

# MINNESOTA MERIT SYSTEM

## EMPLOYMENT OPPORTUNITY

### GOODHUE COUNTY HEALTH & HUMAN SERVICES INVITES APPLICATIONS FOR THE POSITIONS OF:

#### Care Coordinators-Public Health Nurse/Registered Nurse/Social Worker

**Come join the public health service team at Goodhue County Health & Human Services! You will be a part of skilled, caring and knowledgeable HHS professionals whose talents and contributions promote, strengthen and protect the health of individuals, families and communities in Goodhue County every single day!**

Goodhue County Health & Human Services is seeking qualified applicants in our growing Home and Community Based Service division for a **1.0 FTE and .4 FTE positions**. We are focused on a work/life balance for all of our employees, 13 paid holidays per year, and flexibility in scheduling.

#### **Kinds of Work:**

Provide case management, care coordination and comprehensive assessments to Goodhue County residents.

#### **Examples of Work:**

- Complete MNChoices or South Country Health Alliance/Blue Plus comprehensive assessments in home and community settings.
- Assess and evaluate client's health and living situations to determine level of care and services needed.
- Develop person-centered care plans to address service needs in the community
- Collaborate with community providers to meet client needs
- Provides input in program planning, the development of agency goals and the evaluation of the agency's programs & policies.
- Manage individual budgets for approved services
- Maintains case file documentation.
- Work as part of the Home and Community based services and Health plan team.

#### **Core Competencies:**

- Demonstrate commitment to GCHHS values of collaboration, safety, compassion, respect and excellence
- Demonstrate commitment to valuing diversity and contributing to an inclusive working and learning environment
- Ability to develop effective and collaborative working relationships with coworkers, clients, community members, community partners, stakeholders, leaders from all cultural, occupational and socioeconomic backgrounds.
- Demonstrate commitment to public service and social justice.
- Practices respectful, open and honest communication, and contributes to positive and supportive work environment.
- Maintains a high level of confidentiality and appropriate professional boundaries
- Demonstrates ability to perform duties independently as appropriate
- Ability to operate standard office equipment, such as personal computers and/or terminals, calculators, etc.
- Ability to report to work on a regular and timely basis
- Strong capacity to de-escalate individuals independently. De-escalation skills used in-home, community and office setting
- Highly skilled in crisis management for individuals and families.
- Strong writing skills with the ability to implement professional grammar and language for individual case notes, court reports and individualized support plans.
- Ability to establish and maintain thorough case files in compliance with state and federal laws both for ongoing case work and for audit process
- Strong oral skills with the ability to communicate with providers, clients and co-workers through various means.
- Ability to compute simple formulas while using a calculator with addition, subtractions, multiplication and division
- Highly skilled in sensitive mediation and negotiation with individuals, families and providers to develop support plans to ensure safety of individuals in the community.
- Ability to provide counseling to individuals and families on life decisions, resources and understanding information.
- Ability to provide advocacy, support and navigation of complex systems for highly vulnerable people
- Strong independent problem-solving skills using creativity, brainstorming and data analysis

- Ability to interpret policy and statutes and apply to current work duties.
- Highly skilled in monitoring and budgeting for service delivery.
- Ability to adapt to frequent changes in environment and schedule in a fast-paced work setting

**Minimum Requirements:**

Bachelor's degree in nursing and certification as a public health nurse with current licensure as a registered nurse in Minnesota or current licensure as a registered nurse **OR**

Bachelor's degree in social work, psychology, sociology or other closely related human services field.

Must possess a valid driver's license. Ability to complete and pass MNCHOICES certification upon hire.

**Preferred Qualifications:**

One year of nursing or social work experience in home care or long-term care or experience in waiver case management.

The pay rate is \$33.48/hr. Full time- 40 hours/week exempt status. The County's comprehensive benefit package includes medical, dental and vision insurance, health savings account, employer paid life insurance, short and long-term disability insurance, pre-tax flexible spending accounts, Public Employees Retirement Plan, accident insurance, tax-deferred compensation, generous vacation and sick leave and 13 paid holidays per year. County employees are eligible for the Public Service Student Loan Forgiveness (PSLF) program.

Completion of a Minnesota Merit System application is required. Applications can be accessed and submitted online at <http://agency.governmentjobs.com/mnmeritsystem/default.cfm> by **4:30 on Thursday, September 26, 2024.**

At Goodhue County we embrace equity and inclusion. We are committed to building a team with a variety of backgrounds, skills, and views. The more inclusive we are, the better our work will be.

**GOODHUE COUNTY HEALTH & HUMAN SERVICES is an  
EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER**