. Approved the video agreement with CGI. (Motion carried 4-0)
6. Approved to replace the System Support Specialist with a Tech Support Supervisor. (Motion carried 4-0)
7. Approved to utilize a contract-to-hire services for a network engineer position. (Motion carried 4-0)
8. Approved the 2021 Financial Statement Audit Report. (Motion carried 4-0)
9. Approved the transfers for the forfeited land sales commitment. (Motion carried 4-0)
10. Approved the City of Zumbrota GIS Users Group Agreement. (Motion carried 4-0)
11. Approved the county claims. (Motion carried 4-0)
12. Approved to adjourn the July 19, 2022 County Board Meeting. (Motion carried 4-0)