



GOODHUE COUNTY MINNESOTA

TO EFFECTIVELY PROMOTE THE SAFETY, HEALTH, AND WELL-BEING OF OUR RESIDENTS

Goodhue County Health & Human Services (GCHHS)

AGENDA County Board Room Red Wing, MN January 16, 2018 10:00 a.m.

1. CALL TO ORDER
2. REVIEW AND APPROVE BOARD MEETING AGENDA:
3. REVIEW AND APPROVE PREVIOUS MEETING MINUTES:

- a. HHS Board Minutes

Documents:

[DECEMBER 2017 HHS BOARD MINUTES.PDF](#)

4. REVIEW AND APPROVE THE FOLLOWING ITEMS ON THE CONSENT AGENDA:

- a. Child Care Licensure Approvals

Documents:

[CHILD CARE APPROVALS.PDF](#)

- b. SNAP E&T Contract FFY 2018

Documents:

[SNAP.PDF](#)

- c. 24/7 On-Call Adjustment

Documents:

[27-7 ON-CALL ADJUSTMENT.PDF](#)

- d. 2018 HHS Per Diem Rates

Documents:

[2018 HHS PER DIEM RATES.PDF](#)

- e. 2018 GCHHS MN Merit System Compensation Plan

Documents:

f. 2018 GCHHS Budget

Documents:

[GOODHUE COUNTY HHS 2018 BUDGET.PDF](#)

5. INTRODUCTION OF NEW & PROMOTED STAFF

6. ACTION ITEMS:

a. Accounts Payable

Documents:

[ACCOUNTS PAYABLE.PDF](#)

b. Mental Health Bonding Resolution
Nina Arneson

Documents:

[MENTAL HEALTH BONDING RESOLUTION.PDF](#)

7. FYI-MONTHLY REPORTS:

a. Placement Report

Documents:

[PLACEMENT REPORT.PDF](#)

b. Child Protection Report

Documents:

[CHILD PROTECTION UPDATE DEC 17.PDF](#)

c. HHS Staffing Report

Documents:

[HHS STAFFING UPDATE.PDF](#)

d. Ability To Meet Minimum Expectations:
The Current State of Local Public Health in MN

Documents:

[MN DEPARTMENT OF HEALTH.PDF](#)

e. School Based Mental Health Grant Letters Of Support

Documents:

[HIAWATHA VALLEY MENTAL HEALTH CENTER - SLMH SERVICES SUPPORT LETTER.PDF](#)
[FERNBROOK FAMILY CENTER - SLMH SERVICES SUPPORT LETTER.PDF](#)

8. ANNOUNCEMENTS/COMMENTS:

9. ADJOURN

a. Next Meeting Will Be February 20, 2018 At 10:30 A.M.

Promote, Strengthen, and Protect the Health of Individuals, Families, and Communities

**GOODHUE COUNTY
HEALTH & HUMAN SERVICES BOARD MEETING
MINUTES OF DECEMBER 19, 2017**

The Goodhue County Health and Human Services Board convened their regularly scheduled meeting at 10:30 A.M., Tuesday, December 19, 2017, in the Goodhue County Board Room located in Red Wing, Minnesota.

BOARD MEMBERS PRESENT:

Brad Anderson, Paul Drotos, Susan Johnson, Mary Lindahl, Jason Majerus, and Barney Nesseth. Ron Allen was absent with prior notice.

STAFF AND OTHERS PRESENT:

Nina Arneson, Mike Zorn, Lisa Woodford, Krista Early, Kris Johnson, Brooke Hawkenson, and Sarah Hansen-RE Reporter.

AGENDA:

On a motion by M. Lindahl and seconded by P. Drotos, the Board unanimously approved the December 19, 2017 Agenda.

MEETING MINUTES:

On a motion by B. Anderson and seconded by P. Drotos, the Board unanimously approved the Minutes of the H&HS Board Meeting on November 21, 2017.

CONSENT AGENDA:

On a motion by B. Anderson and seconded by P. Drotos, the Board unanimously approved all items on the consent agenda.

ACTION ITEMS:

On a motion B. Anderson and seconded by M. Lindahl, the Board unanimously approved the Regional Family Home Visiting Grant Application.

INFORMATIONAL ITEMS:

24/7 Child Protection On-Call System Update provided by Kris Johnson.
2016 Human Services Cost Report presented by Mike Zorn.

FYI & REPORTS:

Placement Report

Goodhue County Health & Human Services Board
Meeting Minutes of December 19, 2017

Child Protection Report
Minnesota's Child Maltreatment Report, 2016
Minnesota's Out-Of-Home Care and Permanency Report, 2016
County, Tribal, and State Health & Human Services Worker Day-Proclamation

ANNOUNCEMENTS/COMMENTS:

Goodhue County Annual Legislative Luncheon at 11:30 today at the Law Enforcement Center.

ACCOUNTS PAYABLE:

On a motion by M. Lindahl and seconded by S. Johnson, the Board unanimously approved payment of all accounts as presented.

ADJOURN:

On a motion by B. Anderson and seconded by P. Drotos, the Board unanimously approved adjournment of this session of the Health & Human Services Board Meeting at or around 11:20 a.m.

**GOODHUE COUNTY
HEALTH & HUMAN SERVICES (HHS)**



REQUEST FOR BOARD ACTION

Requested Board Date:	January 16, 2018	Staff Lead:	Kris Johnson
Consent Agenda:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Attachments:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Action Requested:	Approve Child Care Licensure Actions		

BACKGROUND:

Child Care Relicensures:

- Kelsey Strauss Goodhue
- Susan Schmidt Red Wing

Child Care Licensures:

Number of Licensed Family Child Care Homes: 90

RECOMMENDATION: Goodhue County HHS Department recommends approval of the above.

**GOODHUE COUNTY
HEALTH & HUMAN SERVICES (GCHHS)**



REQUEST FOR BOARD ACTION

Requested Board Date:	January 16, 2018	Staff Lead:	Kathy Rolfer
Consent Agenda:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Attachments:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Action Requested:	Approve Regional Contract for additional Employment and Training services for Supplemental Nutrition Assistance Program (SNAP) customers.		

BACKGROUND:

The Department of Human Services has continued to offer some additional employment and training funding for SNAP customers. Each county grant amounts are small so it has made sense for counties that wish to seek these funds to come together and contract with the state and regional employment and training service provider – Workforce Development Inc.

This is now our third year collaborating for this additional funding. Wabasha County has agreed to continue to act as the fiscal agent.

The Workforce Development Inc will utilize the available funds of \$15,671 10-01-18 through 9-30-2018 designated for direct program expenses and \$1021.00 designated for support services for the four counties.

RECOMMENDATION: HHS department recommends approval of the above.

AGREEMENT FOR PROVISION OF
SUPPLEMENTAL NUTRITIONAL ASSISTANCE PROGRAM (SNAP)

The Wabasha County Board of Commissioners through its designated agency, the Wabasha County Department of Human Services, 625 Jefferson Avenue, Wabasha, MN 55981-1589 (651) 565-3351, acting as Fiscal Agent for the counties of Goodhue, Houston, Mower and Wabasha or any successor organization developed with at least one of the participating counties hereinafter referred to as the "Counties" and the Workforce Development, Inc., 1302 Seventh Street NW, Rochester, MN 55901 (507) 292-5166, hereinafter referred to as the "Contractor" enter into this agreement for the period of October 1, 2017 through September 30, 2018.

WITNESSETH

WHEREAS, M.S. 256D.051 requires counties to provide a SNAP Program to eligible persons and allows counties to subcontract for duties under subd.2 of M.S. 256D.051, and

WHEREAS, the Job Training Program, under WIA, administered by the Workforce Development, Inc. is knowledgeable regarding M.S. 256S.051 and of the methods and techniques involved in providing the services in M.S. 256D.051;

NOW, THEREFORE, in consideration of the mutual understandings and agreements set forth, the Counties and Contractor agree as follows;

Available Funds \$15,671.00 10-01-2017 through 09-30-2018 designated for direct program expenses; \$1382.00 (7.5% admin) and \$1,021.00 designated for support services for the four counties.

I. Services to be Provided

- A. SNAP Orientation
- B. Employability assessment and development plan
- C. Job search classes
- D. Referrals to available employment assistance programs/agencies

II. Delivery

The Contractor agrees to the following:

- A. The SNAP Program services will be made available at the Workforce Development, Inc. office locations in each county.
- B. The services available for regular WIA participants may be available for SNAP participants, depending on the funding.
- C. The program will be a minimum of 20 hours per week and a maximum of 32 hours per week for period of eligibility.

- D. Upon referral of a SNAP registrant, the Contractor will provide an orientation to the SNAP Program and notify the Counties of attendance.
- E. An employment plan with all of the required SNAP activities and individual responsibilities will be prepared by the Contractor and submitted to the participant each month. This employment plan will prescribe the necessary activities to be undertaken during the month by the participant in order to continue receiving monthly SNAP benefits. A copy will be sent to the Counties.
- F. The Contractor will send the notice "Failure to Comply" within 24 hours to all participants who are non-compliant in addition to contacting the County financial worker by phone. A copy of the notice is also sent to the County, and after 10 days the official notification of non-compliance is sent to the County.
- G. The Contractor agrees that in order to protect itself, as well as the Counties, under the indemnity agreement, it will at all times have and keep in force a professional liability insurance policy with limits of \$1,000,000.00.
- H. To facilitate interagency cooperation, the Counties and Contractor shall be considered adjunct agencies for the purpose of meeting the training requirements of the SNAP Program. Participant referral information and related contracts to provide training services and participation information shall be communicated between program related personnel involved with this program. Program participants will be apprised of the service agreement between the Counties and Contractor.

III. County's Responsibilities

- A. Refer all persons eligible for the SNAP program to the Workforce Development, Inc. by completing a WF1 referral, for all non-exempt adults as soon as eligibility is approved but no later than the first of the month, identifying the SNAP participant and his/her SNAP program status, and send to the Contractor prior to the orientation.
- B. The Counties will reimburse the Contractor for invoiced costs at the following rate: \$400.00 per SNAP enrollment for staff services, including orientation, assessment, preparation of an Employment Plan, individualized counseling, Job Search instruction, and vocational assessment, referrals to other agencies, job referrals and direct marketing contracts with employers. Actual costs for services will be billed each month up to \$15,671.00 direct program, \$1,382.00 administration and \$1,021.00 support funds for this program year. This includes the time

spent sending notices to the participants and the Counties, in addition to tracking the participants' compliance.

- C. Retain ultimate responsibility for determining a participant's appropriate grant status and carrying out any sanctions identified in the authorizing statute.
- D. Complete any state mandated Information System forms or reports for SNAP registrants at time of registration.
- E. Inform Contractor prior to referring any participant who is unable to communicate in the English language. The Contractor will then arrange for an interpreter.

IV. Contractor Responsibility

- A. The Contractor agrees that during the existence of this agreement that it will indemnify and hold harmless the Counties from any and all liability which may be claimed against the Contractor (1) by reason of any reimbursable cost resulting from an eligible client suffering injury, death, or property loss while participating in services from the Contractor or while being transported to/from said premises in any vehicle owned, operated, chartered, or otherwise contracted for by the Contractor or (2) by reason of any said client causing injury/damage to another person or property during any time when the Contractor has undertaken or is furnishing the service called for under this agreement.
- B. The Contractor agrees to comply with the Civil Rights Act of 1964 (Titles VI and VII); Rehabilitation Act of 1973 (Section 504); and Minnesota Human Rights Act (Chapter 363).

V. Financial Arrangements and Reporting Procedures

- A. The Contractor agrees to furnish the following reports to the Counties:
 - 1. Verification that the participant kept their initial appointment as scheduled.
 - 2. A copy of the employment plan.
 - 3. Monthly communication with the Counties verifying each participant's compliance with the program requirements and their employment plan.

4. Immediate notification to the Counties of a participant's noncompliance as outlined in Minnesota Rule.
5. Any Management Information Systems forms or subsequent reports for SNAP required by the Counties.

VI. Other Conditions of the Contract

A. The Contractor shall allow personnel of the Counties, Minnesota Department of Human Services, and the Minnesota Department of Employment and Economic Development, access to the Contractor's records at reasonable hours in order to exercise their responsibility to monitor the services and audit the financial records.

B. Audit and Records Disclosure:

The Contractor agrees to maintain records at 1302 Seventh Street N.W., Rochester, MN 55901 for a period of six years to allow persons from the Minnesota Department of Human Services and the Minnesota Department of Employment and Economic Development, or their designees, access to records at reasonable times for audit purposes.

C. The use or disclosure, by a party, of information concerning a client in violation of the Data Privacy Act or for any purpose not directly connected with the administration of the County's or Contractor's responsibility with respect to the Purchased Services hereunder is prohibited except on written consent of such eligible client his/her responsible parent or guardian.

D. This contract may be cancelled by either party, upon 30 days notice, in writing, delivered by mail, or in person.

E. Alteration to or waivers of provisions of this contract shall be valid only if they are in writing and duly signed by both parties.

F. In the event there is a revision of state regulations which might affect this agreement, all parties will review the contract and renegotiate those provisions necessary to bring it into compliance with the new regulations.

G. Subcontractors are subject to all requirements outlined in this agreement.

H. The Counties agrees to provide for a Fair Hearing and Grievance Procedure in conformance with Minnesota Statutes, Sections 256.045, and in conjunction with the Fair Hearing and Grievance Procedures

established by administrative rules of the State Department of Human Services.

VII. Non-Discrimination Statement: The CONTRACTOR will comply with:

- A. Title VI of the Civil Rights Act of 1964, as amended by the Equal Employment Opportunity Act of 1972, which generally prohibits discrimination on the grounds of race, color, or national origin, and applies to any program or activity receiving federal financial aid.
- B. Title VII of the Civil Rights Act of 1964, as amended by the Equal Employment Opportunity Act of 1972, which generally prohibits discrimination because of race, color, religion, sex, or national origin and applies to all employers, including State and local governments, public and private employment agencies and labor organizations. Any employment and training program sponsor or contractor, which falls within one of these definitions, would, of course, be covered by Title VII.
- C. The Rehabilitation Act of 1973, as amended, which generally prohibits discrimination on the basis of handicap in all federally funded programs.
- D. The Age Discrimination in Employment Act of 1967, as amended which generally prohibits discrimination on the basis of age against persons 40 years of age and over.
- E. The Equal Pay Act of 1963 amended the Fair Labor Standards Act and which generally provides that an employer may not discriminate on the basis of sex by paying employees of different sexes differently for doing the same work.
- F. Title IX of the Education Amendments of 1972, as amended, generally provides that no person shall, on the basis of sex, be excluded from participation, be denied the benefits of, be treated differently from another person or otherwise be discriminated against in any interscholastic, intercollegiate, club or intramural athletics offered and no recipient shall provide any such athletics separately on such basis.
- G. The Age Discrimination Act of 1975, as amended, prohibits unreasonable discrimination on the basis of age in programs or activities receiving federal financial assistance.
- H. The Americans with Disabilities Act of 1990 (P.L.101-336), as amended, which prohibits discrimination based on disabilities in the areas of employment, public services, transportation, public accommodations and telecommunications.

IX Affirmative Action: The Contractor certifies that it has received a Certificate of Compliance from the Commissioner of Human Rights pursuant to Minnesota Statutes, Section 363.073.

- A. The Contractor agrees to comply with the requirements the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (Public Law 91-646), which provides for fair and equitable treatment of persons displaced as a result of federal or federally assisted programs.
- B. The Contractor agrees that program participants shall not be employed in the construction, operation or maintenance of that part of any facility, which is used for religious instructions or worship.
- C. The Contractor agrees to comply with the provisions of Chapter 15, Title 5 of the United States Code with regard to political activity.
- D. The Contractor further understands and agrees that it shall be bound by the Minnesota Government Data Practices Act (Minnesota Statutes 13.03-13.04) with respect to “data on individuals”, (as defined in 13.02, subd. 5 of that statute) which it collects, receives, stores, uses, creates or disseminates pursuant to this agreement. The Contractor provides assurances to the Counties that it will comply with Health Information Portability and Accountability Act (HIPPA) requirements necessary to protect individual identifying health information (IIHI). Use and disclosure will require that all IIHI be: appropriately safeguarded; any misuse of IIHI will be reported to the Counties; secure satisfactory assurances from any subcontractor; grant individuals access and ability to amend their IIHI; make available an accounting of disclosures; release applicable records to the Department of Human Services if requested; and upon termination, return or destroy all IIHI in accordance with conventional record destruction practices.
- E. The Contractor agrees to comply with all applicable standards, orders, or requirements issued under section 306 of the Clear Air Act (42 U.S.C. 1857 (h), section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency regulations (40 CFR Part 15).

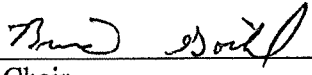
It is understood and agreed that the entire agreement of the parties is contained herein and that this agreement supersedes all oral agreements and negotiations between the parties related to the subject matter hereof, as well as any previous agreements presently in effect between the Counties and the Contractor.


IN WITNESS WHEREOF, The Counties and Contractor have executed this contract as of the day and year first above mentioned:

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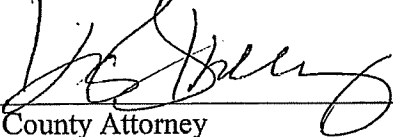
FOR

WABASHA CO. BOARD OF COMMISSIONERS

By 
Board Chair

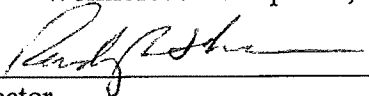
By 
Director

Date 12/19/17

By 
County Attorney

Date 12-19-17

FOR THE CONTRACTOR
Workforce Development, Inc.


Director

Date 11/27/17

FOR

GOODHUE CO. BOARD OF COMMISSIONERS

By _____
Board Chair


By _____
Director

Date _____

By _____
County Attorney

Date _____

FOR THE CONTRACTOR
Workforce Development, Inc.



Director

Date 11/27/17

FOR

MOWER CO. BOARD OF COMMISSIONERS

By _____
Board Chair

By _____
Director

Date _____

By _____
County Attorney

Date _____

FOR THE CONTRACTOR
Workforce Development, Inc.



Director

Date 11/27/17

FOR
HOUSTON CO. BOARD OF COMMISSIONERS

FOR THE CONTRACTOR
Workforce Development, Inc.

By _____
Board Chair


Director

By _____
Director

Date 11/27/17

Date _____

By _____
County Attorney

Date _____

**GOODHUE COUNTY
HEALTH & HUMAN SERVICES (GCHHS)**



REQUEST FOR BOARD ACTION

Requested Board Date:	January 16, 2018	Staff Lead:	Nina Arneson
Consent Agenda:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Attachments:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Action Requested:	Approve a 2.5% general wage adjustment for the 24/7 child protection on-call assignment compensation.		

BACKGROUND:

On December 20, 2016, the GCHHS Board unanimously approved a State mandated child protection 24/7 Assignment Plan for Goodhue County Health and Human Services, with a modification to item #10 for the HHS Board to approve any annual wage adjustments. See the attached memo from 12/2016 for details including #10 which reads: *“The on-call rate will be adjusted based on the annual general adjustment approved by Goodhue County Board, if any. The first potential rate adjustment could take place for 2018.”*

On December 19, 2017 Kris Johnson, Social Services Supervisor provided an update of the 24/7 on-call assignment for the GCHHS Board. Also, on December 19, 2017, the Goodhue County Board approved a 2.5% general wage adjustment for non-union employees which includes all GCHHS employees.

This is to request, a 2.5% general wage adjustment for the 24/7 child protection on call assignment compensation. This has been factored into the 2018 GCHHS approved budget.

RECOMMENDATION: The GCHHS Department recommends approval as requested.



Goodhue County Health and Human Services

DATE: December 14, 2016

TO: Goodhue County Personnel Committee
Goodhue County Health and Human Services Board

FROM: Nina Arneson, HHS Director

RE: **Child Protection 24/7 Assignment**

BACKGROUND:

On November 21, 2016 the Minnesota Department of Human Services (DHS) finally issued a DHS Bulletin to layout the expectations for counties to meet the new mandate for 24 hours, 7 days a week, including holidays to respond to child protection cases of imminent danger. This new mandate has created a need for GCHHS to develop a 24/7 on-call assignment system. This memo outlines the realities of the situation here in Goodhue County along with a request to move forward with the 24/7 assignment plan.

The last three years have put extraordinary challenges on the Minnesota child protection system including here in Goodhue County. Series of media coverage regarding a small number of horrific tragedies have led to a broader examination of the system as a whole, including the Governor's Task Force on Child Protection. The Task Force met for over a year and came up with 93 new recommendations to overhaul the Minnesota's child protection system.

One of these recommendations involved child protection workers being available 24 hours, 7 days a week, including holidays, to respond to child protection cases of imminent danger. Imminent danger means that a child is threatened with immediate and present maltreatment that is life threatening or likely to result in abandonment, sexual abuse, or serious physical injury. When it comes to the 24/7 coverage, the Minnesota State Legislature has mandated that counties must have 24/7 coverage in place by January 1, 2017.

These new mandates along with the 24/7 mandate have been overwhelming an already exhausted system. In the past 5 years, child protection assessments in Goodhue County have increased by over 300%. At the same time, the requirements to complete each assessment have also grown which has made them more complex and time consuming.

Here in Goodhue County we are very fortunate to have excellent, skilled, and dedicated child protection professionals that have dedicated their professional lives to child and family safety. We greatly appreciate that this past year we were able to add 3 County Agency Social Workers to help with this extraordinary growth in child protection work in order to try to keep up with the growth. This was made possible with funding from DHS and restructuring an existing contract with Goodhue County Education District (GCED) with no additional costs to our county. It is also safe to say that the growth in reports, assessments/investigations, out of home placements, and Child in Need of Protection or Services (CHIPS) cases has outpaced this increase in staff. This has resulted in workers regularly putting in over 40 hours every week.

As you know, every day, child protection workers are faced with critical decisions. For example, do I need to file a court petition on a father who has physically injured his 8 year old, or can I help the family make a plan to

keep the boy safe in his own home? The worker may consult with the supervisor to help make this decision, but ultimately the social worker who makes a plan with the family feels the weight of this decision. No matter which decision is made, the worker often wonders if it was the right one.

Child protection social workers not only have to make these critical decisions, they are also charged with the responsibility of helping and requiring parents to change their behavior. If a parent does not change, the workers must ensure that the child is raised by relatives or adopted into a new family. This is all done with the unending frustration of limited time and resources, and the constant worry and fear that despite our best efforts, a child could still be harmed.

Under the best of circumstances, this work takes an emotional toll on the workers. Under the microscopic scrutiny of the media, DHS, the Governor's Task Force, and the public, the toll has been magnified. Our staff are expressing a level of stress and exhaustion along with all that comes with dealing with some of the most gut-wrenching and difficult situations with parents, children and families that usually do not want to have anything to do with our child protection services. This is the difficult work our child protection workers perform every day. We have been taking steps to address this, including supporting self-care, healthy work habits, and providing overall support and debriefings. Self-care becomes difficult when their job will regularly interfere with their private time to allow to "unplug" and take care of themselves. We are also planning to provide additional training and supports to our staff during 2017 to ensure the well-being of our wonderful staff.

One of our concerns with the new 24/7 mandate is that the boundaries between work and personal time will be blurred even more, personal time will be more limited and allow less time for recharging in order to do their jobs well and stay healthy. In Minnesota and nationwide, the average burnout rate in child protection workers is about 2-3 years. We have been fortunate in Goodhue County to have more longevity, but this new mandate could change that. Our most experienced workers say that the way they have been able to stay in the job for so long is that they have clear boundaries about work and personal time.

It is important to know that this new requirement also places additional burden on the supervisors. The requirement clearly states that on-call workers must have access to supervisory consultation at all times. At this time GCHHS has one child protection supervisor, and our adult services supervisor is willing to update her training to be available for staff as well. Having only two supervisors' share the on-call responsibility means that they will each be expected to be available at least every other week.

With that said, please see below the request to move forward to meet this new child protection mandate in Goodhue County:

1. Weekly on-call assignments will be made per job classification, duties, knowledge, skill level and expertise.
2. Scheduling will be a cooperative effort between the supervisor and social workers. All efforts will be made to maximize utilization of social workers who have volunteered for this service. In the absence of a volunteer, the supervisor will have to assign a worker that meets the requirements for this duty.
3. All new social workers will be informed during the interview that this is now a regular, potential job duty of a social worker classification and the job description will be updated accordingly.
4. Staff may adjust the on-call schedule according to personal needs as long as coverage is assured, approved by supervisor and schedule is updated.
5. The on-call assignment will begin at 4:30 pm on Friday and continue until 8:00 am the following Friday, unless said Friday is a holiday. If said Friday is a holiday the on-call period will begin at 4:30 pm on Thursday and continue until 8:00am on the following Friday.
6. Supervisor or supervisor's designee consultation will be available at all times.
7. The on-call worker will receive \$2.25 per hour compensation for hours beyond the normal work week during the on-call period, and will receive additional \$25.00 per day if on-call during an actual holiday.
8. Staff will receive flex, comp or overtime pay when responding to a call or any work related to the call in 15 min increments.
9. All regular Goodhue County policies and expectations are in place during on call assignment.
10. The on-call rate will be adjusted based on the annual general adjustment approved by Goodhue County Board, if any. The first potential rate adjustment could take place for 2018.

The costs of this new mandate are already included in the GCHHS 2017 proposed budgets. We have budgeted \$15,600 per year, which about 5-6% will be eligible for federal SSTS reimbursement.

Department of Human Services Bulletin 16-68-21

<http://www.dhs.state.mn.us/main/groups/publications/documents/pub/dhs-291281.pdf>

RECOMMENDATION:

The HHS Department recommends approving the following:

1. Moving forward immediately to set up 24/7 child protection on-call assignment system in Goodhue County to meet the state mandate requirement to be in place by January 1, 2017 by utilizing # 1-10 guidelines in this memo.



Goodhue County Health and Human Services

DATE: January 16, 2018
TO: Goodhue County Health and Human Services Board
FROM: Nina Arneson, HHS Director
RE: **2018 Per Diem Rates**

On December 19, 2017, the County Goodhue County Board set 2018 County per diem payment at \$50.00 per day. This will be also utilized for the HHS Board Members meetings as allowable under MS 375.055.

This is to request the HHS Board adopt the rate set by Goodhue County Board.

**GOODHUE COUNTY
HEALTH & HUMAN SERVICES (GCHHS)**



REQUEST FOR BOARD ACTION

Requested Board Date:	January 16, 2018	Staff Lead:	Mike Zorn
Consent Agenda:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Attachments:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Action Requested:	Approve CY 2018 Minnesota Merit System Compensation Plan for Goodhue County HHS Department		

BACKGROUND:

The Minnesota Merit System has presented all 70 Merit System Counties (of 87 MN Counties) with its recommended Compensation Plan for CY 2018.

Goodhue County Health & Human Services will be adopting within the minimums and maximums of the Minnesota Merit System Plan as recommended by the Minnesota Merit System.

For CY 2018, Goodhue County has adopted 2.50% COLA for all non-union employees. Attached is the GCHHS Compensation plan as of January 1, 2018 with Goodhue County's 2.50% COLA increase as approved by the Goodhue County Board.

RECOMMENDATION: The HHS Department recommends approving the CY 2018 HHS Minnesota Merit System Compensation Plan based on the action of the Goodhue County Board meeting on December 19, 2017 for all non-union employees.

GOODHUE COUNTY HEALTH & HUMAN SERVICES COMPENSATION PLAN
 January 1 2018

	1	2	3	4	5	6	7	8	9	10	
Office Support Specialist 78 COUNTY	2605	2721	2841	2978	3108	3254	3401	3539	3697	3743	
Bi-Weekly	1202.09	1256.02	1311.37	1374.29	1434.37	1502.02	1569.67	1633.53	1706.39	1727.68	21.60 Top
Hourly	15.03	15.70	16.39	17.18	17.93	18.78	19.62	20.42	21.33	21.60	0.26 HHS Adjust
Merit 6	2481	2593	2706	2833	2958	3096	3237	3383	3545	3699	21.34 Merit Max

	1	2	3	4	5	6	7	8	
Office Support Specialist SR 80 COUNTY	3181	3329	3485	3639	3807	3952	4128	4177	
Bi-Weekly	1467.96	1536.55	1608.46	1679.42	1757.01	1824.18	1905.08	1927.79	24.10 Top
Hourly	18.35	19.21	20.11	20.99	21.96	22.80	23.81	24.10	0.23 HHS Adjust
Merit 6	3029	3168	3317	3462	3625	3782	3955	4137	23.87 Merit Max

	1	2	3	4	5	6	7	8	9	
Accounting Technician 80 COUNTY	3184	3333	3480	3643	3801	3974	4157	4361	4547	
Bi-Weekly	1469.38	1538.45	1605.98	1681.20	1754.17	1834.12	1918.80	2012.94	2098.57	26.23 Top
Hourly	18.37	19.23	20.07	21.01	21.93	22.93	23.99	25.16	26.23	0.12 HHS Adjust
Merit 7 2016 Merit Evaluation	3168	3317	3462	3625	3782	3955	4137	4341	4525	26.11 Merit Max

	1	2	3	4	5	6	7	8	9	10	
Case Aide 81 COUNTY	3475	3634	3808	3973	4146	4350	4546	4683	4839	4884	
Bi-Weekly	1603.73	1677.18	1757.48	1833.65	1913.60	2007.74	2098.10	2161.49	2233.16	2254.21	28.18 Top
Hourly	20.05	20.96	21.97	22.92	23.92	25.10	26.23	27.02	27.91	28.18	0.28 HHS Adjust
Merit 5	3237	3383	3545	3699	3861	4041	4231	4425	4622	4836	27.90 Merit Max

	1	2	3	4	5	6	7	8	9	10	
Information Systems Specialist SR 81 COUNTY	3475	3635	3808	3973	4146	4350	4546	4683	4839	4884	
Bi-Weekly	1603.73	1677.53	1757.48	1833.65	1913.60	2007.74	2098.10	2161.49	2233.16	2254.21	28.18 Top
Hourly	20.05	20.97	21.97	22.92	23.92	25.10	26.23	27.02	27.91	28.18	0.28 HHS Adjust
Merit 5	3237	3383	3545	3699	3861	4041	4231	4425	4622	4836	27.90 Merit Max

	1	2	3	4	5	6	7	8	
Support Enforcement Aide 81 COUNTY	3459	3610	3782	3941	4126	4318	4528	4568	
Bi-Weekly	1596.63	1666.18	1745.65	1818.98	1904.13	1993.07	2090.05	2108.50	26.36 Top
Hourly	19.96	20.83	21.82	22.74	23.80	24.91	26.13	26.36	0.25 HHS Adjust
Merit 8	3317	3462	3625	3872	3955	4137	4341	4525	26.11 Merit Max

	1	2	3	4	5	6	7	8	9	
HHS Administrative Aide COUNTY	3801	3954	4137	4340	4525	4736	4946	5163	5427	
Bi-Weekly	1754.17	1825.13	1909.34	2003.01	2088.63	2185.62	2282.60	2382.89	2504.94	31.31 Top
Hourly	21.93	22.81	23.87	25.04	26.11	27.32	28.53	29.79	31.31	0.15 HHS Adjust
Merit 7 Adopted 11/2015	3782	3955	4137	4341	4525	4735	4945	5162	5401	31.16 Merit Max

	1	2	3	4	5	6	7	8	9	
Eligibility Worker 82 COUNTY	3899	4068	4246	4436	4629	4821	5006	5228	5454	
Bi-Weekly	1799.58	1877.64	1959.60	2047.48	2136.30	2224.88	2310.51	2412.69	2517.24	31.47 Top
Hourly	22.49	23.47	24.50	25.59	26.70	27.81	28.88	30.16	31.47	0.31 HHS Adjust
Merit 7	3782	3955	4137	4341	4525	4735	4945	5162	5401	31.16 Merit Max

	1	2	3	4	5	6	7	8	9	10	
Child Support Officer 82 COUNTY	3872	4041	4225	4421	4637	4834	5049	5170	5385	5454	
Bi-Weekly	1787.28	1864.87	1950.02	2040.38	2140.32	2231.03	2330.38	2386.20	2485.55	2517.24	31.47 Top
Hourly	22.34	23.31	24.38	25.50	26.75	27.89	29.13	29.83	31.07	31.47	0.31 HHS Adjust
Merit 6	3625	3782	3955	4137	4341	4525	4735	4945	5162	5401	31.16 Merit Max

	1	2	3	4	5	6	7	8	
Community Support Technician 82 COUNTY	3817	3983	4154	4350	4547	4684	4824	4884	
Bi-Weekly	1761.74	1838.38	1917.38	2007.74	2098.57	2161.96	2226.30	2254.21	28.18 Top
Hourly	22.02	22.98	23.97	25.10	26.23	27.02	27.83	28.18	0.28 HHS Adjust
Merit 7	3545	3699	3861	4041	4231	4425	4622	4836	27.90 Merit Max

GOODHUE COUNTY HEALTH & HUMAN SERVICES COMPENSATION PLAN
 January 1 2018

	1	2	3	4	5	6	7	8	9	
Child Support Lead Worker 83 COUNTY	4137	4341	4525	4735	4945	5162	5401	5652	5903	
Bi-Weekly	1909.38	2003.54	2088.46	2185.38	2282.31	2382.46	2492.77	2608.62	2724.46	34.06 Top
Hourly	23.87	25.04	26.11	27.32	28.53	29.78	31.16	32.61	34.06	0.00 HHS Adjust
Merit 8 Adopted 1/2018	4137	4341	4525	4735	4945	5162	5401	5652	5903	34.06 Merit Max

	1	2	3	4	5	6	7	8	9	
Lead Eligibility Worker 83 COUNTY	4190	4395	4584	4794	5007	5228	5469	5725	5964	
Bi-Weekly	1933.94	2028.55	2115.60	2212.58	2310.98	2412.69	2524.34	2642.13	2752.83	34.41 Top
Hourly	24.17	25.36	26.45	27.66	28.89	30.16	31.55	33.03	34.41	0.35 HHS Adjust
Merit 8	4137	4341	4525	4735	4945	5162	5401	5652	5903	34.06 Merit Max

	1	2	3	4	5	6	7	8	9	10	11	12	
Information Technology Specialist, Sr 83 MERIT	4190	4395	4584	4794	5007	5228	5469	5725	5964	6255	6366	6828	
Bi-Weekly	1933.94	2028.55	2115.60	2212.58	2310.98	2412.69	2524.34	2642.13	2752.83	2886.72	2938.28	3151.52	39.39 Top
Hourly	24.17	25.36	26.45	27.66	28.89	30.16	31.55	33.03	34.41	36.08	36.73	39.39	0.40 HHS Adjust
Merit 7	4137	4341	4525	4735	4945	5162	5401	5652	5903	6177	6452	6759	38.99 Merit Max

	1	2	3	4	5	6	7	8	9	10	11	12	13	
Registered Nurse 83 MERIT	4190	4395	4584	4793	5007	5228	5469	5725	5964	6255	6366	6844	7138	
Bi-Weekly	1933.94	2028.55	2115.60	2212.34	2310.98	2412.69	2524.34	2642.13	2752.83	2886.72	2938.28	3158.73	3294.51	41.18 Top
Hourly	24.17	25.36	26.45	27.65	28.89	30.16	31.55	33.03	34.41	36.08	36.73	39.48	41.18	0.39 HHS Adjust
Merit 4	4137	4341	4525	4735	4945	5162	5401	5652	5903	6177	6452	6759	7070	40.79 Merit Max

	1	2	3	4	5	6	7	8	
Fiscal Officer 83 COUNTY	4361	4449	4655	4861	5077	5311	5654	5964	
Bi-Weekly	2012.94	2053.15	2148.24	2243.33	2343.15	2451.01	2609.49	2752.83	34.41 Top
Hourly	25.16	25.66	26.85	28.04	29.29	30.64	32.62	34.41	0.35 HHS Adjust
Merit 9 Adopted 1/2012	4341	4525	4735	4945	5162	5401	5652	5903	34.06 Merit Max

	1	2	3	4	5	6	7	8	9	10	11	12	13	
Financial Assistance Supervisor I 84 MERIT	4422	4638	4834	5061	5284	5513	5769	6040	6307	6534	6743	7050	7138	
Bi-Weekly	2040.85	2140.67	2231.03	2336.05	2438.71	2544.68	2662.48	2787.84	2910.84	3015.87	3112.37	3253.82	3294.51	41.18 Top
Hourly	25.51	26.76	27.89	29.20	30.48	31.81	33.28	34.85	36.39	37.70	38.90	40.67	41.18	0.39 HHS Adjust
Merit 5	4137	4341	4525	4735	4945	5162	5401	5652	5903	6177	6452	6759	7070	40.79 Merit Max

	1	2	3	4	5	6	7	8	9	10	11	
Public Health Educator 84 MERIT	4394	4586	4794	5007	5226	5469	5722	5976	6255	6532	6829	
Bi-Weekly	2028.08	2116.43	2212.58	2310.74	2412.22	2524.34	2640.72	2758.04	2886.72	3014.92	3151.64	39.40 Top
Hourly	25.35	26.46	27.66	28.88	30.15	31.55	33.01	34.48	36.08	37.69	39.40	0.41 HHS Adjust
Merit 8	4341	4525	4735	4945	5162	5401	5652	5903	6177	6452	6759	38.99 Merit Max

	1	2	3	4	5	6	7	8	9	10	11	12	
Planner (Human Services) 84 MERIT	4341	4527	4736	4947	5164	5400	5654	5905	6178	6452	6761	7138	
Bi-Weekly	2003.48	2089.58	2185.62	2283.07	2383.36	2492.17	2609.49	2725.40	2851.23	2978.02	3120.42	3294.51	41.18 Top
Hourly	25.04	26.12	27.32	28.54	29.79	31.15	32.62	34.07	35.64	37.23	39.01	41.18	0.39 HHS Adjust
Merit 6 Adopted 12/2013	4341	4525	4735	4945	5162	5401	5652	5903	6177	6452	6759	7070	40.79 Merit Max

GOODHUE COUNTY HEALTH & HUMAN SERVICES COMPENSATION PLAN
 January 1 2018

	1	2	3	4	5	6	7	8	9	10	11	12	13	
Public Health Nurse 84 MERIT	4394	4583	4794	5006	5226	5522	5777	6034	6317	6598	6915	7158	7464	
Bi-Weekly	2028.08	2115.13	2212.58	2310.51	2412.22	2548.47	2666.26	2785.00	2915.57	3045.20	3191.38	3303.50	3444.95	43.06 Top
Hourly	25.35	26.44	27.66	28.88	30.15	31.86	33.33	34.81	36.44	38.06	39.89	41.29	43.06	0.43 HHS Adjust
Merit 4	4341	4525	4735	4945	5162	5401	5652	5903	6177	6452	6759	7070	7389	42.63 Merit Max

	1	2	3	4	5	6	7	8	9	10	10.5 to 12	11	12	
Social Worker 84 MERIT	4353	4552	4779	4982	5211	5444	5683	5950	6213	6459	6685	6730	6828	
Bi-Weekly	2009.16	2100.93	2205.48	2299.15	2405.12	2512.51	2622.74	2746.21	2867.56	2980.86	3085.17	3106.22	3151.52	39.39 Top
Hourly	25.11	26.26	27.57	28.74	30.06	31.41	32.78	34.33	35.84	37.26	38.56	38.83	39.39	0.40 HHS Adjust
Merit 6	4137	4341	4525	4735	4945	5162	5401	5652	5903	6177		6452	6759	38.99 Merit Max

	1	2	3	4	5	6	7	8	9	10	11	12	
Care Coordinator 84 MERIT	4353	4552	4779	4982	5211	5444	5683	5950	6213	6459	6730	6828	
Bi-Weekly	2009.16	2100.93	2205.48	2299.15	2405.12	2512.51	2622.74	2746.21	2867.56	2980.86	3106.22	3151.52	39.39 Top
Hourly	25.11	26.26	27.57	28.74	30.06	31.41	32.78	34.33	35.84	37.26	38.83	39.39	0.40 HHS Adjust
Merit 6	4137	4341	4525	4735	4945	5162	5401	5652	5903	6177	6452	6759	38.99 Merit Max

	1	2	3	4	5	6	7	8	9	10	11	12	
Social Services/Waiver HHS Team Leader MERIT	4735	4945	5162	5401	5652	5903	6177	6452	6759	7070	7389	7715	
Bi-Weekly	2185.38	2282.31	2382.46	2492.77	2608.62	2724.46	2850.92	2977.85	3119.54	3263.08	3410.31	3560.77	44.51 Top
Hourly	27.32	28.53	29.78	31.16	32.61	34.06	35.64	37.22	38.99	40.79	42.63	44.51	0.00 HHS Adjust
Merit 5 Adopted 1/2018	4735	4945	5162	5401	5652	5903	6177	6452	6759	7070	7389	7715	44.51 Merit Max

	1	2	3	4	5	6	7	8	9	10	11	12	13	
Financial Assistance Supervisor II MERIT	4547	4736	4946	5163	5400	5652	5904	6177	6451	6760	7069	7389	7753	
Bi-Weekly	2098.57	2185.62	2282.60	2382.89	2492.17	2608.55	2724.92	2850.76	2977.55	3119.94	3262.81	3410.41	3578.35	44.73 Top
Hourly	26.23	27.32	28.53	29.79	31.15	32.61	34.06	35.63	37.22	39.00	40.79	42.63	44.73	0.22 HHS Adjust
Merit 5 Adopted 12/2015	4525	4735	4945	5162	5401	5652	5903	6177	6452	6759	7070	7389	7715	44.51 Merit Max

	1	2	3	4	5	6	7	8	9	10	11		
Public Health Nursing/Community Health Supervisor 86 MERIT	5228	5468	5722	5994	6272	6550	6865	7177	7504	7811	8130		
Bi-Weekly	2412.69	2523.87	2640.72	2766.55	2894.76	3022.96	3168.67	3312.48	3463.40	3604.85	3752.33	46.90 Top	
Hourly	30.16	31.55	33.01	34.58	36.18	37.79	39.61	41.41	43.29	45.06	46.90	0.45 HHS Adjust	
Merit 6	5162	5401	5652	5903	6177	6452	6759	7070	7389	7715	8051	46.45 Merit Max	

	1	2	3	4	5	6	7	8	9	10	11	12	
Social Service Supervisor 87 MERIT	5893	6151	6438	6720	7047	7368	7706	8040	8393	8595	8960	9068	
Bi-Weekly	2719.72	2838.93	2971.40	3101.49	3252.29	3400.48	3556.59	3710.82	3873.55	3966.75	4135.17	4185.31	52.32 Top
Hourly	34.00	35.49	37.14	38.77	40.65	42.51	44.46	46.39	48.42	49.58	51.69	52.32	0.52 HHS Adjust
Merit 5	5530	5771	6038	6304	6611	6910	7229	7541	7875	8222	8591	8978	51.80 Merit Max

	1	2	3	4	5	6	7	8	9	10	11	12	13	
Deputy Health & Human Services Director (DHHS) 88 MERIT	6255	6533	6845	7158	7483	7809	8151	8508	8882	9271	9716	10148	10573	
Bi-Weekly	2886.72	3015.39	3159.21	3303.50	3453.46	3604.37	3761.91	3926.54	4099.21	4278.98	4484.30	4683.46	4879.67	61.00 Top
Hourly	36.08	37.69	39.49	41.29	43.17	45.05	47.02	49.08	51.24	53.49	56.05	58.54	61.00	0.61 HHS Adjust
Merit 4	6177	6452	6759	7070	7389	7715	8051	8403	8773	9157	9597	10022	10467	60.39 Merit Max

	1	2	3	4	5	6	7	8	9			
Health & Human Services Director 90 COUNTY	7913	8084	8445	8826	9228	9637	10070	10701	11290			
Bi-Weekly	3652.15	3731.16	3897.68	4073.67	4259.11	4447.87	4647.51	4938.92	5210.94	65.14 Top		
Hourly	45.65	46.64	48.72	50.92	53.24	55.60	58.09	61.74	65.14	0.65 HHS Adjust		
Merit 7	7875	8222	8591	8978	9389	9806	10243	10698	11179	64.49 Merit Max		

GOODHUE COUNTY HEALTH & HUMAN SERVICES



426 WEST AVENUE
RED WING, MN 55066-2473
(651) 385-3232
FAX: (651) 385-3191

MEMORANDUM

DATE: January 16, 2018
TO: Goodhue County Health & Human Services Board
FROM: Mike Zorn, Deputy Director
RE: 2018 HHS Final Budget

The 2018 HHS budget was approved at the December 19, 2017 County Board Meeting. The levy request represents an increase in levy of \$1,447,712 over the 2017 approved levy. The overall 2018 budget increased \$1,139,509 over the 2017 budget.

	2014	2015	2016	2017	2018
Budget	\$13,465,456	\$13,934,623	\$14,320,943	\$14,877,851	\$16,246,035
County Levy	\$5,367,654	\$5,367,654	\$5,218,251	\$5,596,974	\$7,044,686

Budget Considerations.

- The current budget represents a 2.5% general wage adjustment for employees for 2018.
- Step increases have been factored in where appropriate based on a positive performance evaluation.
- HHS had seven budget line drivers that totaled \$1,158,255 that drove the levy increase and \$390,000 in decreased Federal/State revenue.

Sources of Budget Financing

	2014	2015	2016	2017	2018
State Revenue	14.66%	16.82%	17.38%	17.07%	15.52%
Federal Revenue	29.79%	29.42%	31.58%	31.96%	29.12%
Misc Services, charges & fees	15.69%	15.24%	14.60%	13.35%	12.00%
County Property Tax Levy	39.86%	38.52%	36.44%	37.62%	43.36%
	100.00%	100.00%	100.00%	100.00%	100.00%

Options: 1 = Budget Amount, 2 = Yearly Amount, 3 = Dashed Lines, 4 = Estimated

Page Break Option: 1 1 - Page Break by Fund
2 - Page Break by Dept
3 - Page Break by Program

Column Selector 1 0 0 0 0

Column 2018
Headings: Budget

Line Spacing: 1 1 - Single Spaced
2 - Double Spaced

Year:
Months:

Print Subtotal By Fund N
Print Subtotal By Dept N
Print Subtotal By Program N
Print Subtotal By Object Range N

Report Basis: 1 1 - Cash
2 - Modified Accrual
3 - Full Accrual

Include on the Report 1 1 - All G/L Accounts
2 - Only G/L Accounts with Budget
Amts.
3 - Only G/L Accounts without
Budget Amt.
4 - Only Budget Accounts with
zero Amt.
5 - Only Active G/L Accounts

Include Zero Dollar Accts: N
Save Report: N
Comment:

Fund Range From 11 Thru 11

11 Fund Health & Human Service Fund

Report Basis: Cash

<u>Account Number</u>		<u>Account Description</u>	<u>2018 Budget</u>
400	Dept	Health & Human Services General	
	11-400-000-0000-5207	PILT-Wildlife Management	3,537 -
	11-400-000-0000-5208	PILT-Gross Shelter Rent	5,500 -
	11-400-000-0000-5209	PILT-30% Rental Reimbursement T:	60 -
	11-400-000-0000-5213	PERA Rate Aid	23,422 -
	11-400-000-0000-5947	Transfers In H&HS	16,506 -
420	Dept	Income Maintenance-Economic Assistance	
	11-420-600-0010-5401	Jail Pay To Stay	16,000 -
	11-420-600-0010-6101	Salaries & Wages - Permanent	781,752
	11-420-600-0010-6102	Salaries & Wages-Part Time w/ Ben	32,852
	11-420-600-0010-6106	Per Diem in Lieu of Salaries	1,200
	11-420-600-0010-6107	Salaries & Wages - Department Hea	69,101
	11-420-600-0010-6151	Group Health Insurance	74,862
	11-420-600-0010-6152	HSA Contribution	38,786
	11-420-600-0010-6153	Family Insurance Supplement	73,628
	11-420-600-0010-6154	Life Insurance	933
	11-420-600-0010-6155	Dental Insurance-County Paid	3,918
	11-420-600-0010-6156	Accident Insurance-County Paid	977
	11-420-600-0010-6161	PERA	66,278
	11-420-600-0010-6171	FICA	54,790
	11-420-600-0010-6173	Workmans Compensation	2,701
	11-420-600-0010-6174	Mandatory Medicare	12,814
	11-420-600-0010-6201	Telephone	4,800
	11-420-600-0010-6202	Cell Phone	2,800
	11-420-600-0010-6203	Postage	16,200
	11-420-600-0010-6206	Data Cards	1,300
	11-420-600-0010-6209	Internet	1,440
	11-420-600-0010-6241	Advertising	1,200
	11-420-600-0010-6243	Association Dues/Memberships	1,400
	11-420-600-0010-6244	Subscriptions	200
	11-420-600-0010-6268	Software Maintenance Contracts	50,521
	11-420-600-0010-6274	Audit Fees	3,000
	11-420-600-0010-6283	Oth Profess,Tech & Merit Services	24,070
	11-420-600-0010-6302	Copies/Copier Maintenance	6,800
	11-420-600-0010-6331	Mileage	1,000
	11-420-600-0010-6332	Meals & Lodging	300
	11-420-600-0010-6335	Motor Pool Vehicle Usage	2,000

11 Fund Health & Human Service Fund

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>2018 Budget</u>
11-420-600-0010-6342	Rent/Lease Income Maintenance	111,569
11-420-600-0010-6345	Postage Meter	2,200
11-420-600-0010-6351	Liability Insurance	5,985
11-420-600-0010-6357	Conferences/Schools/Training	5,500
11-420-600-0010-6358	Other Charges	500
11-420-600-0010-6382	Data Processing Charges Goodhue	17,300
11-420-600-0010-6401	Printing Services	200
11-420-600-0010-6405	Office Supplies	10,000
11-420-600-0010-6432	Other Furniture & Equipment	3,150
11-420-600-0010-6480	Equipment/Furniture<\$5,000	16,118
11-420-600-0010-6663	Vehicles Purchased	24,480
11-420-600-0020-6101	Salaries & Wages - Permanent	1,083,888
11-420-600-0020-6104	Salaries & Wages-Overtime	50,000
11-420-600-0020-6151	Group Health Insurance	104,484
11-420-600-0020-6152	HSA Contribution	35,625
11-420-600-0020-6153	Family Insurance Supplement	101,240
11-420-600-0020-6154	Life Insurance	1,186
11-420-600-0020-6155	Dental Insurance-County Paid	1,056
11-420-600-0020-6156	Accident Insurance-County Paid	365
11-420-600-0020-6161	PERA	85,042
11-420-600-0020-6171	FICA	70,301
11-420-600-0020-6174	Mandatory Medicare	16,441
11-420-600-0020-6332	Meals & Lodging	400
11-420-610-0000-5290	DHS-State Periodic Data Match	15,200 -
11-420-610-0000-5353	93.558 TANF Co Wide Admin	102,000 -
11-420-610-0000-5830	Maxis MFIP Recoveries	10,000 -
11-420-610-0010-6386	County Attorney Fees/Fraud	5,000
11-420-610-0010-6387	Public Assistance Fraud Investigato	91,500
11-420-610-0100-6025	County Share Of State & Fed Disb	7,500
11-420-620-0000-5830	Maxis GA/GRH Recoveries	3,000 -
11-420-620-0000-6020	Group Residential Housing/GRH Re	3,000
11-420-620-0100-6025	Central Disb County Share	1,800
11-420-620-0600-6020	Co Burials Payment For Recipients	15,000
11-420-621-0000-5830	Recoveries Gamc County Share	100 -
11-420-630-0000-5312	10.561 FS Direct Admin FSPFNS Aic	317,034 -
11-420-630-0000-5830	Maxis Food Stamp Recovery	5,000 -
11-420-630-0100-6025	Central Disb County Share	3,750

11 Fund Health & Human Service Fund

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>2018 Budget</u>
11-420-640-0000-5289	DHS-St Incent MA C/S Ins & Health	25,000 -
11-420-640-0000-5290	DHS-IVD C/S State Incentives	18,000 -
11-420-640-0000-5355	93.563 IVD Federal Admin Reimb	705,835 -
11-420-640-0000-5356	93.563 IVD Federal Incentive Incorr	112,000 -
11-420-640-0000-5379	93.778 Fed MA C/S Medical Incenti'	18,000 -
11-420-640-0000-5401	Child Support Service Fees	4,000 -
11-420-640-0000-5848	Admin Recovery Blood Test	800 -
11-420-640-0010-6101	Salaries & Wages - Permanent	506,151
11-420-640-0010-6151	Group Health Insurance	40,552
11-420-640-0010-6152	HSA Contribution	26,075
11-420-640-0010-6153	Family Insurance Supplement	77,961
11-420-640-0010-6154	Life Insurance	562
11-420-640-0010-6155	Dental Insurance-County Paid	1,581
11-420-640-0010-6156	Accident Insurance-County Paid	396
11-420-640-0010-6161	PERA	37,961
11-420-640-0010-6171	FICA	31,381
11-420-640-0010-6173	Workmans Compensation	708
11-420-640-0010-6174	Mandatory Medicare	7,339
11-420-640-0010-6201	Telephone	1,300
11-420-640-0010-6203	Postage	10,050
11-420-640-0010-6209	Internet	1,920
11-420-640-0010-6268	Software Maintenance Contracts	40,444
11-420-640-0010-6277	Spec Costs (Sheriff Sop, Pat, Rop)	11,000
11-420-640-0010-6283	Oth Profess,Tech & Merit Service	2,830
11-420-640-0010-6285	Child Support Blood Tests	700
11-420-640-0010-6302	Copies/Copier Maintenance	3,700
11-420-640-0010-6331	Mileage	1,000
11-420-640-0010-6332	Meals & Lodging	100
11-420-640-0010-6335	Motor Pool Vehicle Usage	200
11-420-640-0010-6342	Rent/Lease Child Support	35,990
11-420-640-0010-6345	Postage Meter	1,500
11-420-640-0010-6351	Liability Insurance	3,009
11-420-640-0010-6357	Conferences/Schools/Training	510
11-420-640-0010-6382	Data Processing Charges	3,000
11-420-640-0010-6385	Cs Federal Offset Fee	3,500
11-420-640-0010-6386	County Attorney Fees	50,000
11-420-640-0010-6405	Office Supplies	3,600

11 Fund Health & Human Service Fund

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>2018 Budget</u>
11-420-640-0010-6432	Other Furniture & Equipment	2,000
11-420-640-0010-6480	Equipment/Furniture<\$5,000	8,800
11-420-650-0000-5288	DHS-State Share MA Access	93,850 -
11-420-650-0000-5378	93.778 IGR Federal Share MA Acces	93,850 -
11-420-650-0000-5381	93.778 Fed MA Admin Aid	682,286 -
11-420-650-0000-5830	Ma Recovery County Share	5,000 -
11-420-650-0010-6009	Ma Access Mileage	160,000
11-420-650-0010-6011	Ma Access Parking	1,400
11-420-650-0010-6012	Ma Access Meals	1,200
11-420-650-0010-6013	Ma Access Lodging	2,500
11-420-650-0010-6014	Ma Access Interpreter	600
11-420-650-0010-6016	MA Access Three Rivers	22,000
11-420-650-0100-6020	Nh < 65 Asst Living/Resid Care (9C	160,000
11-420-650-0400-5240	DHS-MA Cost Eff & Med Part B Ins	199,800 -
11-420-650-0400-5379	93.778 IGR MA Cost Eff Insurance f	170,200 -
11-420-650-0400-6020	Cost Eff Insur Payments	370,000
11-420-680-0000-5358	93.566 Federal Administration - Re	800 -
11-420-710-0000-5366	93.658 Federal IVE IM Admin	3,500 -
430 Dept	Health and Social Services	
11-430-000-0000-5949	Use of Fund Balance-Health & Soci	87,532 -
11-430-700-0000-5289	DHS-Vulnerable Children & Adults	388,146 -
11-430-700-0000-5292	DHS-MA LTSS MNChoices/State S5	277,000 -
11-430-700-0000-5367	93.658 Federal SSIS Project Reimb	28,000 -
11-430-700-0000-5370	93.667 SS Block Grant Title XX F	208,054 -
11-430-700-0000-5383	93.778 MA LTSS MNChoices-Fed F	330,000 -
11-430-700-0000-5840	Admin Refunds - Swf Rep Fee & Ac	500 -
11-430-700-0010-5404	Psych Evaluations Court Services M	10,500 -
11-430-700-0010-6101	Salaries & Wages - Permanent	2,102,705
11-430-700-0010-6102	Salaries & Wages-Part Time w/ Ben	77,648
11-430-700-0010-6104	Salaries & Wages - Overtime	60,000
11-430-700-0010-6106	Per Diem in Lieu of Salaries	1,180
11-430-700-0010-6107	Salaries & Wages - Department Hea	66,391
11-430-700-0010-6151	Group Health Insurance	159,752
11-430-700-0010-6152	HSA Contribution	102,272
11-430-700-0010-6153	Family Insurance Supplement	209,554
11-430-700-0010-6154	Life Insurance	2,144
11-430-700-0010-6155	Dental Insurance-County Paid	9,336

<u>Account Number</u>	<u>Account Description</u>	<u>2018 Budget</u>
11-430-700-0010-6156	Accident Insurance-County Paid	2,401
11-430-700-0010-6161	PERA	173,006
11-430-700-0010-6171	FICA	143,018
11-430-700-0010-6173	Workmans Compensation	4,576
11-430-700-0010-6174	Mandatory Medicare	33,448
11-430-700-0010-6201	Telephone	5,400
11-430-700-0010-6202	Cell Phone	5,400
11-430-700-0010-6203	Postage	7,200
11-430-700-0010-6206	Data Cards	2,950
11-430-700-0010-6241	Advertising	1,153
11-430-700-0010-6243	Association Dues/Memberships	1,000
11-430-700-0010-6244	Subscriptions	100
11-430-700-0010-6268	Software Maintenance Contracts	60,651
11-430-700-0010-6274	Audit Fees	2,900
11-430-700-0010-6283	Oth Profess,Techn & Merit Service	31,616
11-430-700-0010-6302	Copies/Copier Maintenance	4,000
11-430-700-0010-6331	Mileage	20,000
11-430-700-0010-6332	Meals & Lodging	1,500
11-430-700-0010-6333	Other Travel Expense	100
11-430-700-0010-6335	Motor Pool Vehicle Usage	36,000
11-430-700-0010-6342	Rent/Lease Social Services	104,371
11-430-700-0010-6345	Postage Meter	1,000
11-430-700-0010-6351	Liability Insurance	7,359
11-430-700-0010-6357	Conferences/Schools/Training	14,000
11-430-700-0010-6358	Other Charges	500
11-430-700-0010-6363	Csp Program and Activities Expens	5,000
11-430-700-0010-6382	Data Processing Charges Goodhue	11,000
11-430-700-0010-6405	Office Supplies	10,000
11-430-700-0010-6432	Other Furniture & Equipment	1,200
11-430-700-0010-6663	Vehicles Purchased	23,520
11-430-700-3810-5380	93.778 MA Non-Waivered SSTS Adr	144,730 -
11-430-710-0000-5289	Child Protection State Grant S04	133,294 -
11-430-710-0000-5401	Out-Of-Home Placement Fees	90,000 -
11-430-710-3110-6020	Mental Health Screenings	13,068
11-430-710-3150-6020	Interpretation Services	500
11-430-710-3390-6020	GCED Edu Assist Settting IV Special	531,870
11-430-710-3410-5401	Ehm Fees M1	3,000 -

11 Fund Health & Human Service Fund

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>2018 Budget</u>
11-430-710-3410-6020	Electric Home Monitoring	5,000
11-430-710-3460-5372	93.674 Federal Grants - Self Regul	7,800 -
11-430-710-3460-6020	Self-Regular	7,800
11-430-710-3621-6021	SS Sex Offender Therapy	2,000
11-430-710-3624-6020	Fernbrook Contract	3,000
11-430-710-3640-5289	DHS-Alternative Response State 27	5,770 -
11-430-710-3640-5352	93.556 Alternative Response IVB2 4	9,402 -
11-430-710-3640-5364	93.645 Alternative Response IVB1 2	6,198 -
11-430-710-3640-6020	Family Assessment Response	14,645
11-430-710-3650-6020	Concurrent Permanency Planning F	63,000
11-430-710-3660-6020	Family Group Decision Making	12,500
11-430-710-3670-5289	DHS-Parental Support Outreach St	34,685 -
11-430-710-3670-5352	93.556 Parental Support IVB2 F08	10,672 -
11-430-710-3670-5361	93.590 Children's Trust Funds F09	10,672 -
11-430-710-3670-5364	93.645 Parental Support IVB1 F08	10,673 -
11-430-710-3670-6020	Parental Support Outreach	66,702
11-430-710-3710-6020	Child Shelter-SS	30,000
11-430-710-3711-6020	Foster Care Child Shelter - CS	1,000
11-430-710-3750-6025	Northstar Kinship Assistance Co SF	2,000
11-430-710-3780-6025	Northstar Adoption Assistance Co !	15,000
11-430-710-3800-6057	Rule 4 Trmt Foster Care - SS	150,000
11-430-710-3810-5289	NS Care for Children Fiscal FC S03	35,000 -
11-430-710-3810-5366	93.658 Foster Care IV-E Federal	58,000 -
11-430-710-3810-5367	93.658 Foster Care IV-E SSTS Admi	70,000 -
11-430-710-3810-5402	Foster Care Fees (Iv-E) M1	4,000 -
11-430-710-3810-6057	Regular Foster Care-Ss	460,000
11-430-710-3810-6058	Regular Foster Care-Ss-Cs Expense	45,000
11-430-710-3810-6063	Foster Parent Training	500
11-430-710-3810-6064	Background Check/Daycare & Foste	1,200
11-430-710-3814-6056	Emergency Foster Care Provider	8,000
11-430-710-3814-6057	Emergency Foster Care	15,000
11-430-710-3820-6020	Relative Custody Assistance	1,500
11-430-710-3830-6020	Foster Care Rule 8 - SS	9,000
11-430-710-3831-6020	Foster Care - Rule 8 CS	9,000
11-430-710-3850-6020	Dept Of Corr Group Facility Ss	330,000
11-430-710-3852-6020	Dept Of Corr Group Facility Cs	60,000
11-430-710-3880-6020	Extend Foster Care-Ind Living 18-2	24,000

<u>Account Number</u>	<u>Account Description</u>	<u>2018 Budget</u>
11-430-710-3890-6020	Short Term Foster Care	1,000
11-430-710-3930-5381	93.778 IGR MA Fed CW/TCM	340,000 -
11-430-710-3930-5832	GCED Child Gen Case Mgmt	165,000 -
11-430-710-3970-5366	93.658 FSC LCTS IV-E Admin F	55,000 -
11-430-710-3970-5379	93.778 MA FSC LCTC Admin F	52,000 -
11-430-710-3970-5832	GCFSC No Seagr	3,600 -
11-430-710-3970-6020	Gc Family Services Collaborative	107,000
11-430-720-3110-5290	DHS-State Child Care BSF Admin	8,000 -
11-430-720-3110-5362	93.575 Federal Child Care BSF Adm	11,000 -
11-430-720-3110-6026	Bsf County Match	23,800
11-430-720-3120-5289	DHS-Child Care MFIP Admin State	5,000 -
11-430-720-3120-5362	93.575 Child Care MFIP Admin Fed	5,000 -
11-430-720-3140-6069	Other Child Care Fee	19,000
11-430-720-3140-6077	Day Care Other/Ive	3,000
11-430-720-3370-5289	DHS-MFIP Employment Services TA	30,439 -
11-430-720-3370-5353	93.558 MFIP Employment Services	173,586 -
11-430-720-3370-6020	Pmts For Recipients-Stride/Mfip Er	178,151
11-430-720-3980-5401	Daycare Licensing Application Fee	10,000 -
11-430-730-3021-6020	Drug Tests-RS Eden	20,000
11-430-730-3050-5380	93.778 MA/SSTS Rule 25 F	65,000 -
11-430-730-3050-6020	Payments For Recipients Rule 25 A:	10,000
11-430-730-3590-5289	DHS-State Share CCDTF Admin	30,000 -
11-430-730-3590-6020	Purchase Of Serv State Of Mn Ccdtf	200,000
11-430-730-3712-5401	Detox Fees/Rule 25 M9	100,000 -
11-430-730-3712-6020	Detox Costs	176,000
11-430-740-3030-5289	DHS-Adult CSP/Rule 78/IMD Alt	190,750 -
11-430-740-3030-5290	DHS-Adult MH Initiative Olmsted S	65,537 -
11-430-740-3080-6020	Mh Assessments	75,400
11-430-740-3160-6020	Transportation Mh Proact Txx	15,000
11-430-740-3161-6020	Transportation-MH Client-Gas Car	4,000
11-430-740-3180-6020	Client Flex Funds ADMHI	12,000
11-430-740-3300-5289	DHS-Childrens MH Screening	78,074 -
11-430-740-3360-6020	Adult Crisis Stabilization	1,000
11-430-740-3370-6050	Comm Based Supp Empl-Not Armf	35,000
11-430-740-3371-6050	Center Based Supp Empl-Not Armf	35,000
11-430-740-3430-6020	Housing Subsidy	7,500
11-430-740-3510-6020	Zvmhc-24 Hr Hotline	100

11 Fund Health & Human Service Fund

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>2018 Budget</u>
11-430-740-3520-6020	Adult Outpatient Psychotherapy	106,600
11-430-740-3540-6050	TXX Medication Management	75,400
11-430-740-3720-6020	Recipients-Living In State/Private F	600,000
11-430-740-3722-6020	Sex Offender Prgm State Oper Serv	50,000
11-430-740-3830-5366	93.658 Foster Care IV-E Rule 5	10,000 -
11-430-740-3830-6020	Rule 5 Social Services	425,000
11-430-740-3831-6020	Rule 5 Court Services	54,000
11-430-740-3890-5289	DHS-MH Respite Services S6	25,000 -
11-430-740-3890-6020	Respite MH Child - Fernbrook	25,000
11-430-740-3900-5381	93.778 IGR MA MH Case Mgmt/Chi	25,000 -
11-430-740-3900-5401	Children MH-TCM SCHA	10,000 -
11-430-740-3900-5832	GCED Child Rule 79 Case Mgmt	120,000 -
11-430-740-3900-6025	Non Fed Share Mh-Tcm Cont Vend.	200,000
11-430-740-3910-5381	93.778 IGR MA Fed MH Case Mgmt	178,000 -
11-430-740-3910-5401	Adult MH-TCM SCHA/MEDICA	370,000 -
11-430-740-3910-6020	Adult Rule 79 Case Mgmt	10,000
11-430-740-3930-5401	Healthy Pathways M13	32,000 -
11-430-740-3930-6020	General Case Mgmt Purchased	1,800
11-430-750-3160-6050	Transportation Dd Proact Txx	20,000
11-430-750-3340-5289	DHS-DD SILS Program S:	54,514 -
11-430-750-3340-6050	Txx Purchase Of Service-Sils	77,877
11-430-750-3350-5289	DHS-DD Family Support Program	30,000 -
11-430-750-3350-6083	Family Support Program Subsidy	30,000
11-430-750-3381-6020	Community Based Employment	51,000
11-430-750-3382-6020	Center Based Employment	21,000
11-430-750-3410-6094	Waiver Billable Service Options	3,500
11-430-750-3740-6020	Icf/Mr +7	25,000
11-430-750-3910-5832	GCED DD Waiver Case Mgmt N	90,873 -
11-430-760-3022-6020	Caregiver Support Faith in Action	1,854
11-430-760-3580-5240	DHS-Consumer Support Grant	4,000 -
11-430-760-3930-5381	93.778 IGR MA VA/DD-TCM Adlt 1	30,000 -
11-430-760-3950-6050	Guardianship/Conservatorship Txx	150,000
11-430-760-3980-5401	Adult Foster Care Licensing & Bg	1,500 -
463 Dept	Quality Assurance-Health Svcs	
11-463-463-0000-5290	DHS-Alternative Care Waiver	25,000 -
11-463-463-0000-5291	DHS-Waivers/State	285,000 -
11-463-463-0000-5381	93.778 IGR Waivers/Federal	305,000 -

11 Fund Health & Human Service Fund

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	2018 <u>Budget</u>
11-463-463-0000-5402	SCHA Programs	380,000 -
11-463-463-0000-5410	Consultation Fees/Contract Fees	2,700 -
11-463-463-0000-5428	Spenddown Fees From Client	15,000 -
11-463-463-0000-5429	SCHA/Elderly Waiver/Care Coordin	190,000 -
11-463-463-0000-5859	SCHA/CCC Reimbursement	89,000 -
11-463-463-0000-6010	Billable Service Options Items	20,000
11-463-463-0000-6020	Contracted Case Management	135,000
11-463-463-0000-6101	Salaries & Wages - Permanent	1,073,530
11-463-463-0000-6102	Salaries & Wages-Part Time w/ Ben	68,524
11-463-463-0000-6151	Group Health Insurance	73,471
11-463-463-0000-6152	HSA Contribution	31,054
11-463-463-0000-6153	Family Insurance Supplement	88,717
11-463-463-0000-6154	Life Insurance	990
11-463-463-0000-6155	Dental Insurance-County Paid	1,056
11-463-463-0000-6156	Accident Insurance-County Paid	365
11-463-463-0000-6161	PERA	85,654
11-463-463-0000-6171	FICA	70,807
11-463-463-0000-6174	Mandatory Medicare	16,560
11-463-463-0000-6202	Cell Phone	480
11-463-463-0000-6206	Data Cards	3,780
11-463-463-0000-6209	Internet	960
11-463-463-0000-6245	State Required Registration or Licer	425
11-463-463-0000-6331	Mileage	14,000
11-463-463-0000-6332	Meals & Lodging	600
11-463-463-0000-6333	Other Travel Expense	50
11-463-463-0000-6335	Motor Pool Vehicle Usage	9,000
11-463-463-0000-6357	Conferences/Schools/Training	800
466 Dept	Healthy Communities/Behaviors	
11-466-450-0000-5203	Local Follow Along Program (FSC)	5,000 -
11-466-450-0000-5280	MDH-Local Public Health Grant	60,586 -
11-466-450-0000-5284	MDH-State Follow Along Program F	1,933 -
11-466-450-0000-5289	DHS-Medical Assistance-State	3,000 -
11-466-450-0000-5291	DHS-Waivers/State	10,000 -
11-466-450-0000-5347	93.251 EHDI & BD Followup	100 -
11-466-450-0000-5353	93.558 TANF Grant - Federal Funds	47,462 -
11-466-450-0000-5379	93.778 IGR Medical Assistance-Fed	3,000 -
11-466-450-0000-5381	93.778 IGR Waivers/Federal	10,000 -

<u>Account Number</u>	<u>Account Description</u>	2018 <u>Budget</u>
11-466-450-0000-5389	93.994 MCH Block Grant	44,234 -
11-466-450-0000-5410	Daycare/Nurse Consultation Fees	4,500 -
11-466-450-0000-5424	Health Insurance Fees	6,500 -
11-466-450-0000-5435	SCHA/MA & PHN Clinic	80,000 -
11-466-450-0000-6101	Salaries & Wages - Permanent	93,661
11-466-450-0000-6102	Salaries & Wages-Part Time w/ Ben	196,957
11-466-450-0000-6151	Group Health Insurance	15,964
11-466-450-0000-6152	HSA Contribution	11,867
11-466-450-0000-6153	Family Insurance Supplement	18,839
11-466-450-0000-6154	Life Insurance	251
11-466-450-0000-6155	Dental Insurance-County Paid	2,427
11-466-450-0000-6156	Accident Insurance-County Paid	550
11-466-450-0000-6161	PERA	21,796
11-466-450-0000-6171	FICA	18,018
11-466-450-0000-6174	Mandatory Medicare	4,214
11-466-450-0000-6202	Cell Phone	360
11-466-450-0000-6232	Publications & Brochures	1,000
11-466-450-0000-6245	State Required Registration or Licer	300
11-466-450-0000-6331	Mileage	4,000
11-466-450-0000-6332	Meals & Lodging	25
11-466-450-0000-6335	Motor Pool Vehicle Usage	1,400
11-466-450-0000-6357	Conferences/Schools/Training	500
11-466-450-0000-6407	Grant Supplies	600
11-466-458-0000-5292	DHS-CTC Outreach/State	48,111 -
11-466-458-0000-5382	93.778 IGR CTC Outreach/Federal	48,111 -
11-466-458-0000-6101	Salaries & Wages - Permanent	31,702
11-466-458-0000-6102	Salaries & Wages-Part Time w/ Ben	5,452
11-466-458-0000-6151	Group Health Insurance	6,787
11-466-458-0000-6152	HSA Contribution	1,466
11-466-458-0000-6153	Family Insurance Supplement	619
11-466-458-0000-6154	Life Insurance	54
11-466-458-0000-6155	Dental Insurance-County Paid	90
11-466-458-0000-6156	Accident Insurance-County Paid	22
11-466-458-0000-6161	PERA	2,787
11-466-458-0000-6171	FICA	2,304
11-466-458-0000-6174	Mandatory Medicare	539
11-466-458-0000-6203	Postage/Freight	2,200

<u>Account Number</u>	<u>Account Description</u>	<u>2018 Budget</u>
11-466-458-0000-6331	Mileage	100
11-466-458-0000-6335	Motor Vehicle Pool	400
11-466-458-0000-6357	Conferences/Schools/Training	150
11-466-458-0000-6402	Copy Machine Paper & Toner	2,400
11-466-458-0000-6405	Office Supplies	80
11-466-458-0000-6407	Grant Supplies	1,900
11-466-462-0000-5310	10.557 WIC Grant	170,236 -
11-466-462-0000-6021	BF Consulting Contracts	3,000
11-466-462-0000-6024	BF Peer	5,000
11-466-462-0000-6101	Salaries & Wages - Permanent	98,696
11-466-462-0000-6102	Salaries & Wages-Part Time w/ Ben	18,936
11-466-462-0000-6151	Group Health Insurance	7,121
11-466-462-0000-6152	HSA Contribution	3,746
11-466-462-0000-6153	Family Insurance Supplement	602
11-466-462-0000-6154	Life Insurance	135
11-466-462-0000-6155	Dental Insurance-County Paid	394
11-466-462-0000-6156	Accident Insurance-County Paid	133
11-466-462-0000-6161	PERA	8,822
11-466-462-0000-6171	FICA	7,293
11-466-462-0000-6174	Mandatory Medicare	1,706
11-466-462-0000-6202	Cell Phone	1,400
11-466-462-0000-6245	State Required Registration or Licer	100
11-466-462-0000-6331	Mileage	400
11-466-462-0000-6332	Meals And Lodging	150
11-466-462-0000-6335	Motor Pool Vehicle Usage	850
11-466-462-0000-6357	Conferences/Schools/Training	1,000
11-466-462-0000-6405	Office Supplies	200
11-466-462-0000-6407	Grant Supplies	2,000
11-466-466-0000-5218	Indian Casino Aid	30,000 -
11-466-466-0000-5280	MDH-Local Public Health Grant	41,376 -
11-466-466-0000-6023	Special Projects	4,500
11-466-466-0000-6101	Salaries & Wages - Permanent	107,892
11-466-466-0000-6151	Group Health Insurance	3,602
11-466-466-0000-6152	HSA Contribution	4,629
11-466-466-0000-6153	Family Insurance Supplement	18,876
11-466-466-0000-6154	Life Insurance	99
11-466-466-0000-6155	Dental Insurance-County Paid	204

11 Fund Health & Human Service Fund

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>2018 Budget</u>
11-466-466-0000-6156	Accident Insurance-County Paid	71
11-466-466-0000-6161	PERA	8,092
11-466-466-0000-6171	FICA	6,689
11-466-466-0000-6174	Mandatory Medicare	1,564
11-466-466-0000-6331	Mileage	500
11-466-466-0000-6332	Meals & Lodging	260
11-466-466-0000-6333	Other Travel Expenses	50
11-466-466-0000-6335	Motor Pool Vehicle Usage	205
11-466-466-0000-6357	Conferences/Schools/Training	1,000
11-466-466-0000-6405	Office Supplies	380
11-466-468-0000-5336	20.600 TZD Grant (Toward Zero De	18,642 -
11-466-468-0000-6101	Salaries & Wages - Permanent	13,965
11-466-468-0000-6151	Group Health Insurance	1,367
11-466-468-0000-6152	HSA Contribution	732
11-466-468-0000-6154	Life Insurance	14
11-466-468-0000-6155	Dental Insurance-County Paid	77
11-466-468-0000-6156	Accident Insurance-County Paid	27
11-466-468-0000-6161	PERA	1,047
11-466-468-0000-6171	FICA	866
11-466-468-0000-6174	Mandatory Medicare	202
11-466-468-0000-6202	Cell Phone	209
11-466-468-0000-6331	Mileage	415
11-466-468-0000-6332	Meals & Lodging	400
11-466-468-0000-6335	Motor Pool Vehicle Usage	233
11-466-468-0000-6357	Conferences/Schools/Training	400
11-466-468-0000-6401	Printing Services	350
11-466-468-0000-6407	Grant Supplies	425
11-466-468-0000-6414	Food & Beverages	150
11-466-472-0000-5282	MDH-SHIP Grant	177,598 -
11-466-472-0000-6023	Special Projects	50,358
11-466-472-0000-6024	Contracts	34,200
11-466-472-0000-6101	Salaries & Wages - Permanent	71,993
11-466-472-0000-6151	Group Health Insurance	1,242
11-466-472-0000-6152	HSA Contribution	665
11-466-472-0000-6154	Life Insurance	75
11-466-472-0000-6155	Dental Insurance-County Paid	70
11-466-472-0000-6156	Accident Insurance-County Paid	24

11 Fund Health & Human Service Fund

Report Basis: Cash

		2018
<u>Account Number</u>	<u>Account Description</u>	<u>Budget</u>
11-466-472-0000-6161	PERA	5,400
11-466-472-0000-6171	FICA	4,464
11-466-472-0000-6174	Mandatory Medicare	1,044
11-466-472-0000-6241	Advertising	1,000
11-466-472-0000-6278	Consultant Fees	500
11-466-472-0000-6331	Mileage & Transportation	305
11-466-472-0000-6332	Meals & Lodging	400
11-466-472-0000-6335	Motor Pool Vehicle Usage	1,560
11-466-472-0000-6357	Conferences/Schools/Training	500
11-466-472-0000-6401	Printing Services	1,925
11-466-472-0000-6405	Office Supplies	331
11-466-472-0000-6407	Grant Supplies	1,000
11-466-472-0000-6414	Food & Beverages	500
467 Dept	Disaster Preparedness	
11-467-467-0000-5346	93.069 PHEP (EP Grant)	39,570 -
11-467-467-0000-6101	Salaries & Wages - Permanent	33,883
11-467-467-0000-6154	Life Insurance	62
11-467-467-0000-6161	PERA	2,541
11-467-467-0000-6171	FICA	2,101
11-467-467-0000-6174	Mandatory Medicare	491
11-467-467-0000-6331	Mileage & Transportation	426
11-467-467-0000-6335	Motor Pool Vehicle Usage	134
471 Dept	Infectious Disease	
11-471-471-0000-5280	MDH-Local Public Health Grant	45,809 -
11-471-471-0000-5407	Immunizations-Private	3,000 -
11-471-471-0000-5424	Health Insurance Immun/Reimb	1,000 -
11-471-471-0000-6020	Non-Billable Medical Supplies	500
11-471-471-0000-6101	Salaries & Wages - Permanent	16,584
11-471-471-0000-6102	Salaries & Wages-Part Time w/ Ben	71,652
11-471-471-0000-6151	Group Health Insurance	1,460
11-471-471-0000-6152	HSA Contribution	2,390
11-471-471-0000-6153	Family Insurance Supplement	15,101
11-471-471-0000-6154	Life Insurance	73
11-471-471-0000-6161	PERA	6,618
11-471-471-0000-6171	FICA	5,471
11-471-471-0000-6174	Mandatory Medicare	1,279
11-471-471-0000-6331	Mileage	500

11 Fund Health & Human Service Fund

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>2018 Budget</u>
11-471-471-0000-6335	Motor Pool Vehicle Usage	400
11-471-471-0000-6357	Conferences/Schools/Training	200
11-471-471-0000-6405	Office Supplies	60
11-471-471-0000-6431	Drugs & Medicine	3,500
11-471-471-0000-6435	Infection Control	600
479 Dept	PHS Administration	
11-479-478-0000-5280	MDH-Local Public Health Grant	7,500 -
11-479-478-0000-6173	Workmans Compensation	3,126
11-479-478-0000-6201	Telephone	1,200
11-479-478-0000-6202	Cell Phone	360
11-479-478-0000-6203	Postage/Freight	2,100
11-479-478-0000-6243	Association Dues/Memberships	1,000
11-479-478-0000-6246	Adm/Processing Fees	225
11-479-478-0000-6268	Software Maintenance Contracts	10,022
11-479-478-0000-6278	Consultant Fees	300
11-479-478-0000-6283	Other Professional & Tech Fees	4,356
11-479-478-0000-6302	Copies/Copier Maintenance	1,600
11-479-478-0000-6331	Mileage	30
11-479-478-0000-6342	Land & Building Lease/Rent	32,391
11-479-478-0000-6351	Insurance	3,515
11-479-478-0000-6405	Office Supplies	700
11-479-478-0000-6414	Food & Beverages	92
11-479-478-0000-6420	Other General Supplies	185
11-479-478-0000-6997	Transfers Out	7,500
11-479-479-0000-5947	Transfers In - CEP Funds	19,600 -
11-479-479-0000-6101	Salaries & Wages - Permanent	75,967
11-479-479-0000-6151	Group Health Insurance	7,040
11-479-479-0000-6152	HSA Contribution	1,863
11-479-479-0000-6153	Family Insurance Supplement	5,285
11-479-479-0000-6154	Life Insurance	100
11-479-479-0000-6161	PERA	5,698
11-479-479-0000-6171	FICA	4,710
11-479-479-0000-6173	Workmans Compensation	12,221
11-479-479-0000-6174	Mandatory Medicare	1,102
11-479-479-0000-6201	Telephone	3,000
11-479-479-0000-6202	Cell Phone	1,050
11-479-479-0000-6203	Postage/Freight	1,600

MIKEZ
1/3/18 2:34PM

Goodhue County



USER-SELECTED BUDGET REPORT

11 Fund Health & Human Service Fund

Report Basis: Cash

<u>Account Number</u>	<u>Account Description</u>	<u>2018 Budget</u>
11-479-479-0000-6243	Association Dues/Memberships	2,000
11-479-479-0000-6268	Software Maintenance Contracts	23,730
11-479-479-0000-6278	Consultant Fees	700
11-479-479-0000-6283	Other Professional & Tech Fees	8,656
11-479-479-0000-6302	Copies/Copier Maintenance	6,800
11-479-479-0000-6331	Mileage	70
11-479-479-0000-6332	Meals & Lodging	500
11-479-479-0000-6342	Land & Building Lease/Rent	75,579
11-479-479-0000-6351	Insurance	8,201
11-479-479-0000-6357	Conferences/Schools/Training	400
11-479-479-0000-6405	Office Supplies	1,600
11-479-479-0000-6414	Food & Beverages	158
11-479-479-0000-6480	Equipment/Furniture<\$5,000	19,600
Final Totals	Revenue	9,201,349 -
	Expend.	16,246,035
	Net	7,044,686

**GOODHUE COUNTY
HEALTH & HUMAN SERVICES (GCHHS)**



REQUEST FOR BOARD ACTION

Requested Board Date:	January 16, 2018	Staff Lead:	Mike Zorn
Consent Agenda:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Attachments:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Action Requested:	Approve December 2017 HHS Warrant Registers		

BACKGROUND:

This is a summary of Goodhue County Health and Human Services Warrant Registers for December 2017:

Date of Warrant		Check No. Series		Total Batch
IFS	December 1, 2017	ACH	24147 24157	\$ 15,448.87
IFS	December 1, 2017		435589 435669	\$ 38,879.96
IFS	December 8, 2017	ACH	24207 24215	\$ 2,622.59
IFS	December 8, 2017		435793 435831	\$ 57,472.08
IFS	December 15, 2017	ACH	24236 24239	\$ 950.69
IFS	December 15, 2017		435906 435946	\$ 69,728.47
IFS	December 21, 2017	ACH	24240 24243	\$ 1,516.24
IFS	December 21, 2017		435947 435967	\$ 21,019.89
SSIS	December 29, 2017	ACH	24253 24277	\$ 58,243.49
SSIS	December 29, 2017		436072 436072	\$ 364,410.58
IFS	December 29, 2017	ACH	24240 24243	\$ 4,582.53
IFS	December 29, 2017		435947 435967	\$ 89,946.43
IFS	December 29, 2017	ACH	24329 24331	\$ 476.57
IFS	December 29, 2017		436085 436141	\$ 23,684.07
total				<u>\$ 748,982.46</u>

RECOMMENDATION: Goodhue County HHS Recommends Approval as Presented.

**GOODHUE COUNTY
HEALTH & HUMAN SERVICES (GCHHS)**



REQUEST FOR BOARD ACTION

Requested Board Date:	January 16, 2018	Staff Lead:	Nina Arneson
Consent Agenda:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Attachments:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Action Requested:	Approve resolution in support of the use of bonding for mental health infrastructure development and supports.		

BACKGROUND:

Association of Minnesota Counties (AMC) membership identified “mental health bonding” as one of the top legislative priorities for Minnesota counties in 2018. Mental Health is also a top legislative priority for Goodhue County. This request is to seek to approve a resolution in support of the use of bonding for mental health infrastructure to help strengthen the mental health continuum of care through:

- 1) regional triage centers for crisis intervention, and
- 2) creation of new housing options with supports.

These infrastructure investments would benefit counties including Goodhue County in multiple ways. The triage center approach would reduce the number of people in mental health crisis that are brought to the jail as a last resort. The housing funds would create additional opportunities for moving individuals out of the Anoka Metro Regional Treatment Center in a timelier manner, reducing the cost share pressure on county budgets.

RECOMMENDATION: The HHS Department recommends approval as requested.



Goodhue County
Health and Human Services

426 West Avenue
Red Wing, MN 55066
Phone: (651) 385-3200
Fax: (651) 267-4877

MENTAL HEALTH BONDING INFRASTRUCTURE AND HOUSING SUPPORTS RESOLUTION

Affirming Goodhue County's support for state capital investments for regional behavioral health crisis program facilities and permanent supportive housing for people with behavioral health needs.

WHEREAS, Minnesota's mental health continuum of care is underdeveloped, creating harmful and expensive gaps in an individual's treatment; and

WHEREAS, Minnesota's mental health system does not have the capacity to consistently respond to the needs of individuals in crisis with appropriate treatment options; and

WHEREAS, individuals experiencing a mental health crisis are often diverted to jails and other facilities ill-equipped for their care while awaiting inpatient treatment; and

WHEREAS, individuals ready for discharge from inpatient treatment can be detained at inpatient facilities because there is a scarcity of supportive housing units to transition to; and

WHEREAS, the gaps in Minnesota's mental health system are not only damaging to individuals and their families, but also result in an inefficient use of taxpayer dollars; and

WHEREAS, Minnesota has an opportunity to improve its mental health continuum of care through investments in new permanent supportive housing and regional behavioral health crisis program facilities; now, therefore,

BE IT RESOLVED, Goodhue County supports state capital investments for regional behavioral health crisis program facilities and permanent supportive housing for people with behavioral health needs.

I certify that the above resolution was adopted by the Goodhue County Health and Human Services Board on January 16, 2018.

SIGNED:

WITNESSED:

(Signature)

(Signature)

GCHHS Board Chair

GCHHS Director

(Title)

(Title)

(Date)

(Date)

**GOODHUE COUNTY
HEALTH & HUMAN SERVICES (HHS)**



Monthly Report

CD Placements

CONSOLIDATED FUNDING LIST FOR JANUARY 2018

In-Patient Approval:

- #01576645R – 60 year old male – one previous treatment – Oakridge, Rochester
- #003196691R – 33 year old male – two previous treatments – Douglas Place, East Grand Forks
- #05488713 – 25 year old female – no previous treatment – Tapestry, St. Paul
- #0116506R – 27 year old male – five previous treatments – RS Eden, Minneapolis
- #01765090R – 23 year old male – four previous treatment attempts – CARE, St. Peter
- #01444294R – 41 year old male – numerous previous treatments – Twin Town, St. Paul
- #04958589R – 23 year old male – two previous treatments – Transformation House, Anoka
- #05494772 – 18 year old female – no previous treatment – MN Adult & Teen Challenge, Minneapolis

Outpatient Approvals:

- #02727070R – 28 year old male – three previous treatments – Valhalla Place, Woodbury
- #00018840R – 38 year old male – numerous previous treatments – Stage by Staige, Kasson

Halfway House Approvals:

None

Promote, Strengthen, and Protect the Health of Individuals, Families, and Communities!

**GOODHUE COUNTY
HEALTH & HUMAN SERVICES (GCHHS)**



**Monthly Update
Child Protection Assessments/Investigations**

	2015	2016	2017
January	18	18	21
February	11	26	22
March	23	16	17
April	24	32	17
May	24	21	31
June	7	17	28
July	14	18	21
August	17	19	33
September	31	25	20
October	30	18	28
November	20	22	19
December	17	15	16
Total	236	247	273

Promote, Strengthen, and Protect the Health of Individuals, Families, and Communities!



Goodhue County
Health and Human Services

426 West Avenue
 Red Wing, MN 55066
 Phone: (651) 385-3200
 Fax: (651) 267-4877

TO: Goodhue County Health and Human Services Board
FROM: Nina Arneson, GCHHS Director
DATE: January 16, 2018
RE: 2018 January HHS Staffing Report

Following the updated Goodhue County hiring policy, below are GCHHS new hires for January 2018:

Outgoing Employee	Rate of Pay*	Classification	New Employee	Rate of Pay*	Step	Hire Date
Brooke Hawkenson	\$28.18	Care Coordinator	Kristin Kraabel	\$25.11	1	1/2/2018
New Position	N/A	HHS Team Leader-SS	Cheri Baldwin	\$37.22	8	1/2/2018
New Position	N/A	HHS Team Leader-PH	Katie Tang	\$40.79	10	1/2/2018
New Position	N/A	Child Support Team Lead	Jane Possehl	\$32.61	8	1/2/2018

*Rate of pay does not include additional compensation factors such as FICA, Medicare, pension and individual benefit elections which are confidential.

Ability to Meet Minimum Expectations: The Current State of Local Public Health in Minnesota

EXECUTIVE SUMMARY

Minnesota's Local Public Health Act (Minn. Stat. § 145A) provides specific authorities and responsibilities for local public health in the state, and specifies six areas of public health responsibilities in which those authorities and responsibilities occur. Required local public health activities (or "foundational activities") released in 2017 address the six areas of responsibility, and comprise the minimum expectations for local public health in Minnesota. These foundational activities are the public health services that every Minnesotan should be able to expect regardless of where they live.

In fall 2017, 100% of local health departments in Minnesota (n=74) participated in a self-assessment of their ability to carry out these activities. The results of this point-in-time assessment are summarized in this report.

This assessment shows that, statewide, local public health does not meet minimum expectations:

- The majority of Minnesota's local public health departments reported they could not carry out several foundational activities. The largest gaps between expectation and ability related to data, collaboration, workforce, and social factors that create health.
- No single foundational activity was carried out by 100% of departments.
- Most departments reported they could only fully carry out about half of the activities.
- A handful of departments reported they could fully carry out most activities, but they shared their strong performance was tenuous and came at high cost (e.g., working extra hours and not attending to other priorities).
- The lowest-ability health departments rated consistently low across all activities, generally resided in Greater Minnesota, and were more likely to be organized within a hospital setting or a human services agency. The lowest-ability departments disproportionately serve small communities, and collectively serve 19 percent of the state's population.

Local health departments most commonly cited inadequate funding and staffing as barriers to higher performance, and staff expertise and board/leadership support as assets. Many departments work creatively to maximize resources and meet expectations (e.g., through cross-jurisdictional sharing, partnerships, re-structuring, or by relying on the Minnesota Department of Health).

Taken together, these findings paint a precarious picture of local public health in Minnesota. Communities served by departments that are unable to carry out foundational activities may be more vulnerable in the event of outbreaks, emergencies, and other emerging public health issues (for example, the opioid crisis). Moreover, if local public health departments in Minnesota cannot cover the basics, it is doubtful they can modernize into a forward-looking, high-performing system.

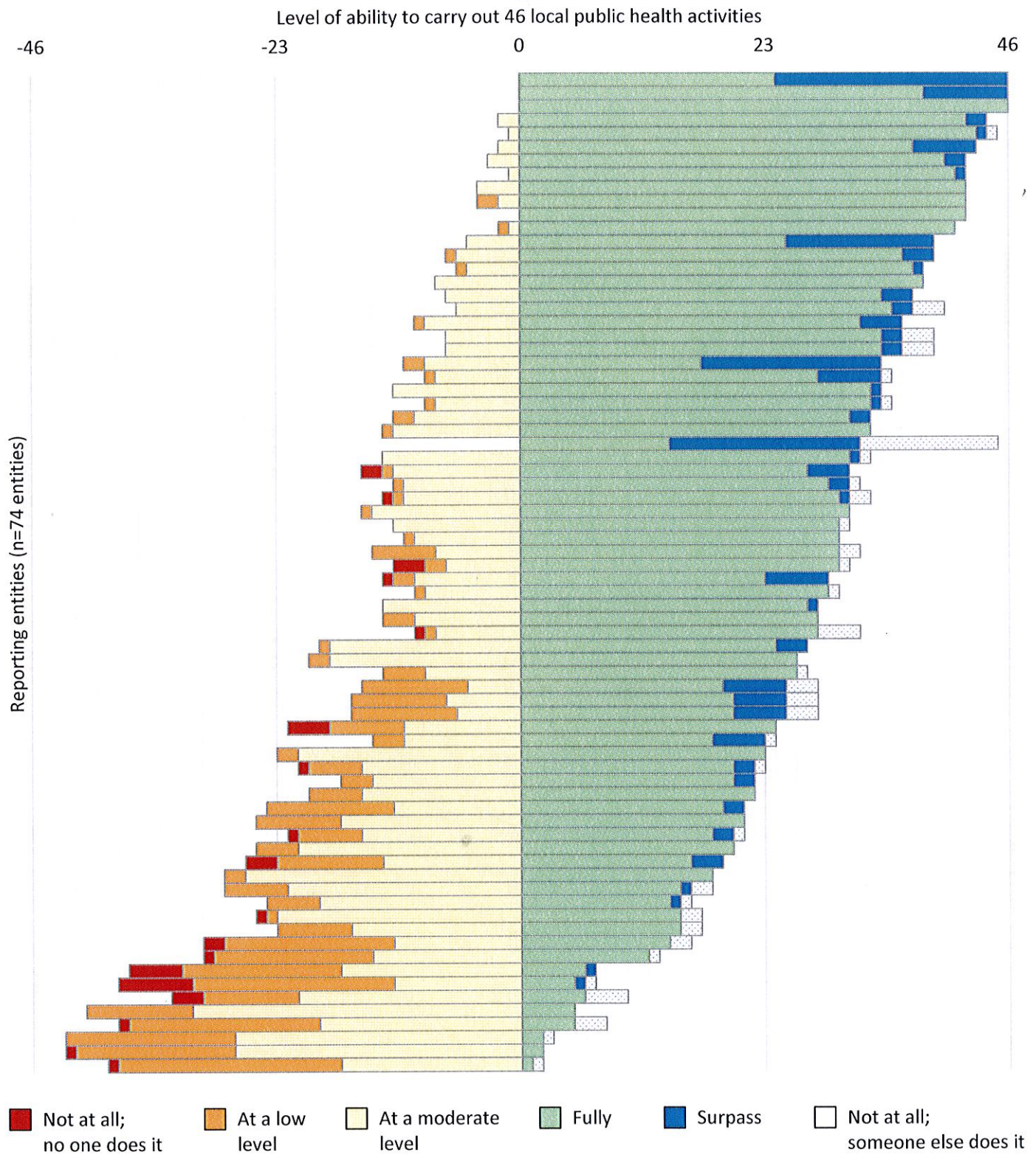
For the full summary, visit: [SCHSAC Strengthening Public Health in Minnesota Workgroup](#).

Minnesota Department of Health
Center for Public Health Practice
PO Box 64975 St. Paul, MN 55164-0975
651-201-3880 health@state.mn.us
www.health.state.mn.us

November 2017

To obtain this information in a different format, call: 651-201-3880. Printed on recycled paper.

2017 Local Public Health Capacity Assessment





Goodhue County
Health and Human Services

426 West Avenue
Red Wing, MN 55066
(651) 385-3200 • Fax (651) 267-4877

January 10, 2018

To Whom It May Concern,

Please accept this letter of support from Goodhue County Health and Human Service (GCHHS) for Hiawatha Valley Mental Health Center (HVMHC) and their partners applying for the School-Linked Mental Health Services (SLMH) grant through the Minnesota Department of Human Services (DHS) Mental Health Division.

As we all know, our mental health systems and resources are strained, and additional investments are much needed especially for our children and youth. GCHHS strongly supports and welcomes these much needed evidence-based, family-centered, culturally and developmentally appropriate, and community-based services to Goodhue County. These services would greatly improve mental health services to our children and youth in Goodhue County by

- Increasing accessibility for children and youth who are uninsured or underinsured
- Improving clinical and functional outcomes for children and youth with a mental health diagnosis
- Improving identification of mental health issues for children and youth

We strongly support and welcome this application to bring these much needed SLMH services to Goodhue County. Please let me know if you need any additional information and/or if you have any questions.

Thank you for your consideration.

Sincerely,


Nina Arneson, M.S.
GCHHS Director
nina.arneson@co.goodhue.mn.us
651-385-6115

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Goodhue County
Health and Human Services

426 West Avenue
Red Wing, MN 55066
(651) 385-3200 • Fax (651) 267-4877

January 10, 2018

To Whom It May Concern,

Please accept this letter of support from Goodhue County Health and Human Service (GCHHS) for Fernbrook Family Center and their partners applying for the School-Linked Mental Health Services (SLMH) grant through the Minnesota Department of Human Services (DHS) Mental Health Division.


As we all know, our mental health systems and resources are strained, and additional investments are much needed especially for our children and youth. GCHHS strongly supports and welcomes these much needed evidence-based, family-centered, culturally and developmentally appropriate, and community-based services to Goodhue County. These services would greatly improve mental health services to our children and youth in Goodhue County by

- Increasing accessibility for children and youth who are uninsured or underinsured
- Improving clinical and functional outcomes for children and youth with a mental health diagnosis
- Improving identification of mental health issues for children and youth

We strongly support and welcome this application to bring these much needed SLMH services to Goodhue County. Please let me know if you need any additional information and/or if you have any questions.

Thank you for your consideration.

Sincerely,


Nina Arneson, M.S.
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