



GOODHUE COUNTY MINNESOTA

TO EFFECTIVELY PROMOTE THE SAFETY, HEALTH, AND WELL-BEING OF OUR RESIDENTS

Goodhue County Budget Committee
Administration Conference Room
Government Center, Red Wing
February 20, 2018
8:00 a.m.

1. 2017 Carryover Requests

Capital Plan

Documents:

2017 capital carryover to 2018.pdf

Public Works

Documents:

Carryover Request-Minor Maint Projects.pdf

Health & Human Services

Documents:

HHS 2017 Budget Carryover to 2018 Budget Request Form.pdf

Carryover Request Form

Fund Number: 34 Capital	Department Number (E.g. 001 General Government):																		
Line Item/Object Code (E.G. 6357 Conferences/Schools):																			
2018 Budgeted Amount:	\$ 1,263,021 (2018 Total Capital Plan Budget)																		
+ Amount of Requested Change:	120,426																		
= Final 2018 Budget Amount:	\$ 1,383,447																		
Justification for Encumbrance:																			
<p>There were a number of capital projects and items either on hold or partially complete at year end. Therefore we would like to carry over the following items worth \$120,426 to the 2017 Capital Plan.</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 10%; padding-left: 20px;">\$ 55,254</td> <td>IT Service room Upgrade (IT)</td> </tr> <tr> <td style="padding-left: 20px;">18,810</td> <td>Phone system room – cooling and fire protection (IT)</td> </tr> <tr> <td style="padding-left: 20px;">7,800</td> <td>SQL Laserfiche upgrade (IT)</td> </tr> <tr> <td style="padding-left: 20px;">2,559</td> <td>Security Audit (IT)</td> </tr> <tr> <td style="padding-left: 20px;">12,642</td> <td>Body Cameras – continuation of 2015 carryover (Sheriff)</td> </tr> <tr> <td style="padding-left: 20px;">1,500</td> <td>Computer (Sheriff)</td> </tr> <tr> <td style="padding-left: 20px;">19,771</td> <td>UPS Batteries: Gov, LEC, Jus - \$9,771 continuation of 2016 carryover (Facilities Maintenance)</td> </tr> <tr> <td style="padding-left: 20px;">2,090</td> <td>Two computers (Finance & Taxpayer Services)</td> </tr> <tr> <td style="padding-left: 20px;">\$120,426</td> <td>Total Capital Plan Carryover Requests</td> </tr> </table>		\$ 55,254	IT Service room Upgrade (IT)	18,810	Phone system room – cooling and fire protection (IT)	7,800	SQL Laserfiche upgrade (IT)	2,559	Security Audit (IT)	12,642	Body Cameras – continuation of 2015 carryover (Sheriff)	1,500	Computer (Sheriff)	19,771	UPS Batteries: Gov, LEC, Jus - \$9,771 continuation of 2016 carryover (Facilities Maintenance)	2,090	Two computers (Finance & Taxpayer Services)	\$120,426	Total Capital Plan Carryover Requests
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Submitted by: Carolyn Holmsten

Date: February 15, 2018

Carryover Request Form

Fund Number: O 01 O 3 O 7 O 11 O 61	Department Number (E.g. 001 General Government): 310-Highway Maintenance
Line Item/Object Code (E.G. 6357 Conferences/Schools): 6321- Minor Maintenance Projects	
2018 Budgeted Amount: 190,000	
+ Amount of Requested Change: 40,000	
= Final 2018 Budget Amount: 230,000	
Justification for Encumbrance: 2017 planned project unable to get scheduled	

Submitted by: Greg Isakson, Director of PW/Julie Huneke, GCPW Accountant

Date: 2/01/2018

Carryover Request Form

Fund Number: 01 03 11 61 11	Department Number (E.g. 001 General Government): <u>See detail below</u>																
Line Item/Object Code (E.G. 6357 Conferences/Schools): <u>See detail below</u>																	
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Account Number</th> <th style="text-align: right;">2018 Budgeted Amt</th> <th style="text-align: right;">Requested Change</th> <th style="text-align: right;">Final 2018 Budget</th> </tr> </thead> <tbody> <tr> <td>11-420-600-0010-6480</td> <td style="text-align: right;">\$16,118</td> <td style="text-align: right;">\$24,316</td> <td style="text-align: right;">\$40,434</td> </tr> <tr> <td>11-420-640-0010-6480</td> <td style="text-align: right;">\$ 8,800</td> <td style="text-align: right;">\$ 3,760</td> <td style="text-align: right;">\$12,560</td> </tr> <tr> <td></td> <td style="text-align: right;">\$24,918</td> <td style="text-align: right;">\$28,076</td> <td style="text-align: right;">\$52,994</td> </tr> </tbody> </table>		Account Number	2018 Budgeted Amt	Requested Change	Final 2018 Budget	11-420-600-0010-6480	\$16,118	\$24,316	\$40,434	11-420-640-0010-6480	\$ 8,800	\$ 3,760	\$12,560		\$24,918	\$28,076	\$52,994
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<p>Justification for Carryover:</p> <p style="margin-left: 40px;">HHS delayed purchasing some computer equipment due to software changes/updates and we wanted to make sure the replaced hardware would work with the software changes/enhancements.</p> <p>11-420-600 had \$25,978 in the 2017 budget and spent \$1,662 with a request of \$24,316 carryover. 11-420-640 had \$4,590 in the 2017 budget and spent \$830 with a request of \$3,760 carryover.</p>																	

Submitted by: Mike Zorn

Date: 1-10-18

Fund Number: 01 03 11 61 11	Department Number (E.g. 001 General Government): 466-466-0000
Line Item/Object Code (E.G. 6357 Conferences/Schools): 6024	
2018 Budgeted Amount: \$ 0.00	
+ Amount of Requested Change: \$ 25,685	
= Final 2017 Budget Amount: \$ 25,685	
<p>Justification for Carryover:</p> <p>The "Make It OK" project HHS received the funding of \$30,030 to pay the contracted consultant to do the project from the Goodhue County Family Services Collaborative. The revenue was receipted into 11-466-466-0000-5611 in 9/2016. The project did not get a good start until 2017. The project was not finished during 2017. The consultant spent \$4,345 so far on the project, which leaves a balance of \$25,685.</p>	

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Line Item/Object Code (E.G. 6357 Conferences/Schools): 6024	
2018 Budgeted Amount: \$ 0.00	
+ Amount of Requested Change: \$ 13,844	
= Final 2017 Budget Amount: \$ 13,844	
<p>Justification for Carryover:</p> <p>The "Super Bowl 52 Host Legacy Fund" HHS received funding of \$50,000.00 for the approved community projects that was awarded to 52 communities in the State of Minnesota to improve the health and wellness of MN children. The revenue of \$50,000 was receipted into 11-466-466-0000-5611 in 6/2017. The project had spent \$36,156 in 2017, which left a balance of \$13,844 for this project. There were some outstanding invoices related to this project that HHS will not receive until 2018, therefore HHS is requesting to carry over the balance of \$13,844.</p>	

Submitted by: Mike Zorn

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