

Goodhue County Broadband Partnership Program Application

Estimated \$1.6M available*

Application period opens: November 3, 2021

Initial Review: January 3, 2022

* subject to change at any time

✓ Prepare your application

- Read this entire application document carefully
- Complete project analysis and gather all documentation
- Follow the format templates to complete the project cover sheet and application body
- Attach and label all application appendices correctly

✓ Submit your application

- Submit the complete application package at any time during the application period
- Package must include one printed hardcopy and one electronic copy on a USB drive
- Applications that arrive after all available funds have been dedicated, will not be accepted
- Applications may be delivered by mail or courier service to:

**Goodhue County
Attn: Broadband Grant Applications
509 W 5th Street
Red Wing, MN 55066**

- Email submission is acceptable if the entire package, including attachments, is less than 5MB, and may be addressed to:

gcbgrants@co.goodhue.mn.us

Questions may be sent by mail or email to the addresses above.

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1.0 PROGRAM: GENERAL INFORMATION

Introduction

In order to continue to promote broadband infrastructure expansion for areas of Goodhue County that remain unserved or underserved, public sector investment is necessary. The Goodhue County Broadband Partnership Program has been established using funds from the American Rescue Plan Act (ARPA).

Funding Availability

As specified by the U.S. Treasury’s Interim Final Rule of May 2021, all ARPA funds granted to Goodhue County must be obligated by 2024 and spent on those obligations by 2026. With this in mind, funds for this program are limited and will be dispersed based on a first come, first serve basis. In order to maximize the impact of ARPA funds throughout the community, Goodhue County encourages cost participation between providers and other taxing jurisdictions.

Eligible Applicants

Eligible applicants for this program are an incorporated business or partnership with a taxing jurisdiction, Native American tribes, a Minnesota nonprofit organization organized under chapter 317A, a Minnesota cooperative association organized under chapter 308A or 308B, or a Minnesota limited liability corporation organized under chapter 322C for the purpose of expanding broadband access.

Eligible Project Areas

Broadband development projects located in unserved or underserved areas are eligible. An unserved area is an area in which households or businesses lack access to wire-line broadband service at speeds that meet the Federal Communications Commission’s (FCC) threshold of 25 megabits per second (Mbps) download and 3 megabits per second (Mbps) upload. An underserved area is an area in which

households or businesses do receive service at or above the FCC threshold of 25 Mbps down and 3 Mbps up, but lack access to wire-line broadband service at speeds of 100 Mbps download and 20 Mbps upload.

Eligible Program Costs

The Broadband Development Partnership Program can pay up to 50% (fifty percent) of the eligible costs for a qualifying project. Eligible costs refer to the costs associated with the acquisition and installation of middle mile and/or last mile infrastructure that can support broadband service scalable to speeds of at least 100 Mbps download and 100 Mbps upload.

Last mile infrastructure is broadband infrastructure that serves as the final leg connecting the broadband service provider's network to the end-user customer's on-premise telecommunications equipment. Middle mile infrastructure is broadband infrastructure that links a broadband service provider's core network infrastructure to last mile infrastructure.

Construction of broadband infrastructure may include the following: project planning; obtaining construction permits; construction of facilities, including construction of both middle mile and last mile infrastructure; equipment; and installation and testing of the broadband service.

Matching Funds Requirement

To obtain a Broadband Development Partnership Program grant, the applicant must provide for the funding not covered by the program with matching funds. The match can come from any private and/or public sources available to the Applicant. An application will receive additional points if the Applicant and funding partner matching funds are 55% or more of the total eligible project costs.

Documentation to validate the availability of matching funds is required as part of the application. Some examples of appropriate documentation include: a letter of credit, letter confirming funds from a bank, board resolution committing funding, or loan documentation. If the application will have additional financial partners contributing to the matching funds, the application must also identify the financial partner(s) and documentation of the amount and availability of each partner's financial match. Priority consideration will be given to projects that have secured community partners who have contributed to the matching funds.

Eligible project expenses are those that are incurred starting with the partnership contract execution date and ending at the conclusion of the project, or project contractual term of December 31st, 2025, (whichever is earlier). The program funding period begins after the application is received, evaluated, and officially approved by the Goodhue County Board with an award letter and executed contract. Applications will open November 3, 2021 and an initial review will start on January 3, 2022.

Application Filing Window

The Goodhue County Broadband Partnership Program is a competitive program with the use of the ARPA funds. The program application window will open on November 3, 2021.

An initial review of submitted applications will begin on January 3, 2022. The County will accept applications for projects until available funds have been dedicated.

Completed applications and all required supporting documentation must be received by Goodhue County prior to January 3, 2022 to be included in the initial review.

Award decisions are anticipated by early 2022.

2.0 PREPARING AN APPLICATION

Application Organizational Format

- ❖ Cover Sheet
- ❖ Executive Summary
- ❖ Part I – Key Project Data
- ❖ Part II – Broadband Improvements: Unserved and Underserved Documentation
- ❖ Part III – Project Funding Request and Community Participation
- ❖ Part IV – Project Readiness
- ❖ Part V – Project Sustainability
- ❖ Part VI – Payment Information
- ❖ Part VII – Economic Development and Community Impact
- ❖ Part VIII – Broadband Adoption Assistance
- ❖ Part IX – Applicant Affidavit
- ❖ Part X – Pre-Application Outreach Requirement

In all application sections that follow, please provide concise and complete responses to all information requested. Accurate and comprehensive responses are required to receive the best possible application scoring, and the final application must provide necessary information to fully describe and document the broadband application proposal.

Application Cover Sheet Instructions

Items to be included on the application cover sheet are important application criteria that are extracted from other portions of the application and are used as key reference inputs by Goodhue County Staff for application review. The related application location for each requested item is displayed below in blue:

- Project Name:** [Part I – Item 1.1]
- Applicant Organization Name:** [Part I – Item 1.2]
- Applicant Organization’s Mailing Address:** [Part I – Item 1.3]
- Applicant’s Primary Contact:** [Part I – Item 1.4]
-Name, Title, Telephone Number, Email Address
- Project Location:** [brief paragraph narrative of project geographical coverage]
[Part I – Item 1.5]
- List County/Township Served by Project:** [indicate whether full county or partial county coverage] [Part I – Item 1.7]
- List Community/Communities Served by Project:** [Part I – Item 1.7]
- Funding Request Amount:** [Part III – Item 3.1]
\$_____ [round to nearest dollar]
____% of total request
- Matching Funds Provided by Applicant:** [Part III – Item 3.2]
\$_____ [round to nearest dollar]

2021 GOODHUE COUNTY BROADBAND PARTNERSHIP PROGRAM APPLICATION

___% of total request

Total Application Cost: [Part IV – Item 4.1]

\$_____ [round to nearest dollar]

If Application Proposes a Public/Private Partnership, List Names of All Partner Companies/Entities: [Part III – Item 3.3]

Funding Commitment provided by Each Partner: [Part III – Item 3.3]

Total Number of Passings: [Part II – item 2.1]

PASSINGS COUNTS	Households	Businesses	Farms	Community Institutions
<u>Currently UNSERVED</u> Number of passings expected to improve speeds to at least 25/3 as a result of the project.				
<u>Currently UNDERSERVED</u> Number of passings expected to improve speeds from between 25/3 & 100/20 to 100/20 and above as a result of the project.				

Application Includes: [Part IV – Item 4.9]
[choose one]

- ___ **Last Mile Components Only**
- ___ **Middle Mile Components Only**
- ___ **Both Last Mile and Middle Mile Components**

Type of Proposed Broadband Construction: [Part IV – Item 4.8]
[FTTH, Cable, DSL, Fixed Wireless, Combination, etc.]

Application Demonstrates Completed Outreach to Existing Providers:
[Part X – Item 10.1]

- ___ **Yes**
- ___ **No**

- **Names of All Other Wire-line Broadband Service Providers Serving this Application Area:** [\[Part X – Item 10.2\]](#)

- **State of Minnesota Vendor Number:** _____ [\[Part VI – Item 6.1\]](#)

Executive Summary Instructions

[2 page maximum]

Provide a brief executive summary narrative that incorporates a concise but comprehensive rationale for official reviewers of the overall project proposal that accomplishes the following:

- Brief summary of project (first paragraph)

- Brief narrative description of the geography and location of the project coverage, including the proposed broadband passings and speed improvements anticipated in the event of project funding

- Brief description of the applicant’s prior involvement in broadband technology implementation and how the applicant (and/or partners) intend to manage and sustain the project

- Description of how broadband improvements at the proposed location will advance the quality of life and strengthen economic development opportunity in proposed project communities

- Description of why this project should be awarded a partnership above all other needs for broadband improvements in Goodhue County.

Part I – Key Project Data Instructions

1.1 Project Name:

1.2 Applicant Organization Name:

1.3 Applicant Organization's Mailing Address:

1.4 Key Contacts:

Primary Contact – *Provide Name, Title, Telephone Number, Email Address*

This will be the primary contact for negotiation and execution of the contract if the project is awarded funding.

Project Manager – *Provide Name, Title, Telephone Number, Email Address*

This individual will be the primary contact for administration details through the pendency of the program if the project is awarded funding.

Application Author – *Provide Name, Title, Telephone Number, Email Address*

This individual will be the primary contact for any questions regarding the application document and supporting documentation.

1.5 Map and Description of Project Area:

Applicant should provide a short narrative paragraph here describing the geographic coverage of the proposed project (a few sentences in length). Applicant should also include a map of the proposed project area and/or a complete list of addresses that will be served by the project. A map of a last mile project should include the service area boundaries and also include place names, boundaries, buildings, road/street names or other features that clearly identify the project coverage area. The application may also include a list of census blocks and road segments if a census block is over two square miles where the project will provide broadband. For middle mile projects, the map should indicate the location of the middle mile facilities that will be placed.

In addition to the PDF version of the map which must be provided in the electronic application submittal version, the map must additionally be provided in a .shp, .kmz, or .kml version.

1.6 Applicant Eligibility:

Identify the specific category of Applicant eligibility for this proposed project under Minnesota law from the following statutory options:

Eligible applicants for this program are: (1) an incorporated business or partnership, (2) a taxing jurisdiction, (3) a Native American tribe, (4) a Minnesota nonprofit organization organized under Chapter 317A, or (5) a Minnesota cooperative association organized under Chapter 308A or 308B, or (6) a Minnesota limited liability corporation organized under chapter 322C for the purpose of expanding broadband access.

[Note: Option 2 above, a taxing jurisdiction, includes any county, city, town, school district, special district, or other political subdivision or public corporation.]

1.7 Township Coverage [also specify communities covered]

Identify the township that the proposed project covers. If multiple counties or townships are included, please indicate. Specify whether entirely or partially covered. Also identify specific communities that the proposed project area will cover.

1.8 Single Paragraph Summary Description of the Project

[Note: This written narrative may be used on the Goodhue County’s website and in promotional materials for the program in the event your application is awarded]

Describe the project location, type of project construction, number of passings served and speed goals met or exceeded. Identify any project partners for the project. Provide an economic development/community impact rationale for the project. The following is a sample paragraph template to illustrate a response to this request. Please provide unique details from the proposed project to populate this response.

SAMPLE – Project Summary Paragraph:

Applicant Name: _____
Project Name: _____
This last mile project (middle mile project/middle mile and last mile project) will serve 100 unserved households and 50 unserved businesses, farms, and community anchor institutions in the _____ area of Goodhue County. In a funding partnership with the County of Goodhue, the Applicant (and other project partners, if applicable) will improve unserved/underserved levels to 100 Megabits per second download and 20 Megabits per second upload, exceeding Minnesota’s 2026 state speed goal. (Then provide a unique Economic Development & Community Impact rationale in a like manner to the following example:) Building a fiber-to-the-premise network that provides advanced, high-speed broadband services to households, businesses and farms in the proposed project area improves access to critical school e-learning applications while also making agricultural operations more efficient and enhancing crop production through enabled precision agriculture tools. The broadband network will improve access to rural health care resources, and will stimulate a more robust local area economy. Total eligible project cost is \$1,500,000. Applicant matching funds are \$750,000 and County funds are \$750,000.

Part II – Broadband Improvements: Unserved/Underserved Instructions

2.1 Anticipated Broadband Improvements

Using the “Anticipated Improvements” table (see below), please provide the number of households, businesses, farms, and community anchor institutions that will be able to receive improved broadband services as a result of the proposed project.

Please identify the speeds currently available for each type of location, using the ranges provided on the table, and the improved speeds that will be offered if the project is awarded funding.

Use the following definitions to identify the number of locations by household, business, farm, and community anchor institution:

Households: includes all residential dwellings

Businesses: includes all business types; and – to the extent possible – home-based businesses and telecommuter use of broadband.

Farms: includes crop, dairy, other livestock farming or agricultural use operations.

Community Anchor Institutions: includes libraries, township halls, fire and police stations, city halls, county buildings, state facilities, public safety locations, hospitals and nursing homes, and educational institutions.

Anticipated Improvements in Broadband Service

Based on this Application Project

# of Passings	Speed Now:	0/0	≤10/1	0/0	≤10/1	25/3	0/0	≤25/3	<100/20
	Speed After Build:	25/3	25/3	100/20	100/20	100/20	1G/1G	1G/1G	1G/1G
Households									
Businesses									
Farms									
Anchors									
TOTAL									

[If broadband speeds delivered will be greater than 1 Gbps, please provide details in this section.]

2.2 Unserved and Underserved Documentation

Provide evidence in the application to demonstrate that the proposed project is for an unserved or underserved area. [If separately attached, label as Appendix 2.2]

The location of the proposed project, as identified in Part 1 – Item 1.4, should be the result of reviewing areas eligible for the funding and ensuring that the project is within geographic boundaries eligible for funding. In this response, the Applicant should provide the evidence to demonstrate that the proposed project is in an unserved and/or underserved area.

Demonstrate this by overlaying your proposed project area onto Goodhue County of the 2020 Grant Eligibility Map on the DEED website at <http://map.connectmn.org/>, and then select “Maps/Data” on the top of the page, click the “Access” tab, and check the box titled *2020 Grant Eligibility Information*.

Applicants may also submit clarifying supplemental data regarding the unserved and/or underserved nature of the proposed project location. Any supplemental data will be compared to the maps prepared by Minnesota’s designated mapping entity.

As previously noted in Part I – Item 1.4, existing broadband providers will, under Minnesota law, be able to challenge proposed service coverage areas being considered for partnership funding immediately following the close of the partnership application window.

Part III – Project Funding Request and Community Participation Instructions

3.1 How much money from Goodhue County is being requested for this application? What percent of the total eligible project cost does the funding request represent?

Note: Up to 50% of the total broadband eligible project cost may be reimbursed in an awarded partnership. Additional points apply for projects that leverage greater matching funds; i.e., 55% or more in matching funds from Applicant and any funding partners.

3.2 How much in total matching funds from the Applicant – including any funding partners, if applicable – is being proposed? What percentage of the total eligible project cost does the Applicant’s matching funds represent?

3.3 Please list in detail all confirmed matching fund commitments by each project funding partner.

Table should begin with Applicant funding commitment and follow with each funding partner commitment. Funding partners may include other public, private, non-profit, or philanthropic entities. [If documentation for Item 3.3 is separately attached, label as Appendix 3.3]

Matching Funds Sources:	Funding \$ Commitment	Proof of Match Attached
<i>Example:</i>		
<i>Applicant Name</i>	\$	Yes
<i>Funding Partner A</i>	\$	Yes
<i>Funding Partner B</i>	\$	Yes
<i>(continue as necessary)</i>		
Total Matching Funds	\$	

Note 1: Documentation to validate the availability of matching funds is required as part of the application.

Note 2: The Applicant and all matching fund partners must provide documentation stating each has reviewed the application, confirm their commitment to the project, and provide proof of the existence of matching and secured funds.

Note 3: Examples of secured funds documentation is defined in the “Matching Funds Requirement” section of this application, and includes a letter of credit, bank letter confirming available funds, board resolution committing funds, or loan documentation.

3.4 Provide complete contact information for each application funding partner identified in Item 3.3 above.

3.5 Provide evidence of community support for the project. [If separately attached, label as Appendix 3.5]

Examples include letters endorsing the project and describing the need for broadband improvements from residents, businesses, legislators, congressional representatives, etc.

PART IV – Project Readiness Instructions

Project Budget – Sources and Uses of Funds

4.1 What are the total eligible project costs? \$ _____

Total eligible project costs may include project planning; obtaining construction permits; construction of facilities, including construction of both “middle mile” and “last mile” infrastructure; electronics and equipment; and installation and testing of the broadband service.

4.2 Please provide a list or schedule of all eligible elements to be purchased or utilized for the proposed project [if separately attached, label as Appendix 4.2]

Note 1: Eligible elements do not include costs for either video or voice services. These cannot be reimbursed through the partnership.

Note 2: The broadband partnership program cannot reimburse a partner for any expenses incurred prior to the executed project contract date. Any such expenses may not be included as project eligible expenses.

Note 3: Should funding be awarded for the proposed project, all partnership funds are disbursed to partners on a reimbursement basis only.

4.3 Utilizing total eligible expenses from 4.1, provide the following “Sources of Funding” summary detail for Applicant, and if applicable, for each additional funding partner:

Sources of Funding	\$ Amount	% of Total Funding
<i>Example:</i>		
<i>GC Partnership Program Request</i>	<i>\$1,500,000</i>	<i>50.0%</i>
<i>Applicant Investment</i>	<i>\$1,450,000</i>	<i>48.33%</i>
<i>Partner – County XYZ</i>	<i>\$50,000</i>	<i>1.67%</i>
<i>(If other fin'l partner – add here)</i>		
Total	\$3,000,000	100.00%

4.4 By each identified budget category, provide the following “Use of Funds” detail for both Applicant and proposed Goodhue County Broadband Partnership Program :

Use of Funds	\$ Amount	Source of Fund	Date Funds Committed
<i>Example:</i>			
<i>Fiber Construction/splicing</i>	<i>\$1,000,000</i>	<i>Applicant</i>	<i>9/1/2020</i>
<i>Fiber Construction/splicing</i>	<i>\$1,000,000</i>	<i>GC/Partnership</i>	<i>Upon contract award</i>
<i>Engineering</i>	<i>\$250,000</i>	<i>Applicant</i>	<i>9/1/2020</i>

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Use of Funds	\$ Amount	Source of Fund	Date Funds Committed
<i>Engineering</i>	<i>\$250,000</i>	<i>GC/Partnership</i>	<i>upon contract award</i>
<i>Customer Installations</i>	<i>\$250,000</i>	<i>Applicant</i>	<i>9/1/2020</i>
<i>Customer Installations</i>	<i>\$250,000</i>	<i>GC/Partnership</i>	<i>upon contract award</i>
<i>(Add other entries below)</i>			
Total	\$3,000,000		

Recommended minimum budget categories for “Use of Funds” table above are as follows: [Applicant may add other budget categories as needed]

- Construction – Labor – Last Mile [Note: Exempt from prevailing wage law]
- Construction – Labor – Middle Mile [Note: Prevailing wage law applies if total funding request is \$200,000 or more]
- Construction - Materials
- Electronics
- Customer Premise Installation – Labor
- Customer Premise – Equipment
- Professional services and engineering

4.5 Will additional costs related to this proposed project that are not eligible costs be incurred in order to deploy broadband to this area?

If yes, identify and list all ineligible costs associated with the proposed project that may be incurred.

Project Broadband Infrastructure

4.6 Please provide all budgetary engineering designs, diagrams, and maps that demonstrate the viability of the proposed project. [if separately attached, label as Appendix 4.6]

Design documents must clearly document the Applicant’s comprehensive understanding of the project requirements. This information must be certified by a registered Professional Engineer.

4.7 Demonstrate that the installed broadband infrastructure is scalable to speeds of at least 100 Mbps download and 100 Mbps upload.

This information must be certified by either the manufacturer of the equipment to be utilized, or by a registered Professional Engineer.

4.8 Identify the type of broadband construction for the proposed project.

This project is fiber-to-the-home/premise, cable or hybrid fiber coaxial, or fixed wireless last mile construction – or a combination of construction types such as some fiber and some fixed wireless. If fixed wireless, is licensed or unlicensed spectrum being used?

4.9 This application is for last mile components only, middle mile components only, or a combination of last mile and middle mile components. [Choose one]

Last mile infrastructure is broadband infrastructure that serves as the final leg connecting the broadband service provider’s network to the end-user customer’s on-premise telecommunications

equipment. Middle mile infrastructure is broadband infrastructure that links a broadband service provider's core network infrastructure to last mile infrastructure.

4.10 If the proposed project is a middle mile broadband facilities project, or includes a middle mile facilities component, please describe why new construction is necessary.

Demonstrate how the proposed project will leverage existing broadband networks or be built in conjunction with other broadband infrastructure projects to expand service coverage for unserved or underserved regions of the State.

Project Preconstruction Permits and Approvals

4.11 Have all required municipal/city/township/county/state approvals necessary for this project to begin construction from area planning commission/zoning authority/road authority/railroad crossing entity, etc. been identified and included in the project schedule?

Itemize the approvals that will be required prior to project construction with the corresponding entity that will provide approval, and a brief description of the process required to obtain approval. Include the permitting process as a step on the Project Schedule in Item 4.17.

4.12 Have all state environmental review requirements necessary for this project to begin construction been identified, if applicable?

If yes, describe the process to obtain required approvals. If applicable, include this process in the Project Schedule.

4.13 Due to its location, will the proposed project potentially impact local/state/federal historic architectural or archeological resources?

If yes, describe the process to obtain required approvals. If applicable, include this process in the Project Schedule.

Project Implementation

4.14 Will the Applicant offer the broadband services for a minimum five year period?

Provide documentation that Applicant will offer the broadband service for a minimum of five years.

4.15 Provide the proposed pricing structure, by associated download and upload speeds, for all broadband services to be offered in association with this project.

Demonstrate that speeds meet and exceed Minnesota law broadband speed requirements.

4.16 Please also provide the proposed stand-alone pricing for unbundled internet-only service at 25 Mbps download and 3 Mbps upload, for 100 Mbps download and 20 Mbps upload [if applicable], and for 1 Gbps download and 1 Gbps upload [if applicable].

Describe stand-alone pricing for all broadband speed levels applicable to the project, and demonstrate that speeds meet and exceed Minnesota law speed requirements.

4.17 Will any additional equipment be required – or any separately chargeable service installation elements apply – to activation or turn-up of individual customer locations?

If yes, describe any separately chargeable elements that may apply along with all associated charges, and identify as one-time or monthly.

4.18 Describe what initiatives the Applicant will undertake to communicate its proposed marketing plan to its prospective broadband services customer base.

The marketing plan should include activities to communicate the award of the proposed project, the timing and availability of constructed broadband service, and Applicant plans on how to optimize broadband subscription rates once service becomes available.

Project Schedule

4.19 Provide the proposed project schedule which must reflect all key planning, procurement, construction, installation, testing, and service activation milestones.

The Applicant may use the sample form below to detail the significant task categories for all broadband deployment milestones necessary to complete the proposed project in a comprehensive and timely manner. Each necessary milestone should be identified with an associated anticipated start date and completion date (month and year) for that milestone. The last task on the project schedule should reflect the date upon which the service to the last location will be turned up and the project will be complete.

Sample – Project Schedule

Name of Applicant:		
Name of Project:		
Overall Timeline for Project: <i>(example)</i>	Start Date: <i>May 2021</i>	Complete: <i>June 2023</i>
Individual Milestones for Project: Include all planning, procurement, construction, installation, testing and customer turn-up activities	Est. Start Date (month/year)	Est. Complete Date (month/year)
<i>Activity A</i>	<i>May 2021</i>	<i>Oct 2021</i>
<i>Activity B</i>	<i>July 2021</i>	<i>Nov 2021</i>
<i>Activity C</i>	<i>Sept 2021</i>	<i>Dec 2021</i>
<i>[continue as needed to completion]</i>		

Project Financials

4.20 Provide a five year stand-alone financial plan for the proposed project, including a description of how the costs and anticipated revenue will result in the financial viability of the project over time.

Applicant should provide a summary of the financial analysis for the proposed project, and also may provide a brief narrative summarizing its findings. To assist the Applicant, Appendix I on pages 42 – 43 may be used as a template to populate the proposed project’s pro forma financials. The pro forma financial spreadsheet must be a minimum of a five year view, but Applicant may extend the analysis for additional years if that will provide a more comprehensive financial justification. [If separately attached, label as Appendix 4.20]

4.21 Describe why the proposed project would not be feasible without the award of the requested broadband funds.

Refer to the five year financials prepared for Item 4.20, and demonstrate the difference in proposed project payback years with and without the requested funding.

4.22 Is the Applicant leveraging all funding sources that may apply to the proposed project area?

If the proposed project leverages existing broadband networks, or will be built in conjunction with other broadband infrastructure projects to expand service areas to include unserved or underserved regions of the county, please give specific examples identifying the other project and the associated leveraged funds. Include any prior awards for CAF II, ACAM, USDA/RUS loan or ReConnect funds, ARRA, E-rate, or any other federal, state, or local rural broadband funding.

Part V – Project Sustainability Instructions

5.1 Provide technical expertise statement

Provide a narrative statement detailing all the relevant technical expertise of the Applicant and the Applicant’s specific prior experience in providing broadband services in Goodhue County (and in other counties, if applicable.) If separately attached, label as Appendix 5.1.

5.2 Provide organizational support evidence

Demonstrate the overall organization strength of the Applicant to build, manage, and effectively operate the proposed broadband project, if approved.

Documentation should identify key officers and management personnel with corresponding brief resumes. Organizational structure charts may also be submitted. It is important to provide a detailed description of how organizational strength pertains to level of broadband service delivery and service maintenance. If separately attached, label as Appendix 5.2.

5.3 Provide audited financial statements

Demonstrate the overall financial viability of the Applicant by providing the most recent audited financial statements. (Audited by a certified public accountant.) The financial statements may be identified and filed as “Confidential Information” and must be appropriately marked as confidential when submitted. If separately attached, label as Appendix 5.3.

Results from an independent audit may also be provided as supplemental detail, as well as the Applicant’s most recent year’s federal tax return. If provided these documents should also be submitted and marked as confidential.

Supplemental material that may be provided as documentation for this requirement include the following:

- An Applicant that has been designated as an ETC by the Minnesota Public Utilities Commission (MPUC) may submit the copy of the MPUC Order authorizing the ETC status
- An Applicant that is a borrower in good standing with the Rural Utilities Service (RUS) may submit documentation that supports that designation
- An Applicant that has a current Minnesota cable franchise agreement for the proposed communities in the project may submit a list of the communities covered by the franchise with the date of the franchise’s most recent agreement or renewal

Part VI – Payment Information Instructions

6.1 State of Minnesota Vendor Number

To ensure proper payment, a Vendor Number assigned by Minnesota Management and Budget is required. The application must include the following critical payment information.

State of Minnesota Vendor Number: _____

Applicant’s Financial Contact Person: _____

Telephone Number: _____

Email Address: _____

If you do not already have a State of Minnesota vendor number, you can register for a state vendor ID. State of Minnesota vendor registration number instructions and information may be found at the following link:

https://supplier.swift.state.mn.us/psp/fmssupap/SUPPLIER/ERP/h/?tab=SUP_GUEST

6.2 Tax Identification Numbers

Also provide the following tax information associated with the Applicant’s organization.

State of Minnesota Tax Identification Number: _____

[This is the number used for state tax filing purposes and is not the same as the State of Minnesota Vendor Number]

Federal Employer Identification Number: _____

[A federal Employer Identification Number (EIN) is also known as a federal tax identification number and is used for tax filing purposes]

Part VII – Economic Development and Community Impact Instructions

Demonstrate the economic development and community enhancement potential of the proposed project. Include details of how the project will provide for better business retention and expansion, attract new business, and increase jobs opportunities in the covered communities.

7.1 Provide a listing of businesses in the proposed project area that will benefit from the broadband project.

Identify and briefly describe the businesses needing improved broadband in the project area, including the level of broadband improvement needed to become and/or remain competitive, expand services, etc. Describe any work-at-home or telecommuter opportunities that would be increased or improved. If possible, please attach specific statements of need from impacted businesses in your project area in an attachment to the application as Appendix 7.1.

7.2 Provide a listing of farms and agricultural use customers in the proposed project area that will benefit from the broadband project.

Identify and briefly describe any farms or agricultural use customers needing improved broadband in the project area to operate their agricultural business. If possible, please attach specific statements of need from impacted agricultural users in an attachment to the application as Appendix 7.2.

7.3 Provide a listing of community institutions that will benefit from the broadband project.

Identify specific institutions to be served, and wherever possible, identify how the proposed broadband deployment will be incorporated into the community program.

7.4 Provide a listing of any educational locations that will benefit from the broadband project.

Identify specific institutions to be served, and include the proposed impact on e-learning opportunities.

7.5 Provide specific evidence of how health and public safety locations will benefit from the broadband project.

Include the proposed impact on telemedicine and electronic health records use.

7.6 Is the proposed project providing broadband improvements to an economically distressed area?

Provide evidence of an economically disadvantaged area as measured by unemployment, poverty, or population loss levels in covered communities that are significantly higher than the statewide average. The Applicant may also utilize references to median household income, or percent of students eligible for free or reduced cost school lunches.

Part VIII – Broadband Adoption Assistance Instructions

8.1 Broadband Adoption Activities Planned for Project

Describe any activities planned to promote the adoption of broadband services for the project footprint or communities covered by the proposed project once the services are available. Please identify any activities specific to a particular customer segment (i.e.; precision farming programs for agricultural users, broadband applications for seniors, etc.)

8.2 Broadband Technical Support or Training Associated with Project

Describe any technical support or training on broadband use for residents, businesses, farms, and community institutions that will benefit those within the project footprint.

8.3 Low-income Broadband Assistance Program

If the Applicant plans to offer a low-income broadband assistance program, provide a description of the program and how participants would qualify. If the Applicant is an ETC, and will offer Lifeline, include those details here.

Part IX – Applicant Affidavit Instructions

9.1 The primary Applicant must provide a signed, dated, and witnessed affidavit or resolution that shows official Applicant support for and approval of the application as well as a commitment to provide the Applicant’s matching funding.

If the application includes a funding partner or partners, a separate affidavit or resolution is required for each public or private partner that has committed to provide funding for the project, and attach as Appendix 9.1.

A sample affidavit/resolution is provided for the Applicant’s use as specified on the following page. Please note that the Applicant may choose to reformat the sample document, but must ensure that all the statements appear in the signed, final version.

[Note: See next two pages for a sample Applicant affidavit.]

SAMPLE – APPLICANT AFFIDAVIT OR LOCAL GOVERNMENT RESOLUTION

RESOLUTION OF APPLICANT

BE IT RESOLVED that _____ act as the legal sponsor for project(s)
(Applicant)

contained in the Goodhue County Broadband Partnership Program to be submitted
on _____

(Date)

and that _____ is hereby authorized to apply to the Goodhue County
(Title of Authorized Official)

for funding of this project on behalf of _____.

(Applicant)

BE IT FURTHER RESOLVED that _____ has the legal authority to
(Applicant)

apply for financial assistance, and the institutional, managerial, and financial capability to ensure
adequate project administration.

BE IT FURTHER RESOLVED that the sources and amounts of the local match identified in the
application are committed to the project identified.

BE IT FURTHER RESOLVED that _____ has not violated any
(Applicant)

Federal, State or local laws pertaining to fraud, bribery, graft, kickbacks, collusion, conflict of
interest or other unlawful or corrupt practice.

SAMPLE – APPLICANT AFFIDAVIT OR LOCAL GOVERNMENT RESOLUTION (Cont'd)

BE IT FURTHER RESOLVED that upon approval of its application by the County,

_____ may enter into an agreement with the County of Goodhue for
(Applicant)

the above referenced project(s), and that _____ certifies that it will comply with
(Applicant)

all applicable laws and regulation as stated in all contract agreements.

NOW, THEREFORE BE IT FINALLY RESOLVED that the undersigned is hereby authorized to execute such agreements as are necessary to implement the project on behalf of the applicant.

[Note: If the application is being filed by a city, pursuant to Minn. Stat. § 412.201, cities must authorize both the Mayor and Clerk to execute all contracts with council authority, however other public entities may have different requirements.]

I CERTIFY THAT the above resolution was adopted by _____.

(Company, City Council, County Board, etc.)

of _____ on _____

(Applicant)

(Date)

SIGNED:

WITNESSED:

(Authorized Official)

(Signature)

(Title)

(Date)

(Title)

(Date)

Part X – Pre-Application Outreach Requirement Instructions

Pre-Application Outreach to Existing Wireline Providers

Before submitting any application, you must contact all existing wireline providers in the proposed project area with a description of the project and the map of the project area. By law, this must be accomplished no later than six weeks before the application is submitted.

Under current law, before the Applicant submits any broadband application, the Applicant must contact all existing wireline providers in the proposed project area. This must be completed no later than six weeks before the application is submitted.

An email template has been provided for the communication that the Applicant is obligated to send to all wireline providers in the proposed application area [see page 27]. On the following page, there is also an email template for the Applicant to attach to its communication that provides the format for the provider’s email response.

The Applicant email will ask for each broadband service provider’s plans to upgrade broadband service in the proposed project area to speeds that meet or exceed the Minnesota’s specific broadband goals no later than June 30, 2023 (the anticipated end of the contract period.)

10.1 The Applicant must provide copies of all emails sent out and all emails received in response to this required outreach as part of the application.

Those copies should be provided in an appropriately numbered Appendix [Appendix 10.1] to the application, and identified in the response to this item.

10.2 The Applicant must summarize all the responses to its email distribution for this item, the information in the application must include that identified in the following example:

<i>Provider Name</i>	<i>Will upgrade</i>	<i>No plans to upgrade</i>	<i>No response received</i>
<i>(Example :)</i>			
<i>Telco company A</i>	X		
<i>Cable company B</i>		X	
<i>Muni provider C</i>			X
<i>[Continue for each provider]</i>			

**SAMPLE OF EMAIL FROM APPLICANT TO
EXISTING WIRELINE PROVIDERS IN PROPOSED PROJECT AREA**

DATE

Broadband Provider Name

Broadband Provider Address

RE: Broadband Coverage for *(insert name of project)*

To: *(name of broadband provider)*

CC: gcbbrants@co.goodhue.mn.us

We are interested in applying for a Goodhue County Broadband. Under Minnesota statutory requirements, any interested applicant must contact, in writing, existing entities providing broadband service in the proposed project area to see if there are any plans in place to upgrade broadband service in that specified project area to speeds that meet or exceed the state's explicit broadband speed goals.

The purpose of this letter is to ask if you have plans to upgrade broadband service before June 30, 2023, in the following area:

[Include description and map of project area]

Whether or not you have plans to upgrade broadband service in our proposed project area, we would appreciate a response to assist with our planning process and to include with our application should we decide to submit it. Attached for your convenience is a form that can be used for your email response.

If you have any questions, or wish to discuss in more detail, please contact me at:

(Provide Applicant contact information here or in signature line, including name, address, telephone number, and email address.)

Sincerely,

Name

Title

**SAMPLE OF EMAIL ATTACHMENT FOR EXISTING WIRELINE BROADBAND PROVIDER
RESPONSE TO APPLICANT – TO BE INCLUDED IN INITIAL CONTACT EMAIL**

DATE

Broadband Provider Name

Broadband Provider Address

RE: Broadband Coverage for (*insert name of project*)

To: (name of applicant contact)

cc: gcbbrants@co.goodhue.mn.us

Information on current broadband coverage:

- We do not currently provide broadband service in the area associated with this project.

- We do provide broadband service in all or a portion of the area associated with this project at speeds of ___Mbps download and ___ Mbps upload. Our records show approximately ____ locations in the proposed project area where we serve. (If only a portion of the project area is served, please provide a map showing where you currently serve.)

Information on planned improvements to broadband coverage:

- We have no plans to improve the broadband service in the area included in the proposed project to speeds that meet or exceed the state speed goals prior to June 30, 2023.
- We do have plans to improve the broadband service in the project area by (*insert date*). The broadband service speeds that will be provided after that date will be at speeds of ___ Mbps download and ___ Mbps upload. (If the speeds that will be offered vary across the project area, please provide a map showing which speeds will be available in which locations.)

Name and contact information for person completing this form:

Name:

Title:

Address:

Phone:

Email:

Application Cover Sheet Template

- Project Name:**
- Applicant Organization Name:**
- Applicant Organization's Mailing Address:**
- Applicant's Primary Contact:**
-Name, Title, Telephone Number, Email Address

- Project Location:** *[brief paragraph narrative of project geographical coverage]*

- List County/Township Served by Project:** *[indicate whether full county or partial county coverage]*

- List Community/Communities Served by Project:**

- Funding Request Amount:**
\$ _____ *[round to nearest dollar]*
____% of total request

- Matching Funds Provided by Applicant:**
\$ _____ *[round to nearest dollar]*
____% of total request

- Total Application Cost:**
\$ _____ *[round to nearest dollar]*

- If Application Proposes a Public/Private Partnership, List Names of All Partner Companies/Entities:**

- Funding Commitment provided by Each Partner:**

Application Cover Sheet Template (Cont'd)

Total Number of Passings:

PASSINGS COUNTS	Households	Businesses	Farms	Community Institutions
Currently UNSERVED Number of passings expected to improve speeds to at least 25/3 as a result of the project.				
Currently UNDERSERVED Number of passings expected to improve speeds from between 25/3 & 100/20 to 100/20 and above as a result of the project.				

Application Includes:

[choose one]

- Last Mile Components Only**
- Middle Mile Components Only**
- Both Last Mile and Middle Mile Components**

Type of Proposed Broadband Construction:

[FTTH, Cable, DSL, Fixed Wireless, Combination, etc.]

Application Demonstrates Completed Outreach to Existing Providers:

- Yes**
- No**

Names of All Other Wire-line Broadband Service Providers Serving this Application Area:

State of Minnesota Vendor Number: _____

Application Main Body Template

Executive Summary: [2 page maximum]

Part I – Key Project Data

1.1 Project Name:

1.2 Applicant Organization Name:

1.3 Applicant Organization’s Mailing Address:

1.4 Key Contacts:

- **Primary Contact:** *(name, title, telephone number, email address)*
- **Project Manager:** *(name, title, telephone number, email address)*
- **Application Author:** *(name, title, telephone number, email address)*

1.5 Map and Description of Project Area:

1.6 Applicant Eligibility:

1.7 County or Township Coverage: *(also specify communities covered)*

1.9 Single Paragraph Summary Description of Project: *(for use on departmental website)*

Part II – Broadband Improvements: Unserved/Underserved Documentation

2.1 Anticipated Broadband Improvements:

Using the “Anticipated Improvements” table (see below), please provide the number of households, businesses, farms, and community anchor institutions that will be able to receive improved broadband services as a result of the proposed project.

Anticipated Improvements in Broadband Service

Based on this Application Project

# of Passings	Speed Now:	0/0	≤10/1	0/0	≤10/1	25/3	0/0	≤25/3	<100/20
	Speed After Build:	25/3	25/3	100/20	100/20	100/20	1G/1G	1G/1G	1G/1G
Households									
Businesses									
Farms									
Anchors									
TOTAL									

2.2 Unserved and Underserved Documentation:

Provide evidence in the application to demonstrate that the proposed project is for an unserved or underserved area. [If separately attached, label as Appendix 2.2]

Part III – Project Funding Request and Community Participation

3.1 How much money from Goodhue County is being requested for this application? What percent of total eligible project cost does the funding request represent?

3.2 How much in total matching funds from the Applicant – including any funding partners, if applicable – is being proposed? What percentage of the total eligible project cost does the Applicant’s matching funds represent?

3.3 Please list in detail all confirmed matching fund commitments by each project funding partner.

Matching Funds Sources:	Funding \$ Commitment	Proof of Match Attached
<i>Applicant Name:</i>		
<i>Funding Partner(s):</i>		
Total Matching Funds	\$	

3.4 Provide complete contact information for each application funding partner identified in Item 3.3 above.

3.5 Provide evidence of community support for the project. [If separately attached, label as Appendix 3.5]

Part IV – Project Readiness

Project Budget – Sources and Uses of Funds

4.1 What are the total eligible project costs? \$ _____

4.2 Please provide a list or schedule of all eligible elements to be purchased or utilized for the proposed project [if separately attached, label as Appendix 4.2]

4.3 Utilizing total eligible expenses from 4.1, provide the following “Sources of Funding” summary detail for Applicant, and if applicable, for each additional funding partner:

Sources of Funding	\$ Amount	% of Total Funding
Total		100.00%

4.4 By each identified budget category, provide the following “Use of Funds” detail for both Applicant and proposed funds:

<i>Use of Funds</i>	<i>\$ Amount</i>	<i>Source of Fund</i>	<i>Date Funds Committed</i>
Total			

4.5 Will additional costs related to this proposed project that are not eligible costs be incurred in order to deploy broadband to this area?

Project Broadband Infrastructure

4.6 Please provide all budgetary engineering designs, diagrams, and maps that demonstrate the viability of the proposed project. [If separately attached, label as Appendix 4.6]

4.7 Demonstrate that the installed broadband infrastructure is scalable to speeds of at least 100 Mbps download and 100 Mbps upload.

4.8 Identify the type of broadband construction for the proposed project.

4.9 This application is for last mile components only, middle mile components only, or a combination of last mile and middle mile components. [Choose one]

4.10 If the proposed project is a middle mile broadband facilities project, or includes a middle mile facilities component, please describe why the new construction is necessary.

Project Preconstruction Permits and Approvals

4.11 Have all required municipal/city/township/county/state approvals necessary for this project to begin construction from area planning commission/zoning authority/road authority/railroad crossing entity, etc. been identified and included in the project schedule?

4.12 Have all state environmental review requirements necessary for this project to begin construction been identified, if applicable?

4.13 Due to its location, will the proposed project potentially impact local/state/federal historic architectural or archeological resources?

Project Implementation

4.14 Will the Applicant offer the broadband services for a minimum five year period?

4.15 Provide the proposed pricing structure [by associated download and upload speeds] for all broadband services to be offered in association with this project.

4.16 Please also provide the proposed stand-alone pricing for unbundled internet-only service at 25 Mbps download and 3 Mbps upload, for 100 Mbps download and 20 Mbps upload [if applicable], and for 1 Gbps download and 1 Gbps upload [if applicable].

4.17 Will any additional equipment be required – or any separately chargeable service installation elements apply – to activation or turn-up of individual customer locations?

4.18 Describe what initiatives the Applicant will undertake to communicate its proposed marketing plan to its prospective broadband services customer base.

Project Schedule

4.19 Provide the proposed project schedule which must reflect all key planning, procurement, construction, installation, testing, and service activation milestones.

Sample – Project Schedule

Name of Applicant:		
Name of Project:		
Overall Timeline for Project:	Start Date: (month/year)	Complete: (month/year)
Individual Milestones for Project: Include all planning, procurement, construction, installation, testing and customer turn-up activities	Est. Start Date (month/year)	Est. Complete Date (month/year)

Project Financials

4.20 Provide a five year stand-alone financial plan for the proposed project, including a description of how the costs and anticipated revenue will result in the financial viability of the project over time.

4.21 Describe why the proposed project would not be feasible without the award of the requested broadband funds.

4.22 Is the Applicant leveraging all funding sources that may apply to the proposed project area?

Part V – Project Sustainability Instructions

5.1 Provide technical expertise statement

5.2 Provide organizational support evidence

5.3 Provide audited financial statements

Part VI – Payment Information

6.1 State of Minnesota Vendor Number:

- **Financial Contact:** *(name, telephone number, email address)*

6.2 Tax Identification Numbers

- **State of Minnesota Tax Identification Number**
- **Federal Employer Identification Number**

Part VII – Economic Development and Community Impact

7.1 Provide a listing of businesses in the proposed project area that will benefit from the broadband project.

7.2 Provide a listing of farms and agricultural use customers in the proposed project area that will benefit from the broadband project.

7.3 Provide a listing of community institutions that will benefit from the broadband project.

7.4 Provide a listing of any educational locations that will benefit from the broadband project.

7.5 Provide specific evidence of how health and public safety locations will benefit from the broadband project.

7.6 Is the proposed project providing broadband improvements to an economically distressed area?

Part VIII – Broadband Adoption Assistance

8.1 Broadband Adoption Activities Planned for Project

8.2 Broadband Technical Support or Training Associated with Project

8.3 Low-income Broadband Assistance Program

Part IX – Applicant Affidavit

9.1 The primary Applicant must provide a signed, dated, and witnessed affidavit or resolution that shows official Applicant support for and approval of the application as well as a commitment to provide the Applicant’s matching funding.

Part X – Pre-Application Outreach Requirement

10.1 The Applicant must provide copies of all emails sent out and all emails received in response to this required outreach as part of the application.

10.2 The Applicant must summarize all the responses to its email distribution for this item, the information in the application must include that identified in the following example:

<i>Provider Name</i>	<i>Will upgrade</i>	<i>No plans to upgrade</i>	<i>No response received</i>
<i>List all providers:</i>			

3.0 SUBMITTING THE APPLICATION

Filing Review

Completed applications and all required supporting documentation must be received by Goodhue County on or prior to January 3, 2022 to be deemed eligible for the initial review.

Submittal Address

- Submit the complete application package at any time during the application period
- Package must include one printed hardcopy and one electronic copy on a USB drive
- Applications that arrive after all available funds have been dedicated will not be accepted
- Applications may be delivered by mail or courier service to:

Goodhue County

Attn: Broadband Grant Applications

509 W 5th Street

Red Wing, MN 55066

- Email submission is acceptable if the entire package, including attachments, is less than 5MB, and may be addressed to:

gcbgrants@co.goodhue.mn.us

Submittal Confirmation

If mailing or sending by courier, please email gcbgrants@co.goodhue.mn.us to confirm that each complete application package has been mailed or delivered for receipt on or before January 3, 2022.

Questions?

Email gcbgrants@co.goodhue.mn.us

4.0 APPLICATION SELECTION AND AWARD PROCESS

Introduction to Scoring and Award Process

Goodhue County will award partnerships to projects that demonstrate the highest return in public benefits for the public costs incurred and that meet all of the statutory requirements. To evaluate the applications for public benefits with respect to the costs incurred, the law specifies certain priorities that Goodhue County must consider.

To fulfill this requirement of reviewing applications in an objective and fair manner, applications will be reviewed and evaluated by a team composed by Goodhue County. This team will use the following criteria and associated point values to assist in systematically scoring and awarding funds. These criteria reflect information provided in response to this application’s questions. To ensure that your application receives the best possible score, please be sure to provide complete and comprehensive responses to all information requested in the application.

Selection Criteria and Partnership Scoring Categories

- 110 points possible w/out secondary funding source
 - 120 points possible w/secondary funding source
-

Anticipated Broadband Improvements: 0 to 20 points possible

Unserviced or underserved total passings potentially served by project:

- Anticipated improvements in broadband speed offerings from pre-existing broadband service levels to proposed service levels – project must reach or exceed state speed goals (speed now vs. speed after)
- Number of total passings potentially served (# of passings)
 - Total passings include households, businesses, farms, and community anchor institutions
- Highest scores are awarded for largest broadband speed improvements
- If project includes both unserved and underserved passings, each will be scored separately, and the resultant scores averaged

Anticipated Broadband Improvements Scoring Table

# of Passings	Speed Now:	0/0	≤10/1	0/0	≤10/1	25/3	0/0	≤25/3	<100/20
	Speed After Build:	25/3	25/3	100/20	100/20	100/20	1G/1G	1G/1G	1G/1G
0-50	Points Awarded:	14	10	16	14	12	18	15	13
51-499		15	11	17	15	13	19	16	14
500+		16	12	18	16	14	20	17	15

Community Participation: 0 to 15 points possible

Additional scoring points will be awarded for the following:

- Verified financial commitment to the project from any qualified community partner(s)

[Community partner may be any public, non-profit, or philanthropic entity – this would include a township, city, tribal entity, or community coalition]

- Projects that propose to serve or partially serve federally recognized tribal lands, and the associated tribal entity has provided application documentation of project support
- Project applications that provide substantive evidence of community support for the project

Project Readiness: 0 to 25 points possible

Applicant has concretely demonstrated a comprehensive knowledge of – and detailed preparation for – the proposed project. Applicant has provided evidence of being fully prepared to build, implement, and operate the project:

- All budget material is provided in detailed, yet clearly understandable manner, sources and uses of funds is realistic, all project eligible elements are included, all funding partners are secured
- Other broadband infrastructure requirements are included – certified engineering design and diagrams, documentation of scalable equipment, and all preconstruction requirements are identified and included in the project schedule
- Project implementation requirements are provided – proposed speed tiers and service pricing, 5 year service commitment, and proposed marketing strategies
- Complete project schedule and financial requirements are provided

Project Sustainability: 0 to 25 points possible

Applicant has demonstrated strong internal capacity to effectively support and sustain its broadband infrastructure proposal:

- Demonstration of technical expertise – specific prior experience in providing broadband services
- Organizational support evidence provided – extent of organization and how organizational strength will sustain broadband service delivery and maintenance
- Financial statements provided – most current year’s audited financial statements, and supporting documentation where applicable, to demonstrate overall financial viability

Economic Development & Community Impact Review: 0 to 15 points possible

Applicant has demonstrated the economic development and community enhancement potential of the proposed project:

- Applicant has identified businesses, farms and agricultural use customers, community anchor institutions, and educational facilities in the proposed project area
- For businesses, farms and agricultural use customers, Applicant has identified how improved broadband speeds and coverage will enable the project area to become and/or remain competitively viable
- For community anchor institutions, Applicant has identified how improved broadband deployment will be incorporated into specific community programs
- For educational locations, Applicant has identified the proposed impact on e-learning
- For health and public safety locations, Applicant has identified the proposed impact on

telemedicine

- If project area in an economically distressed area, Application has demonstrated that the proposed project area has unemployment, poverty or population loss levels significantly greater than statewide average (Application may reference median household income or percent of students eligible for free or reduced school lunches for proposed project area)

Broadband Adoption Assistance: 0 to 10 points possible

Additional scoring points will be awarded for the following:

- Are broadband adoption activities planned for project?
- Will technical support or training on broadband be offered?
- Is there – or will there be – a low-income broadband assistance program offering?

**To be used only if the application provides a secondary funding source*

Partnership Funding Request Amount: 0 to 10 points possible

Percent of partnership request compared to total eligible project costs:

- Applicant matching funds of 55% or more will result in a higher application score for this category
- Any funding partner contributions are included in Applicant matching funds for points

Partnership Funding Request Amount Scoring Table

Percent of eligible project costs requested	Points
30% or less	10
31 to 35%	8
36 to 40%	5
41 to 45%	3
46 to 50%	0

APPENDIX I

TEMPLATE – PROJECT

PROFORMA FINANCIALS

Organization's Name
Border-To-Border Broadband
Application

OSP - FTTH Construction	Total Costs	2021	2022	2023	2024	2025
Detailed categories						
Total OSP -FTTH Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Access/Transport Equipment						
Detailed categories						
Total Access/Router Equipment						
Customer Premise Equipment						
Detailed categories						
Total CPE						
Total Capital Costs (Note 1)						
Depreciation Rates						
OSP – Fiber		-	-	-	-	-
Access/Router Equipment		-	-	-	-	-
Customer Premise Equipment		-	-	-	-	-
Total Depreciation		\$ -	\$ -	\$ -	\$ -	\$ -
Customer:						
Total New Customers						
Data, Video, Voice						
Data & Video						
Data & Voice						
Data Only						

2021 GOODHUE COUNTY BROADBAND PARTNERSHIP PROGRAM APPLICATION

Revenue:

- TriPlay
- Data & Video
- Data & Voice
- Data Only
- Other Revenue - Residential
- Other Revenue - Business

	\$	\$	\$	\$	\$
Total Revenue	-	-	-	-	-

Expenses:

Total Expenses

Net Income

Cumulative

	\$	\$	\$	\$	\$
	-	-	-	-	-

Cash Flow

Cash Flow - Cumulative

Note 1: Source Of Funding:

Project Name

Your Organization Name

B2B Broadband

Total Capital Costs

[END OF APPLICATION PACKAGE]