



# GOODHUE COUNTY MINNESOTA

TO EFFECTIVELY PROMOTE THE SAFETY, HEALTH, AND WELL-BEING OF OUR RESIDENTS

**COMMITTEE OF THE WHOLE AGENDA**  
**COUNTY BOARD ROOM**  
**GOVERNMENT CENTER**  
**RED WING, MN**

**JUNE 15, 2021**  
**10:00 A.M.**

## Virtual Meeting Notice

Due to concerns surrounding the spread of COVID-19, it has been determined that in-person meetings or meetings conducted under Minn. Stat. 13D.02 are not practical or prudent. Therefore, meetings that are governed by the Open Meeting Law will temporarily be conducted by telephone or other electronic means pursuant to Minn. Stat. 13D.021.

The Goodhue County Board of Commissioners will be conducting a committee of the whole meeting pursuant to this section on June 15, 2021 at 10:00 a.m. in the County Board Room. The County Administrator and/or County Attorney will be present at the meeting location. All County Commissioners attending will appear by telephone or other electronic means. The public may monitor the meeting from a remote site by logging into <https://global.gotomeeting.com/join/947247157> or calling **1 877 309 2073 OR 1 571 317 3129** any time during the meeting. Access Code: **947-247-157**

## 1. County Board Room Project

Documents:

[Board Room COW 06.2021.pdf](#)



**Scott O. Arneson**  
Goodhue County Administrator  
Goodhue County

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509 W. Fifth St.  
Red Wing, MN 55066  
Office (651) 385.3001 ~ Fax (651) 267-4873

Date: June 10, 2021

To: Goodhue County Board of Commissioners

From: Scott O. Arneson, County Administrator  
Stacy Lance, Executive Administrative Assistant  
Tim Redepenning, Facilities Maintenance Director

Re: County Board Room Project

At the September 15<sup>th</sup>, 2020 Board meeting, the County Board approved a contract with Short Elliott Hendrickson for professional services to take the county board room project from start to finish. The 2021 capital plan includes \$150,000 carryover item from the 2020 capital plan to upgrade the old courtroom (room 301) and make it the County Board Room.

Since that time staff has worked with Brian Bergstrom from SEH on the attached design and have also worked with Mike Chapley from Tierney on the AV/technology piece of the project.

During the Committee of the Whole staff will be reviewing the project to bring the County Board members up to date on the project.

**County Board Room Project Design includes: (reference SEH drawing)**

- A dais that accommodates 10 board members/staff.
- Seating and work surface for 5 staff persons adjacent to the dais.
- A podium to be utilized for Public Hearings and a separate table for staff presentations.
- Wheelchair accessible space
- A table and seated space in the back of the room for the press.
- Total bench seating at full capacity is 95 individuals + the staff areas.
- Level 3 ballistic panels on the custom built dais and all new flooring and paint.
- Utilizes room 334 as a small meeting room adjacent to the Board Room and room 332 as a kitchenette area.
- All low voltage electrical for AV proposal.

**GOODHUE COUNTY BOARD OF COMMISSIONERS**

LINDA FLANDERS  
1<sup>st</sup> District  
1121 West Fourth Street  
Red Wing, MN 55066

BRAD ANDERSON  
2<sup>nd</sup> District  
10679 375<sup>th</sup> St.  
Cannon Falls, MN 55009

TODD GRESETH  
3<sup>rd</sup> District  
46804 Hwy 57 Blvd  
Wanamingo, MN 55983

JASON MAJERUS  
4<sup>th</sup> District  
39111 Co. 2 Blvd  
Goodhue, MN 55027

PAUL DROTOS  
5<sup>th</sup> District  
1825 Twin Bluff Rd.  
Red Wing, MN 55066

**County Board Room Project – AV Design includes: (visual reference not exact)**

- 4 – 75” LG LED displays that will be ceiling mounted. 2 facing the audience and 2 facing the dais.
- The ability to launch and host web conference calls (Zoom, Webex, Microsoft Teams, GoTo Mtg.)
- 5 display monitors for staff in the meeting room, hallway and back conf. room.
- 3 camera systems - dais, presenter and mobile podium. (left, right, center, wide angle) and the software and equipment for production. Also a streaming media processor.
- Distributed speaker system and 17 gooseneck microphones, 1 wireless microphone.
- Hearing loop installed and will cover all seating areas. Meets current ADA requirements for an occupancy of 100 people.
- Control System – 2 tabletop control systems provided. One in the back of the room and one at the dais for staff to operate during PAC, BOA, COW, HHS meetings.

**County Board Room Project** – also includes the installation of security cameras in the board room and hallway adjacent (this has been completed).

**County Board Room Project Budget** – below is a breakdown of the costs that have provided are currently available to us

	2020 Capital Plan	\$	150,000.00					
	CARES Funding	\$	110,000.00					
	SEH Professional Contract	\$	(29,400.00)					
	Tierney Proposal	\$	(138,548.33)	state contract pricing until 10.30.2021				
	Construction Estimate	\$	(171,826.72)	*SEH estimate of probable cost				
	10% Contingency	\$	(18,000.00)					
	Furniture/Fixture/Equipment (FFE)	\$	(20,000.00)	chairs, desk, tables, kitchenette equipment				
	IT related expenses			unknown				
	Budget Shortfall	\$	(117,775.05)					
	*this is based on construction costs on 6.9.2021							

**Timeline Moving Forward**

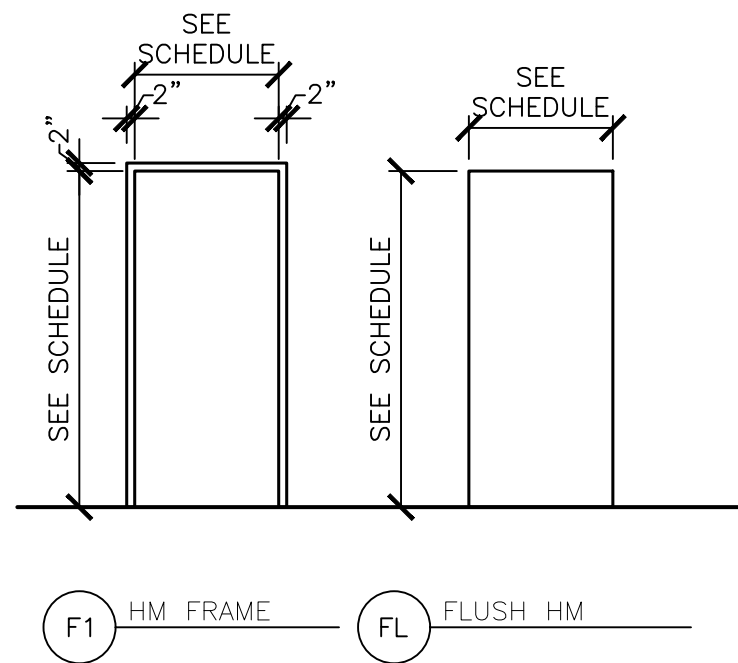
- The Tierney proposal and design is ready to go. They are on the state contract, therefore we do not need to request quotes from other vendors. The pricing is good until October 30, 2021.
- The construction estimate is under the \$175,000 public bid threshold. We can request quotes for this portion of the project from various local contractors. It will take 2-4 weeks for final drawings and specs to be ready to go.
- Project could be completed before the end of 2021.

ROOM FINISH SCHEDULE												
NO.	ROOM NAME	FLOOR		BASE	WALLS				CEILING			REMARKS
		MAT'L	FINISH		NORTH FINISH	EAST FINISH	SOUTH FINISH	WEST FINISH	MAT'L	FINISH	HEIGHT	
303	BOARDROOM											
332	LOUNGE											
334	MEETING ROOM											

ROOM OPENING SCHEDULE												
OPEN NO.	DOOR			FIRE RATING	TYPE	FRAME			HDWR GROUP	REMARKS		
	WD	HGT	THK			MAT'L	HEAD	JAMB			SILL	
303A	2'-8"	7'-0"	-	FL	WD	-	F1	HM			PAINT FRAME	
303B	2'-8"	7'-0"	-	FL	WD	-	F1	HM			PAINT FRAME	

LEGEND:

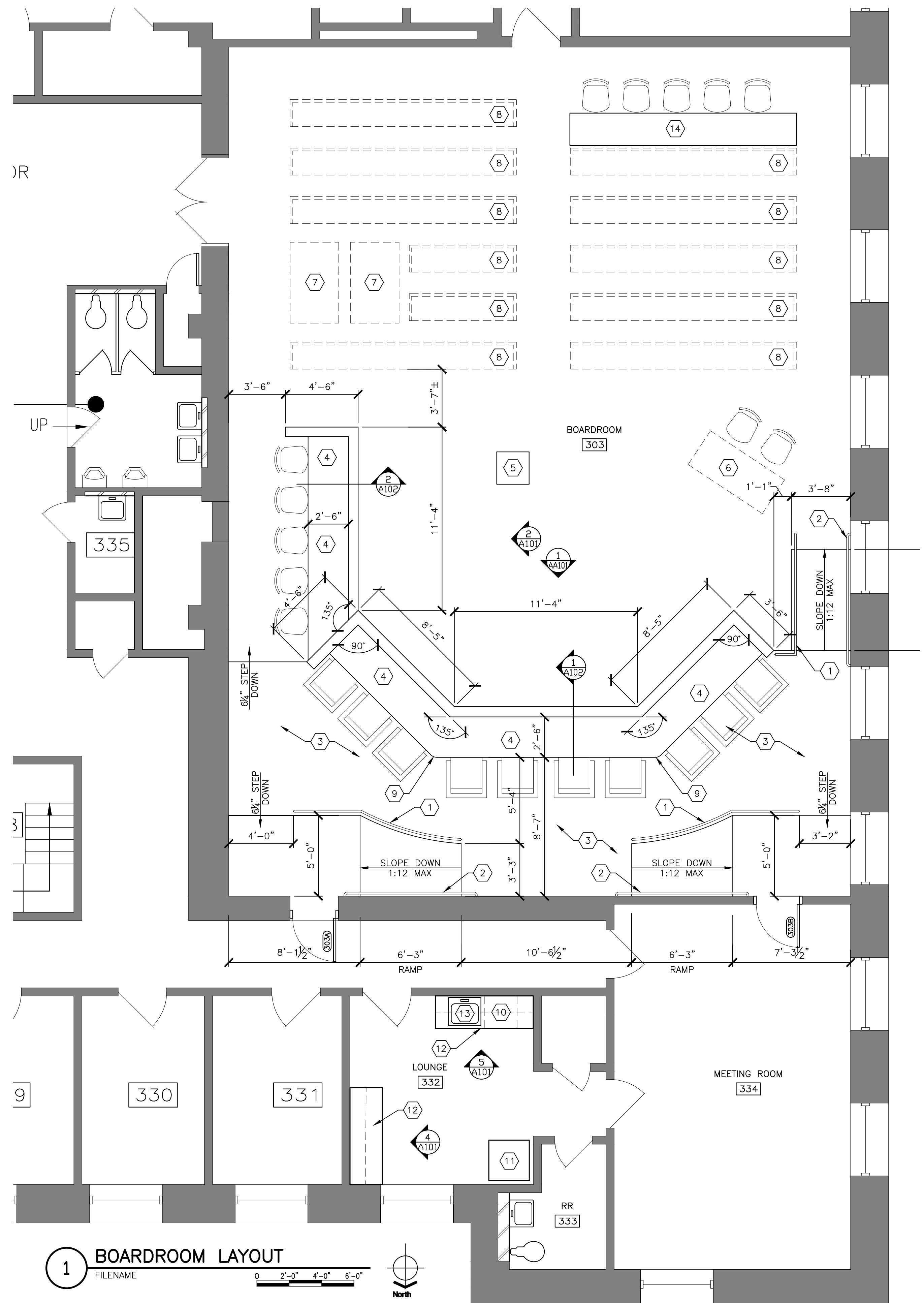
GB	GYPSUM BOARD
HM	HOLLOW METAL
PT	PAINT
ST	STAIN
WD	WOOD
VB	VINYL BASE



**2 DOOR AND FRAME TYPES**

FLOOR PLAN KEYNOTES:

- ① 1½" DIAMETER STEEL PIPE HANDRAIL (PAINT)
- ② 1½" DIAMETER STEEL PIPE HANDRAIL, MOUNT TO WALL (PAINT)
- ③ RAISE FLOOR, 2x6 FIRE TREATED FRAMING AT 16" OC AND WITH ¾" FIRE TREATED TONGE AND GROOVE PLYWOOD
- ④ SOLID SURFACE COUNTERTOP
- ⑤ PODIUM, SEE 3/A101
- ⑥ STAFF TABLE BY OWNER
- ⑦ WHEELCHAIR ACCESSIBLE SPACE
- ⑧ EXISTING BENCH SEATING TO REMAIN
- ⑨ 6" RADIUS CORNER ON SOLID SURFACE COUNTERTOP
- ⑩ DISHWASHER, BY OWNER
- ⑪ REFRIDGERATOR, BY OWNER
- ⑫ PLASTIC LAMINATE CABINETS AND COUNTERTOP, SEE INTERIOR ELEVATIONS
- ⑬ SINK, SEE PLUMBING
- ⑭ SOLID SURFACE WORK SURFACE



**1 BOARDROOM LAYOUT**



Short Elliott Hendrickson Inc.  
3535 Vadnais Center Drive  
St. Paul, MN 55116-5196  
651.480.2000 main | 888.908.8166 fax  
801.325.2035 toll free | www.sehinc.com

**PRELIMINARY**  
**NOT FOR CONSTRUCTION**

MARK	DATE	DESCRIPTION

GOODHUE COUNTY  
**COUNTY BOARDROOM IMPROVEMENTS**  
Red Wing, Minnesota

SEH FILE NO. GOODH 157513  
ISSUE DATE JUNE 8, 2021  
DESIGNED BY BMB  
DRAWN BY BMB  
PROJECT MGR BMB  
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SHEET CONTENTS  
FLOOR PLAN

**A100**

GOODHUE COUNTY MN 29° 7:23 PM

1. Call To Order Regular Meeting - 7:30 PM.	A. Recreation Association Donation For New Boards At Ice Rink Documents: RINK BOARD DONATION.PDF
2. Roll Call	
3. Approval Of Minutes	6. Consent Agenda
A. January 13, 2021 Workshop Minutes Documents: 01-13-2021 WORKSHOP MINUTES.PDF	A. Approval Of The Vouchers Documents: 01-27-2021 VOUCHERS.PDF
B. January 13, 2021 Regular Council & Improvement Hearing Minutes Documents: 01-13-2021 COUNCIL MINUTES.PDF	B. Approve Ordinance 850, Adopting The 2020 Minnesota State Building Code And Authorize Summary Publication Of The Ordinance
4. Announcements	

GOODHUE COUNTY MN 29° 7:23 PM



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Excepteur sint occaecat cupidatat non proident, sunt in culpa qui officia deserunt mollit anim id est laborum.

GOODHUE COUNTY MN 29° 7:23 PM

*Welcome!*