



PERSONNEL COMMITTEE MINUTES

January 17, 2023

8:00 am

301-1 Conference Room

Staff Present: Commissioner Linda Flanders, Commissioner Todd Greseth, Scott Arneson, Briggs Tople, Jessica Ahlbrecht, Tom Day, Mary Priebe, Amanda Holst, Marty Kelly, Chad Steffen and Nina Arneson

PUBLIC SAFETY TELECOMMUNICATOR OVERLAP

Sheriff Kelly and Captain Steffen put forth:

“Public Safety Telecommunicators are an essential position to the Emergency Communications Center. In order to best serve our residents, new staff undergo a comprehensive training program of 5-6 months. We are requesting to hire a Public Safety Telecommunicator (PST) now to begin the training program and backfill an expected vacancy in order to ensure minimal impact to the public safety communications.”

Commissioners Flanders and Greseth agreed with the recommendation and supported PRO of the expected vacancy for training purposes.

HEALTH AND HUMAN SERVICES: REPLACEMENT IF 1 FTE PUBLIC HEALTH NURSE AND FAMILY HEALTH TEAM ADJUSTMENTS

Nina Arneson put forth:

“The HHS Department recommends approving the following: 1. Replace 0.8 FTE PHN position with a 1.0 FTE position (either RN or PHN) 2. Adjust FTEs within HHS Family Health Team (no change in the total FTEs) a. Change 1.0 FTE Nurse provisional position to permanent position b. Decrease 1.0 FTE WIC Coordinator position to 0.9 FTE c. Decrease 1.0 FTE PHN position to 0.9 FTE.”

Commissioners Flanders and Greseth agreed with the recommendations outlined above.