



104 East 3rd Ave PO Box 335

Goodhue, MN 55027

651-923-5286 Ext. 4

www.goodhueswcd.org

March 6, 2023

To: Andrea Benck

Goodhue County Administration

Cover Memo

The Goodhue County Feedlot Compliance Coordinator Kelsey Petit requests to be on an agenda of the next available County Board meeting.

The County Feedlot Compliance Coordinator will discuss the 2022 County Feedlot Officer (CFO) Annual Report. The completion of the 2022 CFO Annual Report is a requirement of the delegated feedlot officers. The Excel 2022 CFO Annual Report is a form that records activities performed by the county during the calendar year and will determine performance credits base on a scoring system. The Excel report relies on county-maintained data and data entered into the state wide reporting system that is administered by the Minnesota Pollution Control Agency (MPCA).

The Feedlot Compliance Coordinator has attached the 2022 County Feedlot Officer (CFO) Annual report, the Goodhue County 2022 Feedlot Financial Report, and the follow-up letter from the Minnesota Pollution Control Agency (MPCA) of the 2022 Annual Report Year-End Review.

There needs to be a signature from a County Board Commissioner on the 2022 CFO Annual Report as well as the 2022 Goodhue County Feedlot Annual Report and the 2022 Feedlot Financial Report must be posted on the Goodhue County website by July 1, 2023.

Thank you,

Kelsey Petit

Goodhue County Feedlot Compliance Coordinator

Goodhue SWCD

March 1, 2023

VIA EMAIL

Kelsey Petit
104 East 3rd Ave
Goodhue, MN 55027

RE: 2022
Goodhue County Government Center
Feedlot Program Year-End Review

Dear Kelsey Petit:

On March 1, 2023, the Minnesota Pollution Control Agency (MPCA) completed a year-end review of the Goodhue County (County) delegated feedlot program for the period of January 1, 2022, through December 31, 2022. Based upon the review, the MPCA has determined that the County satisfactorily met 16.5 out of an applicable 18 or 91.67 percent of non-inspection minimum program requirements (MPRs). The County also satisfactorily conducted 43 inspections of the 496 feedlots required to be registered for an inspection rate of 8.67 percent.

In addition, the MPCA has reviewed the County's 2022-23 Delegation Agreement and Work Plan by comparing it to the work the county has done. No modifications to the Delegation Agreement Work Plan have been proposed at this time.

The MPCA commends the County for its work in 2022. If you have any questions regarding the review please do not hesitate to contact me at 507-458-3462 or mark.p.gernes@state.mn.us.

Sincerely,

Mark Gernes

This document has been electronically signed.

Mark P. Gernes
Environmental Specialist
Watershed Division

Enclosure: 2022 Year-End Review Worksheet

cc: Michelle Oie, MPCA (w/attachment)
Chelsea Habberstad, MPCA (w/attachment)
Rebecca Novey, MPCA (w/attachment)

CY2022 MPCA County Feedlot Financial Report			
The county may show all county expenditures beyond the required match.			
		Revised 11/29/22	
County	Goodhue		
County Feedlot Officer	Kelsey Petit	651-923-5286 Ext.111	
	NAME	PHONE	
	Budgeted	Spent	Balance Remaining
2021 Funds Leftover			0
2022 Grant Award Amount	\$55,158.00	\$55,158.00	0
2022 Required Match Amount	\$ 38,408.00	\$38,408.00	0
TOTAL	\$ 93,566.00	\$ 93,566.00	0
PC NUMBER earned (per MPCA) in 2022 for 2021 work	22.5		
PC DOLLAR amount rec'd in 2022 for 2021 work	\$4,175.21		
Activity	Spent		
Complaint Response	\$2,195.18		
Inspections & Compliance	\$43,903.52		
Owner Assistance	\$21,951.76		
Permitting	\$21,951.76		
Registration/Inventories	\$10,975.88		
Training/Conferences	\$5,487.94		
Administration	\$3,292.77		
Other- Cost Share feedlot fixes			
County Planning & Zoning time as match	\$14,425.19		
County Feedlot Fees	\$5,900.00		
MACFO Membership	\$125.00		
Choose either "overhead lump sum" or "overhead broken down" below. If Overhead is figured into CFO's salary which is in turn figured into program activity costs above, state that here -> and do not enter Overhead costs.	<i>Example: Overhead is figured into salary. Program activities include overhead.</i>		
Overhead Lump Sum (If you do not break down overhead expenses but track them in a lump some or in addition to salary, enter that amount.)	Spent		
Overhead Broken Down (If you break down overhead expenses please enter amount spent for each.)	Spent		
Office (lease, utilities, furniture, insurance, etc.)			
Vehicle (lease, fuel, mtnc., etc.)			
Supplies (computer, internet, phone, copier, fax, paper, postage, etc.)			
Other (explain)			
Reasearch fees			
TOTAL	\$130,209.00	Total amount spent in 2022 for Goodhue County Feedlot Program	
Employee Name	FTE	Grant Salary Expense (includes insurance/benefits)	
Kelsey Petit	1	\$109,751.94	
Delane Krier	0.1	\$11,376.02	
TOTAL	1.1	\$ 121,127.96	

FTE = Full Time Equivalent; the percentage of employee's time dedicated to the feedlot program in 2019.

2022 County Feedlot Officer (CFO) Annual Report

(Data for the Period: January 1, 2022 - December 31, 2022)

Revised November 2022

County: Goodhue
 Phone: 651-923-5286 Ext.111

Contact Person: Kelsey Petit
 E-Mail Address: kpetit@goodhueswcd.org

Signature: _____ (Date) _____
 (Signature of County Board Commissioner)

All data must be entered in accordance with the Annual CFO Report Guidance Document.

Except where identified, this report only addresses non-CAFO/NPDES/SDS sites required by 7020 to be registered.

STAFFING LEVEL						
1	FTEs - (Full Time Equivalents) supplied by the CFO(s):				1	
2	FTEs supplied by other county staff, including administrative and support staff assigned to the feedlot program:				0.1	
3	FTEs supplied through contract with other local government units:				0	
4	Total Number of FTE positions that supported county program:				1.1	
REGISTRATION <i>(Report your current numbers - base grant numbers are displayed for reference)</i>			Base	Current		
5	Feedlots in shoreland with 10 - 49 AU:		35	24		
6	Feedlots with 50 - 299 AU:		421	351		
7	Non-CAFO/NPDES/SDS ≥ 300 AU:		72	73		
8	CAFOs without NPDES or SDS permits 300-999 AU ("Gap Sites")		1	3		
9	Feedlots with NPDES or SDS permits:		25	24		
10	Total - Feedlots required to be registered:		554	475		
11	Total - Feedlots Eligible for Funding (FROM AGENCY BASE GRANT AWARD NUMBER)			496		
Feedlot Sites Inspected		Minimum number of FEEDLOT SITES required to register that must be inspected (7%):			35	
12	Number of FEEDLOT SITES that received a compliance, construction, desktop N&P, or in-field land app inspection (count in-field land app inspections as 1/2 of an inspection)				43	
INSPECTION REPORTING						
Types of Inspections (at sites required to be registered)		10 - 49 AU	50 - 299 AU	300 or more AU		
Only count first instance of each type of inspection per feedlot		(in shoreland)	(except where noted)	(Non-CAFO/NPDES/SDS)		
13	Compliance inspections	4	35	3		
	13.1) How many included the optional P review			0		
14	Construction inspections	0	0	1		
	14.1) How many received a 2nd construction inspection	0	0	1		
15	Desktop N&P records inspection <small>(P review as part of a compliance inspection should be reported in 13.1)</small>		0	<small>100+ AU & in DWSMA</small>	0	
16	In-field land application inspection	0	0	0		
17	Complaint initiated inspections (any non-CAFO/NPDES/SDS)	0	0	0		
18	Routine or follow-up stockpile only inspection	0	0	0		
Other Inspection Related Info						
19	CAFO/NPDES/SDS sites inspected at the MPCA's request				0	
20	Number of feedlots inspected within shoreland or a DWSMA.				7	
21	Number of feedlots inspected within the County's priority areas as designated in the work plan.				37	
22	Number of sites inspected found to be non-compliant with water quality discharge standards.				1	
23	Number of sites inspected with 100+ AU found to be non-compliant with N and/or P requirements.				10	
INSPECTION Performance Credits (Summarized from entries above)		Total	Not PC eligible	PC eligible	PC	PC Total
NOTE: Inspections assumed to satisfy the 7% minimum are not PC eligible						
24	Compliance inspections <i>min. # of compliance inspections: 18</i>	42	35	7	1.5	10.5
25	Construction inspections	1	0	1	1	1
26	Desktop N&P records inspections	0	0	0	1.5	0
27	In-field land application inspections	0	0	0	0.5	0
28	Compliance inspections that include optional P review			0	0.5	0
29	Number of facilities that received 2 or more construction inspections.			1	0.5	0.5
30	CAFO/NPDES/SDS sites inspected at the MPCA's request			0	0.5	0
31	Complaint initiated inspections (any non-CAFO/NPDES/SDS) (only count 1 per feedlot):			0	0.5	0
32	Routine or follow-up stockpile only inspection. (only count 1 per feedlot)			0	0.25	0

Additional Performance Credit Calculations and Supplemental Information

Describe below the progress made in meeting your program year work plan inspection goals. You must provide quantitative results for each compliance inspection and land application goal listed in your work plan.

For Goodhue County's inspection goals were to conduct inspections at sites that are at high risk/priority sites that have never been inspected and sites that are within shoreland, open lot area(s) without runoff controls, and Drinking Water Supply Management Area (DWSMA).

PERMITTING		Number	PC	PC Total
33	30-day construction or expansion notifications received:	6	---	---
34	Interim Permits Issued or Modified:	0	2	0
35	Construction Short-Form Permits Issued or Modified at Sites \geq 300 AU:	1	1	1
36	Public meetings held for construction or expansion to \geq 500 AU:	1	---	---
ENVIRONMENTAL REVIEW (EAW)		Number	PC	PC Total
37	EAW petitions received:	0	---	---
38	EAWs prepared by county:	0	4	0
EMERGENCY RESPONSE		Number	PC	PC Total
39	Events where emergency response was conducted: (on-site visit)	0	2	0
ENFORCEMENT ACTIONS		Number	PC	PC Total
40	Letters of Warning (LOW) issued:	0	---	---
41	Notices of Violation (NOV) issued:	0	---	---
42	Court actions commenced:	0	---	---
FEEDLOT SITE SCHEDULED COMPLIANCE (Achieved in current reporting year)		Number	PC	PC Total
43	Feedlots where a partial environmental upgrade was achieved:	0	---	---
44	Feedlots where a complete environmental upgrade was achieved:	1	6	6
LAND APPLICATION SCHEDULED COMPLIANCE (Achieved in current reporting year)		Number	PC	PC Total
45	Feedlots 100+ AU where N records requirements were returned to compliance:	3	---	---
46	Feedlots 300+ AU (or 100+ DWSMA) where N&P requirements were returned to compliance:	1	---	---
47	Feedlots 100+ AU where in-field inspection non-compliance was resolved:	0	---	---

OWNER ASSISTANCE AND OUTREACH		Number	PC	PC Total
48	Sites visited to provide assistance	24	---	---
49	Workshops/trainings hosted/sponsored by the CFO:	0	2	0
	49.1) Total number of feedlot owners attending these events	0	---	---
50	CFO presentations at informational or producer group events: (per event)	0	1	0
51	Number of mailings to feedlot owners:	1	---	---
52	Feedlot articles placed in newspapers and/or social media:	0	---	---
Describe your workshops, trainings, newsletters, mailings, articles, or other assistance and outreach activities.				
Date	Description			
	Feedlot Re-registration letter-mailing			
CFO TRAINING AND MENTORING		Number	PC	PC Total
53	CFO - training CEUs: (Enter total training hours earned - list events below)	57.5	---	---
54	Hours mentoring New CFOs (describe on a separate sheet):	0	0.25	0
List the training events attended.				
Date	Description	Hours		
1/5/2022	Crapopoly-live	2		
1/12/2022	Online permitting	1		
19-Jan	CFO Webex: Data Practices	1.5		
16-Mar	CFO Webex: Reg numbers, Horizon	1		
March 22-24	MACFO Conference	15.5		
4/20/2022	CFO Webex: Inspections	1.5		
May 11-12	U of MN Nutrient Management Training- Mankato	8.75		
6/29/2022	Owatonna Regional Meeting	4		
6/15/2022	CFO Webex: Enforcement & NRCS NM Plans	1.25		
7/27/2022	CFO Webex: Inspection Checklist Training	1.5		
8/17/2022	CFO Webex: Inspection Checklist Training: Part 2	1.5		
9/21/2022	CFO Webex: New MPCA Website, Online Permitting, Training & Horizon Updates, In-field Land App Insp.	1.5		
11/1/2022	Owatonna Regional Meeting	4		
Oct 11-12	Nutrient Management Training Day 1 Tours & Day 2 Classroom	9		
10/19/2022	CFO Webex: MMP Cover Crop Requirements NPDES Permits, Emergency Management Incl fish kills	1.25		
11/16/2022	Open Air Swine Pits, IBP	0.75		
12/21/2022	CFO Webex: 2022 Annual CFO Reporting	1.5		
OTHER PROGRAM ACTIVITIES		Number	PC	PC Total
55	Feedlots where a MinnFARM was conducted (list sites below):	2	1	2
56	Notifications received claiming air quality exemptions:	12	---	---
57	Meetings with other local government and producer groups:	0	---	---
58	Feedlot ordinance revisions likely, in progress, or completed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
MinnFARM completed by CFO		Describe other county program activities not identified elsewhere.		
registration no.	Site Name	Update Goodhue SWCD facebook & Goodhue SWCD website with new feedlot updates or upcoming events. Have manure kits available at the office. Recording papers, pamphlets, etc. available at the office. Assist producers with searching for feedlot information and answer their questions. Do free manure spreader calibrations. Assist producers on manure management planners. Assist with small feedlot-fixes in the county with grant money. Attend the Goodhue County Fair as a vendor with feedlot information. 66 feedlot inspections done, 24 of those inspections were done at feedlot sites that are not funded.		
049-73382	Scheffler Dairy			
049-72887	Holst Farm			
TEMPO DATA ENTRY - completed by MPCA staff via TEMPO review		Max Eligible PC	PC Earned	
59	Reviewed registration files have ALL documentation uploaded to TEMPO, if applicable.	3	3	
60	All four inspection files have ALL documentation uploaded to TEMPO	3	3	
61	Both permit files have ALL documentation uploaded to TEMPO	6	6	
62	90% of inspection data entered within 60 days of inspection	2	2	
TOTAL PERFORMANCE CREDITS				35.00