



GOODHUE COUNTY MINNESOTA

TO EFFECTIVELY PROMOTE THE SAFETY, HEALTH, AND WELL-BEING OF OUR RESIDENTS

COMMITTEE OF THE WHOLE AGENDA

COUNTY BOARD ROOM
GOVERNMENT CENTER
RED WING, MN

MARCH 1, 2022
10:00 A.M.

Virtual Meeting Notice

Due to concerns surrounding the spread of COVID-19, it has been determined that in-person meetings or meetings conducted under Minn. Stat. 13D.02 a are not practical or prudent. Therefore, meetings that are governed by the Open Meeting Law will temporarily be conducted by telephone or other electronic means pursuant to Minn. Stat. 13D.021.

The Goodhue County Board of Commissioners will be conducting a Committee of the Whole meeting pursuant to this section on March 1, 2022 at 10:00 a.m. in the County Board Room. The County Administrator and/or County Attorney will be present at the meeting location. All County Commissioners attending will appear by telephone or other electronic means. The public may monitor the meeting from a remote site by logging into <https://global.gotomeeting.com/join/600688493> or calling 1 866 899 4679 OR 1 571 317 3116 any time during the meeting.

Access Code: 600-688-493

1. Absentee Ballot Board

Documents:

[Absentee Ballot Board.pdf](#)



Brian J. Anderson
Goodhue County Auditor/Treasurer
Goodhue County Finance & Taxpayer Services

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509 W. Fifth St.
Red Wing, MN 55066
Phone (651) 385-3032

TO: County Board of Commissioners
FROM: Brian J. Anderson, Auditor/Treasurer
Micki O'Keefe, Accountant II
SUBJECT: Absentee Ballot Board
DATE: March 1, 2022

Background

In 2010, the state legislature enacted Minnesota Statute 203B.121 which provides for the review of absentee ballots in Minnesota elections. The ballot-board statute provides the appointment process and explains who may serve on the ballot board:

The governing body of each county, municipality, and school district with responsibility to accept and reject absentee ballots must, by ordinance or resolution, establish a ballot board. The board must consist of a sufficient number of election judges appointed as provided in sections 204B.19 to 204B.22. The board may include deputy county auditors or deputy city clerks who have received training in the processing and counting of absentee ballots.

After the ballot board is established, subdivision 2(a) governs the duties of the different ballot-board members:

The members of the ballot board shall take possession of all signature envelopes delivered to them in accordance with section 203B.08. Upon receipt from the county auditor, municipal clerk, or school district clerk, two or more members of the ballot board shall examine each signature envelope and shall mark it accepted or rejected in the manner provided in this subdivision. Election judges performing the duties in this section must be of different major political parties, unless they are exempt from that requirement under section 205.075, subdivision 4, or section 205A.10, subdivision 2.

Minnesota Rule 8210.2450 as it relates to the ballot-board statute states:

Two or more ballot board members from different major political parties must review the absentee ballots returned for the precinct under Minnesota Statutes, section 203B.121, unless they are deputy county auditors or deputy city clerks who have received training in the processing and counting of absentee ballots, or are exempt from that requirement under Minnesota Statutes, section 205.075, subdivision 4, or Minnesota Statutes, section 205A.10, subdivision 2.

On April 16, 2020 a petition was filed and later reviewed by the State of Minnesota Court of Appeals. The case was Minnesota Voters Alliance vs. State of Minnesota. The case number is 20-0601. It challenged Minnesota Rule 8210.2450 stating that it contradicted M.S. 203B.121. Ultimately, that case was dismissed on February 1, 2021 for lack of standing.

A separate consolidated case of various petitions was also decided by the Minnesota Court of Appeals dealing with the same issue. *Minnesota Voter Alliance v. County of Ramsey, et al*, 962 N.W.2d 667 (Minn. Ct. App. 2021), review granted (Aug. 24, 2021). The Minnesota Court of Appeals in this case did address the merits of the petitions and held that there was no requirement to exhaust major political party lists prior to appointing deputy county auditors or deputy city clerks to absentee ballot boards. The Minnesota Supreme Court has granted review of this case. Oral arguments were heard on January 4, 2022. They have 90 days after oral arguments to issue an opinion. In the event the Minnesota Supreme Court makes a decision to overrule the Minnesota Court of Appeals, we will have to change our procedures in accordance with their holding and guidance.

Discussion

As we prepare for the 2022 State Primary and State General Elections, we are looking for board recommendations as to who should be appointed to the absentee ballot boards. Staff has received inquiries from individuals that are interested in being appointed to the absentee ballot board.

Ballot board duties start roughly around 46 days before each election and would end the day of the election. Ballots received up until two weeks before Election Day, must be processed by ballot board within five days of receipt. During the 14 days immediately preceding Election Day, the ballots must be delivered to the board within three days. Starting at the close of business on the 7th day preceding the election, counties can start opening and processing the absentee ballots into the tabulators.

Historically, the board has appointed deputy auditors to absentee ballot board. In 2020, it was apparent that our office would need additional assistance with processing the absentee ballots into the tabulators. Additional County employees from the Finance and Taxpayers Department, who qualified as Minnesota voters, completed election judge training and statements of party affiliation. Those party balanced election judges along with the deputy auditors completed the processing of over 11,000 absentee ballots received for the 2020 State General Election.

If the board recommends using election judges, those judges must be of different major political parties. Currently, Minnesota has four major political parties: Republican Party, Democratic-Farmer-Labor Party, Legal Marijuana Now Party and Grassroots-Legalize Cannabis Party.

Recommendation

Below are some options for ballot board appointments.

1. Approve a combination of deputy auditors and election judges made up of additional county department employees who meet the requirement to be a Minnesota election judge.
2. Approve a combination of deputy auditors and trained election judges. Election judges to include additional county department employees and others that are not county employees. This will affect the 2022 election budget.

GOODHUE COUNTY ABSENTEE BALLOT BOARD DUTIES



ESTABLISH AN ABSENTEE BALLOT BOARD

- The absentee ballot board is a special board of election judges or deputy auditors that process and count returned absentee ballots.
- The county board must authorize an absentee ballot board by resolution
- The county must establish a UOCAVA absentee ballot board to process returned UOCAVA absentees
- There is no timeframe for the establishment of these boards in statute or rules. Best practices is to have these established prior to the start of the absentee voting period.

BALLOT BOARD MAKEUP

- Consists of election judges trained in the handling of absentee ballots
 - Must be of different major political parties.
 - MN has four major parties
 - Republican Party
 - Democratic-Farmer-Labor Party
 - Legal Marijuana Now Party
 - Grassroots-Legalize Cannabis Party
- May include deputy county auditors or deputy city clerks trained in the handling of absentee ballots
 - Deputies are exempt from the party balance requirements

ELECTION JUDGE REQUIREMENTS

- Must be eligible to voter in Minnesota & be able to read, write & speak English
- Candidates for office cannot be an election judge in a precinct where they appear on the ballot
- A person who is a relative of a candidate for office cannot serve in a precinct where that candidate is on the ballot
 - Relatives include a spouse, parent, child, stepchild, brother, sister, stepbrother or stepsister
- A person who temporarily or permanently lives in the same house as a candidate cannot serve in a precinct where that candidate is on the ballot
- Election Judges who are relatives to each other cannot serve together in the same precinct during the same shift
 - Relatives include a spouse, parent, child, stepchild, brother, sister, stepbrother or stepsister
- A challenger appointed to contest voter eligibility cannot serve as an election judge

ELECTION JUDGE PARTY BALANCE

- At least two judges must represent different major political parties
- No more than one-half of the judges can be from the same major political party
 - If the election board consists of an odd number of election judges, then the number of election judges who are members of the same major political party may be one more than half the number of election judges in that precinct

ABSENTEE BALLOT BOARD DUTIES: ENVELOPE REVIEW

- Ballots received up to two weeks before election day
 - must be reviewed within five days of receipt
- Ballots received during the 14 days before the election
 - must be reviewed within 3 days of receipt

ABSENTEE BALLOT BOARD DUTIES: ENVELOPE REVIEW

- When absentee ballots are received they go on one of two paths.
 - Ballots go directly to ballot board or
 - Ballots are scanned into SVRS as received and the absentee ballot record is updated
 - Ballots go to secure storage until ballot board convenes

ABSENTEE BALLOT BOARD DUTIES: ENVELOPE REVIEW

- Ballot Board Meets - Acceptance Criteria
 - Voter's name and address on the envelope matches that information from the application
 - Voter has signed the signature envelope
 - The voter has provided the same identification number on the envelope as the AB application or on their voter record
 - Voter is registered and eligible to vote in the precinct or has properly completed a voter registration application with proof of residence marked on the signature envelope
 - A witness has signed the statement on the signature envelope and provided a MN address or title indicating they are eligible to administer oaths, or has affixed a notary stamp
 - Voter has not already voted in the election

ABSENTEE BALLOT BOARD DUTIES: ENVELOPE REVIEW

- Signature envelopes, which meet the acceptance criteria, are marked “Accepted” by the ballot board members, who then initial below the indication on the envelope
- Accepted envelopes are scanned into SVRS causing the absentee voting record to be flagged as accepted. This is what the “track my ballot” tool looks at for voter inquiries
- Accepted envelopes are returned to a secure storage sorted by precinct

ABSENTEE BALLOT BOARD DUTIES: ENVELOPE REVIEW

ACCEPTED ABSENTEE BALLOT ENVELOPE EXAMPLES

A-1	A-2	A-3
<p>Signature Envelope</p> <p>Voter must complete this section <small>please print clearly</small></p> <p>Voter name: [Barcode]</p> <p>Voter MN address: 42442 RTG 11002210 SPACT R 5534707 02 1280 3011-01 ANOKA D-0 JOHN ADAMS 325 E MAIN ST ENVO</p> <p>ID number (MN driver's license #, MN ID card #, or last four digits of SSN): M9876543210123</p> <p><input checked="" type="checkbox"/> I do not have a MN-issued driver's license, MN-issued ID card, or a Social Security Number.</p> <p>I certify that on Election Day I will meet all the legal requirements to vote.</p> <p>Voter Signature: <input checked="" type="checkbox"/> <i>John Adams</i></p>	<p>Signature Envelope</p> <p>Voter must complete this section <small>please print clearly</small></p> <p>Voter name: [Barcode]</p> <p>Voter MN address: 42442 RTG 11002210 SPACT R 5534707 02 1280 3011-01 ANOKA D-0 JOHN ADAMS 325 E MAIN ST ENVO</p> <p>ID number (MN driver's license #, MN ID card #, or last four digits of SSN): M9876543210123</p> <p><input checked="" type="checkbox"/> I do not have a MN-issued driver's license, MN-issued ID card, or a Social Security Number.</p> <p>I certify that on Election Day I will meet all the legal requirements to vote.</p> <p>Voter Signature: <input checked="" type="checkbox"/> <i>John Adams Jr</i></p>	<p>Signature Envelope</p> <p>Voter must complete this section <small>please print clearly</small></p> <p>Voter name: [Barcode]</p> <p>Voter MN address: 42442 RTG 11002210 SPACT R 5534707 02 1280 3011-01 ANOKA D-0 JOHN ADAMS 325 E MAIN ST ENVO</p> <p>ID number (MN driver's license #, MN ID card #, or last four digits of SSN): M9876543210123</p> <p><input checked="" type="checkbox"/> I do not have a MN-issued driver's license, MN-issued ID card, or a Social Security Number.</p> <p>I certify that on Election Day I will meet all the legal requirements to vote.</p> <p>Voter Signature: <input checked="" type="checkbox"/> <i>llllllll</i></p>
<p>Witness must complete this section</p> <p>Witness name: <i>Abigail Adams</i></p> <p>MN street address (or title, if an official or notary): <i>325 E Main ST</i> Anoka MN</p> <p>I certify that:</p> <ul style="list-style-type: none"> the voter showed me the blank ballot before voting; the voter marked the ballot in private or, if physically unable to mark the ballot, the ballot was marked as directed by the voter; the voter enclosed and sealed the ballot in the ballot envelope; and I am or have been registered to vote in Minnesota, am a notary, or am authorized to give oaths. <p>Witness Signature: <input checked="" type="checkbox"/> <i>Abigail Adams</i></p> <p><small>If notary, must affix stamp</small></p>	<p>Witness must complete this section</p> <p>Witness name: <i>Abigail Adams</i></p> <p>MN street address (or title, if an official or notary): <i>325 E Main ST</i> Anoka MN</p> <p>I certify that:</p> <ul style="list-style-type: none"> the voter showed me the blank ballot before voting; the voter marked the ballot in private or, if physically unable to mark the ballot, the ballot was marked as directed by the voter; the voter enclosed and sealed the ballot in the ballot envelope; and I am or have been registered to vote in Minnesota, am a notary, or am authorized to give oaths. <p>Witness Signature: <input checked="" type="checkbox"/> <i>Abigail Adams</i></p> <p><small>If notary, must affix stamp</small></p>	<p>Witness must complete this section</p> <p>Witness name: <i>Abigail Adams</i></p> <p>MN street address (or title, if an official or notary): <i>325 E Main ST</i> Anoka MN</p> <p>I certify that:</p> <ul style="list-style-type: none"> the voter showed me the blank ballot before voting; the voter marked the ballot in private or, if physically unable to mark the ballot, the ballot was marked as directed by the voter; the voter enclosed and sealed the ballot in the ballot envelope; and I am or have been registered to vote in Minnesota, am a notary, or am authorized to give oaths. <p>Witness Signature: <input checked="" type="checkbox"/> <i>Abigail Adams</i></p> <p><small>If notary, must affix stamp</small></p>
<p>Note: Use of, or lack of, full names, nicknames, abbreviations, or initials on either application or envelope is not a reason for rejection</p>	<p>Note: Illegible voter signature is not clearly a different name than the name of voter printed on the envelope.</p>	
<p>For Official Use Only</p> <p><input checked="" type="checkbox"/> [Signature] [Department/Agency]</p> <p><i>gc ll</i> Signature Envelope - Registered</p>	<p>For Official Use Only</p> <p><input checked="" type="checkbox"/> [Signature] [Department/Agency]</p> <p><i>gc ll</i> Signature Envelope - Registered</p>	<p>For Official Use Only</p> <p><input checked="" type="checkbox"/> [Signature] [Department/Agency]</p> <p><i>gc ll</i> Signature Envelope - Registered</p>

ABSENTEE BALLOT BOARD DUTIES: ENVELOPE REVIEW

A-4 Signature Envelope	A-5 Signature Envelope	A-6 Signature Envelope
<p>Voter must complete this section please print clearly</p> <p>Voter name: [Barcode]</p> <p>Voter MN address: 45882 RTG 114020010 SP PCT R ANOKA P-6 02 1280 8911-01 ANOKA P-6 JOHN ADAMS 305 E MAIN ST ANOKA</p> <p>ID number (MN driver's license #, MN ID card #, or last four digits of SSN): M9876543210123</p> <p><input type="checkbox"/> I do not have a MN-issued driver's license, MN-issued ID card, or a Social Security Number.</p> <p>I certify that on Election Day I will meet all the legal requirements to vote. <i>John Adams Jr</i></p> <p>Voter Signature: <input checked="" type="checkbox"/></p>	<p>Voter must complete this section please print clearly</p> <p>Voter name: [Barcode]</p> <p>Voter MN address: 45882 RTG 114020010 SP PCT R ANOKA P-6 02 1280 8911-01 ANOKA P-6 JOHN ADAMS 305 E MAIN ST ANOKA</p> <p>ID number (MN driver's license #, MN ID card #, or last four digits of SSN): M9876543210123</p> <p><input type="checkbox"/> I do not have a MN-issued driver's license, MN-issued ID card, or a Social Security Number.</p> <p>I certify that on Election Day I will meet all the legal requirements to vote. <i>[Illegible Signature]</i></p> <p>Voter Signature: <input checked="" type="checkbox"/></p>	<p>Voter must complete this section please print clearly</p> <p>Voter name: [Barcode]</p> <p>Voter MN address: 45882 RTG 114020010 SP PCT R ANOKA P-6 02 1280 8911-01 ANOKA P-6 JOHN ADAMS 305 E MAIN ST ANOKA</p> <p>ID number (MN driver's license #, MN ID card #, or last four digits of SSN): M9876543210123</p> <p><input type="checkbox"/> I do not have a MN-issued driver's license, MN-issued ID card, or a Social Security Number.</p> <p>I certify that on Election Day I will meet all the legal requirements to vote.</p> <p>Voter Signature: <input checked="" type="checkbox"/> <i>J. Adams Jr.</i> <i>(Abigail Adams)</i></p>
<p>Witness must complete this section</p> <p>Witness name: Abigail Adams</p> <p>MN street address (or title, if an official or notary): 325 E Main ST Anoka MN</p> <p>I certify that:</p> <ul style="list-style-type: none"> the voter showed me the blank ballot before voting; the voter marked the ballot in private; I physically unable to mark the ballot, the ballot was marked as directed by the voter; the voter enclosed and sealed the ballot in the ballot envelope; and I am or have been registered to vote in Minnesota, or am a notary, or am authorized to give oaths. <p>Witness Signature: <input checked="" type="checkbox"/> <i>Abigail Adams</i></p> <p>If notary, must affix stamp</p>	<p>Witness must complete this section</p> <p>Witness name: Abigail Adams</p> <p>MN street address (or title, if an official or notary): 325 E Main ST Anoka MN</p> <p>I certify that:</p> <ul style="list-style-type: none"> the voter showed me the blank ballot before voting; the voter marked the ballot in private; I physically unable to mark the ballot, the ballot was marked as directed by the voter; the voter enclosed and sealed the ballot in the ballot envelope; and I am or have been registered to vote in Minnesota, or am a notary, or am authorized to give oaths. <p>Witness Signature: <input checked="" type="checkbox"/> <i>Abigail Adams</i></p> <p>If notary, must affix stamp</p>	<p>Witness must complete this section</p> <p>Witness name: Abigail Adams</p> <p>MN street address (or title, if an official or notary): 325 E Main ST Anoka MN</p> <p>I certify that:</p> <ul style="list-style-type: none"> the voter showed me the blank ballot before voting; the voter marked the ballot in private; I physically unable to mark the ballot, the ballot was marked as directed by the voter; the voter enclosed and sealed the ballot in the ballot envelope; and I am or have been registered to vote in Minnesota, or am a notary, or am authorized to give oaths. <p>Witness Signature: <input checked="" type="checkbox"/> <i>Abigail Adams</i></p> <p>If notary, must affix stamp</p>
<p>Voter signature outside of signature box with is acceptable.</p>	<p>Illegible voter signature outside of signature box acceptable if different from witness signature .</p>	<p>Voter signature signed by another person in the voter's presence is acceptable if person also signs their name.</p>
<p>For Official Use Only <input checked="" type="checkbox"/> Accepted <input type="checkbox"/> Rejected (reason):</p>	<p>For Official Use Only <input checked="" type="checkbox"/> Accepted <input type="checkbox"/> Rejected (reason):</p>	<p>For Official Use Only <input checked="" type="checkbox"/> Accepted <input type="checkbox"/> Rejected (reason):</p>
<p>Signature Envelope - Registered</p>	<p>Signature Envelope - Registered</p>	<p>Signature Envelope - Registered</p>

ABSENTEE BALLOT BOARD DUTIES: ENVELOPE REVIEW

A-7

Signature Envelope

Voter must complete this section please print clearly

Voter name: [Barcode]

Voter MN address: 42842 RTG 11000010 P PCT R 0543P07
32 100 0011-01 ANOKA P-0
JOHN ADAMS
325 E MAIN ST ANOKA MN

ID number (MN driver's license #, MN ID card #, or last four digits of SSN): **M9876543210123**

I do not have a MN-issued driver's license, MN-issued ID card, or a Social Security Number.

I certify that on Election Day I will meet all the legal requirements to vote.

Voter Signature: **X X**

Witness must complete this section

Witness name: **Abigail Adams**

MN street address (or title, if an official or voter): **325 E Main ST**

City: **Anoka** MN

I certify that:

- the voter showed me the back of the ballot before voting;
- the voter marked the ballot in private; if publicly and in the presence of others, the ballot was marked as directed by the voter;
- the voter enclosed and sealed the ballot in the ballot envelope; and
- I am either a registered voter in Minnesota, or a notary, or am authorized to give oaths.

Witness Signature: **X Abigail Adams**

If notary, insert affix stamp

A signature is considered the voter's even if a voter uses a signature mark on either or both documents.

For Official Use Only
Inspector (Required position): _____

Signature Envelope - Registered

A-8

Signature Envelope

Voter must complete this section please print clearly

Voter name: [Barcode]

Voter MN address: 42842 RTG 11000010 P PCT R 0543P07
32 100 0011-01 ANOKA P-0
JOHN ADAMS
325 E MAIN ST ANOKA MN

ID number (MN driver's license #, MN ID card #, or last four digits of SSN): **M9876543210123**

I do not have a MN-issued driver's license, MN-issued ID card, or a Social Security Number.

I certify that on Election Day I will meet all the legal requirements to vote.

Voter Signature: **X**

Witness must complete this section

Witness name: **Abigail Adams**

MN street address (or title, if an official or voter): **325 E Main ST**

City: **Anoka** MN

I certify that:

- the voter showed me the back of the ballot before voting;
- the voter marked the ballot in private; if publicly and in the presence of others, the ballot was marked as directed by the voter;
- the voter enclosed and sealed the ballot in the ballot envelope; and
- I am either a registered voter in Minnesota, or a notary, or am authorized to give oaths.

Witness Signature: **X Abigail Adams**

If notary, insert affix stamp

Illegible voter signature outside of signature box acceptable if different from witness signature.

For Official Use Only
Inspector (Required position): _____

Signature Envelope - Registered

A-9

Signature Envelope

Voter must complete this section please print clearly

Voter name: [Barcode]

Voter MN address: 42842 RTG 11000010 P PCT R 0543P07
32 100 0011-01 ANOKA P-0
JOHN ADAMS
325 E MAIN ST ANOKA MN

ID number (MN driver's license #, MN ID card #, or last four digits of SSN): **2356**

Note: Voter's SVRS record contains L4 SSN
2356

I do not have a MN-issued driver's license, MN-issued ID card, or a Social Security Number.

I certify that on Election Day I will meet all the legal requirements to vote.

Voter Signature: **X John Adams**

Witness must complete this section

Witness name: **Abigail Adams**

MN street address (or title, if an official or voter): **325 E Main ST**

City: **Anoka** MN

I certify that:

- the voter showed me the back of the ballot before voting;
- the voter marked the ballot in private; if publicly and in the presence of others, the ballot was marked as directed by the voter;
- the voter enclosed and sealed the ballot in the ballot envelope; and
- I am either a registered voter in Minnesota, or a notary, or am authorized to give oaths.

Witness Signature: **X Abigail Adams**

If notary, insert affix stamp

ID number provided on envelope must be the same as on AB application or voter record.

For Official Use Only
Inspector (Required position): _____

Signature Envelope - Registered

ABSENTEE BALLOT BOARD DUTIES: ENVELOPE REVIEW

- Ballot that don't meet the "Acceptable" criteria
 - Marked rejected on the envelope.
 - Judges initial envelope
 - Judges write the reason for the rejection on the envelope
- Rejected absentee ballots are scanned into SVRS as rejected
 - Depending on timing, a replacement ballot will be issued or the voter will be called
 - Replacement ballots are stamped replacement on the outer envelope
 - A letter with the reason why the original ballot was rejected is included with the replacement ballot
- Rejected absentee ballots are placed in secure storage separate from accepted absentee ballots

ABSENTEE BALLOT BOARD DUTIES: ENVELOPE REVIEW

- Key Rejection Reasons

- Voter Name Not Match
- Voter Address Not Match
- No Voter Signature
- Numbers & Signature Not Match
- Voter Reg App Not Included
- Voter Reg App Returned Separate

- Key Rejection Reasons (Continued)

- Voter Reg App Not Signed
- Voter Reg App Deficient
- No Witness Signature
- No Witness Address, Title or Stamp
- Witness No Proof Marked
- Already Voted

ABSENTEE BALLOT BOARD DUTIES: ENVELOPE REVIEW

- Ballot board track ballots by precinct in excel spreadsheet log
 - Enter the initials of the ballot board members reviewing the ballots
 - Enter the number of ballots to be reviewed
 - Enter the number of ballots accepted
 - Enter the number of ballots rejected
- Following the completion of ballot board and scanning ballots into SVRS, a report is ran in SVRS of the number of ballots accepted and rejected in the system. That report is compared to the excel spreadsheet as a double check.

ABSENTEE BALLOT BOARD DUTIES: ENVELOPE REVIEW



Absentee Ballot Count: Current Ballot Status

11/07/2018
7:47 AM

County-Goodhue, Election-11/06/2018 - STATE GENERAL, Application Type-Regular,UOCAVA

Municipality	Ward	Precinct	a. Total Transmitted	b. Returned by Voter	b1. Received	b2. Accepted	b3. Rejected	c. Undeliverable	d. Spoiled or Lost	e. Status Unknown	Replaced Ballot	Not Transmitted (Initialized)
Goodhue												

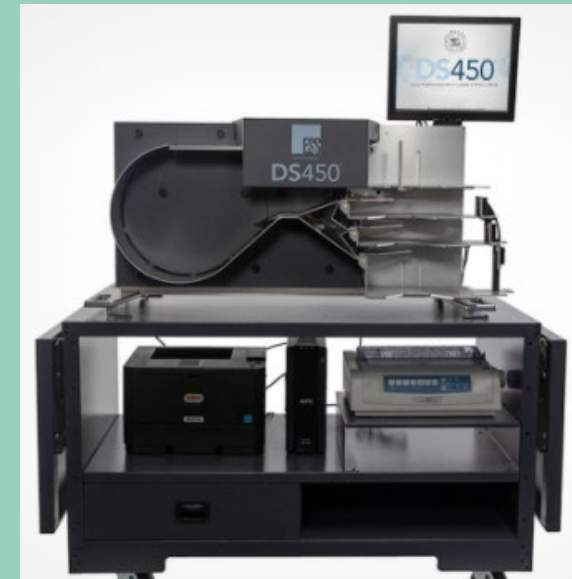
Precinct	Accepted Precinct Ballots	Accepted Federal Ballots	Accepted Presidential Ballots	Accepted Safe At Home Ballots	Total Accepted Ballots	Total Rejected Ballots	Direct Balloting	Total Voters
0005-BELLECHESTER	67	0	0	0	67	0		67

ABSENTEE BALLOT BOARD DUTIES: ENVELOPE PROCESSING

- Regular absentee and UOCAVA envelope processing can begin after the close of business on the seventh day before the election
- We run the SVRS report from the previous slide and match the count to the physical number of absentee ballots
- Teams work together one precinct at a time
- Signature envelopes are separated from ballot secrecy envelopes
- Signature envelopes are placed in secure storage
- Ballot secrecy envelopes are separated from the ballot

ABSENTEE BALLOT BOARD DUTIES: ENVELOPE PROCESSING

- Ballots are back folded on the crease for easier scanning in the tabulator
- Two ballot board members initial in the judge section of the ballot
- Judges review that the stack of ballots are for the precinct they are processing
- Precinct ballots are counted by the tabulator.
 - Tabulator is set to only count ballots for that precinct.
 - Tabulator has three trays
 - Tray one – These ballots need to be reviewed by judges
 - Tray two – These ballots were read and contain write-ins
 - Tray three – These ballots were read and don't contain write-ins



ABSENTEE BALLOT BOARD DUTIES: ENVELOPE PROCESSING

- Ballots that go to tray one
 - Ballots with unreadable marks
 - Voter cross party lines
 - Voter voted for too many offices
 - Ballot is the wrong precinct
 - Ballot is blank



ABSENTEE BALLOT BOARD DUTIES: ENVELOPE PROCESSING

- Once a precinct is tabulated, ballots are secured in voted ballot transfer cases sorted by precinct
- If a ballot needs to be remade, two members obtain a new ballot.
 - Original is marked original 1 (next is original 2)
 - Duplicate is marked duplicate 1 (next is duplicate 2)
 - Duplicate is remade and judges initial duplicate ballot
 - Duplicate is tabulated and secured
 - Original is secured in the originals duplicated envelope



ABSENTEE BALLOT BOARD DUTIES: ENVELOPE PROCESSING

- After tabulating ballots, we run a precincts counted report
- This report totals the number of ballots that have been tabulated
- This report is compared to the SVRS report



ABSENTEE BALLOT BOARD DUTIES: ENVELOPE PROCESSING

- After 8pm on Election Day
 - Totals are loaded to a media device
 - Vote totals are printed from tabulator
 - Absentee summary statements are completed
 - Media device is uploaded to dedicated election computer
 - Ballots are reviewed for write-ins

