



# GOODHUE COUNTY MINNESOTA

TO EFFECTIVELY PROMOTE THE SAFETY, HEALTH, AND WELL-BEING OF OUR RESIDENTS

## GOODHUE COUNTY PERSONNEL COMMITTEE

ADMINISTRATION CONFERENCE ROOM  
GOVERNMENT CENTER, RED WING

**MARCH 3, 2020**  
**8:30 A.M.**

1. Seasonal Position For The Water Patrol Division

Documents:

[SEASONAL POSITION.PDF](#)

2. Cops Grant Request

Documents:

[COPS GRANT REQUEST.PDF](#)



**Marty Kelly**  
Goodhue County Sheriff

430 West 6<sup>th</sup> Street  
Red Wing, MN 55066  
Office (651) 267.2600  
Dispatch (651) 385.3155

Date: February 25, 2020

To: Goodhue County Board of Commissioners

From: Sheriff Marty Kelly

Subject: Addition of a Seasonal Water Patrol Deputy

The Goodhue County Sheriff's Office currently has two (2) seasonal staff in our Water Patrol division. These staff work alongside our full-time Water Patrol deputies and pair together in a watercraft during their water patrol shifts. Between the two current staff, they were only able to work approximately 340 hours in 2019.

We currently have one line item in the budget for seasonal staff under the Boat & Water (Seasonal) Department. It includes 500 hours, for a total of \$18,566 (\$15,582 for salary and \$2,984 for PERA & Medicare).

I am requesting to hire an additional seasonal staff member to work in the Water Patrol division. Our grant funding from the state is based on Boat and Water activity. This position would help fill the remaining balance of budgeted hours and also increase the activity. The three positions will be monitored and kept under the 500 hours, so no increase to the budget is needed.

Respectfully,

A handwritten signature in black ink that reads "M. Kelly".

Marty Kelly

**OFFICE OF THE GOODHUE COUNTY SHERIFF**

ADULT DETENTION  
CENTER  
651.267.2804

CIVIL DIVISION  
651.267.2601

RECORDS DIVISION  
651-267-2600

EMERGENCY  
MANAGEMENT  
651.267.2639

EMERGENCY  
COMMUNICATIONS  
651.385.3155

*An Equal Opportunity Employer*





**Marty Kelly**  
Goodhue County Sheriff

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Date: February 25, 2020

To: Goodhue County Board of Commissioners

From: Sheriff Marty Kelly

Subject: COPS Grant

The Goodhue County Sheriff's Office is requesting approval to apply for a Community Oriented Policing Services grant. This position would be a Patrol Deputy, assigned to the Patrol division, who focuses on community policing programs and relationship building within our communities.

The grant is through the United States Department of Justice, which covers 75% of salary and benefits up to a maximum of \$125,000 over three years. The grant also indicates this position could not be eliminated after the third year and has to be at least a four-year commitment. I have attached a spreadsheet, which shows the expenses to the county over the next four years.

The \$23,974.00 for salary and benefits, and the \$67,050 for the equipment shown in the 1<sup>st</sup> year, which would be the county responsibility, is not budgeted in our 2020 budget and would be an additional expense. However, an additional staff would help reduce some of the overtime costs which we have been experiencing in the Patrol division.

Respectfully,

A handwritten signature in black ink that reads "Marty Kelly".

Marty Kelly

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## COPS GRANT (Community Oriented Policing Services)

<u>Salary &amp; Benefits</u>	2020	2021	2022	2023	
	Year 1	Year 2	Year 3	Year 4	Total
Hourly Rate Adjustment		2.50%	2.25%	2.50%	
Health Insurance Increase		5%	5%	5%	
Vacation hours per month	6	6	8	8	
Sick hours per month	8	8	8	8	
Holiday hours per year	96	96	96	96	
Hrly Rate	\$ 26.04	\$ 27.99	28.61	29.32	
Hours	2,093	2,093	2,093	2,093	
Base Salary	\$ 54,502	\$ 58,583	\$ 59,881	\$ 61,367	\$ 234,332
Medicare (1.45%)	\$ 790	\$ 849	\$ 868	\$ 890	\$ 3,398
Health Insurance (family coverage)	\$ 21,219	\$ 22,280	\$ 23,394	\$ 24,564	\$ 91,457
Life Insurance	\$ 62	\$ 62	\$ 62	\$ 62	\$ 250
Vacation	\$ 1,875	\$ 2,015	\$ 2,747	\$ 2,815	\$ 9,451
Sick	\$ 2,500	\$ 2,687	\$ 2,747	\$ 2,815	\$ 10,748
Retirement (17.70%)	\$ 9,647	\$ 10,369	\$ 10,599	\$ 10,862	\$ 41,477
Holiday Pay	\$ 2,500	\$ 2,687	\$ 2,747	\$ 2,815	\$ 10,748
Health Savings Account	\$ 2,800	\$ 2,800	\$ 2,800	\$ 2,800	\$ 11,200
Subtotal	\$ 95,895	\$ 102,333	\$ 105,844	\$ 108,989	\$ 413,062
Grant Responsibility Subtotal	\$ 71,921	\$ 53,079			\$ 125,000
County Responsibility Subtotal	\$ 23,974	\$ 49,254	\$ 105,844	\$ 108,989	\$ 288,061
<b>Equipment</b> - Grant doesn't cover these proposed amounts and they are not included in the 2020 budget					
Deputy psych eval/drug screen/physical	\$ 900				\$ 900
Initial Uniforms	\$ 2,500				\$ 2,500
Initial Gear	\$ 850				\$ 850
Uniform Allowance		\$ 935	\$ 935	\$ 935	\$ 2,805
Defibrillator	\$ 1,400				\$ 1,400
Glock	\$ 550				\$ 550
Rifle	\$ 1,200				\$ 1,200
Taser	\$ 1,150				\$ 1,150
MDT	\$ 5,000				\$ 5,000
Squad	\$ 53,500				\$ 53,500
Fuel/Squad Maintenance/Overtime	??????				\$ -
Other Expense Subtotal	\$ 67,050	\$ 935	\$ 935	\$ 935	\$ 69,855
<b>Grant Responsibility Grand Total 4 years \$ 125,000</b>					
<b>County Responsibility Grand Total 4 years \$ 357,916</b>					
<b>Grand Total \$ 482,917</b>					