

Goodhue County Land Use Management

Goodhue County Government Center | 509 West Fifth Street | Red Wing, Minnesota 55066



Building | Planning | Zoning
Telephone: 651.385.3104
Fax: 651.385.3106

Environmental Health | Land Surveying | GIS
Telephone: 651.385.3223
Fax: 651.385.3098

TO: County Board of Commissioners

FROM: Lisa M. Hanni, Director / County Surveyor / County Recorder
Justin Kent, CVSO

DATE: February 21, 2022 Personnel Committee

RE: Administrative Assistant – Veteran’s Office

Summary:

We are requesting to fill one FTE for the Administrative Assistant in the Veteran’s office as soon as possible.

Background and Request:

This position is crucial in the operation of this office. The traffic in the office has grown immensely over the last few years (see attached statistics).

The Administrative Assistant position job description has been updated and has been evaluated at Range 81.

For comparison, Wabasha, Steele, and Rice counties all have one CVSO and one AA. Olmsted County has one CVSO, two ACVSOs, and one AA. Dakota County has one CVSO, 4 ACVSOs, and one AA. Each county has a separate AA in the office.

Currently, the ACVSO is doing the administrative assistant work (answering phones, scheduling rides, greeting walk-ins, scanning paperwork, ...) and is getting little training to work with the CVSO to be able to file claims or work with more detailed requests. In essence, the County is paying a higher position to do the work of the Administrative position. With the amount of the traffic in the office, we do not feel that we are providing timely and thorough service to our veterans by utilizing the ACVSO as an administrative assistant instead of the work they are qualified to do.

There are thousands of veterans in the county that have not been through this office to apply for benefits. In order to effectively communicate our services and Veteran’s potential benefits, we need to establish a robust outreach program. With the current staffing level, we are not able to explore or sustain outreach opportunities.

With a full time administrative assistant to help with the daily phone, email, walk-in traffic, back scanning of files, and ride coordination, the CVSO and ACVSO will have time to meet with more Veteran’s, establish an outreach program, and go to mandatory training without leaving the office unattended.



REQUEST TO HIRE FORM

DEPARTMENT & POSITION INFORMATION

Department: _____ Date: _____

Submitter Name: _____

Position Title: _____ Position Reports To: _____

Has the job description been reviewed by the department head? Yes No

Type of Hire: Replacement (backfill) Replacing Who? _____ New Position

Classification: Full Time Part Time

Status: Permanent Temporary (67 day) Seasonal Intern – paid

How does Goodhue County staff in this position compare to similar sized counties?

BUDGET & SALARY INFORMATION

Budget Impact

For new positions, please indicate whether or not the position has been budgeted for the current year.

- Replacement position in budget
 New position in budget
 New position not in budget

Has this job classification been evaluated by the Hay Group?

Yes No

FLSA Status: Exempt (salaried) Non-Exempt (hourly)

Starting Pay Grade / Step: _____ / _____

Anticipated Benefit Cost: \$ _____

Use this link for help calculating salary & benefits:
[Total Comp & Benefits Calculator](#)

Total Cost*: \$ _____

Total Budgeted: \$ _____

*Salary & Benefits

ADDITIONAL INFORMATION

Please explain all options and alternatives considered including mergers, transfers of duties, position elimination, impacts on county services and overtime, etc.

Job Posting Type: Internal only Internal & External

Advertising Requested:

- | | |
|--|---|
| <input type="checkbox"/> ADP Career Center (includes indeed.com) | <input type="checkbox"/> County website (includes Facebook & Twitter) |
| <input type="checkbox"/> Lake City Shopper/ Graphic | <input type="checkbox"/> Republican Eagle (includes JobsHQ online) |
| <input type="checkbox"/> Cannon Falls Beacon | <input type="checkbox"/> Zumbrota Shopper |
| <input type="checkbox"/> Assoc. MN Counties (AMC) website | <input type="checkbox"/> League of MN Cities (LMC) website |

Other Advertising Requested: _____

Send completed form & job description to Human Resources Director.

REQUEST TO HIRE FORM
APPROVALS PAGE

Department: _____ Date: _____

Submitter Name: _____

Position Title: _____ Position Reports To: _____

HUMAN RESOURCES USE ONLY

Did HR review job description? Yes No

Recommendation: Approve Hire Deny Hire

Comments: _____

HR Director Signature: _____ Date: _____

COUNTY ADMINISTRATOR USE ONLY

Disposition: Approve Hire Deny Hire Require to go to Board

Comments: _____

County Administrator Signature: _____ Date: _____

After final determination is made, this form should be sent to:

Person/ Department	Date & Initial	Method
<input type="checkbox"/> Human Resources Director	_____	<input type="checkbox"/> Email <input type="checkbox"/> Interoffice
<input type="checkbox"/> Department Head	_____	<input type="checkbox"/> Email <input type="checkbox"/> Interoffice



Justin Kent
CVSO/Legislative Liaison/Extension Director

Justin.Kent@co.goodhue.mn.us
509 W. Fifth St.
Red Wing, MN 55066
Office (651) 385.3256
Fax (651) 267.4881

To: Personnel Committee
509 West 5th St.
Red Wing, MN 55066

Regarding, Administrative Assistant for Veteran's Service Office

Hello,

I am submitting evidence that the Veteran Services department needs an administrative assistant position to more thoroughly provide quality service to Goodhue County veterans.

The numbers:

Phone calls:

- The veteran service office placed and received 7,606 phone calls during the year of 2022.
- This averages out to approximately 30 phone calls per day.

Interactions

- Veteran interactions began to be tracked in August 2022.
- Since then we have tracked 2704 interactions with veterans and veteran service providers.

In-Person

- Since August, 2022 we have had 540 in-person meetings with veterans.
- An average of four one-hour appointments per day.

Veteran records

- All physical files still need to be scanned and uploaded into Vet Pro
- All files in VIMMS have not been transferred to VetPro
- We have historical WW1 and similar veterans' records that need to be scanned

Veteran's Benefits Awards: 2022

- A total of \$440,000 annual income was brought into Goodhue County from compensation DIC pension claims.
- 3% increase from 2020

Sincerely,

A handwritten signature in cursive script that reads "Justin Kent".

Justin Kent
CVSO/Legislative Liaison/Extension Director

GOODHUE COUNTY BOARD OF COMMISSIONERS

LINDA FLANDERS
1st District
1121 W 4th St.
Red Wing, MN 55066

BRAD ANDERSON
2nd District
10679 375TH St. Way
Cannon Falls, MN 55009

TODD GRESETH
3rd District
46804 Hwy 57 Blvd
Wanamingo, MN 55992

JASON MAJERUS
4th District
39111 Co. 2 Blvd
Goodhue, MN 55027

SUSAN BETCHER
5th District
30133 Lakeview Ave.
Red Wing, MN 55066

FY20 GEOGRAPHIC DISTRIBUTION OF VA EXPENDITURES (GDX)

FY20 Summary of Expenditures by State										
Expenditures in \$000s										
County/ Congressional District	Veteran Population*	Total Expenditure	Compensatio n & Pension	Construction	Education & Vocational Rehabilitation / Employment	Loan Guaranty#	General Operating Expenses	Insurance & Indemnities	Medical Care	Unique Patients**
RED LAKE	237	\$ 3,933	\$ 1,416	\$ -	\$ 33	\$ -	\$ -	\$ 1	\$ 2,484	134
TRAVERSE	248	\$ 3,190	\$ 1,522	\$ -	\$ 10	\$ -	\$ -	\$ 23	\$ 1,635	136
WOODS	288	\$ 5,418	\$ 1,769	\$ -	\$ 2	\$ -	\$ -	\$ 240	\$ 3,407	167
KITSON	297	\$ 2,871	\$ 1,546	\$ -	\$ 14	\$ -	\$ -	\$ 0	\$ 1,311	161
MAHNOMEN	297	\$ 4,279	\$ 1,810	\$ -	\$ 17	\$ -	\$ -	\$ -	\$ 2,451	173
WILKIN	341	\$ 4,636	\$ 1,688	\$ -	\$ 40	\$ -	\$ -	\$ 14	\$ 2,894	176
BIG STONE	389	\$ 5,038	\$ 2,590	\$ -	\$ 36	\$ -	\$ -	\$ 7	\$ 2,405	258
COOK	399	\$ 3,630	\$ 1,813	\$ -	\$ 72	\$ -	\$ 1	\$ 35	\$ 1,709	121
LINCOLN	411	\$ 4,284	\$ 1,806	\$ -	\$ 20	\$ -	\$ -	\$ 56	\$ 2,402	163
GRANT	412	\$ 5,083	\$ 2,522	\$ -	\$ 75	\$ -	\$ -	\$ 91	\$ 2,396	218
NORMAN	418	\$ 7,479	\$ 2,456	\$ -	\$ 63	\$ -	\$ -	\$ 41	\$ 4,920	214
STEVENS	479	\$ 4,909	\$ 2,133	\$ -	\$ 104	\$ -	\$ -	\$ 145	\$ 2,527	212
LAC QUI PARLE	479	\$ 7,336	\$ 2,474	\$ -	\$ 51	\$ -	\$ -	\$ 22	\$ 4,789	333
MARSHALL	542	\$ 8,798	\$ 4,648	\$ -	\$ 128	\$ -	\$ -	\$ 21	\$ 4,001	343
ROCK	549	\$ 6,130	\$ 2,851	\$ -	\$ 199	\$ -	\$ -	\$ 125	\$ 2,956	278
PIPESTONE	558	\$ 4,183	\$ 1,436	\$ -	\$ 147	\$ -	\$ -	\$ 6	\$ 2,594	186
MURRAY	577	\$ 6,358	\$ 2,317	\$ -	\$ 49	\$ -	\$ -	\$ 22	\$ 3,969	293
YELLOW MEDICINE	595	\$ 8,728	\$ 3,751	\$ -	\$ 132	\$ -	\$ -	\$ 14	\$ 4,831	353
WATONWAN	634	\$ 9,886	\$ 3,190	\$ -	\$ 177	\$ -	\$ -	\$ 261	\$ 6,258	331
SWIFT	638	\$ 7,687	\$ 3,287	\$ -	\$ 90	\$ -	\$ -	\$ 4	\$ 4,306	322
JACKSON	660	\$ 5,224	\$ 2,432	\$ -	\$ 135	\$ -	\$ -	\$ 6	\$ 2,651	272
CLEARWATER	690	\$ 9,198	\$ 4,409	\$ -	\$ 142	\$ -	\$ -	\$ 9	\$ 4,638	390
COTTONWOOD	693	\$ 8,817	\$ 3,351	\$ -	\$ 94	\$ -	\$ -	\$ 77	\$ 5,295	325
CHIPPEWA	798	\$ 9,015	\$ 3,576	\$ -	\$ 82	\$ -	\$ -	\$ 108	\$ 5,249	445
POPE	844	\$ 8,735	\$ 3,733	\$ -	\$ 129	\$ -	\$ -	\$ 18	\$ 4,855	423
SIBLEY	888	\$ 7,535	\$ 3,697	\$ -	\$ 159	\$ -	\$ -	\$ 2	\$ 3,677	352
PENNINGTON	903	\$ 8,095	\$ 3,947	\$ -	\$ 114	\$ -	\$ -	\$ 65	\$ 3,969	362
LAKE	937	\$ 10,306	\$ 5,498	\$ -	\$ 131	\$ -	\$ -	\$ 87	\$ 4,590	404
RENVILLE	946	\$ 11,116	\$ 5,752	\$ -	\$ 72	\$ -	\$ -	\$ 17	\$ 5,276	446
ROSEAU	966	\$ 8,045	\$ 3,913	\$ -	\$ 103	\$ -	\$ -	\$ 14	\$ 4,015	390
KOOCHICHING	974	\$ 13,611	\$ 6,975	\$ -	\$ 137	\$ -	\$ -	\$ 203	\$ 6,297	437
NOBLES	979	\$ 9,974	\$ 3,883	\$ -	\$ 165	\$ -	\$ -	\$ 97	\$ 5,829	414
FARIBAULT	999	\$ 11,253	\$ 5,015	\$ -	\$ 186	\$ -	\$ -	\$ 144	\$ 5,907	435
REDWOOD	1,001	\$ 10,844	\$ 5,306	\$ -	\$ 159	\$ -	\$ -	\$ 155	\$ 5,223	409
WADENA	1,047	\$ 20,123	\$ 10,589	\$ -	\$ 393	\$ -	\$ -	\$ 90	\$ 9,051	607
WASECA	1,121	\$ 10,650	\$ 5,277	\$ -	\$ 252	\$ -	\$ -	\$ 57	\$ 5,064	479
DODGE	1,164	\$ 10,631	\$ 5,564	\$ -	\$ 613	\$ -	\$ -	\$ 93	\$ 4,361	418
HOUSTON	1,315	\$ 10,702	\$ 5,551	\$ -	\$ 326	\$ -	\$ -	\$ 43	\$ 4,782	584
KANABEC	1,341	\$ 16,495	\$ 5,745	\$ -	\$ 166	\$ -	\$ -	\$ 2	\$ 10,582	675

FY20 GEOGRAPHIC DISTRIBUTION OF VA EXPENDITURES (GDY)

FY20 Summary of Expenditures by State										
Expenditures in \$000s										
County/ Congressional District	Veteran Population*	Total Expenditure	Compensatio n & Pension	Construction	Education & Vocational Rehabilitation / Employment	Loan Guaranty#	General Operating Expenses	Insurance & Indemnities	Medical Care	Unique Patients**
FILLMORE	1,362	\$ 11,811	\$ 6,358	\$ -	\$ 404	\$ -	\$ -	\$ 114	\$ 4,935	496
LYON	1,397	\$ 11,988	\$ 5,482	\$ -	\$ 332	\$ -	\$ -	\$ 171	\$ 6,003	520
MEEKER	1,536	\$ 20,168	\$ 8,942	\$ -	\$ 266	\$ -	\$ -	\$ 107	\$ 10,852	883
AITKIN	1,566	\$ 20,843	\$ 8,913	\$ -	\$ 213	\$ -	\$ -	\$ 414	\$ 11,303	870
WABASHA	1,588	\$ 17,175	\$ 8,383	\$ -	\$ 416	\$ -	\$ -	\$ 68	\$ 8,308	640
MARTIN	1,590	\$ 13,793	\$ 6,685	\$ -	\$ 422	\$ -	\$ -	\$ 98	\$ 6,589	637
BROWN	1,657	\$ 20,169	\$ 9,941	\$ -	\$ 544	\$ -	\$ -	\$ 97	\$ 9,587	772
LE SUEUR	1,711	\$ 14,542	\$ 6,139	\$ -	\$ 290	\$ -	\$ -	\$ 27	\$ 8,086	730
NICOLLET	1,751	\$ 15,875	\$ 7,938	\$ -	\$ 688	\$ -	\$ -	\$ 78	\$ 7,171	753
HUBBARD	1,859	\$ 22,358	\$ 10,489	\$ -	\$ 160	\$ -	\$ -	\$ 121	\$ 11,588	993
POLK	1,898	\$ 22,272	\$ 9,536	\$ -	\$ 588	\$ -	\$ -	\$ 182	\$ 11,966	915
TODD	1,921	\$ 23,951	\$ 7,765	\$ -	\$ 147	\$ -	\$ -	\$ 32	\$ 16,007	1,024
MILLE LACS	2,065	\$ 31,771	\$ 15,597	\$ -	\$ 479	\$ -	\$ -	\$ 112	\$ 15,583	1,148
FREEBORN	2,142	\$ 23,176	\$ 9,664	\$ -	\$ 279	\$ -	\$ -	\$ 155	\$ 13,077	1,048
STEELE	2,214	\$ 17,422	\$ 9,076	\$ -	\$ 589	\$ -	\$ -	\$ 138	\$ 7,619	723
PINE	2,236	\$ 29,963	\$ 14,833	\$ -	\$ 407	\$ -	\$ -	\$ 58	\$ 14,666	969
MCLEOD	2,416	\$ 24,219	\$ 9,860	\$ -	\$ 483	\$ -	\$ -	\$ 150	\$ 13,726	1,114
MOWER	2,473	\$ 20,226	\$ 10,549	\$ -	\$ 433	\$ -	\$ -	\$ 71	\$ 9,173	838
KANDIYOHI	2,494	\$ 27,754	\$ 12,484	\$ -	\$ 534	\$ -	\$ -	\$ 348	\$ 14,388	1,223
MORRISON	2,556	\$ 43,834	\$ 18,741	\$ -	\$ 623	\$ -	\$ -	\$ 209	\$ 24,261	1,687
ISANTI	2,604	\$ 29,387	\$ 13,524	\$ -	\$ 756	\$ -	\$ -	\$ 51	\$ 15,056	1,243
BENTON	2,672	\$ 39,408	\$ 13,315	\$ -	\$ 629	\$ -	\$ -	\$ 98	\$ 25,365	1,451
CARLTON	2,676	\$ 30,707	\$ 18,009	\$ -	\$ 980	\$ -	\$ -	\$ 127	\$ 11,590	1,061
DOUGLAS	2,707	\$ 34,136	\$ 15,609	\$ -	\$ 427	\$ -	\$ -	\$ 172	\$ 17,928	1,487
BECKER	2,755	\$ 33,185	\$ 13,971	\$ -	\$ 642	\$ -	\$ -	\$ 83	\$ 18,489	1,287
WINONA	2,800	\$ 23,636	\$ 11,322	\$ -	\$ 845	\$ -	\$ -	\$ 207	\$ 11,263	1,021
CASS	2,806	\$ 37,340	\$ 16,221	\$ -	\$ 474	\$ -	\$ -	\$ 132	\$ 20,513	1,524
BELTRAMI	2,967	\$ 36,186	\$ 19,715	\$ -	\$ 854	\$ -	\$ -	\$ 255	\$ 15,362	1,351
GOODHUE	3,138	\$ 27,590	\$ 13,834	\$ -	\$ 878	\$ -	\$ -	\$ 112	\$ 12,767	1,044
CLAY	3,438	\$ 53,896	\$ 20,160	\$ -	\$ 1,841	\$ -	\$ -	\$ 276	\$ 31,619	1,724
RICE	3,455	\$ 27,035	\$ 13,162	\$ -	\$ 1,343	\$ -	\$ -	\$ 194	\$ 12,336	969
CHISAGO	3,589	\$ 43,427	\$ 20,927	\$ -	\$ 1,386	\$ -	\$ -	\$ 197	\$ 20,917	1,280
ITASCA	3,810	\$ 45,319	\$ 25,304	\$ -	\$ 496	\$ -	\$ -	\$ 179	\$ 19,339	1,830
BLUE EARTH	3,874	\$ 32,324	\$ 16,680	\$ -	\$ 2,273	\$ -	\$ -	\$ 186	\$ 13,185	1,341
OTTER TAIL	4,269	\$ 55,971	\$ 23,782	\$ -	\$ 591	\$ -	\$ -	\$ 369	\$ 31,229	2,266
CARVER	4,555	\$ 35,145	\$ 15,908	\$ -	\$ 1,592	\$ -	\$ -	\$ 326	\$ 17,319	1,454
CROW WING	5,324	\$ 73,560	\$ 34,828	\$ -	\$ 1,593	\$ -	\$ -	\$ 480	\$ 36,659	2,997
SHERBURNE	5,738	\$ 78,594	\$ 36,087	\$ -	\$ 2,650	\$ -	\$ -	\$ 597	\$ 39,259	2,894
SCOTT	5,991	\$ 65,383	\$ 31,544	\$ -	\$ 3,465	\$ -	\$ -	\$ 256	\$ 30,118	2,315

FY20 GEOGRAPHIC DISTRIBUTION OF VA EXPENDITURES (GDY)

FY20 Summary of Expenditures by State										
Expenditures in \$000s										
County/ Congressional District	Veteran Population*	Total Expenditure	Compensatio n & Pension	Construction	Education & Vocational Rehabilitation / Employment	Loan Guaranty#	General Operating Expenses	Insurance & Indemnities	Medical Care	Unique Patients**
WRIGHT	7,041	\$ 76,713	\$ 32,551	\$ -	\$ 2,501	\$ -	\$ -	\$ 357	\$ 41,305	2,971
OLMSTED	8,774	\$ 53,479	\$ 29,828	\$ -	\$ 3,256	\$ -	\$ -	\$ 771	\$ 19,623	2,372
STEARNS	9,493	\$ 198,642	\$ 61,213	\$ 8,258	\$ 3,956	\$ -	\$ 1,508	\$ 828	\$ 122,879	6,034
WASHINGTON	13,968	\$ 121,360	\$ 58,313	\$ -	\$ 6,201	\$ -	\$ -	\$ 1,297	\$ 55,549	3,924
ST. LOUIS	15,614	\$ 139,137	\$ 75,347	\$ -	\$ 6,333	\$ -	\$ -	\$ 1,173	\$ 56,283	5,700
ANOKA	19,911	\$ 189,582	\$ 82,743	\$ -	\$ 7,716	\$ -	\$ -	\$ 1,236	\$ 97,886	7,171
RAMSEY	24,304	\$ 195,487	\$ 74,749	\$ -	\$ 11,268	\$ -	\$ -	\$ 2,304	\$ 107,165	6,687
DAKOTA	25,170	\$ 230,224	\$ 96,964	\$ -	\$ 10,760	\$ -	\$ -	\$ 2,359	\$ 120,141	7,530
HENNEPIN	53,917	\$ 574,926	\$ 172,411	\$ 3,911	\$ 23,659	\$ -	\$ 105,913	\$ 7,555	\$ 261,476	14,915
MINNESOTA (Totals)	312,843	\$ 3,329,309	\$ 1,396,630	\$ 12,169	\$ 112,677	\$ -	\$ 107,422	\$ 27,342	\$ 1,673,069	118,665
CONG. DIST (01)	40,243	\$ 341,398	\$ 167,538	\$ -	\$ 12,994	\$ -	\$ -	\$ 2,917	\$ 157,949	14,696
CONG. DIST (02)	39,692	\$ 372,356	\$ 166,188	\$ -	\$ 17,145	\$ -	\$ -	\$ 3,106	\$ 185,918	12,617
CONG. DIST (03)	34,867	\$ 266,904	\$ 116,014	\$ 1	\$ 14,865	\$ -	\$ -	\$ 4,401	\$ 131,622	9,775
CONG. DIST (04)	32,976	\$ 268,974	\$ 111,218	\$ 87	\$ 15,113	\$ -	\$ -	\$ 3,109	\$ 139,447	8,967
CONG. DIST (05)	28,777	\$ 395,105	\$ 94,874	\$ 3,823	\$ 12,479	\$ -	\$ 105,913	\$ 3,787	\$ 174,229	8,410
CONG. DIST (06)	40,565	\$ 525,597	\$ 202,755	\$ 8,148	\$ 15,803	\$ -	\$ 1,508	\$ 2,902	\$ 294,480	18,423
CONG. DIST (07)	43,174	\$ 533,553	\$ 227,061	\$ 12	\$ 9,149	\$ -	\$ -	\$ 3,353	\$ 293,977	21,666
CONG. DIST (08)	52,550	\$ 625,422	\$ 310,981	\$ 98	\$ 15,129	\$ -	\$ 1	\$ 3,768	\$ 295,446	24,111
MINNESOTA (Totals)	312,843	\$ 3,329,309	\$ 1,396,630	\$ 12,169	\$ 112,677	\$ -	\$ 107,422	\$ 27,342	\$ 1,673,069	118,665

FY20 GEOGRAPHIC DISTRIBUTION OF VA EXPENDITURES (GDX)

FY20 Summary of Expenditures by State										
Expenditures in \$000s										
County/ Congressional District	Veteran Population*	Total Expenditure	Compensatio n & Pension	Construction	Education & Vocational Rehabilitation / Employment	Loan Guaranty#	General Operating Expenses	Insurance & Indemnities	Medical Care	Unique Patients**
Notes:										
* Veteran population estimates, as of September 30, 2020, are produced by the VA Predictive Analytics and Actuary Service (VetPop 2018).										
# Prior to FY 08, "Loan Guaranty" expenditures were included in the Education & Vocational Rehabilitation and Employment (E&VRE) programs. Currently, all "Loan Guaranty" expenditures are attributed to Travis County, TX, where all Loan Guaranty payments are processed. VA will continue to improve data collection for future GDX reports to better distribute loan expenditures at the state, county and congressional district levels.										
** Unique patients are patients who received treatment at a VA health care facility. Data are provided by the Allocation Resource Center (ARC).										
Expenditure data sources: USASpending.gov for Compensation & Pension (C&P) and Education and Vocational Rehabilitation and Employment (EVRE) Benefits; Veterans Benefits Administration Insurance Center for the Insurance costs; the VA Financial Management System (FMS) for Construction, Medical Research, General Operating Expenses, and certain C&P and Readjustment data; and the Allocation Resource Center (ARC) for Medical Care costs.										
1. Expenditures are rounded to the nearest thousand dollars. For example, \$500 to \$1,000 are rounded to \$1; \$0 to \$499 are rounded to \$0; and "\$ -" = 0 or no expenditures.										
2. The Compensation & Pension expenditures include dollars for the following programs: veterans' compensation for service-connected disabilities; dependency and indemnity compensation for service-connected deaths; veterans' pension for nonservice-connected disabilities; and burial and other benefits to veterans and their survivors.										
3. Medical Care expenditures include dollars for medical services, medical administration, facility maintenance, educational support, research support, and other overhead items. Medical Care expenditures do not include dollars for construction or other non-medical support.										
4. Medical Care expenditures are allocated to the patient's home location, not the site of care.										