

GOODHUE COUNTY BUDGET COMMITTEE

ROOM 301-1

GOVERNMENT CENTER, RED WING FEBRUARY 20, 2024 8:30 A.M.

2023 Carryover Requests

Documents:

2023 Carryover Requests.pdf

Out of State Travel Request - Drug Recognition Evaluator Training

Documents:

Drug Recognition Evaluator Training Travel Request.pdf



Lucas Dahling Finance Director Lucas.Dahling@co.goodhue.mn.us 509 W. Fifth St. Red Wing, MN 55066

TO: County Board of Commissioners

FROM: Lucas Dahling, Finance Director

SUBJECT: 2023 Carryover Requests

DATE: February 20, 2024

Background

Certain spending items that were levied in 2023 for the operating and capital budgets were not fully paid for by the end of the year. Some tasks were completed in 2023 but not paid for due to invoicing issues. In addition, other projects were not completed or paid for due to product delivery issues. To determine carry forward requests, Finance and Administration reviewed the 2023 Capital Plan and Operating Budget results and worked with Department Heads to develop request details.

2023 Carryover Request:

Capital \$2,237,818 Operating \$ 631,018

Total \$2,868,836 See following pages for details

Capital Budget

Two of the Capital Plan carryover requests are for amounts greater than originally budgeted. Partially offsetting the increase are certain items that will end up costing less than originally budgeted. The net increase in Capital Plan carryover requests over the original budgeted amount is \$25,888.70.

Operating Budget

All Operating Budget carryover requests are for amounts that are either less than or equal to the associated unspent budgeted line item amounts.

Recommendation

The Finance Department recommends that the Budget Committee and County Board of Commissioners approve the carryover requests as presented in the amount of \$2,868,836.

Find your Good here.

2023 CAPITAL PLAN CARRYOVERS

Department	Asset	Budgeted Amount	Spent as of 12/31/2023	Remaining Balance	Requested Carryover	Over (Under) Budget
Attorney	EPSON PROJECTOR (2022 Carryover)	3,904		3,904	3,904	-
	LAW LIBRARY/OFFICE REMODEL (2022 Carryover)	170,000 173,904	-	170,000 173,904	170,000 173,904	-
		173,304		173,304	173,304	
acilities Maint	MASTER CONTROL & DISPATCH A/C REPLACE	62,241		62,241	58,160	(4,08
	GOV CTR ROOF TOP HVAC UNIT REPLACE	292,415	83,950	208,465	208,465	-
	HVAC LIEBERT A/C UNIT 1 & 2 REPLACEMENT	112,150	85,550	26,600	26,600	-
		466,806	169,500	297,306	293,225	(4,083
eet	2013 FORD TAURUS (2022 Carryover) ELECTRIC CAR (2021 Carryover)	24,780		24,780	24,780	-
	ELECTRIC CAR (2021 Carryover) ELECTRIC CAR CHARGING STATION (2022 Carryover)	33,000 15,000		33,000 15,000	33,000 15,000	-
	ELECTRIC CAR CHARGING STATION (2022 curryover)	72,780	-	72,780	72,780	-
		,		,	,	
formation Technology	UPS #2 SMART5000TEL3U (2018)	1,950		1,950	1,950	-
	UPS #1 SMART5000TEL3U (2018)	1,950		1,950	1,950	-
	VM HOST SERVER POWEREDGE R740	15,000		15,000	15,000	-
	CISCO 48 PORT SWITCH (017)	882		882	882	-
	PHONE CONFERENCE BRIDGE SERVER (2022 Carryover)	2,500 2,000		2,500 2,000	2,500 2,000	-
	VOICE FIREWALL (2022 Carryover) SECURITY SYSTEM HARDWARE UPGRADES (2022 Carryover)	10,000		10,000	10,000	-
	SWITCH PROJECT:LEC (2014) (2022 Carryover)	38,696		38,696	38,696	_
	NTWRK SWITCH REFRESH:GOV(2013) (2022 Carryover)	10,000		10,000	10,000	_
	SWITCH REFRESH:JUS (2013) (2022 Carryover)	5,700		5,700	5,700	-
	CISCO SWITCH:PHS (2011) (2022 Carryover)	5,000		5,000	5,000	-
	CISCO SWITCH:ATTY (2011) (2022 Carryover)	5,000		5,000	5,000	-
	CISCO SWITCH:COURTS (2011) (2022 Carryover)	5,000		5,000	5,000	-
	CISCO SWITCH:IT (2011) (2022 Carryover)	5,000		5,000	5,000	-
	CISCO SWITCH:SS (2011) (2022 Carryover)	5,000		5,000	5,000	-
	CISCO SWITCH:WELFARE (2011) (2022 Carryover)	5,000		5,000	5,000	-
	PW SWITCH (2014) (2022 Carryover)	5,000		5,000	5,000	-
		123,678	-	123,678	123,678	-
anning/Building/Zoning &	2013 FORD F-150:	33,000		33,000	33,000	
nvironmental Health	2014 FORD P/U #1441:	33,000		33,000	33,000	-
ivii omnemai ricaiai	2014 0110 1/0 1/1441.	66,000	-	66,000	66,000	-
				· · · · · · · · · · · · · · · · · · ·	<u> </u>	
ıblic Works	LANDPRIDE ROTARY MOWER (2016)	15,747		15,747	15,747	-
	SUPER TRUCK #2	258,241		258,241	298,241	40,00
	LOWBOY TRAILER TRADE 1410	115,000		115,000	115,000	-
	I-R P250WJD AIR COMPRESS (2022 Carryover)	35,000		35,000	35,000	-
		423,988	-	423,988	463,988	40,00
iff ADC	WALKIN EDECZED (COOLED	10 100		10 100	10 700	60
neriff - ADC	WALKIN FREEZER/COOLER FOOD MIXER-KITCHEN	18,100 16,200	13,680	18,100 2,520	18,790 2,520	69
	SECURITY SYSTEM: COMPUTER CPU: VIDEO STORAGE (2)	11,000	13,000	11,000	11,000	_
	52001111 515121111 601111 61211 61 61 11520 516111102 (2)	34,300	13,680	31,620	32,310	69
heriff - Civil/Patrol	IPAD FOR DRONE (2016)	500		500	500	-
	CD PRINTER: (2017)	1,100		1,100	1,100	-
	#1924 2020 FORD EXPLORER (2019)	68,400	3,075	65,325	65,325	-
	#1925 2020 FORD EXPLORER (2019)	68,400	3,075	65,325	65,325	-
	#1926 2020 FORD EXPLORER (2019) #1922 RAM-1500	68,400 40,000	3,075	65,325	65,325 40,000	-
	#1923 Dodge Durango	40,000		40,000 40,000	40,000	-
	#1928 RAM-1500	40,000		40,000	40,000	_
	POLE CAMERA (2016) (2022 Carryover)	6,000		6,000	6,000	_
	GPS TRACKER:INVESTIGATIONS (2017) (2022 Carryover)	1,200		1,200	1,200	-
		334,000	9,225	324,775	324,775	-
eriff - Communications	ASPEN DC PLANT REPLACEMENT	15,596	6,113	9,483	9,483	-
		15,596	6,113	9,483	9,483	-
neriff - Seasonal B&W	ZODIAC INFLATARI E ROAT	10,500		10,500	10,500	
icimi - Seasulidi D&W	ZODIAC INFLATABLE BOAT KARAVAN TRAILER FOR ZODIAC BOAT	4,200		4,200	4,200	-
	OUTBOARD ENGINE FOR ZODIAC BOAT	4,800		4,800	4,200	-
	HUMMINBIRD SONAR	3,700		3,700	3,700	-
	CHEVY SILVERADO	71,500		71,500	71,500	-
	CHEVY SILVERADO	71,500		71,500	71,500	-
	SNOWMOBILE TRAILER	21,000	9,480	11,520	800	(10,72
		187,200	9,480	177,720	167,000	(10,72
/CIC	2014 5000 5250	<u> </u>			ac	
rveyor/GIS	2014 FORD F250:	33,000		33,000	33,000	-
	LAPTOP PICO DRILL (2022 Carryover)	1,608 2,089		1,608 2,089	1,608 2,089	-
	PICO DRILL (2022 Carryover)	36,697	-	36,697	36,697	-
		30,037		30,037	30,037	
aste Management	RECYCLING BOX	10,373		10,373	10,373	_
and the state of t	OIL CONTAINMENT SYSTEM	8,299		8,299	8,299	-
	AMERICAN HORIZON BALER	400,000	122,007	277,993	277,993	-
	AMERICAN HORIZON BALER (2022 Carryover)	145,490	,	145,490	145,490	-
	VERTECH CONVEYOR (2022 Carryover)	49,130	17,308	31,823	31,823	
		613,292	139,315	473,978	473,978	

2023 Carryover Requests for 2024

Fund #	1 Fill in highlighted boxes only
Department #	103
Object # (e.g. 6669-Equipment > \$5k)	5859 / 6850
Project/Item Description	Byllesby plat fees/reimbursements
Justification for Carryover Request	Some of the owners may not be participating and we will need to reimburse them partial payment
 Were any NEW funds included in the Appr 2024 Budget for this Project/Item? 	roved Yes No GO TO #2 SKIP TO #3
2. Enter the amount from #1 here.	
What is the amount being requested as Carryover from the approved 2023 Budge	\$ 3,000 et?
 NEW (ADJUSTED) 2024 Budget amount for this Project/Item (add lines 2 + 3): 	\$ 3,000
Lisa Hanni	
Submitted by:	
23-Jan-24	Submit form to Erin Poncelet erin.n.poncelet@co.goodhue.mn.us
Date:	Deadline: February 1, 2024

2023 Carryover Requests for 2024

	Fund #	03 - Public Works	Fill in highlighted boxes only
	Department #	310	
	Object # (e.g. 6669-Equipment > \$5k)	6512	
	Project/Item Description	Crack Filling	
	Justification for Carryover Request	Product was ordered in Dece arrive until January 2024.	ember 2023 but did not
1	. Were any NEW funds included in the Approx 2024 Budget for this Project/Item?	yed Yes X GO TO #2	No SKIP TO #3
2	. Enter the amount from #1 here.	\$ 55,	.000
3	. What is the amount being requested as Carryover from the approved 2023 Budget ?		.000
4	. NEW (ADJUSTED) 2024 Budget amount for this Project/Item (add lines 2 + 3):	\$ 64,	.000
	Teresa Reisdorfer, Public Works Office Mana Submitted by:	ager/Accountant	
	Sastea sy.	Suhm	it form to Erin Poncelet
	2/1/2024		.poncelet@co.goodhue.mn.us
	Date:		line: February 1, 2024

2023 Carryover Requests for 2024

	Fund #	03 - Pul	olic Works		Fill in highlight	ed boxes only
	Department #	3	310			
	Object # (e.g. 6669-Equipment > \$5k)	6	326			
	Project/Item Description	Tree Trim	ming			
	Justification for Carryover Request		ere not comp	-	paired. Intended 123 and added t	
	Were any NEW funds included in the Approv 2024 Budget for this Project/Item?	/ed	Yes X GO TO #2		No SKIP TO #3	
2.	Enter the amount from #1 here.		\$	3,000		
	What is the amount being requested as Carryover from the approved 2023 Budget ?		\$ ds	3,000		
	NEW (ADJUSTED) 2024 Budget amount for this Project/Item (add lines 2 + 3):		\$	6,000		
_	Teresa Reisdorfer, Public Works Office Mana	nger/Accour	<u>n</u> tant			
:	Submitted by:		•	la	n to Cuin Don	
	2/1/2024		_		n to Erin Poncel elet@co.goodh	
-	Date:				ebruary 1, 2024	
	Date.		U	cauiiiie. F	EDIUALY 1, 2024	•

2023 Carryover Requests for 2024

Fund #	03 - Public Works Fill in highlighted boxes only
Department #	310
Object # (e.g. 6669-Equipment > \$5k)	6511
Project/Item Description	Weed/Brush Control
Justification for Carryover Request	Due to the mild winter, additional work is being completed. Additional product is required to complete the additional work.
 Were any NEW funds included in the Appro 2024 Budget for this Project/Item? 	oved Yes No X GO TO #2 SKIP TO #3
2. Enter the amount from #1 here.	\$ 25,000
 What is the amount being requested as Carryover from the approved 2023 Budget 	\$ 15,000 ds
 NEW (ADJUSTED) 2024 Budget amount for this Project/Item (add lines 2 + 3): 	\$ 40,000
Teresa Reisdorfer, Public Works Office Man	nager/Accountant
Submitted by: 2/1/2024 Date:	Submit form to Erin Poncelet erin.n.poncelet@co.goodhue.mn.us Deadline: February 1, 2024

Fund #	3 Fill in highlighted boxes only
Department #	320
Object # (e.g. 6669-Equipment > \$5k)	6357
Project/Item Description	Conferences/training
Justification for Carryover Request	The board approved (1/16/24) Out of State travel to send a commissioner to NACO in 2024 using leftover dollars from the 2023 Washington Fly In budget.
Were any NEW funds included in the Approv 2024 Budget for this Project/Item?	red Yes No X GO TO #2 SKIP TO #3
2. Enter the amount from #1 here.	\$ 7,500
3. What is the amount being requested as Carryover from the approved 2023 Budget ?	\$ 1,000
 NEW (ADJUSTED) 2024 Budget amount for this Project/Item (add lines 2 + 3): 	\$ 8,500
Teresa Reisdorfer	
Submitted by:	Submit form to Frin Donalet
1/30/2024	Submit form to Erin Poncelet erin.n.poncelet@co.goodhue.mn.us
Date:	Deadline: February 1, 2024

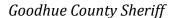
Fund #	1 Fill in highlighted boxes only
Department #	205
Object # (e.g. 6669-Equipment > \$5k)	5610 / 6669
Project/Item Description	The Sheriff's Office received a donation from Hiawatha Valley Sail & Power Squadron in November of 2023.
Justification for Carryover Request	This donation wasn't used in 2023 and we would like to carryover to 2024. The funds were intended to be used for the Boat & Water Division and one option is to purchase a side scan sonar for one of the boats.
 Were any NEW funds included in the Approv 2024 Budget for this Project/Item? 	red Yes No X GO TO #2 SKIP TO #3
2. Enter the amount from #1 here.	
3. What is the amount being requested as Carryover from the approved 2023 Budget?	\$ 2,118
 NEW (ADJUSTED) 2024 Budget amount for this Project/Item (add lines 2 + 3): 	\$ 2,118
Kristine Holst	
Submitted by:	Submit form to Erin Poncelet
1/30/2024	erin.n.poncelet@co.goodhue.mn.us
Date:	Deadline: February 1, 2024

	Fund #	1	Fill in highlighted boxes only
	Department #	201	
	Object # (e.g. 6669-Equipment > \$5k)	6284 and 6303	
	Project/Item Description	Services line and the V	eds in the 2023 Contracted ehicle Maintenance line to put t/Furniture line in 2024.
	Justification for Carryover Request	the Sheriff's Office the offices and bring some	opportunity to utilize more staff housed elsewhere back in ture is needed for the additional
1	. Were any NEW funds included in the Approve 2024 Budget for this Project/Item?	d Yes GO TO #2	No X SKIP TO #3
2	. Enter the amount from #1 here.		
3	. What is the amount being requested as Carryover from the approved 2023 Budget ?	\$	46,000 \$38,000 from 01-201-6284 \$8,000 from 01-201-6303
4	. NEW (ADJUSTED) 2024 Budget amount for this Project/Item (add lines 2 + 3):	\$	46,000 Put to 01-201-6669
	Kristine Holst		
	Submitted by:		Submit form to Erin Doncolot
	1/30/2024		Submit form to Erin Poncelet erin.n.poncelet@co.goodhue.mn.us
	Date:		Deadline: February 1, 2024
			• •

Use this form for Operational Budget Carryovers only.

Fund #		1	Fill in highlighted boxes only
Department #		201	
Object # (e.g. 6669-Equipn	nent > \$5k)	5396 and 6669	
Project/Item Description	expe Veh fund	ense for the Mobile Cor cle, which was approve	e Port Security Grant and the nmunications & Command ed to be purchased with y Grant. These two lines
Justification for Carryover	the in propagation in propagation in the page.	Mobile Communication oduction and will be re	were in the 2023 budget, but s & Command Vehicle is still eady for delivery in 2024. No ere made in 2023 so no in 2023.
Were any NEW funds inclu 2024 Budget for this Project	• •	Yes GO TO #2	No X SKIP TO #3
2. Enter the amount from #1	here.		
3. What is the amount being Carryover from the approv	•	\$ 55	1,900 For both revenue and expense
4. NEW (ADJUSTED) 2024 Bud this Project/Item (add lines	=	\$ 55	1,900 For both revenue and expense
Kristine Holst			
Submitted by:			wit farms to Enin Dan lat
1/30/2024			nit form to Erin Poncelet n.poncelet@co.goodhue.mn.us
Date:			dline: February 1, 2024

Marty Kelly





430 West 6th Street Red Wing, MN 55066 Office (651) 267.2600 Dispatch (651) 385.3155

TO: Budget Committee & Goodhue County Board Commissioners

FROM: Kristine Holst, Financial Manager

Mychal Johnson, Patrol Major

DATE: February 9th, 2024

RE: Out of State Training for Drug Recognition Evaluator

Summary

It is requested that the County Board authorize Deputy Brandon Sell to attend training to be certified as a Drug Recognition Evaluator (DRE). This class is sponsored by the Minnesota State Patrol.

Background

Drug Recognition Evaluators (DRE) perform specific tests to determine if a driver is impaired by drugs and assists in determining probable cause to arrest impaired drivers. Drug Evaluation and Classification (DECP) training is a very comprehensive course that utilizes classroom, hands-on, and practical exercises to ensure that DRE candidates are well prepared to use the skills necessary to perform the duties of a DRE. This is a three-week class with one week attended in Philadelphia, PA.

With marijuana becoming legal, the job of DRE's is even more important. There is no roadside test available to determine impairment by drugs. Goodhue County Sheriff's Office currently has only one DRE.

The cost of the registration, travel and lodging are paid for by federal funding. GCSO is responsible for Deputy Sell's wages and meals.

Recommendation

It is the recommendation of the Sheriff's Office that the County Board authorize Deputy Sell to attend the third week of training in Philadelphia, PA.

OFFICE OF THE GOODHUE COUNTY SHERIFF