

**GOODHUE COUNTY
HEALTH & HUMAN SERVICES (GCHHS)**



REQUEST FOR BOARD ACTION

Requested Board Date:	May 16, 2023	Staff Lead:	Nina Arneson
Consent Agenda:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Attachments:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Action Requested:	Approve MN Department of Human Services (DHS) Community Living Infrastructure (CLI) Grant Amendment for HHS Housing Resource Specialist (HRS) Position		

BACKGROUND:

Goodhue County Health & Human Services (HHS) currently has a contract with the Minnesota Department of Human Services (DHS) to provide services under the Community Living Infrastructure (CLI) grant through the Housing Resource Specialist (HRS) position in HHS. The original, two-year contract, from state base funding was set to expire on June 30, 2023. On April 26th, 2023, HHS received notification that the grant contract for the HRS position would be extended through June 30th, 2025. An amendment was signed for this extension and new budget proposal for these funds.

The amended budget continues to include HRS position salary and fringe along with some minor modifications for the time of the HRS Supervisor (Health Communities Supervisor), work related travel, training, and office equipment. DHS also clarified that HHS is able to carry over funds not spent in the first two years of the grant. This extension allows for the continued work of the HRS through June 30, 2025.

This grant with the Housing Resource Specialist (HRS) position has created an opportunity for GCHHS to focus on housing. As one of the key social determinants of health, working with internal and external partners to address the many gaps along the housing continuum in Goodhue County is a key role. The HHS department will be bringing forward this work for the HHS Board’s information at a later date.

RECOMMENDATION: Goodhue County HHS Recommends Approval as Requested.

Promote, Strengthen and Protect the Health of Individuals, Families and Communities!
Equal Opportunity Employer
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Amendment No. 1 for Grant Contract No 194695

Contract Start Date:	June 22, 2021	Original Contract Amount:	\$ 195,700.00
Original Contract Expiration Date:	June 30, 2023	Previous Amendment(s) Total:	\$ 195,700.00
Current Contract Expiration Date:	June 30, 2023	This Amendment:	\$ 146,164.00
Requested Contract Expiration Date:	June 30, 2025	Total Contract Amount:	\$ 341,864

This amendment (“Amendment”) is by and between the State of Minnesota, through its Commissioner of the Minnesota Department of Human Services, Housing and Support Services (“STATE”) and **Goodhue County**, located at 426 West Avenue, Red Wing, MN 55066, an independent contractor, not an employee of the State of Minnesota (“COUNTY”).

Recitals

1. STATE has a grant contract with COUNTY identified as Grant No. 194695 to increase and improve opportunities for Minnesotans with disabling conditions and housing instability to live successfully in the community, per Minnesota Statutes, Section 256.01 subdivision 2 (a)(6) (Original Grant Contract);
2. The Original Grant Contract is being amended because STATE and COUNTY agree that additional time and funds are necessary for the satisfactory completion of the grant contract;
3. STATE and COUNTY agree to amend the contract as stated below:

Contract Amendment

In this Amendment, changes to Original Grant Contract language will use ~~strike through~~ for deletions and underlining for insertions.

The parties agree to the following revisions:

REVISION 1: Clause 1.2, “**Expiration date**” is amended as follows:

1.2. Expiration date. This CONTRACT is valid through ~~June 30, 2023~~ June 30, 2025, or until all obligations set forth in this CONTRACT have been satisfactorily fulfilled, or until a contract for the FY2023-2025 biennium, if awarded, is executed whichever occurs first.

REVISION 2: Clause 3.1, subclauses 3.1.a., “**Compensation,**” and 3.1.c., “**Total obligation,**” only, are amended as follows:

- a. **Compensation.** COUNTY will be paid in accordance with **Attachment A-1:** Budget, which is attached and incorporated into this CONTRACT.
 - 1. COUNTY must obtain STATE written approval before changing any part of the budget. Notwithstanding Clause 16.1 of CONTRACT, shifting of funds between budget line items does not require an amendment, but does require written approval by the STATE.
 - 2. If COUNTY’s approved budget changes proceed without an amendment pursuant to this clause, COUNTY must record the budget change in EGMS or on a form provided by STATE.

- c. **Total obligation.** The total obligation of STATE for all compensation and reimbursements to GRANTEE shall not exceed ~~one hundred and ninety-five thousand and seven hundred dollars (\$195,700.00)~~ three hundred and forty-one thousand and eight hundred and sixty-four dollars (\$341,864.00).

EXCEPT AS AMENDED HEREIN, THE TERMS AND CONDITIONS OF THE ORIGINAL GRANT CONTRACT AND ALL PREVIOUS AMENDMENTS REMAIN IN FULL FORCE AND EFFECT AND ARE INCORPORATED INTO THIS AMENDMENT BY REFERENCE.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK

Signature page follows

By signing below, the parties agree to the terms and conditions contained in this CONTRACT.

APPROVED:

1. STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minnesota Statutes, chapter 16A and section 16C.05.

DocuSigned by:
By: Angela Lofgren
53AD6200B0B8428...
Date: 5/8/2023

Grant No 194695

2. COUNTY

Signatory certifies that County's articles of incorporation, by-laws, or corporate resolutions authorize Signatory both to sign on behalf of and bind the County to the terms of this Agreement. County and Signatory agree that the State Agency relies on the Signatory's certification herein.

By: _____

Title: HHS Director

Date: _____

3. STATE AGENCY

Individual certifies the applicable provisions of Minnesota Statutes, section 16B.97, subdivision 1 and Minnesota Statutes, section 16B.98 are reaffirmed.

By (with delegated authority): _____

Title: _____

Date: _____

ATTACHMENT A-1**Goodhue County****Fiscal Year 2022 – ~~2023~~ 2025 Budget**

Category of Funding	Budget	What This Funds
Housing Resource Specialist	\$195,700 \$341,864	<ul style="list-style-type: none"> • \$188,701: \$325,983 1 FTE Housing Resource Specialist (Salary and Fringe) • \$5,134: \$13,100 Supervisor of Program • \$500 Work related travel • \$500 Training • \$1,865: \$1,781 Office Equipment
TOTAL	\$195,700 \$341,864	

Goodhue County will be awarded ~~\$195,700~~ **\$341,864** this round of funding for the Community Living Infrastructure grant program for fiscal years 2022 – ~~2023~~ 2025. This funding will cover initiatives in the Housing Resource Specialist category of funding for the Community Living Infrastructure grant program.