



GOODHUE COUNTY MINNESOTA

TO EFFECTIVELY PROMOTE THE SAFETY, HEALTH, AND WELL-BEING OF OUR RESIDENTS

BOARD OF COMMISSIONERS AGENDA

**COUNTY BOARD ROOM
GOVERNMENT CENTER, RED WING**

SEPTEMBER 4, 2018

4:30 P.M. CLOSED SESSION- LEGAL ADVICE UPDATE FOR PROPOSED PRAIRIE ISLAND LAND IN TRUST.

5:00 P.M. REGULAR BOARD MEETING

PLEDGE OF ALLEGIANCE

Disclosures of Interest

Review and Approve the Previous Board Meeting Minutes.

Documents:

[August 9, 2018.pdf](#)

REVIEW AND APPROVE THE COUNTY BOARD AGENDA

REVIEW AND APPROVE THE FOLLOWING ITEMS ON THE CONSENT AGENDA:

Consent Agenda

1. Approve the Application to Conduct Off-Site Gambling for Wells Creek Riders.

Documents:

[Wells Creek Riders Application.pdf](#)

2. Approve a donation of found property to the Red Wing High School.

Documents:

[Motor Donation.pdf](#)

3. Approve the 2019-2021 City of Wanamingo Law Enforcement Contract.

Documents:

[2019-2021 City of Wanamingo LE Contract.pdf](#)

4. Approve Park Board Members.

Documents:

[Park Board Members - 2018.pdf](#)

5. Approve the sale of found property MDT 30" Snowblower on Public Surplus Auction Site
Documents:

[Board Memo.pdf](#)

6. Approve the resolution declaring a state of emergency.
Documents:

[Resolution Declaring a State of Emergency.pdf](#)

REGULAR AGENDA

County Administrator's Report

1. 2018 EDA Summit.
Documents:

[EDA Summit - 2018.pdf](#)

Human Resource Director's Report

1. September 4, 2018 Personnel Committee Report.
[Personnel Committee Packet](#)

2. 2019 Dental Insurance.
Documents:

[2019 dental changes - report to Board - 9.4.18.pdf](#)

3. 2019 Health Insurance Renewal.
Documents:

[Health Plan changes for 2019 - report to Board - 9.4.18.pdf](#)

4. Court Services Job Re-Evaluation.
Documents:

[Court Services-08302018.pdf](#)

County Surveyor's Report

1. Surveyor Oath of Office
Documents:

[CS-Oath2018.pdf](#)

Land Use Management Director's Report

1. Conditional Use Permit - Request for Amendment to Existing CUP for a Retreat Center and Scrapbooking Retail Store (Firefly Farm LLC)
Request, submitted by Firefly Farm LLC (Trisha Studer), to amend CUP Z16-0060 (approved 10/04/16) to modify plans for a proposed Retreat Center and existing scrapbooking retail store. Parcel 39.033.0800. 51525 210th Ave, Pine Island, MN 55963. Part of the E½ of SE¼ Sec 33, Twp 109, Range 15, in Pine Island Township. A3 Zoned District.
Documents:

[CBPacket_FireflyFarm_Aug2018.pdf](#)

2. Planning Advisory Commission and Board of Adjustment Appointments
A number of vacancies exist on the Planning Advisory Commission (PAC) and Board of Adjustment (BOA). In addition, new appointments should be made prior to December 31, 2018.

Documents:

[PAC-BOA_apptsSept.pdf](#)

Public Works Director's Report

1. Reconsider Solar Energy Options.

Documents:

[Reconsider Solar Energy Options.pdf](#)

Sheriff's Reports

1. 2019 Marked Patrol Squads Purchase Request.

Documents:

[2019 Marked Patrol Squads Purchase Request.pdf](#)

2. Request to Purchase an Unbudgeted Item.

Documents:

[Unbudgeted Item Request.pdf](#)

Goodhue County Historical Society

1. Executive Director- Robin Wipperling.

For Your Information

1. Project Status Report.

Documents:

[Project Status Report 04Sep18.pdf](#)

2. June, July, August Staffing Report

Documents:

[June July Aug Staffing Report.pdf](#)

COUNTY BOARD COMMITTEE REPORTS

NEW AND OLD BUSINESS

REVIEW & APPROVE COUNTY CLAIMS

Documents:

[County Claims 8-21-18.pdf](#)

ADJOURN

**BOARD OF COMMISSIONERS' PROCEEDINGS, GOODHUE COUNTY, MN
AUGUST 9, 2018**

The Goodhue County Board of Commissioners met on Thursday, August 9, 2018, at 10:00 a.m. at the Goodhue County Fairgrounds, Zumbrota, MN with Commissioners Anderson, Majerus, Nesseth, Allen and all present.

C/Majerus asked if there were any disclosures of interest. There were none.

¹ Moved by C/Drotos, seconded by C/Anderson, and carried to approve the July 24, 2018, County Board Minutes.

² Moved by C/Anderson, seconded by C/Drotos, and carried to approve the August 9, 2018, County Board Agenda.

³ Moved by C/Anderson, seconded by C/Majerus, and carried to approve the following items on the consent agenda:

1. Approve the Medical Examiners Agreement.
2. Approve Kenyon re-purchase.
3. Approve Tuition Reimbursement for Josh Stehr, Sheriff's Dept.

COUNTY ADMINISTRATOR'S REPORT

Sheriff Scott McNurlin Retirement. Sheriff Scott McNurlin will be retiring effective August 9, 2018. Staff recommended the board approve the proposed resolution appointing Chief Deputy, Kris Johnson as Sheriff. Kris Johnson will be paid out 240 hours vacation and 576 hours sick leave at his current rate of pay; 96 hours vacation at his rate of pay upon retirement; Sheriff Kris Johnson's hourly rate would be \$55.48 or grade 90, step 6 for August 9 – December 28, 2018. Effective December 29, 2018, Kris Johnson would move to the next highest step or grade 90, step 7, \$60.00.

⁴ Moved by C/Anderson, seconded by C/Drotos, and carried to approve the following resolution appointing Kris Johnson as County Sheriff effective August 9, 2018-January 6, 2019:

Whereas, Goodhue County Sheriff Scott McNurlin will retire effective August 9, 2018, prior to expiration of his term, leaving a vacancy in office.

Whereas, Minn. Stat. 375.08 states that the Goodhue County Board of Commissioners shall fill said vacancy by appointment.

Now, Therefore, be it hereby resolved: That Goodhue County Sheriff's Chief Deputy, Kris Johnson, is hereby appointed to fill the vacancy left by retiring Sheriff Scott McNurlin.

Be it further resolved, that Kris Johnson shall give bond and take the oath required by law, and shall serve the remainder of the term until a successor qualifies.

Be it further resolved that Scott McNurlin shall continue to serve as sheriff until such time as Kris Johnson takes the oath of office.

Administrator Arneson thanked Scott McNurlin for his service for the county. Scott McNurlin thanked the county board and staff.

PUBLIC WORKS DIRECTOR'S REPORT

Reject Signal Project Bids. Staff recommended the board reject all bids for the TH58/CSAH 21/Pioneer Road Flashing Yello Signal and ADA Improvement Project and authorize staff to work with MnDOT and the City of Red Wing to re-bid this work in 2019.

⁵ Moved by C/Drotos, seconded by C/Majerus, and carried to approve to reject all bids for the TH58/CSAH 21/Pioneer Road Flashing Yello Signal and ADA Improvement Project and authorize staff to work with MnDOT and the City of Red Wing to re-bid this work in 2019.

SEMMCHRA

Goodhue County Trust Fund Agreement. In 2017, the county board approved \$100,000 of the SEMMCHRA levy to setup and fund a Goodhue County Trust Fund. The committee consisted of the following members: Brad Anderson, Steve Betcher, Carolyn Holmsten, Greg Klevos, Paul Kramp, Byron Nesseth, Mark Vahlsing, and Joe Wheeler. The committee was selected to help develop the proposed Goodhue Housing Trust Fund guidelines. The

**BOARD OF COMMISSIONERS' PROCEEDINGS, GOODHUE COUNTY, MN
AUGUST 9, 2018**

SEMMCRA board of commissioner approved the guidelines and following county board approval, Goodhue County will establish and adopt the Goodhue Housing Trust Fund Ordinance.

C/Nesseth questioned the definition of “Gainful employment” and suggested adding the following language: “Gainful employment is defined as when the head of household employee receives consistent work and payment from an employer at least 30 hours per week.”

The board agreed to add that in the definition section.

C/Nesseth questioned Section 4a. and why the county board did not need to approve items unless it’s over \$20,000.

C/Anderson noted that the committee talked about the timing and felt the board did not need to see the small disbursements. Mr. Arneson noted that the board will be aware of all disbursements.

C/Nesseth expressed interest in being on the tactical committee.

⁶ Moved by C/Nesseth, seconded by C/Anderson, and carried to approve the Goodhue County Housing Trust Fund guidelines with amendment to add the definition for gainful employment.

PRESENTATIONS

Soil and Water Recognitions. Representatives from Goodhue Soil and Water Conservation District made the following presentations:

- Woodland Manager of the Year*- Ed and Amy Gadiant Family of Pine Island Township.
- 2018 Conservation Farmer of the Year*- Paul and Vickie Rutten of Roscoe Township
- Wildlife Habitat Award*- Andy Lejcher, Rick Lejcher, Allan Clark, Sherri Lejcher

Goodhue County 4H Presentation- Morgan Pavelka.

New Business. C/Allen questioned if there was interest in having a budget workshop.

⁷ Moved by C/Drotos, seconded by C/Anderson, and carried (4-1-0) with C/Majerus dissenting to approve to schedule a budget workshop to discuss the 2019 budget for Tuesday, August 14, 2018 at 9:00 a.m. in the Administration Conference Room, Government Center, Red Wing.

Mr. Arneson noted that there would not be a County Board meeting or Health and Human Services board meeting on August 21, 2018.

COMMITTEE REPORTS:

C/Drotos	•
C/Nesseth	•
C/Anderson	•
C/Majerus	•
C/Allen	•
Administrator Arneson	•

Review and approve county claims.

⁸ Moved by C/Nesseth, seconded by C/Majerus, and carried to approve to pay the County claims in the amount of 01-General Revenue \$211,310.46, 03-Public Works \$714,799.09, 11- Human Service Fund \$10,372.03, 21-ISTS \$00, 25- EDA \$00, 30-Capital Improvement \$00, 31-Capital Equipment \$00, 34-Capital Equipment \$4,205.64, 35-Debt Services \$00, 40-County Ditch \$00, 61-Waste Management \$6,394.82, 62-Recycling Center \$00, 63-HHW \$00, 72-Other Agency Funds \$19,154.85, 81-Settlement \$140,527.35, in the total amount of \$1,106,764.24.

**BOARD OF COMMISSIONERS' PROCEEDINGS, GOODHUE COUNTY, MN
AUGUST 9, 2018**

- ⁹ Moved by C/Anderson, seconded by C/Drotos, and carried to approve to adjourn the August 9, 2018, County Board Meeting.

SCOTT O. ARNESON
COUNTY ADMINISTRATOR

JASON MAJERUS, CHAIRMAN
BOARD OF COUNTY COMMISSIONERS

MINUTE

1. Approved the July 24, 2018 County Board Meeting Minutes. (Motion carried 5-0)
2. Approved the August 9, 2018 County Board Meeting Agenda. (Motion carried 5-0)
3. Approved the Consent Agenda as amended. (Motion carried 5-0)
4. Approved to appoint Kris Johnson as Sheriff. (Motion carried 5-0)
5. Approved to reject all bids for the flashing yellow signal light project. (Motion carried 5-0)
6. Approved the Goodhue County Housing Trust Fund Guidelines. (Motion carried 5-0)
7. Approved to schedule a budget workshop for Tuesday, August 14, 2018. (Motion carried 4-1-0)
8. Approved the county claims. (Motion carried 5-0)
9. Approved to adjourn the August 9, 2018 County Board Meeting. (Motion carried 5-0)

LG230 Application to Conduct Off-Site Gambling

No Fee

ORGANIZATION INFORMATION

Organization Name: Wells Creek Riders License Number: _____
snowmobile club
 Address: _____ City: Lake City, MN Zip: 55041
 Chief Executive Officer (CEO) Name: Kevin Hayer Daytime Phone: _____
 Gambling Manager Name: Amy Poppler Daytime Phone: _____

GAMBLING ACTIVITY

Twelve off-site events are allowed each calendar year not to exceed a total of 36 days.

From 9, 15, 18 to 9, 15, 18

Check the type of games that will be conducted:

- Raffle Pull-Tabs Bingo Tipboards Paddlewheel

GAMBLING PREMISES

Name of location where gambling activity will be conducted: Mt Frontenac golf course
 Street address and City (or township): 32420 Ski Road Zip: 55026 County: goodhue
 • Do not use a post office box.
 • If no street address, write in road designations (example: 3 miles east of Hwy. 63 on County Road 42).

Does your organization own the gambling premises?

- Yes If yes, a lease is not required.
 No If no, the lease agreement below must be completed, and signed by the lessor.

LEASE AGREEMENT FOR OFF-SITE ACTIVITY (a lease agreement is not required for raffles)

Rent to be paid for the leased area: \$ 0 (if none, write "0")

All obligations and agreements between the organization and the lessor are listed below or attached.

- Any attachments must be dated and signed by both the lessor and lessee.
- This lease and any attachments is the total and only agreement between the lessor and the organization conducting lawful gambling activities.
- Other terms, if any:

Lessor's Signature: [Signature] Date: 7/9/18

Print Lessor's Name: Brian Biggins

LG230 Application to Conduct Off-Site Gambling

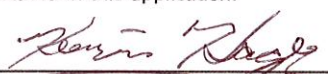
Acknowledgment by Local Unit of Government: Approval by Resolution

CITY APPROVAL for a gambling premises located within city limits	COUNTY APPROVAL for a gambling premises located in a township
City Name: _____	County Name: _____
Date Approved by City Council: _____	Date Approved by County Board: _____
Resolution Number: _____ (If none, attach meeting minutes.)	Resolution Number: _____ (If none, attach meeting minutes.)
Signature of City Personnel: _____	Signature of County Personnel: _____
Title: _____ Date Signed: _____	Title: _____ Date Signed: _____
<div style="border: 1px solid black; padding: 10px; width: fit-content; margin: auto;"> <p>Local unit of government must sign.</p> </div>	<p>TOWNSHIP NAME: _____</p> <p>Complete below only if required by the county. On behalf of the township, I acknowledge that the organization is applying to conduct gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.213, Subd. 2.)</p> <p>Print Township Name: _____</p> <p>Signature of Township Officer: _____</p> <p>Title: _____ Date Signed: _____</p>

CHIEF EXECUTIVE OFFICER (CEO) ACKNOWLEDGMENT

The person signing this application must be your organization's CEO and have their name on file with the Gambling Control Board. If the CEO has changed and the current CEO has not filed a LG200B Organization Officers Affidavit with the Gambling Control Board, he or she must do so at this time.

I have read this application, and all information is true, accurate, and complete and, if applicable, agree to the lease terms as stated in this application.


7-9-18

Signature of CEO (must be CEO's signature; designee may not sign)
Date

<p>Mail or fax to:</p> <p>Minnesota Gambling Control Board Suite 300 South 1711 West County Road B Roseville, MN 55113 Fax: 651-639-4032</p>	<p>No attachments required.</p> <p>Questions? Contact a Licensing Specialist at 651-539-1900.</p>
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This publication will be made available in alternative format (i.e. large print, braille) upon request.

<p>Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application.</p> <p>Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public.</p>	<p>If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public.</p> <p>Private data about your organization are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor; national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.</p>
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Office of the

Goodhue County Sheriff

430 West 6th Street • Red Wing, MN 55066

Kristian J. Johnson

Adult Detention Center
651-267-2804

Law Enforcement Center
Business Hours 651-267-2600
After Hours 651-385-3155

Fax Number
651-267-2679

TO: Goodhue County Commissioners
FROM: Kristine Holst, Sheriff Accountant
DATE: August 28, 2018
RE: Donation of found property

SUMMARY

The Goodhue County Sheriff's Office has a Johnson Seahorse 25 horsepower outboard motor which was from a found property call in 2016. The value of the motor is assumed to be around \$20. Instead of trying to sell the motor through Public Surplus we would like to donate the motor to the Red Wing High School shop classes. The shop teachers have been contacted and they would love to have it for their students to work on.

RECOMMENDATION

The Goodhue County Sheriff's Office recommends the County Board approve the donation of the 25 horsepower motor to the Red Wing High School shop class.

GOODHUE COUNTY
CITY OF WANAMINGO
AGREEMENT - LAW ENFORCEMENT SERVICES
January 1, 2019 - December 31, 2021

THIS AGREEMENT, made and entered into this ____ day of _____, 2018, by and between the County of Goodhue, hereinafter referred to as the County, the City of Wanamingo, hereinafter referred to as the City, and the Goodhue County Sheriff, hereinafter referred to as the Sheriff.

WITNESSETH

WHEREAS, the City is desirous of contracting with the County and the Sheriff for the performance of the hereinafter described law enforcement functions within the City boundaries, said function to be performed by the Sheriff, and

WHEREAS, such contracts are authorized and provided for by the provisions of Minnesota Statutes 471.59; 436.05; 626.76 and 629.40. NOW THEREFORE, pursuant to the terms of the aforesaid statutes, it is agreed as follows:

1. The County and the Sheriff agree to provide law enforcement services within the corporate limits of the City to the extent and in the manner hereinafter set forth. Except as otherwise hereinafter specifically set forth, the services aforementioned shall consist of the type of services coming within the jurisdiction of and customarily rendered by the Sheriff under the statutes of the State of Minnesota. Except as hereinafter otherwise provided for, the level of service shall be the same standard as provided for the unincorporated areas of Goodhue County.

All decisions concerning the implementation and performance of said law enforcement services, including the disciplining of officers and other matters incident to the performance of such services and the control of the personnel so employed, shall remain with the Sheriff.

The Mayor of the City of Wanamingo shall be the chief law enforcement officer of the City, and as such, will act as a liaison between the City and the Sheriff to provide law enforcement of municipal ordinances and state statutes as herein provided in accordance with the policy of the City and to resolve all local problems of law enforcement on the basis of mutual interest and understanding.

In the event of an irreconcilable dispute between the parties as to the duties, policy, or manner of performance of said law enforcement service, where the dispute cannot be resolved between the Mayor, as chief law enforcement officer of the City, and the Sheriff, such dispute shall be referred to an arbitration committee composed of the following persons, to-wit: A representative of the City of Wanamingo duly appointed by the City Council, other than the Mayor; a representative of the County Board, appointed by the County Board for the purpose; and a citizen member of the County at large, selected by the two members previously mentioned. Said committee shall comprise an arbitration committee with the County Attorney and the City Attorney acting as ex-officio advisory members. The dispute shall then be final and conclusive as between the parties thereto.

Law enforcement services to be performed by the Sheriff shall include the enforcement of the state statutes and municipal ordinances of the City of Wanamingo.

2. To facilitate the satisfactory performance of said functions, it is hereby agreed that the Sheriff shall have full cooperation as reasonable from the City, its officers, agents, and employees.

3. In the performance of said law enforcement functions, the Sheriff shall provide 42 hours per week of law enforcement service (Sunday through Saturday, at hours to be mutually agreed upon), the performance of said duties to be determined by the Sheriff.

Said duties may be performed outside the municipal boundaries of the City of Wanamingo and not necessarily to the direct benefit of the City of Wanamingo.

4. In consideration for the law enforcement service provided by the Sheriff to the City, as specified in Paragraph 3 above, the City shall pay to the County the sum of \$108,045 in 2019, the sum of \$110,746 in 2020, and the sum of \$113,515 in 2021. Said amounts shall be payable in 12 equal monthly installments for each of the calendar years stated. The monthly payments shall be due on or before the first day of each month, beginning January 1st, of each calendar year, and shall continue monthly thereafter.

5. The City shall not be called upon to assume any liability for the direct payment of salaries, or other compensation or employer's expense to any County personnel, nor shall the City be responsible for any liability, other than that specifically provided for in this agreement. Except as otherwise specified, the City shall not be liable for compensation or indemnity to any County employee for injury or sickness arising out of his employment.

6. If, in the judgment of the Sheriff and/or City, it is necessary to add additional temporary law enforcement personnel for special events, the City agrees to reimburse the County for all necessary expenses.

7. If, in the performance of the services aforementioned, there are expenses in addition to those mentioned in the schedule, authorization to incur those expenses shall be given only after the City and the Sheriff, by mutual consent, agree to said expenses being incurred.

8. The City shall not assume any liability for acts of the Sheriff's personnel hired in the performance of their duties, and any law enforcement personnel hired under the terms of the agreement shall be deemed to be County employees, and the County shall hold the City harmless for any claim for damages resulting from their employment that may accrue to the City.

9. Unless sooner terminated, as provided for herein, this agreement shall be effective January 1st, 2019, and shall run for a period of three years. At the option of the governing body of said City, with the consent of the Board of County Commissioners of said County, and the consent of the Sheriff, this Agreement shall be renewable for successive periods of three years, in the following manner:

In the event the City desires to renew this Agreement for a succeeding three year period, the governing body of said City, not later than July 1st, 2021, shall notify the Board of County Commissioners of said County and the Sheriff that it wishes to renew the same, whereupon said Board of County Commissioners and the Sheriff, not later than the last day of July, shall notify said governing body of said City in writing of its willingness to accept such renewal for an additional three year period or such other term as it deems advisable, otherwise such Agreement shall finally terminate at the end of such three year period.

In the event the City desires to add additional patrol hours or subtract patrol hours from this Agreement for any of the remaining years of this contract, the governing body of said City shall notify the Sheriff of the said County that it wishes to increase or decrease the weekly number of patrol hours, whereupon said Sheriff shall notify said governing body of said City in writing of its willingness to accept such an amendment to this contract for the remainder of the current three year period, or such other term as it deems advisable.

10. Notwithstanding Paragraph 9, or any other provision or provisions of this Contract to the contrary, the City or County shall have the right to terminate this Contract at any time during the term of said Contract upon the giving one-hundred eighty (180) days written notice to the other. In the event of Contract termination by the City or County during the term of said Contract, the City shall owe the County only the pro rata share of the original Contract price calculated to the date of said termination, and not the original Contract price agreed on.

11. It is understood and agreed that the offenses for which any arrests are made be prosecuted in the District Court in which the offense occurred and that any fines collected pursuant to conviction under municipal ordinance shall be paid over to the Treasurer of the City in a sum and of the distribution provided by the statute.

IN WITNESS WHEREOF, the municipality of the City of Wanamingo, by Resolution duly adopted by its governing body, caused this Agreement to be signed by its Mayor and attested by its City Administrator, and the County of Goodhue, by order of its Board of County Commissioners, has caused these presents to be subscribed by the Chairman of the Board and the seal of said Board to be affixed thereto and attested by the Goodhue County Administrator, and the Goodhue County Sheriff has signed this agreement, all on the day and year first above written.

ATTEST:

CITY OF WANAMINGO

[Handwritten Signature]

City Administrator

8/13/18

Date

[Handwritten Signature]

Mayor

8/13/2018

Date

ATTEST:

GOODHUE COUNTY

County Administrator

**Chairman
Goodhue County Board of Commissioners**

Date

Date

Goodhue County Sheriff

Date

GOODHUE COUNTY DEPARTMENT OF PUBLIC WORKS



Gregory Isakson, P.E.
Public Works Director/County Engineer

2140 Pioneer Road
Red Wing, MN 55066
PHONE 651.385.3025
FAX 651.267.4883
www.co.goodhue.mn.us

HIGHWAYS ♦ PARKS ♦ SOLID WASTE

TO: Honorable County Commissioners
Scott Arneson, County Administrator

FROM: Greg Isakson, Public Works Director

RE: 04 Sep 18 County Board Meeting - CONSENT AGENDA
Parks, Trails and Recreation Advisory Board Members

Date: 29 Aug 18

Summary

It is requested that the County Board review and approve the current Parks, Trails, and Recreation Advisory Board membership.

Background

There have been several changes in the membership of the Park, Trail and Recreation Advisory Board over the last year. Staff would like to review the existing membership and request the Board approve the current makeup of this Board.

CURRENT PARKS, TRAILS & RECREATION ADVISORY BOARD MEMBERS

Name	Representative of:	Appointed Jan of:	Term Ends Dec of:
Janie Farrar	5th District	2017	1st = 2019
C. Brad Anderson	County Board	2015	NA
C. Barney Nesseth	County Board	2018	NA
Mike Melstad	1st District	2017	1st = 2019
Mairi Doerr	2nd District	2013	2nd = 2019
Roxanne Bartsh	GPST	2009	3rd = 2017
Barbara Pratt	4th District	2018	1st = 2020
Bernie Overby	3rd District	2019	2nd = 2021
Scott Roepke	CVT	2017	1st = 2019

Mairi Doerr is in her second term and her potential reappointment will be required at the end of 2019. Mairi originally represented District 3. She recently purchased a second dwelling in District 2. Based on a discussion at the last Park Board meeting, Commissioner Anderson agreed that Mairi could represent the 2nd District after Vince Cockriel resigned for personal reasons.

Commissioner Nesseth is recommending Bernie Overby, a Kenyon Township Supervisor, to replace Mairi as the 3rd District representative.

Janie Farrar joined the Parks, Trails and Recreation Advisory Board at the request of Commissioner Seifert and was approved by the County Board on 04 Oct 16.

Mike Melstad joined the Parks, Trails and Recreation Advisory Board at the request of Commissioner Allen and was approved by the County Board on 21 Feb 17.

Roxanne Bartsh's third term expired at the end of 2017, but there is no other representative for the Goodhue Pioneer State Trail at this time. Roxanne is willing to serve one more term on the Board while she works on training a new representative.

Barbara Pratt joined the Parks Trails and Recreation Advisory Board the fall of 2017 at the request of Commissioner Majerus.

Scott Roepke is in his first term of a second round of appointments at the request of the Cannon Valley Trail's Joint Powers Board.

Alternatives

- Approve the current makeup of the Parks, Trails and Recreation Advisory Board.
- Request revisions to the current makeup of the Parks, Trails and Recreation Advisory Board before approving.

Recommendations

It is the recommendation of staff that the County Board approve the above makeup of the Parks, Trails and Recreation Advisory Board.



Stacy Thuman
County Administration
Goodhue County

509 W. Fifth St.
Red Wing, MN 55066
Office (651) 385.3001

To: Board of Commissioners

From: Stacy Thuman, Administrative Assistant

Date: August 31, 2018

Re: Public Surplus Auction Item

The Goodhue County Sheriff's Department is cleaning out the cold storage building and requested to sell a piece of found property on the Public Surplus Auction.

2014 - 30 inch MDT Pro snow blower. This item was found in a Goodhue County ditch several years ago. The serial number is clear and nobody has come forward to claim the item. It appears to be brand new and never used.

GOODHUE COUNTY BOARD OF COMMISSIONERS

RONALD ALLEN
1st District
1713 Siewert Street
Red Wing, MN 55066

BRAD ANDERSON
2nd District
10679 375TH St. Way
Cannon Falls, MN 55009

BARNEY NESSETH
3rd District
41595 Co. 8 Blvd
Zumbrota, MN 55992

JASON MAJERUS
4th District
39111 Co. 2 Blvd
Goodhue, MN 55027

PAUL DROTOS
5th District
1825 Twin Bluff Rd
Red Wing, MN 55066

An Equal Opportunity Employer



GOODHUE COUNTY
OFFICE OF EMERGENCY MANAGEMENT
430 WEST SIXTH STREET
RED WING, MN 55066

August 30, 2018

To: The Honorable Board of Commissioners
County Administrator

From: Diane Richter-Biwer, Director

A handwritten signature in black ink, appearing to read "DRB", is written over the name "Diane Richter-Biwer".

Regarding: Severe storms on August 27, 2018

Background: On August 27, 2018 Goodhue County experienced an F0 Tornado in Vasa Township which also included downbursts. The city of Red Wing experienced by a downburst with up to 75 miles per hour. These storms caused a lot of damage to the public infrastructure to power lines, city parks, buildings and many days of debris cleanup and removal.

Current Situation: The storm does not qualify for a Presidential Disaster Declaration. In 2014, the Governor signed legislation establishing the state's Disaster Assistance Contingency Account to assist local communities after a natural disaster, even when federal aid is not available. For Goodhue County to qualify for the state's Disaster Assistance Program the public infrastructure threshold is \$84,976.72. To date, the estimated amount of damages to local communities and partners is at \$100,000.

Recommendation: In order to move forward with this program the County Board needs to sign a Resolution Declaring a State of Emergency. I am recommending that the County Board sign the form so we can begin the process of disaster assistance for the entities that need it.

Resolution Declaring a State of Emergency

WHEREAS on August 27, 2018 the severe weather including high winds, F0 Tornado and heavy rains impacted the population of Goodhue County and its cities; and

WHEREAS the storm event has caused a significant amount of public property damage; and

WHEREAS the Goodhue County Office of Emergency Management requests the Goodhue County Board of Commissioners to declare Goodhue County in a STATE OF EMERGENCY for the severe weather event of August 27, 2018;

NOW, THEREFORE, BE IT RESOLVED, that the Goodhue County Board of Commissioners declares Goodhue County in a State of Emergency for conditions resulting from the severe weather event of *August 27, 2018*.

Adopted by the Goodhue County Board of Commissioners this ____ day of _____, 2018.

ATTEST:

I, Scott Arneson, County Administrator, hereby attest that the foregoing resolution was duly adopted by the Goodhue County Board of Commissioners on the ____ day of _____, 2018.

Jason Majerus, Chairman Goodhue County Board of Commissioners

Scott Arneson, Goodhue County Administrator



Goodhue County Economic Development Authority

Goodhue County Government Center
509 W. 5th St.
Red Wing, MN



Staff: Phone: Ron Zeigler – 651-764-4342
Email: ron.zeigler@cedausa.com

August 20, 2018

To: Goodhue County Commissioners & Staff
From: Ron Zeigler, CEDA
RE: 2018 Goodhue County EDA Summit

Background:

Annually, the Goodhue County EDA hosts a Summit inviting stakeholders to gather to discuss/receive a presentation on a relevant topic(s). It is that time of year again to determine a direction in moving forward with the Summit.

Here is a list of some relevant topics that may be of interest:

1. Expand upon the housing Summit by taking a couple of ideas and move forward - rural housing - identify and address needs, public-private interests, etc.
2. Understanding and creating action from public input- surveys, forums/focus groups, communications.
3. Developing engaged youth- involving youth in decision making, input, etc.
4. Tourism - promoting your county/community as a destination (businesses, recreation, etc)
5. Cultivating leadership in your county/community- This could go a couple of directions; communities need leaders to emerge to advance their initiatives. Leadership qualities are great pieces of information for employees, owners and managers to learn technical and practical skills to help them retain talent.
6. Sustainable Environment - Eco conscious behavior is becoming increasingly more important to citizens and businesses. How can this play a role in your county/community's growth and business attraction?
7. Planning - Why is it important to have a comprehensive plan/vision, and how can communities go about accomplishing this process?

8. Accessing funding for projects - Grant writing process (such as matches are typically required, don't look for projects to match grants, identify projects/needs and then look for grants; reporting requirements; etc), SBA financing, required business plans, etc. We could potentially have a banker from the county talk (or someone from SBDC), a grant writer could talk about the grant process, SMIF/OBT/OTHER could talk about grant programs to help the county/community.

Potential location: The Gathering Room in Cannon Falls
<https://www.thegatheringroomevents.com/>

Budgetary consideration/costs: undetermined at this time

Recommendation/Action required:

- Upon review and discussion, the Board will need to move forward on the direction for the 2018 Goodhue County EDA Summit.

Please feel free to forward any questions that you may have so that we can provide the answers to you.



TO: Goodhue County Commissioners

FROM: Goodhue County Insurance Review Committee

DATE: September 4, 2018

RE: 2019 Dental Plan

The Goodhue County Insurance Review Committee received the 2019 dental insurance rates from MetLife which included a 4.5% increase over 2018 rates. Working with our consultant and the Ochs Agency, the Committee discussed changes to our plans and adopted the following:

1. Occlusal Guards would be moved to from basic coverage to major coverage.
2. Full mouth x-rays are currently 1 in 36 months and would change to 1 in 60 months.
3. General anesthesia for oral surgery would be moved from basic coverage to major coverage.
4. Dentures are covered 1 in 5 years and would change to 1 in 10 years.

The Insurance Committee voted to approve the above changes which will result in approximately a 2.6% rate change. As of the writing of this report, the Committee does not have the final numbers but anticipate with the changes, the increase will be around 1.9%. We should have the final rates by the Board meeting on September 4th.

The Committee recommends the Board approve the above changes to the dental plan.



TO: Goodhue County Commissioners

FROM: Goodhue County Insurance Review Committee

DATE: September 4, 2018

RE: 2019 Health Insurance

The original renewal plan received from the Southeast Service Co-op and Blue Cross Blue Shield of Minnesota called for a 9.4% increase over 2018 numbers with current enrollment.

After negotiations with the Co-op and Blue Cross, we received an updated renewal number of 8.9% increase.

The Insurance Review Committee met to discuss plan change options which included:

1. *Changing our pharmacy network.* Our current pharmacy network is called Select. We would be changing to Essential. From 1/1/18 – 7/31/18, the most number of prescriptions were filled at Walgreens (2 Red Wing locations), Mayo Clinic (Red Wing), Walmart and CVS. Changing pharmacy networks to Essential would exclude CVS at all locations. The Insurance Committee is recommending we change pharmacy networks because they believe this would be one of the least disruptive changes to employees and their families.
2. *Deleting bariatric procedures and infertility treatments.* If the County continued to offer fully insured plan through Blue Cross, these benefits would not be included in the coverage.
3. *Change the prescription formulary.* A prescription formulary is the list of approved drugs that are covered under the health plan. Changing the formulary would include removing certain drugs that are currently covered by the health plan. Currently 40 employees would be required to change a prescription because it would no longer be covered under the health plan. There are four classes of prescriptions that are affected by this change:
 - a. *Non-preferred drugs*
 - b. *Non-essential drugs*
 - c. *Over the counter availability*
 - d. *High cost brand and generic drugs*

At this point, the Insurance Committee does not recommend changing formularies. The Committee will continue to review this option for the 2020 health plan year.

By changing the pharmacy network and deleting bariatric procedures and infertility treatments, the increase for 2019 is lowered to 8.1%. The Insurance Review Committee recommends the Board adopt these changes effective 1/1/19.

"To effectively promote the safety, health, and well-being of our residents"



Melissa Cushing
Goodhue County Human Resource Director
Goodhue County

Melissa.cushing@co.goodhue.mn.us
509 W. Fifth St.
Red Wing, MN 55066
Office (651) 385.3031
Fax -- (651) 267.4872

TO: Goodhue County Commissioners

FROM: Melissa Cushing, Human Resource Director

DATE: September 4, 2018

RE: Court Services - Administrative Office Manager

Attached is a request from Court Services Director, Joanne Pohl, for re-evaluation of the job description for the Administrative Office Manager position. Following the procedures from Personnel Policy, Article 4.3, Position Reclassification, Ms. Pohl updated the job description for this position which is also attached. The request has been reviewed by the County Administrator and the Human Resource Director. Per policy, the request is now being forwarded to the Board for approval.

16.4 REQUEST FOR JOB EVALUATION FORM

Job Title: Administrative Office Manager

Department: Court Services

Name: Joanne Pohl

Date: June 13, 2018

Please complete the questions below as briefly and accurately as possible, explaining in specific terms how the job has changed since the last evaluation. Provide "then" and "now" quantitative data and/or specific examples when possible. Attach this document, along with the revised job description and return to the Human Resource Department. The Human Resources Department will examine these responses and make a determination on whether a re-evaluation is warranted.

1. Changes in the job's formal duties and accountabilities since the last evaluation. Include any changes in the job's know-how (the knowledge required to do the job), problem solving (how the know-how is applied when making decisions and resolving problems), accountability (responsibility for actions and their consequences or end results) and any other special conditions (hazards, unpleasant environment or particular demands for the job), especially if those changes required additional qualifications or training:

Change #1: This position now has full authority to supervise, manage and coordinate all administrative staff and processes. Extensive knowledge in supervisory techniques and practices are required. This position now also requires extensive conflict resolution skills as well as peer coaching techniques with regard to potential unpleasant relationships between co-workers.

Change #2: Now fully responsible for writing and conducting annual performance evaluations which may include potential conflict if unsatisfactory work performance, confidentiality issues, or violations of Court Services Department and/or Goodhue County Personnel rules and/or policies. Previously, this position was only responsible to investigate whether or not a violation occurred and then brought findings to the Director who initiated proper progressive disciplinary steps. Now, this position continues to investigate but also has full authority from the Director to independently conduct interviews, performance reviews and bring forward written and/or oral disciplinary actions with administrative employees in accordance with Goodhue County Personnel Policy.

Change #3 This position is responsible for all staff scheduling and monitors compliance of all Goodhue County Court Services staff in re Goodhue County Personnel Policy as well as Court Services department policies and procedures. This may include, but is not limited to, independently coordinating employee work schedules to ensure office coverage in each division, identify and approve training needs and/or requirements for administrative staff, interns and probation agents.

Change #4: Handles administrative duties for the Director when the Director is out of the office, including approving staff time sheets, reviewing requests for release of Court Services data, and responding to Court's emergency requests for probation agent appearances in Court.

Change #5: This position acts as the Goodhue County Court Services CSTS Compliance Officer, having full authority to supervise and take action in connection with matters dealing with the software program that controls the entry, collection, dissemination and archiving of all Court Services file data. CSTS committee participation is required to maintain an up-to-date understanding and operating skill. This position now requires a level of expertise and technical proficiency to manage the CSTS program operations that is beyond the skill set of a departmental Director.

2. Changes in reporting relationships that may have affected the job, including changes of managers, peers and/or subordinates (provide an organization chart if appropriate). Also include changes in the job's formal authority, decision-making latitude and formal responsibility

Change in Reporting Relationships: Formerly, this position was responsible for the distribution of work assignments in the Administrative Unit and for the effective flow of work between the Probation staff and Administrative staff. Now, this position is responsible for the direct supervision of the Administrative staff workers, handling day-to-day work project review, overseeing proper communication and public relations aspects of Court Services' client services—both internal and external clients. This position is now responsible for all Performance Evaluations for the Administrative Unit. Because this position is directly involved in the day-to-day work product and professional performance of the Administrative staff, it needs to possess the authority to determine/enforce discipline as well as determine/effect employee recognition and/or promotion. These supervisory functions cannot be performed if this position remains designated a non-exempt position.

3. Changes in the magnitude of the job: please describe any significant changes in the functions, work processes or activities for which the job is responsible (e.g., increased budget, vastly different work processes, etc.):

See answers to questions 1 and 2. Every change in job responsibilities as enumerated above represents a significant change in terms of the supervisory authority inherent to the position. Maintaining direct supervisory authority over the Administrative Unit as well as direct supervisory authority over Probation Agents' compliance with CSTS data system, and the other Minnesota State Court data systems (MGA, Statewide Supervision System, etc) represents a vast expansion of individual responsibility as well as a significant increase in the number of operational areas for which this position is accountable.

Any other changes in the job – please summarize here and on the back of this sheet if necessary. None

GOODHUE COUNTY POSITION DESCRIPTION

Position Title: Administrative Office Manager Date: ~~February 11, 2013~~ June 13, 2013
EXEMPT

Location: Goodhue County Court Services
 Justice Center
 Red Wing, MN

Supervisor(s): Joanne Pohl, Director of Court Services
 Phone Number: 651-267-~~4900~~4916

PRIMARY OBJECTIVES OF POSITION:

This is an ~~administrative-supervisory~~ position within the First Judicial District, responsible for the overall planning, organization, ~~and~~ direction and supervision of the administrative operations of the Court Services office. This position is directly accountable to the Director and is responsible for development and implementation of Department administrative policies and procedures. This position supervises the entire administrative unit, responsible for all annual performance appraisals and reviews.

This position oversees the CSTS (Court Services Tracking System), Court Services' data client base, and is responsible for its administration in the office, along with other designated software programs.

JOB TASK AREAS OF RESPONSIBILITY:
ESTIMATED PERCENTAGE OF TIME:

% OF TIME	TASKS
20%	<p><u>ADMINISTRATION AND USE OF COMPUTER SYSTEMS</u></p> <p><u>Administrator of the Goodhue County Court Services Tracking System (CSTS) program with a database of over 900 clients. Responsible for the administration and delivery of tracking system. Responsible for security set-up for department; provide passwords for each of the 11 users; adding, changing and deleting users; identifying and setting "rights" for each user. Responsible for administering entire set up of program, including identifying and setting up information for each screen and each field in database. This includes all dispositional information, offense code information, all outcome measures' information, etc. Responsible for setting up all database information according to CSTS Standards (currently used by 86 counties in the State of Minnesota). Responsible for updating, changing and deleting information in system according to current Standards. Responsible for analyzing and comparing data in the system. Responsible for running daily, monthly and yearly statistical reports of clients and cases and reports of dispositional outcomes. Comparison and analyzing of reports as needed. Responsible for troubleshooting system and/or acquiring the needed help for problems.</u></p> <p><u>Administrator (TAC) Agency Terminal Coordinator of BCA (Bureau of</u></p>

	<p><u>Criminal Apprehension) terminal in the Court Services Office. Responsible for the Security set-up for three users plus administrator; responsible for password security and proper procedures in the use of the terminal. Terminal is used by Court Services Department to run Criminal History Checks and Driver's License Checks; two users from Social Services run Daycare and Foster care checks. Responsible for setting up training for all users. Responsible for administering BCA Query Test every two years for each user certification through the NCIC Testing site on the Internet and maintaining all records pertaining to training and testing for each user. Responsible for writing a Policy and Procedures Manual for department. Must successfully pass an intensive BCA audit, scheduled for every three years.</u></p> <p><u>Administrator of SSS (Statewide Supervision System) for Goodhue County Court Services. Responsible for security set-up for department; provide passwords for each of the 11 users; adding, changing and deleting users; identifying and setting "rights" for each user. CSTS (Court Services Tracking System) information is uploaded into the system on a daily basis. SSS contains both probation and jail information for the State of Minnesota. Responsible for providing training to use the system and keeping current with any changes to the system.</u></p> <p><u>User of DMV, IFS, CIS (Jail program), and MNCIS (MN Court Information System), E-File, CISR (Court Information Summary Reporter), and MGA (MN Government Access). Responsible for using the IFS for budget information, regarding expenditures, reimbursements, vendors. Responsible for running any budget reports via IFS for use by Director.</u></p> <p><u>Responsible for departmental training as well as changing and deleting users and identifying and setting "rights" for each user for DMV, MNCIS, E-File and MGA.</u></p> <p><u>Office Manager has complete and sole responsibility for the departmental computers and software programs. Responsible for any troubleshooting on problems or for contacting personnel to correct problems.</u></p>
20%	<p><u>SUPERVISION OF ADMINISTRATIVE STAFF</u></p> <p><u>Supervises the Adult Case Administrator and Juvenile Case Administrator.</u></p> <p><u>Facilitate and administer regularly scheduled administrative staff meetings for the purpose of monitoring administrative goals and objectives and supervising compliance with administrative policies and procedures. Receive feedback on problem areas, provide and direct workflow procedures used as time-saving measures. Update support staff on current trends and decisions within the First District, provide and update staff on data entry information on Court Services Tracking System. Supervise administrative unit to insure all staff receive proper training and education in connection with CSTS XP for correct data entry, as well as other office procedures and systems</u></p> <p><u>Schedule and administer individual conferences and meetings with members of support staff to review and discuss work issues, work production, work quality, work schedules and administrative compliance</u></p>

	<p><u>with Adult Division and Juvenile Division Department goals and objectives</u></p> <p><u>Identify training needs with staff and schedule both in and out of office training for support staff as well as departmental staff as needed. Responsible for providing training for all new employees, including probation officers and interns assigned to Court Services Department. Provide cross training among support staff.</u></p> <p><u>Prepare and conduct all annual performance reviews for administrative unit as well as quarterly performance conferences when needed. Work with each employee to identify short term and long term goals and plan for achieving goals. Monitor progress of goals and assist in aiding each employee to achieve satisfactory outcomes. Encourage and support administrative staff in specific areas of work, along with provide additional training with staff members as needed.</u></p> <p><u>Responsible for preparing, reviewing and keeping job descriptions up-to-date for all administrative staff positions.</u></p> <p><u>Provide clear and reasonable administrative position expectations, policies and performance expectations. Investigate circumstances of apparent violations or unsatisfactory performance and review whether prompt, consistent disciplinary action is to be administered.</u></p> <p><u>Responsible for investigating, preparing and administering disciplinary procedures for administrative employees who violate policies or exhibit unsatisfactory job performance while complying with Goodhue County disciplinary requirements by means of progressive actions.</u></p> <p><u>Authority to approve staff timecards and staff leave requests as well as sign on the Director's behalf in the event of Director's absence.</u></p>
15%	<p>POLICES AND PROCEDURES</p> <p>Cooperates with and assists the Director in the design and development of departmental polices and procedures. <u>Responsible for managing and regulating</u>Manages and regulates the work flow of direct service and support staff. Coordinates work schedules to meet Department demands. Conducts ongoing feedback, sets goals and objectives for others to work toward and prepares timely formal reviews of performance for assigned employees.</p> <p>Recommends and implements additions, changes, and deletions in existing system of workflow and delivery of services for the department. Assesses staff development needs, directs the provision of staff training and encourages learning opportunities.</p> <p>Attends all Department Head meetings, and any other requested meeting, in the event the Director is unable to attend. Delegate for Goodhue County Court Services to the Court Services Tracking System User Group with authority to vote on all matters and issues concerning the statewide User Group and issues pertaining to the Goodhue County Court Services Department, i.e. changes in bylaws, financial.</p>

<p>15%</p>	<p>BUDGET</p> <p>Planning and preparing the Court Services office budget and all accounting forms and protocols. Also responsible for preparing the annual administrative budget reports. Prepares the annual Capital Equipment budget proposals for Court Services and administers the same. Prepares the office operations part of budget each year and is knowledgeable about overall budgetary matters in Court Services, including both revenues and office line items.</p> <p>Maintains a Court Services Budget based on payment of vouchers, revenues and expenditures and is purchasing card supervisor. <u>Responsible for p-card purchases, accumulating receipts and processing monthly reports.</u> Updates <u>and review</u> on a <u>daily-basis and reviews on a</u> weekly basis via budget information on <u>the AS400/IFS</u> to insure that Department is maintaining current budget levels and percentages.</p> <p>Maintains fiscal responsibility over all office expenditures. Provides budget information to Director on weekly basis and/or as requested. Recommends to Director line item transfer of funds to offset any future expenses which may cause an overrun on line item figure. Assists in payment of expenses via voucher system.</p> <p>Responsible for purchases of equipment, software, and other office items. Responsible for negotiating maintenance contract and lease on copier machine.</p> <p>Responsible for supervising inventory by staff on a yearly basis and submitting accurate report to Goodhue County Treasurer's office indicating purchases and deletions.</p> <p>Regular communication with Auditor/Treasurer, Financial Director and vendors, regarding any and all financial matters.</p>
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25%	<p>ADMINISTRATION AND USE OF COMPUTER SYSTEMS</p> <p>Administrator of the Goodhue County Court Services Tracking System (CSTS) program with a database of over 900 clients. Responsible for the administration and delivery of tracking system. Responsible for Security set-up for department; providing passwords for each of the 11 users; adding, changing and deleting users; identifying and setting "rights" for each user. Responsible for administering entire set up of program, including identifying and setting up information for each screen and each field in database. This includes all dispositional information, offense code information, all outcome measures' information, etc. Responsible for setting up all database information according to CSTS Standards (currently used by 86 counties in the State of Minnesota). Responsible for updating, changing and deleting information in system according to current Standards. Responsible for analyzing and comparing data in the system. Responsible for running daily, monthly and yearly statistical reports of clients and cases and reports of dispositional outcomes. Comparison and analyzing of reports as needed. Responsible for troubleshooting system and/or acquiring the needed help for problems.</p> <p>Administrator (TAC) Agency Terminal Coordinator of BCA (Bureau of Criminal Apprehension) terminal in the Court Services Office. Responsible for the Security set-up for three users plus administrator; responsible for password security and proper procedures in the use of the terminal. Terminal is used by Court Services Department to run Criminal History Checks and Driver's License Checks; two users from Social Services run Daycare and Foster care checks. Responsible for setting up training for all users. Responsible for administering BCA Query Test for each user through the NCIC Testing site on the Internet and maintaining all records pertaining to training and testing for each user. Responsible for writing a Policy and Procedures Manual for department. Must successfully pass an intensive BCA audit, scheduled for every two years.</p> <p>Administrator of SSS (Statewide Supervision System) for Goodhue County Court Services. Responsible for Security set-up for department; providing passwords for each of the 11 users; adding, changing and deleting users; identifying and setting "rights" for each user. CSTS (Court Services Tracking System) information is uploaded into the system on a daily basis. SSS contains both probation and jail information for the State of Minnesota. Responsible for providing training to use the system and keeping current with any changes to the system.</p> <p>User of AS400, CIS (Jail program), and MNCIS (MN Court Information System). Responsible for using the AS400/IFS for budget information, regarding expenditures, reimbursements, vendors. Responsible for running any budget reports via the AS400/IFS for use by Director. Responsible for departmental training for CIS (Jail programs). Responsible for departmental training for the MNCIS (MN Court Information System).</p> <p>Office Manager has complete and sole responsibility for the departmental computers and software programs. Responsible for any troubleshooting on problems or for contacting personnel to correct problems.</p>
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<p>2010%</p>	<p>REPORTS</p> <p>Responsible for preparing Goodhue County Court Services Yearly Statistical-statistical Reportreports. Compile information detailing all casework and administrative activity in the Department, which includes number of clients, cases, dispositions and programs, agent work, and training hours. Analyze data and prepare 25 page-comprehensive reports.</p> <p>Responsible for providing-producing Client and Case Roster reports, Client Caseload Expiration Reports-reports as well as Condition Status reports to Probation Agents on a monthly basis. Review Log Audit reports and distribute to administration staff to correct inaccurate case and agent logs.</p> <p>Responsible for preparing quarterly report for LCTS (Local Collaborative Time Study) and submit to Goodhue County Social Services for federally funded grant money.</p> <p>Responsible for preparing all statistical reports on Court Services caseloads as requested by the Court, the County, the First Judicial District and the Bench.</p>
<p>1510%</p>	<p>MONITOR FINANCIAL CONDITIONS</p> <p>Responsible for providing paraprofessional services for Goodhue County Court Services consisting of all decisions and functions required in monitoring of all payments and fees for the Adult Probation and administration caseloads.</p> <p>Prepares collection letters or conducts personal interviews with clients, if necessary, regarding fee conditions and payments. Works with Adult Case Aide Administrator and Adult Probation Agents regarding all clients sentenced to probation. Clients are contacted either by letter or verbal communication and are informed about their financial obligations under the Sentencing Order and the ramifications and sanctions available to Court Services in the event of the client's noncompliance.</p> <p>Prepares and processes all Revenue Recapture claims through the Minnesota Department of Revenue. Receives and reviews all incoming claims as well as claims that remain outstanding.</p> <p>Responsible for monitoring all financial progress of the clients upon completion of probation. Review of client fees on a scheduled basis is mandatory. Required to keep track of not only fee conditions, but also of specific time limitations payment of fees. Responsible for monitoring and tracking all financial conditions within time framework.</p> <p>Has authority to decide if client may be given another opportunity in which to complete fee conditions.</p>

<p>5%</p>	<p>ADMINISTRATIVE CASELOAD</p> <p>Responsible for providing para-professional services for Goodhue County Court Services consisting of all decisions and functions required for the supervision of the Administrative Caseload.</p> <p>Receives and reviews all misdemeanor files to establish the Court ordered conditions of sentencing that must be supervised. Reviews and interprets sentencing sheets, transcripts, and citations.</p> <p>Prepares referral letters or conducts personal interviews with clients, if necessary, regarding sentencing conditions and program attendance. Is responsible for having signed releases to obtain information from programs in client's file. Works with the Adult Case Aide regarding clients sentenced to Community Service Work, Sentence to Service, and ordered to pay restitution. Clients ordered to complete specific intermediate sanctions such as Insight, DWI Clinics are contacted either by letter or verbal communication and are informed about their legal obligations under the sentencing Order and the ramifications and sanctions available to the Court in the event of the client's noncompliance.</p> <p>Responsible for monitoring the progress of the clients upon completion of program conditions. Review of clients on a scheduled basis is mandatory. Caseworker is required to keep track of not only conditions, but also of specific time limitations that have been ordered by the Court for completion of conditions. One client may be ordered to complete five conditions at various time intervals. Caseworker is responsible for monitoring and tracking all conditions within time framework.</p> <p>Caseworker has authority to decide if client may be given another opportunity in which to complete condition.</p>
<p>5%</p>	<p><u>COUNTY CAR RESERVATIONS/SCHEDULING/MAINTAINENCE</u></p> <p><u>Responsible for scheduling county vehicles for Goodhue County Court Services consisting of all decisions and functions required for the County Car Reservation System.</u></p> <p><u>Receives and reviews all requests for a vehicle and maintains calendars to ensure availability.</u></p> <p><u>Schedules routine maintenance on Court Services vehicles as well as coordinates with County Administration and vendors on all vehicle repairs.</u></p>

5%	<p>COMMITTEES (PARTICIPATION REQUIRED IN ORDER TO MAINTAIN AND UPDATE PROGRAMS AND SERVICES IN COURT SERVICES)</p> <p>Delegate and member of CSTS (Court Services Tracking System) User Group. Authorized to vote on all CSTS issues for Goodhue County Court Services.</p> <p>Member of the CSTS (Court Services Standards Committee) which sets standardized data entry for 86 counties in the State of Minnesota pertaining to the CSTS program.</p>
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The essential functions of this position are listed above. Regular attendance at work is required. Additional work **before and/or** after normal working hours is also a requirement.

BUDGET RESPONSIBILITIES:

Prepare and recommend for review and approval an annual operating budget to the Court Services Director. (For additional responsibilities and explanation, please see **BUDGET** listed in the Table of this position description.)

RESPONSIBILITY FOR RELATIONSHIPS:

Internal

- Daily contact with department employees.
- Daily contact with Court Administration employees **and Court Collector**
- Frequent contact with County Treasurer's employees
- Frequent contact with County Attorney's employees.
- Frequent contact with Sheriff's Department.
- Frequent contact with IT Department.
- Occasional contact with Judges
- Occasional contact with members of the County Board, County Administrator, and Personnel Department
- Occasional contact with Goodhue County **Mental Health and Human Services** employees.
- Occasional contact with Sentence to Service Crew Leaders.

External

- Frequent contact with general public and clients.
- Frequent contact with service providers in the mental and chemical health fields.
- Frequent contact with Law Enforcement personnel.
- Frequent contact with other state and government offices.
- Frequent contact with attorneys.
- Frequent contact with MN Department of Revenue
- Occasional contact with probation officers from other counties.

SUPERVISORY AUTHORITY:

Scope

Effectively Recommend		Take Action	
Hire	X	Hire	
Assign	X	Assign	X
Direct	X	Direct	X
Reward	X	Reward	X
Transfer	X	Transfer	
Promote	X	Promote	X
Adjust Grievances	X	Adjust Grievances	
Suspend (over 3 days)	X	Suspend (over 3 days)	
Discharge	X	Discharge	
Discipline-Oral	X	Discipline-Oral	X
Discipline-Written	X	Discipline-Written	X
Evaluate	X	Evaluate	X
Train	X	Train	X
Demote	X	Demote	X

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SUPERVISION PROVIDED TO OTHER EMPLOYEES:

Duties and responsibilities of this position are performed with wide latitude for independent judgment and action based on detailed knowledge of administrative guidelines. Work results are subject to periodic review of the Court Services Director who would provide approval for suggested interpretations of guidelines in difficult or complex cases.

NUMBER OF EMPLOYEES SUPERVISED:

Adult Case Administrator
Juvenile Case Administrator

EXTENT OF SUPERVISION PROVIDED TO THIS POSITION:

This position is under the general supervision of the Goodhue County Court Services Director. Direct line of authority for this position is provided through the Director of the Court Services Office, with authority being administered through the District Administrator of the First Judicial District. Performance is evaluated by way of annual performance appraisals, quarterly administrative conferences and mandated annual Departmental reports.

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KNOWLEDGE AND SKILL REQUIREMENTS:

The following are the required knowledge and skills:

- Extensive knowledge of software programs and data processing principals
- Extensive knowledge of office management practices
- Extensive knowledge of staff development and staff management
- Extensive knowledge in supervisory techniques and practices, including progressive employee discipline
- Ability to effectively organize, direct, and manage employees
- Ability to effectively communicate both orally and in writing
- Ability to testify in Court and prepare written Court Orders and Court Reports

Extensive knowledge of criminal procedure and rules of criminal court
Ability to effectively ~~oversee~~^{supervise} administrative functions of a criminal justice agency
Ability to formulate, implement and supervise administrative programs
Ability to draft administrative unit budget and oversee budgetary procedures
Ability to write and conduct annual performance appraisals for administrative staff employees

MINIMUM QUALIFICATIONS:

The position of Court Services Administrative Office Manager ~~and Court Services Caseworker~~ requires a minimum two-year Associate of Arts degree ~~for Administrative Assistant~~, or its academic equivalent. The position also requires a minimum of five (5) years experience as an Office Manager ~~or Legal Assistant~~ and/or related field. An understanding of the basic principals of legal research, legal terminology and rules of court is mandatory. Also required is extensive training and experience in computer technology, particularly in the area of software programs.

WORK ENVIRONMENT:

The work environment of Court Services is primarily of an office nature and is usually pleasant. Occasionally tense situations can occur when support staff is "rushed" to complete assignments for emergency conditions. Tense situations can also occur when clients are frustrated and angry with sentencing conditions and program compliance. The ~~office~~ Office Manager must diffuse the situation through effective communication. Often the ~~o~~ Office manager will need to adjust ~~her~~ work schedule in order to accommodate the department's needs for meetings, court appearances and workload schedule. There is travel to other county buildings for meetings and travel across the state for attendance at committee meetings and training programs.

PHYSICAL REQUIREMENTS:

The duties of this position require that the candidate be able to operate different office machines including a personal computer, copier and fax machine. Under normal circumstances, mental fatigue, tension and eye strain are not excessive. The candidate must also hold a valid driver's license and be willing to drive to various locations for meetings and training programs.

Physical, Mental and Environmental Requirements

Part I: Physical Requirements

Section A

The physical mobility requirements of this job are to spend:

7	hours a day sitting
.5	hours a day standing
	hours a day walking
25	hours a day kneeling
25	hours a day stooping
	miles a day walked
	feet climbed using a ladder
	feet climbed on an incline
	feet climbed using stairs

Section B

The physical effort requirements of this job are

# of pounds lifted	
25	pounds lifted waist high
	pounds lifted shoulder high
	pounds lifted above the head
	pounds are carried alone
	pounds are carried with someone else
	distance weight must be carried (feet)
	pounds are pushed
	pounds are pulled
	pounds are held

Section C

The physical dexterity requirements of this job are to operate:

X	a telephone
X	Computer/electronic equipment
	hand tools
	Electric tools
X	Manipulate small objects

Part II: Sensory Abilities

The checked items listed below are sensory requirements needed for this job. Items are critical, useful, or not required.

critical	useful	
X		see
	X	distinguish colors
X		hear or listen
	NR	taste
	NR	smell
X		touch
X		speak

Part III: Mental Effort

The mental efforts required on a daily basis are:

X	reading	X	Analyzing data
X	writing	X	Searching for solutions
X	basic arithmetic	X	Creating methodologies
X	mathematics	X	Conducting research
N	weighing and/or measuring	X	Managing resources
X	visualizing conclusions	X	Evaluating performance of others

Part IV: Work Environment

The elements of this job's work environment are (complete all that apply):

8	hours a day spent working under time pressure
8	hours a day spent working rapidly
95%	% of time spent indoors
5%	% of time spent outdoors
5%	% of time spent in an automotive vehicle
10%	% of time spent at a desk, bench or window
90%	% of time spent in an office or control room

X	The condition of the air is clean (controlled)
X	The condition of the air is normal/average
N	The condition of the air is dusty/dirty
N	The condition of the air is wet/humid
N	The condition of the air is affected by fumes, smoke etc.

X	The noise level is normal
N	The noise level is loud, requiring ear protection
X	The surface of the working environment is level
N	The surface of the working environment is sloping
N	The surface of the working environment is uneven
N	The surface of the working environment is slippery

Part V: Additional Comments:

POSITION: ADMINISTRATIVE OFFICE MANAGER

Goodhue County Land Use Management

Goodhue County Government Center | 509 West Fifth Street | Red Wing, Minnesota 55066



Building | Planning | Zoning
Telephone: 651.385.3104
Fax: 651.385.3106

Environmental Health | Land Surveying | GIS
Telephone: 651.385.3223
Fax: 651.385.3098

TO: Goodhue County Commissioners
FROM: Lisa M. Hanni, LUM Director / County Surveyor / County Recorder
DATE: September 4, 208
RE: County Surveyor Oath of Office

Summary:

Every four years the County Board administers the Oath of Office for the County Surveyor.



OATH
Goodhue County Surveyor

I, **Lisa M. Hanni**, do solemnly swear, that I will support the Constitution of the United States of America and the Constitution of the State of Minnesota, and that I will faithfully and impartially discharge the duties of the office of County Surveyor for **Goodhue County**, Minnesota, to which I have been appointed, to the best of my judgment and ability, so help me God.

Lisa M. Hanni
County Surveyor
MN License 23048

Jason Majerus
County Board Chair

Subscribed and sworn to before me this _____ day of _____ 2018.

Andrea Benck

Goodhue County Board Meeting September 4, 2018

Goodhue County Land Use Management

Goodhue County Government Center | 509 West Fifth Street | Red Wing, Minnesota 55066

Lisa M. Hanni, L.S. Director

Building | Planning | Zoning
Telephone: 651.385.3104
Fax: 651.385.3106



County Surveyor / Recorder

Environmental Health | Land Surveying | GIS
Telephone: 651.385.3223
Fax: 651.385.3098

To: County Board
From: Land Use Management
Meeting Date: September 04, 2018
Report date: August 28, 2018

PUBLIC HEARING: Request for Amendment to Existing CUP for a Retreat Center and Scrapbooking Retail Store (Firefly Farm LLC)

Request, submitted by Firefly Farm LLC (Trisha Studer), to amend CUP Z16-0060 (approved 10/04/16) to modify plans for a proposed Retreat Center and existing scrapbooking retail store. Parcel 39.033.0800. 51525 210th Ave, Pine Island, MN 55963. Part of the E $\frac{1}{2}$ of SE $\frac{1}{4}$ Sec 33, Twp 109, Range 15, in Pine Island Township. A3 Zoned District.

Application Information:

Applicant: Firefly Farm LLC (Trisha Studer)
Address of zoning request: 51525 210th Ave, Pine Island, MN 55963
Parcel(s): 39.033.0800
Abbreviated Legal Description: Part of the E $\frac{1}{2}$ of SE $\frac{1}{4}$ Sec 33, Twp 109, Range 15, in Pine Island Township
Township Information: Pine Island Township endorsed acknowledgement of the Applicant's request.
Zoning District: A3 (Urban Fringe District)

Attachments and links:

Application and submitted project summary
Site Map(s)
Site Photos
CUP Z16-0060 (Approved 10/04/16)
Article 11, Section 25 *Retreat Centers*
August 20, 2018 Planning Commission Meeting Minutes
Goodhue County Zoning Ordinance (GCZO):
<http://www.co.goodhue.mn.us/DocumentCenter/View/2428>

Summary:

The applicant received CUP approval in October 2016 (Doc#634767) to establish a Retreat Center and accessory scrapbooking/crafting retail store at their property in Pine Island Township. The applicant established the retail store within the existing residence and began operating in June 2017. The original plans were to move the retail store into an existing accessory shed on the property and establish the Retreat Center within the residence (see approved CUP). Since opening the retail store, they have determined that it functions well within the residence and would like to amend their CUP to keep the retail store in its current location and construct a new building to begin hosting retreats and associated events.

The applicant currently hosts retreat events at an off-site location in southeastern MN. The new building would allow her to begin hosting retreat events on-site and allow her to continue the retail store in its current location.

Project Summary:

Property Information:

- The subject property consists of a single parcel comprising 11.86 acres. The parcel is zoned A3 (Urban Fringe District). The parcel is not the applicant's primary residence.
- The property is bordered by A3 zoning districts to the north and west; A1 to the east; A2 to the south. Adjacent land uses include a shooting range (White Pines Sportsman's Club), undeveloped woodlands, low-density residential and row-crop agriculture. US HWY 52/White Pines Frontage Road abuts the property's southern border.
- Access to the site is located off of 210th Ave (gravel surface) on the east side of the property. The driveway is within a quarter-mile of White Pines Frontage Road (paved) and a half-mile of CTY 11 BLVD (paved). White Pines Road accesses US HWY 52 approximately 1 mile west of the site.

Accessory Scrapbooking Retail Center:

- The applicant intends to keep the retail center in its current location within the existing residence. Retail items include materials for scrapbooking, quilting and crafting as well as finished gifts and decorative items. Classes and workshops are also held during store hours approximately once per week. The store is currently open year-round Monday and Wednesday through Saturday from 10:00 AM to 9:00 PM and Sundays from 10:00 AM to 5:00 PM. The retail store was originally planned to be located in a 2,800 sq ft pole shed north of the home. This structure is now planned to remain as storage space only.
- Goodhue County has not received any official complaints regarding the applicant's business operations since it began operating in June 2017.

Retreat Center:

- The applicant originally proposed to remodel the existing residence to create a 4 bedroom, 3 bathroom Retreat Center that would accommodate up to 14 guests. She is requesting to amend those plans to build a new 104ft x 26ft two-story, walk-out rambler that will accommodate 35 to 50 guests.
- The main floor will have a common area with a large workspace for retreat attendants and a kitchen available for guests to prepare their own meals. The main floor will also have one bedroom with a handicap-accessible bathroom. The lower level will have 8 bedrooms and 8 bathrooms. The main floor entrance will have a handicap-accessible ramp. *The proposed Retreat Center location adheres to all applicable property line and feedlot setback requirements.*
- As previously proposed, the retreat center would be open year-round, 7-days per week. Guest stays range from 2 to 5 nights. The applicant anticipates guests will typically stay Friday through Sunday. *Per article 11, Section 25 guest stays cannot exceed 2 weeks unless otherwise approved through the CUP process.*

Employees:

- The applicant anticipates the need for 3 to 4 part-time Non-resident Employees to run the retail store and Retreat Center. Staff will be available on-site to assist guests upon arrival as well as during retail store hours. Guests will be provided contact information for on-call staff for assistance outside of retail store hours. The applicants existing CUP requested 1 to 2 employees.

Lighting:

- Two dusk-to-dawn yard lights are currently installed near the house. Two outdoor post lamps have also been added near the main parking area north of the home. Exterior safety lighting is proposed on the new Retreat Center building for guest safety.

Traffic and Parking:

- Minimal additional traffic has been generated with the opening of the accessory retail store area. Retreat events will create some additional traffic along 210th Ave as guests initially arrive for their stay and when departing. The applicant anticipates many guests will carpool to the Retreat Center reducing traffic to the site. In her experience, once on site, guests will mainly stay put with the exception of a grocery store/restaurant trip.
- There is some delivery truck traffic to the site. Deliveries are off-loaded on site near the home.

On average of 2-4 deliveries are received per week. Weekly delivery trips fluctuate with demand.

The applicant's driveway has a circular turnaround area near the house to aid in traffic circulation on site. The driveway (asphalt/gravel mix) has been widened to approximately 20 feet allowing vehicles to bypass each other to keep traffic flowing off of 210th Ave. Adequate emergency vehicle access is available to service the facility.

- A number of available parking areas exist on site. There are 7 parking stalls immediately north of the existing home. A gravel parking area for 5-6 vehicles will be installed north of the proposed Retreat Center. Additional parking is available in front of the large storage shed as well. There is space available on the property to provide additional parking in the future if needed.
- *Pursuant to GCZO Article 11, Section 16 minimum off-street parking provisions for "Tourist Homes/Motels" shall be 1 parking space for each guest rooms, plus 2 additional spaces for management and service personnel (10 spaces required). Minimum off-street parking for the retail store shall be 1 parking space for every 500 sq ft of floor area (4 spaces required). A minimum of 14 off-street parking spaces is required for the facility.*

Ample room exists on the property to fulfill parking requirements.

Utilities:

- The existing dwelling is served by a compliant Subsurface Sewage Treatment System (SSTS). The proposed Retreat Center will be serviced by a new SSTS which the applicant has had designed by G-Cubed engineering services. SSTS plans and designs will require review and approval by Goodhue County Environmental Health staff prior to commencing construction of the Retreat Center.
- Solid waste disposal services will be provided locally. Any hazardous materials or fluids generated shall be properly disposed of.

Signage:

The applicant is proposing to install one 24 sq ft sign near the property's entrance. *A maximum of 32 sq ft is allowed per GCZO Art. 11 Sect. 17.*

Landscaping/Drainage:

- Stormwater will be collected and directed via roof guttering. Some of the stormwater will infiltrate naturally into the ground and the remainder will be directed towards an existing drainage way in the southwest corner of the property. Minimal landscaping work will be needed after Retreat Center construction is completed. Any disturbed areas will be re-vegetated to prevent future erosion.

PAC Findings of Fact:

1. The proposed Retreat Center and accessory retail store does not appear injurious to the use and enjoyment of properties in the immediate vicinity for uses already permitted, nor would it substantially diminish and impair property values in the immediate vicinity. The use has been established and operating since June 2017 without any record of conflicts with existing residential uses in the area.
2. The Retreat Center and accessory retail store is not anticipated to impede the normal and orderly development and improvement of surrounding vacant property for uses predominant to the area. The use is proposed to meet all development standards of the Goodhue County Zoning Ordinance and the majority of the operations will be confined within the existing and proposed structures. The use, as proposed, appears compatible with existing adjacent land uses.
3. A review of the applicants submitted project summary indicates adequate utilities, access roads, drainage and other necessary facilities are available or will be installed to accommodate the proposed use.
4. The submitted plans identify means to provide sufficient off-street parking and loading space to serve the proposed use and meet the Goodhue County Zoning Ordinance's parking requirements.

5. The Retreat Center and accessory retail store will be conducted primarily within the existing and proposed structure to prevent and control offensive odor, fumes, dust, noise, and vibration so that none of these will constitute a nuisance. Furthermore, the applicant's lighting plans appear capable of controlling lights in such a manner that no disturbance to neighboring properties will result.

PAC Recommendation:

Planning Advisory Commission recommends that the County Board

- adopt the staff report into the record;
- adopt the findings of fact;
- accept the application, testimony, exhibits, and other evidence presented into the record; and

APPROVE the request from Firefly Farms (Trisha Studer) to amend CUP Z16-0060 (approved 10/04/16) to modify plans for a proposed Retreat Center and existing scrapbooking retail store.

1. Retreat Center and Accessory Retail Store activities shall be conducted according to submitted plans, specifications, and narrative unless modified by a condition of this CUP;
2. Hours of operation for the accessory retail store shall be year-round Monday and Wednesday through Saturday from 10:00 AM to 9:00 PM and Sundays from 10:00 AM to 5:00 PM;
3. Hours of operation for the Retreat Center shall be year-round, 7-days per week;
4. Retreat Center occupancy shall not exceed 50 guests or the design capacity of the connected SSTS, whichever is less;
5. On-street parking shall be prohibited;
6. Applicant shall obtain Building Permit approvals for the proposed structure from the Goodhue County Building Permits Department prior to establishing the use;
7. Applicant shall work with Goodhue County Environmental Health to achieve compliance with the Goodhue County SSTS Ordinance;
8. Compliance with Goodhue County Zoning Ordinance including, but not limited to, Article 11, Section 25, Retreat Centers and Article 23 A3, Urban Fringe District;
9. Compliance with all necessary State and Federal registrations, permits, licensing, and regulations.

By approving this CUP request, the previous CUP (Z16-0060) is effectively terminated and replaced with this CUP.

**PLANNING COMMISSION
GOODHUE COUNTY, MN
August 20, 2018 MEETING MINUTES
DRAFT**

The meeting of the Goodhue County Planning Advisory Commission was called to order at 7:00 PM by Chair Darwin Fox at the Goodhue County Government Center 3rd Floor Board Room in Red Wing, Minnesota.

Roll Call

Commissioners Present: Len Feuling, Tom Drazkowski, Darwin Fox, Richard (Dick) Nystuen, Sarah Pettit, Barney Nesseseth

Commissioners Absent: Tom Gale, Marc Huneke

Staff Present: Land Use Management Director Lisa Hanni, Zoning Assistant Ryan Bechel

1. Approval of Agenda

¹Motion by Commissioner Feuling; seconded by Commissioner Pettit to approve the meeting agenda. Motion carried 6:0

2. Approval of Minutes

²Motion by Commissioner Feuling; seconded by Commissioner Nystuen to approve the previous month's meeting minutes. Motion carried 6:0

3. Conflict/Disclosure of Interest

There were no reported conflicts of interest.

PUBLIC HEARING: Request for Amendment to Existing CUP for a Retreat Center and Scrapbooking Retail Store (Firefly Farm LLC)

Request, submitted by Firefly Farm LLC (Trisha Studer), to amend CUP Z16-0060 (approved 10/04/16) to modify plans for a proposed Retreat Center and existing scrapbooking retail store. Parcel 39.033.0800. 51525 210th Ave, Pine Island, MN 55963. Part of the E $\frac{1}{2}$ of SE $\frac{1}{4}$ Sec 33, Twp 109, Range 15, in Pine Island Township. A3 Zoned District.

The Applicant (Trisha Studer) was present to represent the application.

Lisa Hanni (Hanni) presented the staff report and attachments.

Commissioner Feuling asked for clarification of the retail store hours of operation versus the retreat center.

Hanni responded the retreat center would be open 24 hours per day; 7 days per week. The retail store would be open year-round Monday and Wednesday through Saturday from 10:00 AM to 9:00 PM and Sundays from 10:00 AM to 5:00 PM. Closed Tuesdays.

Commissioner Nystuen inquired about traffic flow and circulation.

The Applicant responded that traffic is steady, but light for the most part (3-5 vehicles per day avg.). She schedules her events to make sense with parking and noted that there is ample room on the property to ensure guests park off-street.

Commissioner Nystuen asked about winter parking.

The Applicant responded that events aren't held as often in the winter due to the unpredictability of the weather, however, they do have a snow removal service to ensure parking spots are cleared and available for guests.

**PLANNING COMMISSION
GOODHUE COUNTY, MN
August 20, 2018 MEETING MINUTES
DRAFT**

Commissioner Nystuen asked for details about the plan for the septic systems.

The Applicant clarified the existing system will continue to be used for the retail store facilities. A new, separate septic system has been designed exclusively for the proposed retreat center.

Chair Fox opened the Public Hearing.

Richard Miller (Supervisor Pine Island Township, 50389 180th Ave) mentioned that the township has approved the amendment at the Township level and is in support of the Applicant's request. He added that the Township encourages entrepreneurial endeavors such as the applicants within the township.

³After Chair Fox asked three times for comments, it was moved by Commissioner Feuling and seconded by Commissioner Pettit to close the public hearing. Motion carried 6:0

Hanni reminded the PAC that if the amendment is approved by the County Board, the new CUP will replace and terminate the Applicant's current CUP.

Commissioner Nesseth noted that the proposal appears to be well thought-out and he is pleased that Pine Island Township is in support of the request.

Commissioner Pettit asked the Applicant if they had any desire to expand their retail center hours to allow 7 days per week given there are no objections to their request.

The Applicant responded that they had no desire to expand their hours to be open on Tuesdays. Their current hours meet their needs.

⁴Motion by Commissioner Feuling seconded by Commissioner Pettit, for the Planning Advisory Commission to:

- adopt the staff report into the record;
- adopt the findings of fact;
- accept the application, testimony, exhibits, and other evidence presented into the record;
- and

Recommend that the County Board of Commissioners **APPROVE** the request from Firefly Farms (Trisha Studer) to amend CUP Z16-0060 (approved 10/04/16) to modify plans for a proposed Retreat Center and existing scrapbooking retail store. Upon approval, this CUP will replace and cause CUP Z16-0060 to be revoked.

Subject to the following conditions:

1. Retreat Center and Accessory Retail Store activities shall be conducted according to submitted plans, specifications, and narrative unless modified by a condition of this CUP;
2. Hours of operation for the accessory retail store shall be year-round Monday and Wednesday through Saturday from 10:00 AM to 9:00 PM and Sundays from 10:00 AM to 5:00 PM;
3. Hours of operation for the Retreat Center shall be year-round, 7-days per week;
4. Retreat Center occupancy shall not exceed 50 guests or the design capacity of the connected SSTS, whichever is less;
5. On-street parking shall be prohibited;
6. Applicant shall obtain Building Permit approvals for the proposed structure from the Goodhue County Building Permits Department prior to establishing the use;

**PLANNING COMMISSION
GOODHUE COUNTY, MN
August 20, 2018 MEETING MINUTES
DRAFT**

7. Applicant shall work with Goodhue County Environmental Health to achieve compliance with the Goodhue County SSTS Ordinance;
8. Compliance with Goodhue County Zoning Ordinance including, but not limited to, Article 11, Section 25, Retreat Centers and Article 23 A3, Urban Fringe District;
9. Compliance with all necessary State and Federal registrations, permits, licensing, and regulations.

Motion Carried 6:0

4. Other discussion

• Staff Update:

Hanni updated the PAC on the status of the filled Zoning Assistant position.

There was an open discussion regarding a proposal to consider a draft Conservation Subdivision District ordinance.

⁵Adjourn: Moved by Commissioner Feuling, second by Commissioner Gale, to adjourn the Planning Advisory Commission meeting at 7:51 PM.

Motion carried 6:0

Respectfully Submitted,

Ryan Bechel; Recording Secretary

¹ APPROVE the PAC meeting agenda.

Motion carried 6:0.

² APPROVE the previous month's meeting minutes.

Motion carried 6:0.

³ Motion to close the Public Hearing.

Motion carried 6:0

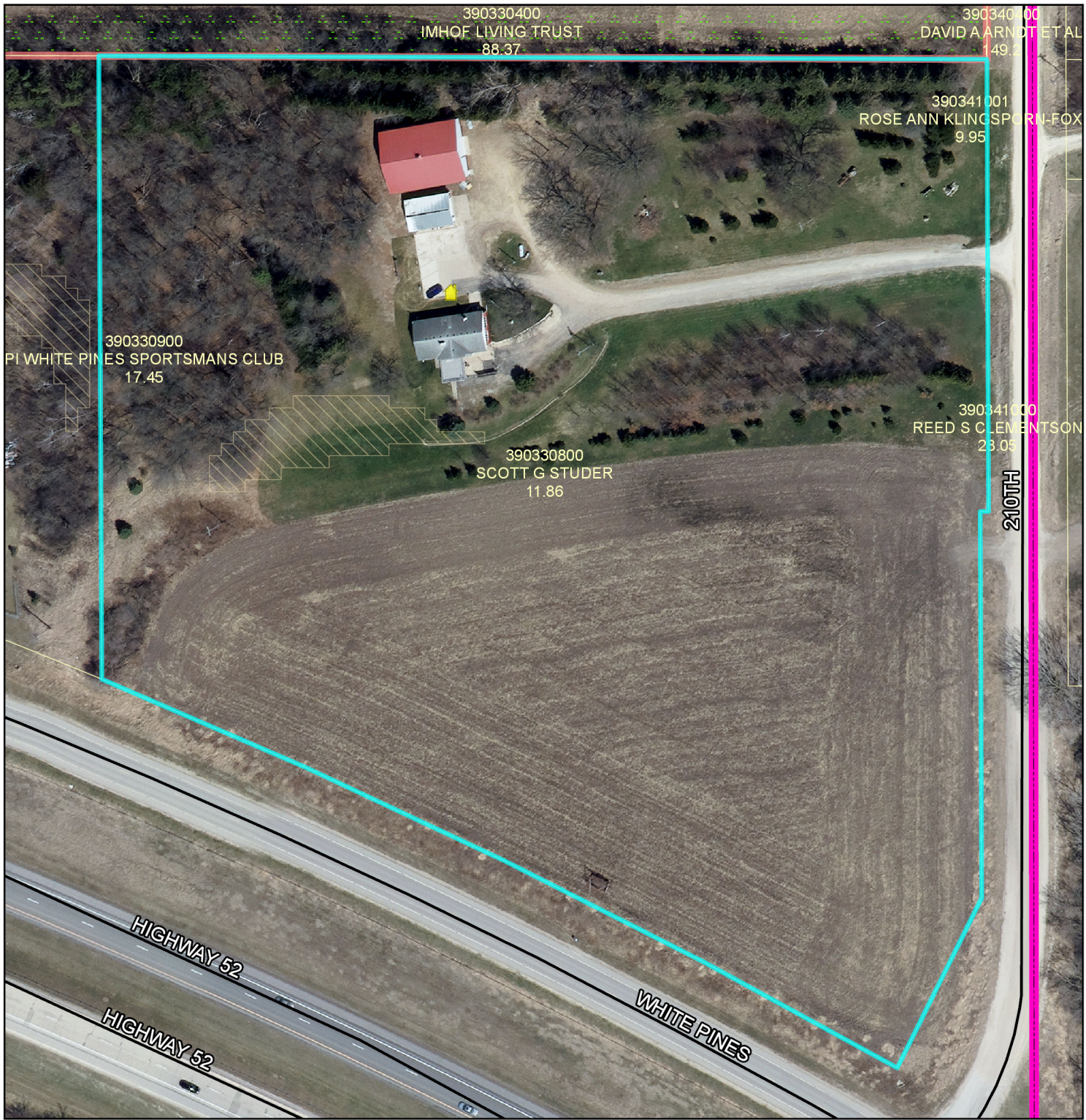
⁴ Recommend the County Board of Commissioners Approve the request for CUP amendment submitted by Trisha Studer

Motion carried 6:0

⁵ ADJOURN the Planning Commission meeting.

Motion carried 6:0

UNOFFICIAL UNTIL APPROVED BY THE PAC



Planning Advisory Commission

Public Hearing
August 20, 2018

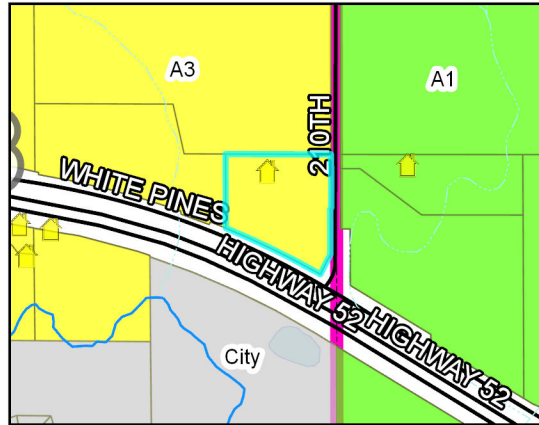
Firefly Farm LLC (Trisha Studer)
A3 Zoned District

Parcel # 33.033.800
Part of the E½ of SE¼
Sec 33 Twp 109 Range 15
Pine Island Township

CUP amendment request to modify plans
for a proposed Retreat Center and
existing scrapbooking retail store.

Legend

- | | |
|----------------------------|------------------------------|
| Intermittent Streams | Bluff Impact Zones (% slope) |
| Protected Streams | 20 |
| Lakes & Other Water Bodies | 30 |
| Shoreland | FEMA Flood Zones |
| Historic Districts | 2% Annual Chance |
| Parcels | A |
| Registered Feedlots | AE |
| Dwellings | AO |
| Municipalities | X |



DATA DISCLAIMER: Goodhue County assumes NO liability for the accuracy or completeness of this map OR responsibility for any associated direct, indirect, or consequential damages that may result from its use or misuse. Goodhue County Copyright 2018.

2016 Aerial Imagery
Map Created August, 2018 by Ryan Bechel





Approximate area of proposed retreat center



210th Ave looking south to US HWY 52





Turnabout and parking area





Driveway entrance looking west



driveway entrance from 210th Ave looking north

GOODHUE COUNTY CONDITIONAL/INTERIM USE PERMIT APPLICATION

Parcel # 39.033.0800

Permit# 218.0035

PROPERTY OWNER INFORMATION Firefly Farm LLC

Last Name Studer Trisha First Email: trishafireflyfarm@gmail.com
Street Address 51525 210th Avenue Phone 507.356.2073
City Pine Island State MN Zip 55963 Attach Legal Description as Exhibit "A"
Authorized Agent Trisha Studer Phone same
Mailing Address of Landowner: same
Mailing Address of Agent: same

PROJECT INFORMATION

Site Address (if different than above):
Lot Size 11.86 Structure Dimensions (if applicable)
What is the conditional/interim use permit request for? Retreat Center
Written justification for request including discussion of how any potential conflicts with existing nearby land uses will be minimized
see attachment

DISCLAIMER AND PROPERTY OWNER SIGNATURE

I hereby swear and affirm that the information supplied to Goodhue County Land Use Management Department is accurate and true. I acknowledge that this application is rendered invalid and void should the County determine that information supplied by me, the applicant in applying for this variance is inaccurate or untrue. I hereby give authorization for the above mentioned agent to represent me and my property in the above mentioned matter.

Signature of Landowner: trisha studer Date 8-20-18
Signature of Agent Authorized by Agent:

TOWNSHIP INFORMATION Township Zoning Permit Attached? If no please have township complete below:

By signing this form, the Township acknowledges being made aware of the request stated above. In no way does signing this application indicate the Township's official approval or denial of the request.

Signature Ben Bettes Title CHAIRMAN Date 7-24-18
Comments: Township Fee \$100 Receipt # 766080

COUNTY SECTION COUNTY FEE \$350 RECEIPT # 116399 DATE PAID 7/26/18

Applicant requests a CUP/IUP pursuant to Article Section Subdivision of the Goodhue County Zoning Ordinance
What is the formal wording of the request?

Shoreland Lake/Stream Name Zoning District
Date Received Date of Public Hearing DNR Notice City Notice

RECEIVED

Action Taken: Approve Deny Conditions:

JUL 26 2018

Land Use Management

- X existing utility lights
- existing lamp posts
- proposed safety lights

∞ proposed retreat sign

SITE SKETCH



G³
G-Cubed ENGINEERING SURVEYING PLANNING
 14070 Hwy 52 S.E. Chatfield, MN 55923
 Ph. 507-867-1666 Fax 507-867-1665 www.ggg.to

Exhibit A

To: Goodhue Planning/Zoning Department
From: Trisha Studer | owner of Firefly Farm LLC and Catching Fireflies Retreats
Regarding: Property at 51525 210th Avenue, Pine Island MN 55963

Background

I have been hosting scrapbooking (and crafting) retreats for the last 9 years and find them to be a popular and growing avenue of business. I currently rent a lodge in SE Minnesota (Spring Valley) to hold 9 retreats per year (each retreat runs Thursday thru Sunday). In August of 2016, I applied for a Conditional Use Permit in Goodhue County that would allow me to open a retail store on this Pine Island property as well as run a retreat center. The outcome of that application was the following:

Staff Recommendation:

LUM Staff recommends the Planning Commission

- adopt the staff report into the record (dated September 12, 2016);
- adopt the findings of fact;
- accept the application, testimony, exhibits, and other evidence presented into the record; and

Recommend the County Board of Commissioners APPROVE the Studer/Firefly Farm CUP

–Request for scrapbook Retreat Center and accessory retail store in an existing structure.

Subject to the following conditions:

1. Compliance with all necessary State and Federal registrations, permits, licensing, and regulations,
2. Compliance with Goodhue County Zoning Ordinance , including , but not limited to: ARTICLE 23 A-3, URBAN FRINGE DISTRICT, Article 11performance Standards Section 26 retreat centers,
3. Compliance with Goodhue County Septic Ordinance, including a septic system plan approved by the Environmental Health,
4. The owners will cooperate with inspections of the facility in coordination with Land Use staff.

June 2017 thru present

I opened Firefly Farm in June 2017 as a retail business in the home on the property. The plan at that time was to eventually move the retail to the large shed on the property and to turn the existing house into a retreat center. Since opening almost 14 months ago, the store has been extremely busy and all of my time and efforts have been dedicated to the retail operation. I have continued renting out the Lodge in Spring Valley (mentioned above) 9 times per year. I have found that I could fill more than 9 retreats per year, but physically I can not run the retail side as well as host retreats an hour away.

We have found that the retail works wonderfully in the house as it is currently set up and the thought of relocating it to the existing shed on the property seems extremely daunting as well as impractical. At this point, we are confident that we could build a retreat center on the property and have success hosting retreats as well as renting out the rooms for crafting groups on many week-ends. The retail site, where it currently is, would be an accessory to this retreat center and they would benefit each other. We also feel that we can accomplish this while respecting and adhering to the conditions spelled out to us for Goodhue County.

SECTION 25. RETREAT CENTERS

The Project Summary that I submitted in August of 2016 remains the same for most of the questions. My answers are in italics and I have changed the text to red to denote changes from the 2016 form.

A. The stated purpose and type of the retreat center;

Retreat Center for crafters to have space to craft (scrapbook, quilt, etc.) and be able to prepare their own meals in an onsite kitchen and have lodging available in the same building. Typical stays will be two nights, primarily Friday and Saturday nights. Some guests will add on Thursday to their stay as well. Some will add on Sunday night as well. The Center will be available for rent for any 2 nights, but the majority of groups will be Friday/Saturday nights.

B. Location and size of all existing and proposed physical improvements such as buildings, landscaping, parking areas, etc.;

The existing house is 3,064 square feet (1,532 above ground and 1,532 below ground). This is (and would remain) the retail location.

The large pole shed is 2,800 square feet, the smaller pole shed is 575 square feet. Neither of these sheds would be changed. They are both used for storage.

We would like to propose leaving the existing house (retail site) and septic system untouched.

We are proposing to build a new structure with a new septic system to support it (attached is the proposed septic design by Chris Priebe of G-Cubed). Our proposed structure is roughly 104 x 26 and will be a walk-out rambler with 9 bedrooms. We will add additional parking spots to the north side of the retreat center (tucked behind the house and blocked by existing tree line).

The proposed building site is suited to accommodate a walk-out basement. Excavator will grade area away from building according to code, and flatten areas for drop off area and parking by using dirt from the excavation.

C. Plans for sanitary sewage disposal, water systems (natural or manmade), and utilities servicing the site;

Answered in B. Utilities are more than adequate to service proposed business plan.

D. Show the existing and proposed surface drainage;

Seen on aerial view attached.

E. Existing or proposed location for overhead lighting;

Two yard lights are already installed on utility poles in the proximity of the house- marked on aerial view. Two outdoor post lamps have been added by the parking area- marked on aerial view as well. The proposed retreat center would have safety lights by the entrances.

F. Location and width of all streets abutting the site:

Existing marked on aerial view.

G. A proposed schedule of events and any proposed special events, which consist of any events that are not a part of the normal operating schedule;

No special events planned for the retreat house besides a grand opening.

H. Proof of liability insurance for the structures, property, occupants, visitors, and events proposed;

We are currently insured by First American Insurance Services Inc., 246 S Main St, PO Box 503, Pine Island, MN 55963. We would need additional coverage for the retreat house and can show proof of it when we obtain it.

I. List the number of adult caretaker(s) on duty and on site and the times they are present;

*The retail store adjacent to the retreat center/house will have business hours 6 days a week. Times to be determined, but most likely 10am to 8pm with later closing hours on Friday. One or two staff members will be onsite during business hours. Retreat guests will be welcomed by a staff member and they will have a phone number that they can call at anytime during their stay. *Store hours are 6 days a week: Monday and Wednesday thru Saturday | 10am to 9pm, Sunday | 10am to 5pm, closed Tuesdays. We will need to have 3 to 4 part-time employees as well as myself (full time).*

J. Provide a general floor plan indicating the units to be used for the retreat center (in which the public may have access);

Approximate foot print will be 104 x 26. Walk-out lower level will accommodate 8 bedrooms/bathrooms. Main level will consist of an entrance accessed by a ramp and stairs, kitchen, dining room, 1 bedroom w/ handicapped accessible bathroom, and large room for crafting (32 tables and chairs).

K. On-site advertising shall be limited to one (1) sign per entrance, not to exceed twenty-four (24) square feet. Lighting, height, and location must be described or shown on the site plan; *noted on aerial view.*

L. Any licenses or permits required by Environmental Health including but not limited to: kitchen and food facilities, water supply, septic systems, and lodging. *We will comply with any that are needed. We will be ADA compliant as well as comply with sprinkler code.*

Subd. 2.

The Planning Advisory Commission shall take into consideration the following information and performance standards in which to base their recommendation to the County Board for retreat center conditional use permit applications:

A. The hours of operation;

Retreat house is available to be rented out any day of the year.

The majority of guests will arrive in the morning/afternoon and check out a few days later in the morning. Most guests will stay at retreat house once settled, but may run for groceries or to pick up food.

B. The maximum stay of the occupants;

Typical stays are 2 nights, 3 nights will be common, 4 nights possible. Not likely that stays would ever be longer than a 5 night stay.

C. The distance to any surrounding feedlots;
(estimated 2000 feet to the north on PID 39.033.0400)

D. The number and proximity of dwellings within one mile surrounding the proposed retreat center; *(See attached map).*

E. The impact on local traffic;

Adding the retreat center to the property would not significantly change the amount of traffic on White Pines Road. 210th Road (gravel road) will see more traffic, but I would not anticipate it to effect any neighbors except on the occasion of special events which would most likely be once per month.

F. The number and location of signs to be posted along the property boundary to inform retreat visitors not to trespass onto adjoining property; signs are not to exceed 3 1/2 by 5 inches in size.

We will post signs along the wooded area of the property, which is approximately 1/4th of the property. We will post them only where guests could possibly venture.

ARTICLE 11 PERFORMANCE STANDARDS

SECTION 25. RETREAT CENTERS

Subd. 1. The following standards shall apply to all Retreat Centers:

- A. A proposed schedule of events and any proposed special events, which consist of any events not part of the normal operating schedule.
- B. Contact information for caretaker(s) on duty and on site and the times they are present.
- C. Provide a general floor plan indicating the units to be used for the retreat center (in which the public may have access).
- D. Maps identifying property limits shall be provided to guests.
- E. The PAC may require installation of property boundary indicator signs along property boundary lines in accordance with Goodhue County Ordinance Sign regulations.
- F. Retreat units shall not be converted into permanent dwelling units, unless an application is approved showing that the units meet the requirements of the Zoning Ordinance, Building Code, and Environmental Health regulations.
- G. The maximum stay of the occupants shall not exceed two weeks, unless otherwise established by the IUP/CUP.
- H. Allow periodic inspections by the Land Use Management Department, Environmental Health Department, and Fire Marshall.
- I. Any existing buildings in which the public may have access shall obtain all applicable Building Code approvals prior to being utilized as part of a Retreat Center.
- J. Proof of liability insurance for the structures, property, occupants, visitors, and events shall be maintained.
- K. Adequate off-street parking shall be provided.
- L. Maximum capacity shall not exceed 50 guests.
- M. Proof of a compliant septic system shall be required as part of the application.

STATE OF MINNESOTA
COUNTY OF GOODHUE

BOARD OF COMMISSIONERS
CONDITIONAL/INTERIM USE PERMIT
PROCEEDINGS
FILE NO. Z16-0060

In the matter of: Studer/ Firefly Farm CUP—Request for scrapbook Retreat Center and accessory retail store in an existing structure.

Applicant: Trisha Studer
Property owner: Firefly Farm LLC
PID#39.033.0800

Short Legal Description: Pt of the E ½ of SE ¼ Sec 33, Twp 109, Range 15, in Pine Island Township, as legally described on EXHIBIT "A" Doc# 632853,

Address of zoning request: 51525 210th Ave, Pine Island, MN 55963

Zoning district: A3

The project plans have been reviewed with reference to the Goodhue County Zoning Ordinance and the Goodhue County Comprehensive Plan. The Interim Use Permit application was considered by the Goodhue County Planning Advisory Committee at a public hearing on Monday, September 19, 2016 and the request was considered at a public meeting by the Goodhue County Board of Commissioners on Tuesday, October 04, 2016 Pursuant to Goodhue County Zoning Ordinance the project has been properly noticed by posting to the official newspaper of Goodhue County and a mailing to properties within a quarter mile of the site.

IT IS ORDERED:

- adopt the staff report into the record (dated September 28, 2016);
- adopt the findings of fact;
- accept the application, testimony, exhibits, and other evidence presented into the record; and

APPROVE the Studer/ Firefly Farm CUP—Request for scrapbook Retreat Center and accessory retail store in an existing structure. Subject to the following conditions:

1. Compliance with all necessary State and Federal registrations, permits, licensing, and regulations,
2. Compliance with Goodhue County Zoning Ordinance , including , but not limited to: ARTICLE 23 A-3, URBAN FRINGE DISTRICT, Article 11 performance Standards Section 26 retreat centers,
3. Compliance with Goodhue County Septic Ordinance, including a septic system plan approved by the Environmental Health,
4. The owners will cooperate with inspections of the facility in coordination with Land Use staff,
5. Compliance with Minnesota State Statue CHAPTER 87A. SHOOTING RANGES and specifically 87A.04 MITIGATION AREA (b), no change in use, new development, or construction of a structure shall be approved for any portion of property within 750 feet of the perimeter property line of an outdoor shooting range if the change in use, development, or construction would cause an outdoor shooting range in compliance with this chapter to become out of compliance.

At : 51525 210th Ave, Pine Island, MN 55963, Pt of the E ½ of SE ¼ Sec 33, Twp 109, Range 15, in Pine Island Township, as legally described on EXHIBIT "A" Doc#632853, PID#39.033.0800

Rights granted expire one year from the date of approval if not exercised; expiration date: 10/04/2017.

Date signed: 11/1/16



Dan Rehtzigel, Chairperson

Goodhue County Board of Commissioners

DISCONTINUANCE: A conditional/interim use permit shall expire and be considered null and void one (1) year after the County Board's final decision to grant the permit if the use has not begun. One (1) administrative extension of up to one (1) year may be granted by the Zoning Administrator upon written request of the property owner, provided there is reasonable cause for the request and further provided that the written request is made no less than thirty (30) days prior to expiration of the permit. If no extension has been requested the Zoning Administrator shall record an expiration notice with the County Recorder. A conditional/interim use permit shall be considered null and void if discontinued for a period of one (1) year

STATE OF MINNESOTA)


) ss.

LAND USE MANAGEMENT DEPARTMENT

COUNTY OF GOODHUE)

I, Michael Wozniak, AICP, Planner/Zoning Administrator for Goodhue County, do hereby certify that I have compared the foregoing copy and Order this conditional use permit with the original record thereof preserved in my office, and have found the same to be correct and true transcript.

Dated this 3rd day of November, 2016.



Planner/Zoning Administrator, Goodhue County

Drafted by:
Goodhue County Land Use Management Department
509 West Fifth Street
Red Wing MN 55066

(SEAL)

Certified, Filed, and or Recorded on:
August 29, 2016 10:48 AM
Signed Lisa M Hann Deputy
LISA M HANN
GOODHUE COUNTY RECORDER
Fee Amount: \$46.00

CERT. OF R. E. VALUE FILED

#28401e

No Delinquent Taxes and transfer entered
this 29 day of August 2016
Carolyn Holmstar Goodhue County Auditor

at
By Deputy Auditor

(Top 3 inches reserved for recording data)

TRUSTEE'S DEED
By Business Entity Trustee

Minnesota Uniform Conveyancing Blanks
Form 10.4.3 (2006)

E-CRV No. 552428
DEED TAX DUE: \$ 857.67

DATE: August 22, 2016

FOR VALUABLE CONSIDERATION, Wells Fargo Bank, N.A. a corporation, under the laws of United States of America, as Trustee of J. Grafton Love, Jr. Trust Agreement dated June 3, 2005, as amended ("Grantor"), hereby convey(s) to Firefly Farm, LLC ("Grantee"), real property in Goodhue County, Minnesota, legally described as follows:

The East 774.9 feet of the East Half of the Southeast Quarter of Section 33, Township 109 North, Range 15 West, lying north and west of the fixed rights of way of the present Trunk Highway 52, and subject to the present Township road rights of way on the east, Goodhue County, Minnesota.

39-073-0800

Check here if all or part of the described real property is Registered (Torrens)

together with all hereditaments and appurtenances belonging thereto.

Check applicable box:

The Seller certifies that the Seller does not know of any wells on the described real property.

A well disclosure certificate accompanies this document or has been electronically filed.
(if electronically filed, Insert WDC number _____)

I am familiar with the property described in this Instrument and I certify that the status and number of wells on the described real property have not changed since the last previously filed well disclosure certificate.

DEED TAX

\$ 857.67
at 08/29/16

Goodhue County A/T OR Deputy - Date

Goodhue County Land Use Management

Goodhue County Government Center | 509 West Fifth Street | Red Wing, Minnesota 55066

Building | Planning | Zoning
Telephone: 651.385.3104
Fax: 651.385.3106



Environmental Health | Land Surveying | GIS
Telephone: 651.385.3223
Fax: 651.385.3098

TO: Goodhue County Board of Commissioners
FROM: Lisa M. Hanni, LUM Director / County Surveyor / County Recorder
DATE: September 4, 2018 County Board meeting

RE: Planning Advisory Commission and Board of Adjustment Appointments

Summary:

A number of vacancies exist on the Planning Advisory Commission (PAC) and Board of Adjustment (BOA). In addition, new appointments should be made prior to December 31, 2018.

Background:

Goodhue County has a nine member PAC committee and a six member BOA committee.

The following are vacancy is being requested to be filled:

Commissioner District 4 (Jason Majerus):

Commissioner Majerus requests that the County Board appoint Howard Stenerson to fill the vacant PAC position for his district. Mr. Stenerson's term will be a three year appointment ending on December 31, 2021.

For your information, the following positions need to be filled, replaced, or reappointed by December 31, 2018:

1. Commissioner District 1 (Ron Allen):

Darwin Fox's first 3-year term on the PAC expires December 31, 2018. He is eligible for two more 3-year appointments.

2. Commissioner District 2 (Brad Anderson):

Sarah Pettit's first 3-year term on the PAC expires on December 31, 2018. She is eligible for two more 3-year appointments.

Tom Gale's first 3-year term on the PAC expires on December 31, 2018. He is eligible for two more 3-year appointments.

3. Commissioner District 3 (Barney Nesseth):

Len Feuling's third 3-year term on the PAC expires December 31, 2018. He is not eligible for another appointment and will need a replacement.

Rich Ellingsberg's second 3-year term on the BOA expires on December 31, 2018. He is eligible for one more 3-year appointments.

4. Commissioner District 4 (Jason Majerus):

Mike Hinsch's third 3-year term on the BOA expires December 31, 2018. He is not eligible for another appointment and will need a replacement.

5. Commissioner District 5 (Paul Drotos):

Gary Iocco resigned from the BOA effective July 26, 2018. This position will need a replacement.

We respectfully request that the Commissioners inform the Land Use Management staff by October 31, 2018 of their recommended appointees. We will bring the recommendations to the November 6, 2018 County Board meeting.

Recommendation:

Staff recommends the County Board approve the following appointment:

Commissioner Majerus requests that the County Board appoint Howard Stenerson to fill the vacant PAC position for his district. Mr. Stenerson's term will be a three year appointment ending on December 31, 2020.

GOODHUE COUNTY DEPARTMENT OF PUBLIC WORKS



Gregory Isakson, P.E.
Public Works Director/County Engineer

2140 Pioneer Road
Red Wing, MN 55066
PHONE 651.385.3025
FAX 651.267.4883
www.co.goodhue.mn.us

HIGHWAYS ♦ PARKS ♦ SOLID WASTE

TO: Honorable County Commissioners
Scott Arneson, County Administrator

FROM: Greg Isakson, Public Works Director

RE: 04 Sep 18 County Board Meeting
Reconsider Solar Power to Help Meet the County's Electrical Demand

Date: 29 Aug 18

Summary

It is requested that the County Board determine if they wish to move forward with using solar power to help meet the County's electrical demand.

Background

There was a big push by developers to sign subscribers and receive final approval from Xcel before the end of 2016 because Xcel was planning to make substantial changes to their Community Solar Garden program in 2017.

In 2016 the County issued a Request For Proposal (RFP) for a Subscription to a Community Solar Garden. Four responses to the RFP were received and reviewed by the Board at several meetings in late 2016. Each proposal made different assumptions in the growth of electric costs and offered different proposed rates. After much discussion, the Board did not select a proposer to work with and the concept died due to a lack of action.

Nokomis Partners gave a presentation at a Committee of the Whole on 17 Apr 18 concerning a Community Solar Garden Subscription that is based on Xcel's new program that reimburses developers for the electricity they provide based on the Value of Solar (VOS).

Representatives from the City of Red Wing and the Red Wing School District discussed their experiences working with solar power at the Board's meeting on 09 Aug 18 at the County Fair.

If the Board wishes to get involved with solar power, there are several options available:

- The County could purchase and install solar panels on County property.
- The County could work with developers who would provide and install the equipment on County buildings. Under this scenario, the developer keeps a portion of the savings to cover the cost of the equipment for a period of time (maybe 12 years), after which the County realizes the full savings from the system. One developer suggested savings of \$377,000 over 40 years for a 40 KW system for the Public Works office.

- The County could become a subscriber to a Community Solar Garden. Most of the Community Solar Gardens fall under Xcel's new Value Of Solar (VOS) program, but there are still some of the gardens that were approved before 2017 and are working under Xcel's older ARR program, so proposals could be quite different.

When we accepted proposals back in 2016, we had offers of:

- o \$0.1099/kWh with no escalator,
- o \$0.1055/kWh with a 2% escalator,
- o \$0.1210/kWh with no escalator,
- o \$0.1200/kWh with a 1% escalator, and
- o a flat \$0.01 discount off Xcel's price.

Savings for 1,000,000 kWh over 25 years varied from \$273,315 to \$1,504,996.

At a Committee of the Whole on 17 Apr 18, Nokomis Partners offered a starting price of \$0.0933/kWh, and under the VOS program we could save \$497,120 for 1,879,446 kWh, (for comparison, this works out to over \$265,000 for 1,000,000 kWh.)

Does the Board wish to move forward with some version of solar power, or is there additional information that the Board would like to see to help answer this question?

If the Board wishes to move forward, then the next question is: how much of the County's electrical load would the Board like to replace with solar? Back in 2016, the County consumed ~ 2.9 million kWh per year and the RFP was for 1 million kWh per year.

Alternatives:

- Provide direction to staff,
- Request additional information, or
- Take no action.

Recommendations:

It is requested that the Board fully vet this issue, request additional information if needed, or determine if some version of solar is in the best interest of the County; and if so, direct staff to move forward.



Office of the

Goodhue County Sheriff

430 West 6th Street • Red Wing, MN 55066

Kristian J. Johnson

Adult Detention Center
651-267-2804

Law Enforcement Center
Business Hours 651-267-2600
After Hours 651-385-3155

Fax Number
651-267-2679

TO: Honorable County Commissioners
Scott Arneson, County Administrator

FROM: Paul Gielau, Patrol Commander

RE: Request to purchase 2019 Marked Patrol Squads

Date: August 22, 2018

Summary

It is requested that the County Board consider approving the purchase of four (4) 2019 marked patrol squads prior to September 21, 2018.

Background

In years prior we have ordered both unmarked and marked replacement squad cars in January after the budget has been approved. The vendor that has the State bid contract for 2019 is Hibbing Ford and I have worked with Bob O'Hara in purchasing the 2018 squads. Mr. O'Hara advised that orders for 2019 Ford SUV's need to be placed prior to September 21, 2018. The 2019 Ford SUV's like we currently have will be manufactured prior to approximately April 2019 at which time Ford will be switching over to a new Hybrid SUV. The base price for the 2019 Ford SUV is \$26,428.45 which is the same amount as the 2018 Ford SUV.

Mr. O'Hara advised that Ford has not yet released the price on the 2020 gas and Hybrid SUV models although he believed the Hybrid's base price will increase \$5,000-\$7000.

We also have in the 2019 Capital Plan the replacement of three (3) unmarked vehicles that will be assigned to Investigators. Those vehicles can wait until January 2019 to be ordered.

Recommendation

It is the recommendation of staff that the Board consider ordering four (4) replacement Ford SUV's from Hibbing Ford prior to September 21, 2018.



Office of the

Goodhue County Sheriff

430 West 6th Street • Red Wing, MN 55066

Kristian J. Johnson

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After Hours 651-385-3155

Fax Number
651-267-2679

TO: Goodhue County Commissioners
FROM: Kristine Holst, Sheriff Accountant
DATE: August 29, 2018
RE: Request to purchase an unbudgeted item

SUMMARY

The Goodhue County Sheriff's Office is requesting to purchase an unbudgeted item, which is a 2018 Chevy Silverado truck.

BACKGROUND

The Goodhue County Sheriff's Office currently has 2 trucks for the water patrol division. One of the trucks, the 2006 Chevy Silverado, is in the 2018 budget and has been replaced by a 2018 Chevy Silverado purchased from Hibbing Ford. The 2006 Chevy truck was unsafe to drive and taken out of service. The other water patrol truck is a 2010 Dodge Ram, which has 127,000 miles and on-going issues but is not in the budget to be replaced until 2020. The most recent repairs have been \$3,900 for a new turbo, \$447 for a new radio and over \$200 to repair the radiator. The engine light came on recently and we were told the fuel sensor pressure gauge needs to be repaired for \$1,300, plus the tailgate does not open so it will need to go to a body shop. In previous years we have spent over \$1,100 on a power steering leak and blower motor problems and over \$3,900 for computer cluster repairs. The truck has major rust areas and also the graphics are in poor shape. Both trucks are out in the public on patrol and used for emergency response and to tow equipment routinely, such as the dive trailer, boats and ATV's to search and rescue scenes. We also tow trailers to events or displays in the county.

Hibbing Ford had inadvertently purchased two 2018 Chevy Silverado's and the 2nd one is still available at State pricing. If we were to purchase the 2nd 2018 Chevy Silverado to replace the 2010 Dodge Ram, they would give us a trade-in value of \$12,000 for the 2010 Dodge Ram and a trade-in value of \$5,750 for the 2006 Chevy Silverado.

The pricing for the new 2018 Chevy Silverado is as follows:

2018 Chevy Silverado	\$44,785
Trade-in value	<u>\$17,750</u>
Subtotal truck price	\$27,035
Mobile Vision	\$ 3,300
Emergency equipment	\$ 9,100
Install	<u>\$ 3,000</u>
Grand Total	\$42,435

The Sheriff's Office doesn't have this in the 2018 budget nor does the forecast show any extra funding in the Sheriff's budget to cover this unbudgeted item. However, the funding could come from the General Fund or the General Fund-Fund Balance, depending on the financial outcome by year end.

RECOMMENDATION

The Goodhue County Sheriff's Office is requesting to purchase an unbudgeted item, which is a 2018 Chevy Silverado for an estimated \$42,435 with funding from the General Fund or the General Fund-Fund Balance.

Given the issues we have had and continue to have with the 2010 Dodge Ram, we feel right now is a good opportunity to get the most value out of the older trucks and trade them in for a more reliable vehicle before the 2010 Dodge is unreliable for emergency response.

**Goodhue County Public Works
Project Status Report for September 4, 2018**

ROUTE	TYPE OF WORK/PROJECT LOCATION	CURRENT STATUS
	Project Funding	
CSAH 1	Concrete Surfacing	The grading work in Aspelund is finished. The bridge approach panels are poured. Bituminous paving of the north mile should start soon and the concrete paving crew will arrive within the next week or so.
	Bidding	
	Bridge Construction	
Vasa Twp.	Construct Bridge 25J87 in Vasa Twp. on Sunset Trail.	Project complete but needs to be finalized.
Zumbrota Twp.	Construct Bridge 25J92 in Zumbrota Twp. on 400 th Street.	Project complete but needs to be finalized.
	Road Construction	
CSAH 1	Light Grading project between TH 60 and CSAH 9.	Construction complete. Contract to remain open until sod placement has been completed.
Various	Aggregate Surfacing	Construction completed. Project needs to be finalized.
Various	Seal Coat CSAH 2, 5, 10, 24, & CR 51	Construction completed. Project needs to be finalized.
Various	Traffic Marking	Construction completed. Project needs to be finalized.
CSAH 21	Concrete Surfacing TH 58 – 170' East of Eagle Ridge Drive	Construction completed. Project to be finalized with CSAH 1 once it has been completed.

ROUTE	TYPE OF WORK/PROJECT LOCATION	CURRENT STATUS
CSAH 1	Concrete Surfacing & FDR TH 60 – TH 52	Grading operations at CSAH 1 and 8 nearly complete. Milling complete. Reclamation complete. Bituminous paving from CSAH 9 to TH 52 anticipated to begin around September 7 th . Concrete paving anticipated to begin September 10 th .
	Maintenance Department	
CR 41	Ditch Cleaning CSAH 7 to TH 19	Currently working between Smaland and TH 19.
Various	Weed Spraying	Work completed but will start again in September.
Various	Ditch Mowing	Full cut to begin early September
Various	Shouldering	Work to continue.
Various	Blacktop Patching CSAH 21, 9, 2, and 14	Work to begin in September.
	Planning & Studies	
St Paul - Chicago	High Speed Rail Planning (MHSRC)	Working on a second train between the Twin Cities and Chicago. River route remains the preferred alternative. Commission will continue both its public rail advocacy and to comment on MnDOT's river route process.
Red Rock Corridor	Commuter Rail Planning (RRC Commission)	The Commission determined Bus Rapid Transit to be the best alternative and has adopted the Final Report. An implementation plan for a future extension of the Bus Rapid Transit (BRT) line to Hastings is in planning stages.
Zip Rail Rochester – Twin Cities	High Speed Rail Planning (OCRRA & Mn/DOT)	MnDOT announced their project is “shelved” and no further public work is to be done. A Tier 1 EIS was not completed. A private firm analyzed the feasibility of a zip rail along the same alignment, but their work was non-public and no communication has been made by them for some time.
TH 63	Mississippi River Bridge @ Red Wing (Mn/DOT)	Construction has begun and completion is slated for 2020.



Melissa Cushing
Goodhue County Human Resource Director
Goodhue County

melissa.cushing@co.goodhue.mn.us
509 W. Fifth St.
Red Wing, MN 55066
Office (651) 385.3031
Fax -- (651) 267.4872

TO: Goodhue County Commissioners
FROM: Melissa Cushing, Human Resource Director
DATE: September 4, 2018
RE: June, July & August Staffing Report

Following the updated hiring policy, below are new hires for the months of June, July & August:

Outgoing Employee	Rate of Pay*	Position	New Employee	Rate of Pay*	Pay Grade/ Step	Hire Date
Lynne Beach	\$31.16	Eligibility Worker	Kayla Matter	\$22.49	Step 1	6/11/18
New position	---	Family Home Visiting Coordinator	Jeanne Freier	\$28.88	Step 1	7/18/18
Scott McNurlin	\$69.27	Sheriff	Kristian Johnson	\$55.48	90 / 6	8/9/18
Luke Halvorson	\$23.24	Engineering Technician	Aksel Hauser	\$23.24	Step 2	8/13/18
Kate Eiyneck	\$26.58	Zoning Assistant	Abby Breyfogle	\$22.15	Step 1	8/20/18

**Rate of pay does not include additional compensation factors such as FICA, Medicare, pension and individual benefit elections which are confidential.*

The following temporary, seasonal "Summer Help" employees commenced employment as well:

1. John Nevitt, June 4, 2018
2. Samantha Holm, June 4, 2018
3. Laura Brodie, July 17, 2018

"To effectively promote the safety, health, and well-being of our residents"

The following is a summary of the claims to be reviewed and approved at the August 21, 2018 board meeting:

01	General Fund	\$	411,611.13
03	Public Works	\$	404,232.28
11	Human Service Fund	\$	113,785.07
21	ISTS	\$	-
25	EDA	\$	1,098.82
30	Capital Improvement	\$	-
31	Capital Equipment	\$	-
34	Capital Equipment	\$	24,442.25
35	Debt Service	\$	-
40	County Ditch	\$	-
61	Waste Management	\$	20,087.42
62	Recycling Center	\$	-
63	HHW	\$	-
72	Other Agency	\$	64,756.73
81	Settlement	\$	1,737.71
	Totals	\$	<u>1,041,751.41</u>

GROSS PAYROLL (including Employer Related Tax Payments)

<u>Period Ending</u>	<u>Paid Date</u>	<u>Amount</u>
7/27/2018	8/9/2018	\$ 996,429.71

Goodhue County

WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On- Behalf- of- Name</u>	<u>From Date</u>	<u>To Date</u>
11420	1820	State Of Minnesota- Sales & Use Tax					
			0.19	07/06/2018	01- 105- 000- 0000- 5859		0
			0.19	07/17/2018	01- 105- 000- 0000- 5859		0
			450.22	Receipt Nbr 418810 07/30/2018	01- 207- 240- 0000- 5852		0
			15.73	Receipt Nbr 418810 07/30/2018	01- 207- 240- 0000- 5859		0
			6.43	Receipt Nbr 418223 07/09/2018	03- 310- 000- 0000- 5934		0
			3.22	Receipt Nbr 418325 07/13/2018	03- 310- 000- 0000- 5934		0
			0.96	Receipt Nbr 418327 07/13/2018	03- 310- 000- 0000- 5934		0
			3.22	Receipt Nbr 418460 07/17/2018	03- 310- 000- 0000- 5934		0
			0.85	Receipt Nbr 418334 07/13/2018	03- 340- 000- 0000- 6562		0
			8.75	Warr Nbr 25721 07/13/2018	61- 398- 000- 0000- 6307		0
			8.09	Warr Nbr 25721 07/13/2018	61- 398- 000- 0000- 6411		0
			0.69	Warr Nbr 439484 07/13/2018	61- 398- 000- 0000- 6420		0
			4.46	Warr Nbr 439683 07/20/2018	61- 398- 000- 0000- 6420		0
			-0.05	- Rounding adjustment 7/2018	01- 001- 000- 0000- 6850		0
			89.40	SW Assmt 7/2018	61- 000- 000- 0000- 2222		0
			568.65	SW Mgmt 7/2018	61- 000- 000- 0000- 2223		0
Warrant #	11420	Total	1,161.00	Date 8/17/18			
		Final Total...	1,161.00	16 Transactions			

RJ 8.17.18

Goodhue County



Warr # Vendor #

RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>
1	466.28	County General Revenue
3	14.68	County Road and Bridge
61	680.04	Waste Management Facilities
	1,161.00	TOTAL

tswanson
08/07/2018

11:45AM

Goodhue County

WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
11415	11506	Alerus Financial					
			19,666.10	8/9/18 Payroll-Co HSA Contrib	01-000-000-2504-2005		0
			3,292.30	8/9/18 Payroll-Co HSA Contrib	03-000-000-2504-2005		0
			10,229.62	8/9/18 Payroll-Co HSA Contrib	11-000-000-2504-2005		0
			207.69	8/9/18 Payroll-Co HSA Contrib	61-000-000-2504-2005		0
	Warrant # 11415	Total	33,395.71	Date 8/9/18			
		Final Total...	33,395.71	4 Transactions			

Goodhue County



Warr # Vendor #

RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>
1	19,666.10	County General Revenue
3	3,292.30	County Road and Bridge
11	10,229.62	Health & Human Service Fund
61	207.69	Waste Management Facilities
	33,395.71	TOTAL

Goodhue County

WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
11418	3796	Department Of Revenue					
			44,405.76	Amended Deed Tax 6/2018	72-850-000-0000-2310		0
			19,322.47	Amended Mtg Tax 6/2018	72-850-000-0000-2311		0
			63,728.23	Date 8/10/18			
		Warrant # 11418	Total				
		Final Total...	63,728.23	2	Transactions		

Goodhue County



Warr # Vendor #

RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>
72	63,728.23	Other Agency Funds
	63,728.23	TOTAL

Goodhue County

WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
11408	11872	Intellicients					
			985.71	Consulting fee 7/2018	01-061-000-0000-6278	70074	0
			111.95	Consulting fee 7/2018	11-420-600-0010-6283	70074	0
			43.05	Consulting fee 7/2018	11-420-640-0010-6283	70074	0
			154.99	Consulting fee 7/2018	11-430-700-0010-6283	70074	0
			43.05	Consulting fee 7/2018	11-479-478-0000-6283	70074	0
			77.50	Consulting fee 7/2018	11-479-479-0000-6283	70074	0
Warrant #	11408	Total	1,416.25	Date 7/16/18			
		Final Total...	1,416.25	6	Transactions		

Goodhue County



Warr # Vendor #

RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>
1	985.71	County General Revenue
11	430.54	Health & Human Service Fund
	1,416.25	TOTAL

Goodhue County



<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
			<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
11243	Advanced Disposal SW Midwest LLC	47.92	Garbage Zta	03-350-000-0000-6253	G60002107505	N
	Warrant # 440047	Total...	47.92			
1353	Ag Partners Coop	87.00	Oats #45	03-310-000-0000-6517	176780	N
1353		64.00	Oats #2	03-310-000-0000-6517	176805	N
1353		64.00	Oats #45	03-310-000-0000-6517	176805	N
1353		160.00	Oats #41	03-310-000-0000-6517	176873	N
1353		319.07	Antifreeze 42.6g	03-340-000-0000-6420	777306	N
1353		64.00	Oil Sample Kits-Tractors	03-340-000-0000-6420	777307	N
1353		1,400.00	Bulk Oil Pumps (2)	03-340-000-0000-6561	777104	N
1353		20.68	Grease Kyn	03-340-000-0000-6561	777306	N
1353		20.68	Grease CF	03-340-000-0000-6561	777306	N
1353		20.68	Grease RW	03-340-000-0000-6561	777306	N
1353		20.68	Grease Zta	03-340-000-0000-6561	777306	N
	Warrant # 440048	Total...	2,240.79			
12044	American Tower Corporation	500.00	Frontenac tower rent 8/2018	01-201-000-0000-6342	405316665	N
	Warrant # 440049	Total...	500.00			
2687	ANCOM Technical Center	14,592.00	2018 (4) Mcrwv twr contract	01-201-000-0000-6301	80417	N
2687		1,995.00	Consolette,rptr 2018 contract	01-201-000-0000-6301	80417	N
2687		5,586.00	(7) Quantars 2018 maint contr	01-201-000-0000-6301	80417	N
2687		2,380.50	Repl VHF antenna,pipe 7/18	01-201-000-0000-6304	80365	N
2687		2,736.00	Aspen twr 2018 mcrwv contract	01-209-000-0000-6301	80417	N
	Warrant # 440050	Total...	27,289.50			
10575	APG Media of So Minnesota, LLC	41.25	LOST Publ Hrg Notice	03-330-000-0000-6241	14024-0718	N
	Warrant # 440051	Total...	41.25			
2679	Ayres Associates Inc	21,885.00	Aerial photography 6/2018	01-127-126-0000-6278	175875	N
	Warrant # 440052	Total...	21,885.00			
1078	Bauer Built Tire Center	278.78	Tires 0604 (2)	03-340-000-0000-6575	680041125	N
1078		25.50	Tire Rpr 0901	03-340-000-0000-6575	680041173	N
1078		139.00	Mount Tires 1202	03-340-000-0000-6575	680041434	N
1078		2,757.76	Recap Tires 7019 (8)	61-398-000-0000-6575	680041007	N
	Warrant # 440053	Total...	3,201.04			
9329	Bevcomm	36.20	Pl office phone 8/2018	01-201-000-0000-6201	12168849	N
	Warrant # 440054	Total...	36.20			

Goodhue County



<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>From Date</u>	<u>PO #</u>	<u>Tx</u>
									<u>To Date</u>	
3592	Bruening Rock Products, Inc	4,181.87	Shouldering #16	546.65T		03-310-000-0000-6507	93708			N
3592		385.33	Shouldering #2	50.37T		03-310-000-0000-6507	93708			N
3592		97.92	Shouldering #2	12.8T		03-310-000-0000-6507	93708			N
3592		393.21	Surfacing #47	51.4T		03-310-000-0000-6507	93708			N
3592		1,123.17	Surfacing #45	146.82T		03-310-000-0000-6507	93708			N
3592		192.40	Shouldering #2	25.15T		03-310-000-0000-6507	94451			N
3592		485.93	Shouldering #2	63.52T		03-310-000-0000-6507	94451			N
3592		88.43	Shouldering #2	11.56T		03-310-000-0000-6507	94897			N
3592		92.26	Surfacing #45	12.06T		03-310-000-0000-6507	94897			N
3592		282.97	Shouldering #2	36.99T		03-310-000-0000-6507	94988			N
3592		88.36	Shouldering #2	11.55T		03-310-000-0000-6507	94988			N
	Warrant # 440055	Total...	7,411.85							
5641	Century Link (WA)	48.94	Phone:Sandhill	twr7/2018		01-281-280-0000-6201	6513882865			N
	Warrant # 440056	Total...	48.94							
5050	Community And Economic Devel Assoc	560.62	Prof svc	6/2018		25-700-000-0000-6278				N
5050		538.20	Prof svc	7/2018		25-700-000-0000-6278				N
	Warrant # 440057	Total...	1,098.82							
4628	Conney Safety Products	803.58	AAH Vests (150)			03-310-000-0000-6509	5579600			N
	Warrant # 440058	Total...	803.58							
1207	Crysteel Truck Equipment	12,670.51	#1804 Dumpbox	7/24/18		34-340-000-0000-6663	L28189			N
	Warrant # 440059	Total...	12,670.51							
13702	Department Of Human Services/Maps	198.63	VRC postage	Q218		01-071-000-0000-6203	14427700			N
13702		17.18	VRC printing	Q218		01-071-000-0000-6401	14427700			N
	Warrant # 440060	Total...	215.81							
1814	Dept of Labor & Industry Financial Svcs	250.00	Bldg permit surcharge	Q218		72-850-000-0000-2178	Cannon Falls			N
1814		132.50	Bldg permit surcharge	Q218		72-850-000-0000-2178	Goodhue city			N
1814		322.00	Bldg permit surcharge	Q218		72-850-000-0000-2178	Kenyon city			N
1814		324.00	Bldg permit surcharge	Q218		72-850-000-0000-2178	Wmngo city			N
	Warrant # 440061	Total...	1,028.50							
4324	Ds Solutions Inc	1,340.00	Reprint RW test decks	7/27/18		01-071-000-0000-6382	11842			N
	Warrant # 440062	Total...	1,340.00							
12207	Forestry Suppliers Inc	272.51	Chsaw Boots	Aslakson		03-310-000-0000-6511	386520-00			N
12207		53.05	Chainsaw Oil			03-340-000-0000-6561	386520-00			N

Goodhue County

WARRANT REGISTER
Auditor Warrants



<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>OBO#</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>	<u>Tx</u>
				<u>On-Behalf-of-Name</u>		<u>From Date</u>	<u>To Date</u>	
12207	Forestry Suppliers Inc	262.28	Distance Meter		03-340-000-0000-6562	391736-00		N
	Warrant # 440063	Total...	587.84					
21090	Goodhue County Recorder	46.00	Rec fee 68.260.0130		81-850-000-0000-2162			N
21090		3.96	Deed tax 68.260.0130		81-850-000-0000-2162			N
21090		46.00	Rec fee 68.260.0240		81-850-000-0000-2162			N
21090		2.31	Deed tax 68.260.0240		81-850-000-0000-2162			N
21090		46.00	Rec fee 72.160.0140		81-850-000-0000-2162			N
21090		37.95	Deed tax 72.160.0140		81-850-000-0000-2162			N
21090		46.00	Rec fee 70.147.0530		81-850-000-0000-2162			N
21090		16.17	Deed tax 70.147.0530		81-850-000-0000-2162			N
21090		46.00	Rec fee 52.630.0340		81-850-000-0000-2162			N
21090		41.25	Deed tax 52.630.0340		81-850-000-0000-2162			N
	Warrant # 440064	Total...	331.64					
12541	Government Finance Officers Association	305.00	2018 mbrshp:BA,JA 6/18-5/19		01-041-000-0000-6244	160057		N
	Warrant # 440065	Total...	305.00					
5234	HBC	50.09	Fire Alarm Lines		03-330-000-0000-6209	93976		N
5234		100.00	Internet/Comm Rcy		61-398-000-0000-6209	81940		N
5234		50.09	Fire Alarm Lines		61-398-000-0000-6209	81940		N
	Warrant # 440066	Total...	200.18					
8364	Heritage Pet Hospital	96.55	Exam:Ambush 7/11/18		01-201-000-0000-6851	164857		N
8364		187.36	Exam,meds:Ambush 7/25/18		01-201-000-0000-6851	165554		N
	Warrant # 440067	Total...	283.91					
27211	Johnson Sr/James	166.00	52.990.031B overpay 8/2018		81-850-000-0000-2102	9185		N
27211		166.00	52.990.031B overpay 11/2018		81-850-000-0000-2102			N
	Warrant # 440068	Total...	332.00					
12835	Knight Barry Title United LLC	220.00	Certs- Box Clvts #19		03-310-000-0000-6283	978115		N
	Warrant # 440069	Total...	220.00					
21997	Lake City Graphic	44.78	LOST Public Hearing		03-330-000-0000-6241	46337		N
	Warrant # 440070	Total...	44.78					
1493	Lakes Gas Co	129.05	LP - July		61-398-192-0000-6566	1461775		N
1493		180.24	LP - July		61-398-192-0000-6566	1461793		N
1493		129.05	LP - July		61-398-192-0000-6566	1461800		N

Goodhue County



<u>Vendor #</u>	<u>Vendor Name</u>		<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>	<u>Tx</u>
	<u>Warrant #</u>			<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>	
	440071	Total...	438.34					
3964	Lexisnexis Matthew Bender		534.40	Law books 8/1/18	01-025-000-0000-6452	9874327H		N
3964			49.31	Law books 8/1/18	01-025-000-0000-6452	9887478H		N
3964			20.23	Law books 8/1/18	01-025-000-0000-6452	9896639H		N
	440072	Total...	603.94					
10276	Midway Ford		17,998.09	#1815 2018 Ford Fusion	01-130-000-0000-6663	118316		N
	440073	Total...	17,998.09					
6285	Minnesota Management and Budget		0.03	Land assurance:Sandstone Rdg	81-850-000-0000-2162			N
6285			36.00	Land assurance 68.260.0130	81-850-000-0000-2162			N
6285			21.00	Land assurance 68.260.0240	81-850-000-0000-2162			N
6285			345.00	Land assurance 72.160.0140	81-850-000-0000-2162			N
6285			147.00	Land assurance 70.147.0530	81-850-000-0000-2162			N
6285			375.00	Land assurance 52.630.0340	81-850-000-0000-2162			N
	440074	Total...	924.03					
4682	MN SCIA		195.00	Fall conf regs:SSB 10/3-10/5	01-201-000-0000-6357	1727		N
	440075	Total...	195.00					
9516	Nuvera (FKA NU-Telecom)		170.48	Gdhu backup phone 8/2018	01-209-000-0000-6201	1192564		N
	440076	Total...	170.48					
5982	Ohlin Sales Inc		252.73	Flashlight batteries 7/27/18	01-201-000-0000-6420	00365284		N
	440077	Total...	252.73					
5828	Olmsted County		111.22	HHW Disp-PI 7/12/18	61-399-192-0000-6838	HW071818		N
5828			95.37	HHW Disp-Zta 7/27/18	61-399-192-0000-6838	HW072718		N
	440078	Total...	206.59					
11195	OPG-3 Inc.		8,980.00	2018 Laserfiche maint	01-063-000-0000-6268	2737		N
	440079	Total...	8,980.00					
7813	OSI Environmental		100.00	Oil Disposal-700g Rcy	61-399-192-0000-6838	2073651		N
7813			100.00	Filter Disposal-Rcy	61-399-192-0000-6838	2073676		N
	440080	Total...	200.00					
11467	PCIRoads, LLC		129,195.28	601-037 Est #2	03-320-000-0000-6320	Estimate #2		N
11467			200,501.35	621-012 #2	03-320-000-0000-6320	Estimate #2		N
	440081	Total...	329,696.63					

Goodhue County



<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>	<u>Tx</u>
			<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>	
9146	Precise MRM LLC	280.00	GPS Data Svc Jun (8)	03-310-000-0000-6270	1017725		N
	Warrant # 440082	Total...	280.00				
2104	Ramy Turf Products	1,445.00	Seed/Erosion Cntrl #41	03-310-000-0000-6517	OP-57511-06		N
2104		4,900.50	Terra Blend #41	03-310-000-0000-6517	OP-57512-06		N
2104		1,633.50	Terra Blend - Turf Est	03-310-000-0000-6517	OP-57512-06		N
	Warrant # 440083	Total...	7,979.00				
73453	Red Wing Family YMCA	30.00	Trunk/Treat fee 10/27/18	01-201-000-0000-6883			N
	Warrant # 440084	Total...	30.00				
582	Rihm Kenworth	6.60	Rtn Filter for Stock	03-340-000-0000-6562	CM2011022A		N
582		94.93	Filters for Stock	03-340-000-0000-6562	2010023A		N
582		58.78	Filters for Stock	03-340-000-0000-6562	2010469A		N
582		8.02	Filters for Stock	03-340-000-0000-6562	2010545A		N
582		10.48	Filters for Stock	03-340-000-0000-6562	2010547A		N
582		22.47	Hydr Filter 0602	03-340-000-0000-6562	2010672A		N
582		6.60	Filter for Stock	03-340-000-0000-6562	2011022A		N
582		4.10	Oil Filter 0902	03-340-000-0000-6563	2010024A		N
	Warrant # 440085	Total...	198.78				
7332	Sand Creek Group Ltd	598.75	Org dvlpmnt proj 4/23/18	01-055-000-0000-6284	96158		N
7332		3,087.50	Org dvlpmnt proj 6/13-6/30/18	01-055-000-0000-6284	96330		N
	Warrant # 440086	Total...	3,686.25				
59303	Sherwin Williams	63.40	TM Paint- Yellow	03-310-000-0000-6508	0278-3		N
59303		507.20	TM Paint-White	03-310-000-0000-6508	8657-0		N
59303		38.89	Paint Thinner	03-310-000-0000-6508	9801-3		N
59303		110.54	Bollard & Safety Paint	03-350-000-0000-6420	4570-7		N
59303		54.13	Bollard & Safety Paint	03-350-000-0000-6420	9516-7		N
59303		47.89	Bollard & Safety Paint	03-350-000-0000-6420	9648-8		N
59303		6.43	Paint Brush	03-350-000-0000-6420	9776-7		N
	Warrant # 440087	Total...	828.48				
5029	Short Elliot Hendrickson Inc	5,189.89	HHS prk It obsv 6/2018	34-111-000-0000-6306	352224		N
	Warrant # 440088	Total...	5,189.89				
6450	Staples Advantage	114.09	Toner 7/27/18	01-101-000-0000-6402	3384941499		N
6450		8.69	Supplies 7/28/18	01-101-000-0000-6405	3385121223		N
6450		9.99	Supplies 7/27/18	01-101-000-0000-6405	3384941499		N

Goodhue County



<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
			<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
Warrant #	440089	Total...	132.77			
1831	Streichers Inc	604.26	.223 cal duty ammo 8/1/18	01-201-000-0000-6416	i1324763	N
1831		161.40	12ga avon round:TKO 7/31/18	01-201-000-0000-6416	i1324664	N
1831		170.32	Ammo shipping 7/31/18	01-201-000-0000-6416	i1324664	N
1831		299.98	Carrier:Bowron 6/25/18	01-201-000-0000-6480	i1319942	N
1831		299.98	Return Carrier:Bowron 7/10/18	01-201-000-0000-6480	cm279973	N
Warrant #	440090	Total...	935.98			
2469	Toshiba Financial Services (L.A.)	203.02	Copier 8/2018	01-055-000-0000-6302	68597996	N
2469		292.75	Copier 6/2018	01-281-280-0000-6302	68605072	N
Warrant #	440091	Total...	495.77			
3418	Verizon Wireless	25.38	Cell phone 6/27-7/26/18	01-055-000-0000-6202	9811734448	N
3418		210.06	Data card 6/26-7/25/18	01-055-000-0000-6206	9811643794	N
3418		105.17	Data cards 6/27-7/26/18	01-055-000-0000-6206	9811734448	N
3418		70.02	Cell phone 7/27-8/26/18	01-103-000-0000-6202	9800667682	N
3418		70.02	Data card 6/26-7/25/18	01-103-000-0000-6206	9811643794	N
3418		1,426.42	Data card 6/26-7/25/18	01-201-000-0000-6206	9811643794	N
3418		105.03	Data card 6/26-7/25/18	01-205-000-0000-6206	9811643794	N
3418		35.01	Data card 6/26-7/25/18	01-209-000-0000-6206	9811643794	N
3418		26.02	Data card 6/26-7/25/18	01-281-280-0000-6206	9811643794	N
3418		17.86	Data cards 6/27-7/26/18	11-420-600-0010-6206	9811734448	N
3418		17.86	Data cards 7/27-6/26/18	11-420-600-0010-6206	9811734448	N
3418		35.01	Data cards 7/27-6/26/18	11-420-600-0010-6206	9811734448	N
3418		35.01	Data cards 7/27-6/26/18	11-420-600-0010-6206	9811734448	N
3418		17.15	Data cards 6/27-7/26/18	11-430-700-0010-6206	9811734448	N
3418		17.15	Data cards 7/27-6/26/18	11-430-700-0010-6206	9811734448	N
3418		70.02	Data cards 7/27-6/26/18	11-430-700-0010-6206	9811734448	N
3418		12.69	Cell phone 7/27-6/26/18	11-463-463-0000-6202	9811734448	N
3418		35.01	Data cards 6/27-7/26/18	11-463-463-0000-6206	9811734448	N
3418		35.01	Data cards 6/27-7/26/18	11-463-463-0000-6206	9811734448	N
3418		35.01	Data cards 6/27-7/26/18	11-463-463-0000-6206	9811734448	N
3418		12.69	TANF Cell phone 7/27-6/26/18	11-466-450-0000-6202	9811734448	N
3418		4.19	Cell phone 7/27-6/26/18	11-479-478-0000-6202	9811734448	N
3418		5.61	Cell phone 7/27-6/26/18	11-479-478-0000-6202	9811734448	N
3418		3.81	Cell phone 7/27-6/26/18	11-479-478-0000-6202	9811734448	N
3418		9.77	Cell phone 7/27-6/26/18	11-479-479-0000-6202	9811734448	N
3418		13.09	Cell phone 7/27-6/26/18	11-479-479-0000-6202	9811734448	N

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				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>	
3418	Verizon Wireless		8.88	Cell phone 7/27-6/26/18	11-479-479-0000-6202	9811734448		N
	Warrant #	440092	Total...	2,458.95				
12928	WaterGuards LLC		3,320.00	AIS inspec 7/2018	01-127-125-0000-6278	1111		N
	Warrant #	440093	Total...	3,320.00				
1903	West Payment Center		1,185.00	Online research 7/2018	01-025-000-0000-6244	838650984		N
	Warrant #	440094	Total...	1,185.00				
73383	Xcel Energy		24.38	St Lts - 24	03-310-000-0000-6251	51-104672901		N
73383			18.57	St Lts - 2N	03-310-000-0000-6251	51-57625991		N
73383			17.12	St Lts - 2S	03-310-000-0000-6251	51-60402524		N
73383			47.00	St Lts - 66	03-310-000-0000-6251	51-63607118		N
73383			46.29	St Lts - 1	03-310-000-0000-6251	51-63607118		N
73383			270.66	Signals - 601 Bench	03-310-000-0000-6251	51-67548181		N
73383			90.22	St Lts - Bench	03-310-000-0000-6251	51-67548181		N
73383			97.43	Elec - RW Shared	03-350-000-0000-6251	51-101960186		N
73383			1,369.64	Elec - RW	03-350-000-0000-6251	51-51300497		N
73383			211.90	Electric - Zta	03-350-000-0000-6251	51-63907713		N
73383			25.00	Gas - RW Shared	03-350-000-0000-6252	51-101960186		N
73383			57.52	Gas - RW	03-350-000-0000-6252	51-53157485		N
73383			66.08	St Lts - Park	03-521-000-0000-6251	51-46438082		N
73383			11.31	Elec - Park Well	03-521-000-0000-6251	51-52934882		N
73383			16.41	Sec Lt - Park	03-521-000-0000-6251	51-73725269		N
	Warrant #	440095	Total...	2,369.53				
1914	Ziegler Inc		351.00	Rpr Lbr Wire Hrns 1505	03-340-000-0000-6304	SW090088008		N
1914			291.74	Circle Parts 0501	03-340-000-0000-6563	PC090308453		N
1914			46.29	Starter Relay 0802	03-340-000-0000-6563	PC090308513		N
1914			277.62	Wear Strips 0902	03-340-000-0000-6563	PC090308975		N
1914			465.09	Throttle Cable 0204	03-340-000-0000-6563	PC090309028		N
1914			24.98	Rpr Pts Wire Hrns 1505	03-340-000-0000-6563	SW090088008		N
1914			72.52	Coil Assembly 1505	03-340-000-0000-6563	PC090308033		N
1914			113.05	Filters 0802	03-340-000-0000-6563	PC090308452		N
	Warrant #	440096	Total...	1,642.29				
	Warrant Form	WFXX	Total...	472,563.58	179 Transactions			

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				<u>On-Behalf-of-Name</u>		<u>From Date</u>	<u>To Date</u>	
2313	Aramark Uniform Services Inc	46.16	Uniforms-Mech		03-340-000-0000-6307	792562791		N
2313		39.28	Shop Rags		03-340-000-0000-6420	792562791		N
2313		129.64	Uniforms		61-398-000-0000-6307	792562791		T
2313		122.32	Mats and Towels		61-398-000-0000-6411	792562791		T
	Warrant # 25958	Total...	337.40					
1188	Department Of Transportation-State of MN	557.64	Br Insp Fees		03-310-000-0000-6278	P9338		N
1188		184.98	MAT'I Testing-599-118		03-320-000-0000-6287	P9338		N
1188		101.42	Cyl Molds 4x8 w-Domed Lid (72)		03-320-000-0000-6508	P9338		N
	Warrant # 25959	Total...	844.04					
14926	Election Systems & Software Inc	20.81	(2) sets automark keys 8/2/18		01-071-000-0000-6420	1055699		N
	Warrant # 25960	Total...	20.81					
12563	Forum Communications Co.	165.60	#2645321 Signal Ad		03-310-000-0000-6241	Acct 254178		N
12563		55.20	#2651813 LOST PubHrg		03-330-000-0000-6241	Acct 254178		N
	Warrant # 25961	Total...	220.80					
1655	Jurgensen/Paul	250.00	Video recording 7/24/18		01-005-000-0000-6284			N
1655		14.98	Mileage 7/24/18		01-005-000-0000-6284			N
	Warrant # 25962	Total...	264.98					
3124	Kwik Trip Inc	6.30	Maint 7/2018		01-103-000-0000-6303	278333		N
3124		233.14	Fuel 7/2018		01-103-000-0000-6567	278333		N
3124		6.30	Fuel 7/2018		01-127-127-0000-6303	278333		N
3124		831.93	Fuel 7/2018		01-127-127-0000-6567	278333		N
3124		37.38	Fuel 7/2018		01-127-129-0000-6567	278333		N
3124		31.50	Maint 7/2018		01-130-000-0000-6303	278333		N
3124		2,024.13	Fuel 7/2018		01-130-000-0000-6567	278333		N
3124		18.90	Maint 7/2018		01-201-000-0000-6303	278334		N
3124		189.00	Car washes 7/2018		01-201-000-0000-6303	278334		N
3124		85.78	Diesel 7/2018		01-201-000-0000-6565	278334		N
3124		9,687.42	Fuel 7/2018		01-201-000-0000-6567	278334		N
3124		54.63	Diesel 7/2018		01-205-000-0000-6565	278334		N
3124		26.70	Fuel 7/2018		01-207-000-0000-6567	278334		N
3124		81.77	Fuel 7/2018		01-281-280-0000-6567	278334		N
3124		1,936.33	Diesel 7/2018		03-340-000-0000-6565	278333		N
3124		44.04	Fuel 7/2018		03-340-000-0000-6567	278333		N
	Warrant # 25963	Total...	15,295.25					

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			<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>	
44	Marco Technologies LLC	41.94	Copier 8/2018	01-101-000-0000-6302	5452953		N
	Warrant # 25964	Total... 41.94					
1727	Red Wing City-Finance	58.29	Evidence postage 6/1-7/18/18	01-201-000-0000-6203	35632		N
	Warrant # 25965	Total... 58.29					
11982	Summit Food Service LLC	433.72	Inmate laundry 7/21-7/27/18	01-207-000-0000-6366	2000031712		N
11982		132.28	Condiments 7/21-7/27/18	01-207-000-0000-6463	2000031710		N
11982		7,460.28	Inmate meals 7/21-7/27/18	01-207-000-0000-6463	2000031711		N
	Warrant # 25966	Total... 8,026.28					
382	Usset, Weingarden & Liebo, PLLP	75.00	Refund civ proc 18.1127	01-201-000-0000-5465			N
	Warrant # 25967	Total... 75.00					
	Warrant Form WFXX-ACH	Total... 25,184.79					34 Transactions
	Final Total...	497,748.37					213 Transactions

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<u>WARRANT RUN</u> <u>INFORMATION</u>	<u>WARRANT</u> <u>FORM</u>	<u>STARTING</u> <u>WARRANT NO.</u>	<u>ENDING</u> <u>WARRANT NO.</u>	<u>DATE OF</u> <u>PAYMENT</u>	<u>DATE OF</u> <u>APPROVAL</u>	<u>PPD</u> <u>COUNT</u>	<u>AMOUNT</u>	<u>CTX</u> <u>COUNT</u>	<u>AMOUNT</u>
50		472,563.58	WFXX	440047	440096	08/10/2018	08/10/2018		
10		25,184.79	WFXX-ACH	25958	25967	08/10/2018	08/10/2018	1	264.98
		497,748.37	TOTAL					9	24,919.81

RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>	<u>ACH AMOUNT</u>	<u>NON-ACH AMOUNT</u>		
1	113,765.68	County General Revenue	21,802.18	91,963.50		
3	358,016.74	County Road and Bridge	3,130.65	354,886.09		
11	385.82	Health & Human Service Fun	-	385.82		
25	1,098.82	Economic Development Auth	-	1,098.82		
34	17,860.40	Capital Plan	-	17,860.40		
61	4,004.74	Waste Management Facilities	251.96	3,752.78		
72	1,028.50	Other Agency Funds	-	1,028.50		
81	1,587.67	Settlement Fund	-	1,587.67		
	497,748.37	TOTAL	25,184.79	TOTAL ACH	472,563.58	TOTAL NON-ACH

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10438	Agre/Lori	16.35	Election mileage	01-071-000-0000-6331			N
	Warrant # 440097	Total...	16.35				
13060	Albers Industrial Linings, Inc.	480.00	Bed Lining #1803	03-340-000-0000-6420	2826		N
13060		100.00	Tailgate Liner #1407	03-340-000-0000-6420	2826		N
13060		480.00	Bed Lining #1805	03-340-000-0000-6420	2826		N
	Warrant # 440098	Total...	1,060.00				
2371	Anderson Rock & Lime Inc	167.71	27.05T Shldr #14	03-310-000-0000-6507	30420		N
2371		555.83	89.65T Shldr #24	03-310-000-0000-6507	30420		N
2371		498.79	80.45T Shldr #24	03-310-000-0000-6507	30500		N
2371		624.96	100.8T Rpr Appr Clvt #1	03-310-000-0000-6507	30500		N
2371		70.99	11.45T Approach #1	03-310-000-0000-6507	30500		N
2371		161.51	26.06T Clvt Impr #1	03-310-000-0000-6507	30613		N
2371		85.25	13.75T Shldr #2	03-310-000-0000-6507	30613		N
2371		252.65	40.75T Clvt Impr #1	03-310-000-0000-6507	30613		N
2371		83.08	13.4T Approach #1	03-310-000-0000-6507	30703		N
2371		172.98	27.9T Shldr #2	03-310-000-0000-6507	30703		N
2371		83.70	13.5T Shldr #2	03-310-000-0000-6507	30703		N
2371		76.26	12.3T Shldr #45	03-310-000-0000-6507	30773		N
2371		163.37	26.35T Shldr #2	03-310-000-0000-6507	30773		N
2371		77.19	12.45T Shldr #9	03-310-000-0000-6507	30773		N
	Warrant # 440099	Total...	3,074.27				
11544	Anderson/Dylan	35.00	Election hours 8/14/18	01-071-000-0000-6284			N
	Warrant # 440100	Total...	35.00				
13066	Anderson/Luke	35.00	Election hours 8/14/18	01-071-000-0000-6284			N
	Warrant # 440101	Total...	35.00				
10436	Andrist/Margaret	38.15	Election supply mileage 8/13	01-071-000-0000-6331			N
	Warrant # 440102	Total...	38.15				
5941	Arndt/David	33.79	Election supply mileage 8/13	01-071-000-0000-6331			N
5941		33.79	Election mileage	01-071-000-0000-6331			N
5941		33.79	Election mileage 8/14/18	01-071-000-0000-6331			N
	Warrant # 440103	Total...	101.37				
11531	Berg/Tamra	32.70	Election supply mileage 8/13	01-071-000-0000-6331			N
11531		32.70	Election mileage 8/14/18	01-071-000-0000-6331			N

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	<u>Warrant #</u>	<u>440104</u>	<u>Total...</u>	<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>	
	Warrant #	440104	Total...	65.40				
2510	Binder Sandblasting		625.00	Sanblast rolloff 8/2/18	01-111-000-0000-6304	1827		N
	Warrant #	440105	Total...	625.00				
8783	Boulton/Michael		32.70	Election supply mileage 8/13	01-071-000-0000-6331			N
8783			32.70	Election mileage 8/14/18	01-071-000-0000-6331			N
	Warrant #	440106	Total...	65.40				
13055	Burow/Peggy		32.70	Election supply mileage 8/13	01-071-000-0000-6331			N
13055			39.24	Election mileage 8/14/18	01-071-000-0000-6331			N
	Warrant #	440107	Total...	71.94				
5641	Century Link (WA)		1.62	PRI 8/2018	01-025-000-0000-6201	612e310215		N
5641			1.64	PRI 8/2018	01-025-000-0000-6201	612e100569		N
5641			0.25	PS ALI 8/2018	01-025-000-0000-6201	612e310008		N
5641			573.38	LEC addl lines 7/19-8/18/18	01-063-000-0000-6201	6513858564		N
5641			398.42	PRI 8/2018	01-063-000-0000-6201	612e310215		N
5641			404.39	PRI 8/2018	01-063-000-0000-6201	612e100569		N
5641			60.71	PS ALI 8/2018	01-063-000-0000-6201	612e310008		N
5641			129.00	EAS phone 8/2018	01-281-280-0000-6201	612e310139		N
5641			33.27	PRI 8/2018	11-420-600-0010-6201	612e310215		N
5641			33.77	PRI 8/2018	11-420-600-0010-6201	612e100569		N
5641			5.07	PS ALI 8/2018	11-420-600-0010-6201	612e310008		N
5641			10.55	PRI 8/2018	11-420-640-0010-6201	612e310215		N
5641			10.71	PRI 8/2018	11-420-640-0010-6201	612e100569		N
5641			1.61	PS ALI 8/2018	11-420-640-0010-6201	612e310008		N
5641			42.19	PRI 8/2018	11-430-700-0010-6201	612e310215		N
5641			42.83	PRI 8/2018	11-430-700-0010-6201	612e100569		N
5641			6.43	PS ALI 8/2018	11-430-700-0010-6201	612e310008		N
5641			11.36	PRI 8/2018	11-479-478-0000-6201	612e310215		N
5641			11.53	PRI 8/2018	11-479-478-0000-6201	612e100569		N
5641			1.73	PS ALI 8/2018	11-479-478-0000-6201	612e310008		N
5641			27.59	PRI 8/2018	11-479-479-0000-6201	612e310215		N
5641			28.00	PRI 8/2018	11-479-479-0000-6201	612e100569		N
5641			4.20	PS ALI 8/2018	11-479-479-0000-6201	612e310008		N
	Warrant #	440108	Total...	1,840.25				
11020	Century Link (Phoenix)		623.68	Phone 7/4-8/3/18	01-063-000-0000-6201	6513853000		N
11020			43.91	Courts Phone 7/4-8/3/18	01-063-000-0000-6201	6513853000		N

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11020	Century Link (Phoenix)	0.20	GAL Phone 7/4-8/3/18	01-063-000-0000-6201	6513853000		N
11020		42.20	Police Phone 7/4-8/3/18	01-063-000-0000-6201	6513853000		N
11020		10.12	PubDef Phone 7/4-8/3/18	01-063-000-0000-6201	6513853000		N
11020		174.65	Phone 7/4-8/3/18	11-420-600-0010-6201	6513853000		N
11020		64.64	Phone 7/4-8/3/18	11-420-640-0010-6201	6513853000		N
11020		206.44	Phone 7/4-8/3/18	11-430-700-0010-6201	6513853000		N
11020		58.68	Phone 7/4-8/3/18	11-479-478-0000-6201	6513853000		N
11020		136.92	Phone 7/4-8/3/18	11-479-479-0000-6201	6513853000		N
	Warrant # 440109	Total...	1,361.44				
12878	CivicPlus	1,250.00	End user website trng 8/8/18	01-063-000-0000-6357	175535		N
	Warrant # 440110	Total...	1,250.00				
11865	CliftonLarsonAllen LLP	16,000.00	2017 Audit fees 7/27/18	01-041-000-0000-6274	1875305		N
	Warrant # 440111	Total...	16,000.00				
11534	Ebert/Kenneth E.	30.52	Election mileage 8/14/18	01-071-000-0000-6331			N
	Warrant # 440112	Total...	30.52				
10307	Ecker/Sue	32.70	Election supply mileage 8/13	01-071-000-0000-6331			N
10307		32.70	Election mileage	01-071-000-0000-6331			N
10307		32.70	Election mileage 8/14/18	01-071-000-0000-6331			N
	Warrant # 440113	Total...	98.10				
7337	Eisenmenger/Susan	15.26	Election supply mileage 8/13	01-071-000-0000-6331			N
7337		15.26	Election mileage	01-071-000-0000-6331			N
7337		15.26	Election mileage 8/14/18	01-071-000-0000-6331			N
	Warrant # 440114	Total...	45.78				
9270	Endres/Lanell	24.53	Election supply mileage 8/13	01-071-000-0000-6331			N
9270		24.53	Election mileage	01-071-000-0000-6331			N
9270		24.53	Election mileage 8/14/18	01-071-000-0000-6331			N
	Warrant # 440115	Total...	73.59				
13061	Flom Disposal	93.55	Garb Kyn 8/1-10/31	03-350-000-0000-6253	6228		N
	Warrant # 440116	Total...	93.55				
8143	Force America Inc	436.87	Plow Controll Mount #1202	03-340-000-0000-6562	IN001-1262530		N
	Warrant # 440117	Total...	436.87				
13049	Frاندrup/Darla	38.15	Election supply mileage 8/13	01-071-000-0000-6331			N

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13049	Frandrup/Darla	34.88	Election mileage	01-071-000-0000-6331			N
13049		38.15	Election mileage 8/14/18	01-071-000-0000-6331			N
	Warrant # 440118	Total...	111.18				
3824	Frontier Ag & Turf	24.18	Mower Maint STS	03-340-000-0000-6563	P24411		N
	Warrant # 440119	Total...	24.18				
11532	Gillispie/Katharine	34.88	Election mileage 8/14/18	01-071-000-0000-6331			N
	Warrant # 440120	Total...	34.88				
21090	Goodhue County Recorder	46.00	Rec fee 55.370.0340	81-850-000-0000-2162			N
21090		20.43	Deed tax 55.370.0340	81-850-000-0000-2162			N
21090		46.00	Rec fee 55.020.0500	81-850-000-0000-2162			N
21090		2.64	Deed tax 55.020.0500	81-850-000-0000-2162			N
	Warrant # 440121	Total...	115.07				
5234	HBC	199.00	Dedicated fiber 8/2018	01-201-000-0000-6340	81677		N
5234		42.74	Cable tv 8/2018	01-207-240-0000-6340	80389		N
5234		142.94	Cable tv 8/2018	01-281-280-0000-6340	80389		N
	Warrant # 440122	Total...	384.68				
9463	Health Check 360	11,078.50	2018 biometrics downpmt	01-803-000-0000-6278			N
	Warrant # 440123	Total...	11,078.50				
9097	Hedeem/James	13.63	Election supply mileage 8/13	01-071-000-0000-6331			N
9097		13.63	Election mileage	01-071-000-0000-6331			N
	Warrant # 440124	Total...	27.26				
10440	Hinsch/Brenda	16.35	Election supply mileage 8/13	01-071-000-0000-6331			N
10440		16.35	Election mileage 8/14/18	01-071-000-0000-6331			N
	Warrant # 440125	Total...	32.70				
823	Hoernemann/Laurie	25.07	Election mileage 8/14/18	01-071-000-0000-6331			N
	Warrant # 440126	Total...	25.07				
12993	Jaytech Inc.	141.10	Chemicals:GOV 8/7/18	01-111-110-0000-6413	98762		N
12993		79.50	Chemicals:LEC 7/20/18	01-111-112-0000-6413	985847		N
12993		661.75	Chemicals:LEC 8/7/18	01-111-112-0000-6413	98761		N
12993		141.10	Chemicals:CB 8/7/18	01-111-115-0000-6413	98760		N
	Warrant # 440127	Total...	1,023.45				
8596	Jensen/Neil	26.16	Election supply mileage 8/13	01-071-000-0000-6331			N

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8596	Jensen/Neil	26.16	Election mileage	01-071-000-0000-6331			N
8596		26.16	Election mileage 8/14/18	01-071-000-0000-6331			N
	Warrant # 440128	Total...	78.48				
13056	Johnson/Cynthia	2.73	Election supply mileage 8/13	01-071-000-0000-6331			N
	Warrant # 440129	Total...	2.73				
2302	Kolberg/Brad	7.63	Election supply mileage 8/13	01-071-000-0000-6331			N
2302		7.63	Election mileage 8/14/18	01-071-000-0000-6331			N
	Warrant # 440130	Total...	15.26				
13053	Lee/Todd	10.97	66.360.0380 overpay	81-850-000-0000-2102	1325		N
	Warrant # 440131	Total...	10.97				
32803	License Center	1,752.28	#1803 Title,regs	34-340-000-0000-6663			N
32803		3,102.96	#1804 Title,regs	34-340-000-0000-6663			N
32803		1,726.61	#1805 Title,regs	34-340-000-0000-6663			N
	Warrant # 440132	Total...	6,581.85				
1518	LindahI Tire Service-Cannon Falls	1,500.72	Tire-Left Front #1602	03-340-000-0000-6575	51123		N
	Warrant # 440133	Total...	1,500.72				
1531	Luhman Construction Co Inc	196.21	24.79Yds Shldr #2	03-310-000-0000-6507	10854		N
1531		253.99	32.09Yds Shldr #2	03-310-000-0000-6507	10857		N
1531		162.10	20.48Yds Shldr #2	03-310-000-0000-6507	10865		N
1531		67.04	8.74Yds Shldr #45	03-310-000-0000-6507	10865		N
	Warrant # 440134	Total...	679.34				
5548	L3 Communications Mobile-Vision Inc	10,432.51	MobileVision maint 8/18-7/19	01-201-000-0000-6301	0324480IN		N
	Warrant # 440135	Total...	10,432.51				
5138	Madden Galanter Hansen LLP	648.90	Labor reltn svc 7/2018	01-061-000-0000-6275			N
	Warrant # 440136	Total...	648.90				
9267	Mcnamara/Helen	18.53	Election supply mileage 8/13	01-071-000-0000-6331			N
9267		16.35	Election mileage	01-071-000-0000-6331			N
	Warrant # 440137	Total...	34.88				
10439	Melhouse/Joan	27.25	Election supply mileage 8/13	01-071-000-0000-6331			N
	Warrant # 440138	Total...	27.25				
6285	Minnesota Management and Budget	24.00	Land assurance 55.020.0500	81-850-000-0000-2162			N

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	Warrant #	440139	Total...	24.00				
11013	Office Of MN.IT Services		1,700.00	MNET collab 7/2018	01-063-000-0000-6301	dv18070402		N
	Warrant #	440140	Total...	1,700.00				
7853	Olson/John		26.16	Election mileage 8/14/18	01-071-000-0000-6331			N
	Warrant #	440141	Total...	26.16				
6485	Pace Analytical		1,904.00	Wan Landfill-Monitoring	61-397-000-0000-6283	181-225468		N
	Warrant #	440142	Total...	1,904.00				
11744	Page/Jessica		35.97	Election supply mileage 8/13	01-071-000-0000-6331			N
11744			35.97	Election mileage	01-071-000-0000-6331			N
	Warrant #	440143	Total...	71.94				
10312	Peters/Cheryle		30.52	Election supply mileage 8/13	01-071-000-0000-6331			N
10312			28.34	Election mileage	01-071-000-0000-6331			N
	Warrant #	440144	Total...	58.86				
13067	Poncelet/Cole		35.00	Election hours 8/14/18	01-071-000-0000-6284			N
	Warrant #	440145	Total...	35.00				
4698	Prigge/Esther		21.80	Election mileage 8/14/18	01-071-000-0000-6331			N
	Warrant #	440146	Total...	21.80				
50502	Ramsey County		4,446.00	2018 GCRRA dues	01-750-000-0000-6243	RRA000661		N
	Warrant #	440147	Total...	4,446.00				
6068	River Country Cooperative		2.50	.78g Diesel 0204	03-340-000-0000-6565	294380		N
6068			52.23	19.0G Unld 0207	03-340-000-0000-6567	294380		N
6068			13.75	5.0g Unld 5538	03-340-000-0000-6567	294380		N
6068			22.78	8.29g Unld 0207	03-340-000-0000-6567	294380		N
6068			50.00	18.19g Unld 0603	03-340-000-0000-6567	294380		N
	Warrant #	440148	Total...	141.26				
8954	Ryan/Chad		9.81	Election mileage 8/14/18	01-071-000-0000-6331			N
	Warrant #	440149	Total...	9.81				
13048	Safe/Sue		21.80	Election mileage	01-071-000-0000-6331			N
	Warrant #	440150	Total...	21.80				
10442	Schilling/Marilyn		9.81	Election mileage	01-071-000-0000-6331			N

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	Warrant #	440151	Total...	9.81				
12946	Schwartau/Chuck			10.90	Election mileage	01-071-000-0000-6331		N
	Warrant #	440152	Total...	10.90				
9120	Slingsby/Ken			15.26	Election supply mileage 8/13	01-071-000-0000-6331		N
9120				15.26	Election mileage 8/14/18	01-071-000-0000-6331		N
	Warrant #	440153	Total...	30.52				
10986	Spartan Stores, LLC.			58.52	HHW Supplies-Zta	61-399-000-0000-6418	Cust #086897	N
10986				56.66	HHW Supplies-PI	61-399-000-0000-6418	Cust #086897	N
	Warrant #	440154	Total...	115.18				
6284	Steberg/Glen			15.00	Landfill Op Lic-J.Ste	61-397-000-0000-6245	Jul-18	N
6284				1,635.00	Landfill Equip-Jul	61-397-000-0000-6343	Jul-18	N
6284				3,640.00	Landfill Hrs-July	61-397-000-0000-6349	Jul-18	N
	Warrant #	440155	Total...	5,290.00				
7335	Stemmann/Pat			16.35	Election supply mileage 8/13	01-071-000-0000-6331		N
7335				16.35	Election mileage	01-071-000-0000-6331		N
7335				16.35	Election mileage 8/14/18	01-071-000-0000-6331		N
	Warrant #	440156	Total...	49.05				
13050	Thoma/George			6.54	Election supply mileage 8/13	01-071-000-0000-6331		N
13050				3.27	Election mileage	01-071-000-0000-6331		N
13050				6.54	Election mileage 8/14/18	01-071-000-0000-6331		N
	Warrant #	440157	Total...	16.35				
2740	Toshiba Financial Services (St Louis)			209.70	Copier 8/2018	01-041-000-0000-6302	363853516	N
2740				89.83	Copies 6/2018	01-041-000-0000-6302	363853516	N
2740				59.93	Copier 8/2018	01-121-000-0000-6302	363854514	N
	Warrant #	440158	Total...	359.46				
11634	US Bank Equipment Finance			227.89	Copier Lease 08/18	03-330-000-0000-6302	363767880	N
	Warrant #	440159	Total...	227.89				
7733	Vahlsing/Mark			42.51	Election mileage	01-071-000-0000-6331		N
7733				43.06	Election mileage 8/14/18	01-071-000-0000-6331		N
	Warrant #	440160	Total...	85.57				
1876	Van Paper Company			93.91	Wypall Wipers	03-340-000-0000-6420	471377-00	N
1876				165.34	Towels/Liners	03-350-000-0000-6420	471377-00	N

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1876	Van Paper Company	59.23	Toilet Paper-Case		61-398-000-0000-6420	471378-00		T
	Warrant # 440161	Total...	318.48					
3418	Verizon Wireless	91.06	Cell phone 7/5-8/4/18		01-031-000-0000-6202	9812155495		N
3418		50.76	Cell phone 7/5-8/4/18		01-061-000-0000-6202	9812155495		N
3418		46.16	Cell phone 7/5-8/4/18		01-063-000-0000-6202	9812155495		N
3418		40.82	Cell phone 7/5-8/4/18		01-091-000-0000-6202	9812155495		N
3418		176.94	Cell phone 7/5-8/4/18		01-103-000-0000-6202	9812155495		N
3418		436.25	Cell phone 7/5-8/4/18		01-111-000-0000-6202	9812155495		N
3418		60.76	Cell phone 7/5-8/4/18		01-121-000-0000-6202	9812155495		N
3418		111.52	Cell phone 7/5-8/4/18		01-127-127-0000-6202	9812155495		N
3418		50.76	Cell phone 7/5-8/4/18		01-127-128-0000-6202	9812155495		N
3418		46.16	Cell phone 7/5-8/4/18		01-127-129-0000-6202	9812155495		N
3418		1,660.91	Cell phone 7/5-8/4/18		01-201-000-0000-6202	9812155495		N
3418		36.16	Cell phone 7/5-8/4/18		01-201-000-0000-6202	9812155495		N
3418		35.01	GPS data card 7/2-8/1/18		01-201-000-0000-6206	9811962329		N
3418		86.92	Cell phone 7/5-8/4/18		01-205-000-0000-6202	9812155495		N
3418		214.66	Cell phone 7/5-8/4/18		01-207-000-0000-6202	9812155495		N
3418		203.04	Cell phone 7/5-8/4/18		01-210-000-0000-6202	9812155495		N
3418		364.56	Cell phone 7/5-8/4/18		01-255-000-0000-6202	9812155495		N
3418		46.16	Cell phone 7/5-8/4/18		01-281-280-0000-6202	9812155495		N
3418		46.82	Cell phone 7/5-8/4/18		01-601-000-0000-6202	9812155495		N
3418		102.84	Maint Cells (2)		03-310-000-0000-6202	783151777		N
3418		50.76	Cell phone 7/5-8/4/18		03-310-000-0000-6202	9812155495		N
3418		348.52	Constr Cells (6)		03-320-000-0000-6202	783151777		N
3418		35.01	Data Cards (1)		03-320-000-0000-6206	783151777		N
3418		50.76	Cell phone 7/5-8/4/18		03-330-000-0000-6202	9812155495		N
3418		61.42	Mech Cell (2)		03-340-000-0000-6202	783151777		N
3418		228.61	Cell phone 7/5-8/4/18		11-420-600-0010-6202	9812155495		N
3418		182.87	Cell phone 7/5-8/4/18		11-430-700-0010-6202	9812155495		N
3418		46.16	Cell phone 7/5-8/4/18		11-466-462-0000-6202	9812155495		N
3418		72.32	PEER Cell phone 7/5-8/4/18		11-466-462-0000-6202	9812155495		N
	Warrant # 440162	Total...	4,984.70					
13069	Wendland/Lorry	50.00	(2) history books 8/10/18		01-103-000-0000-6412			N
	Warrant # 440163	Total...	50.00					
13057	Wildenborg/Anne	2.18	Election supply mileage 8/13		01-071-000-0000-6331			N
	Warrant # 440164	Total...	2.18					

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73383	Xcel Energy	199.37	Electric:Pioneer stg 6/27-7/29	01-201-000-0000-6251	602246350		N
73383		347.22	Electric:PI twr 6/19-7/19	01-201-000-0000-6251	602246350		N
73383		357.24	Electric:CF twr 6/19-7/19	01-201-000-0000-6251	602246350		N
73383		379.00	Electric:Seymour st 6/27-7/29	01-201-000-0000-6251	602246350		N
73383		26.00	Gas:Pioneer stg 6/27-7/29	01-201-000-0000-6252	602246350		N
73383		355.29	Electric:Aspen twr 6/27-7/29	01-209-000-0000-6251	602246350		N
73383		26.00	Gas:Aspen twr 6/27-7/29	01-209-000-0000-6252	602246350		N
	Warrant # 440165	Total...	1,690.12				
11965	Zemke Trucking LLC	3,069.00	Landfill Disp-Jul	61-397-000-0000-6839	1186		N
	Warrant # 440166	Total...	3,069.00				
11746	Zervas/Charles	17.44	Election mileage 8/14/18	01-071-000-0000-6331			N
	Warrant # 440167	Total...	17.44				
10333	1SOURCE	53.72	Copy Paper	03-330-000-0000-6402	222021-0		N
10333		3.40	Binder Clips	03-330-000-0000-6405	222021-0		N
	Warrant # 440168	Total...	57.12				
	Warrant Form WFXX	Total...	84,132.24	204 Transactions			

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27100	Allegra	411.64		#10 regular envelopes 8/9/18	01-041-000-0000-6401	61641	N
27100		29.80		Notary Stamp-ES	03-320-000-0000-6405	61657	N
27100		36.00		Laminate Sign-Zta Drop Box	61-398-000-0000-6420	61667	T
	Warrant # 25968	Total...	477.44				
8587	D & T Ventures LLC	520.38		Web tax support 8/2018	01-063-000-0000-6268	298879	N
	Warrant # 25969	Total...	520.38				
892	MCCC	281.25		RAM Inventory set up 2/26-2/28	01-063-000-0000-6270	2y1804216	N
	Warrant # 25970	Total...	281.25				
503	Mjs Security Inc	2,520.00		Prof svc 7/169-7/30/18	01-063-000-0000-6278	1807151	N
	Warrant # 25971	Total...	2,520.00				
5019	P Hanson Marketing	235.00		Ag Reporter fair ad 8/1/18	01-201-000-0000-6883	301523	N
	Warrant # 25972	Total...	235.00				
8464	Pettit/Sarah	32.70		Election supply mileage 8/13	01-071-000-0000-6331		N
8464		16.35		Election mileage	01-071-000-0000-6331		N
8464		32.70		Election mileage 8/14/18	01-071-000-0000-6331		N
	Warrant # 25973	Total...	81.75				
11982	Summit Food Service LLC	433.72		Inmate laundry 7/28-8/3/18	01-207-000-0000-6366	2000031712	N
11982		194.33		Condiments 7/28-8/3/18	01-207-000-0000-6463	2000032101	N
11982		7,683.08		Inmate meals 7/28-8/3/18	01-207-000-0000-6463	2000032102	N
	Warrant # 25974	Total...	8,311.13				
74500	Zorn/Mike	13.08		Election supply mileage 8/13	01-071-000-0000-6331		N
74500		13.08		Election mileage 8/14/18	01-071-000-0000-6331		N
	Warrant # 25975	Total...	26.16				
	Warrant Form WFXX-ACH	Total...	12,453.11	15 Transactions			
	Final Total...		96,585.35	219 Transactions			

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<u>WARRANT RUN</u> <u>INFORMATION</u>	<u>WARRANT</u> <u>FORM</u>	<u>STARTING</u> <u>WARRANT NO.</u>	<u>ENDING</u> <u>WARRANT NO.</u>	<u>DATE OF</u> <u>PAYMENT</u>	<u>DATE OF</u> <u>APPROVAL</u>	<u>PPD</u> <u>COUNT</u>	<u>AMOUNT</u>	<u>CTX</u> <u>COUNT</u>	<u>AMOUNT</u>
72		84,132.24	WFXX	440097	440168	08/17/2018	08/17/2018		
8		12,453.11	WFXX-ACH	25968	25975	08/17/2018	08/17/2018	3	628.29
		96,585.35	TOTAL					5	11,824.82

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RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>	<u>ACH AMOUNT</u>	<u>NON-ACH AMOUNT</u>
1	69,704.36	County General Revenue	12,387.31	57,317.05
3	8,233.56	County Road and Bridge	29.80	8,203.76
11	1,442.13	Health & Human Service Fun	-	1,442.13
34	6,581.85	Capital Plan	-	6,581.85
61	10,473.41	Waste Management Facilities	36.00	10,437.41
81	150.04	Settlement Fund	-	150.04
	96,585.35	TOTAL	12,453.11	84,132.24
			TOTAL ACH	TOTAL NON-ACH

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11416	4239	Southeast Service Cooperative					
			4,646.00	Retirees, COBRA 8/2018	01-000-000-9001-2020		0
			202,377.00	Health Ins 8/2018	01-000-000-9002-2020		0
			34,675.00	Health Ins 8/2018	03-000-000-9002-2020		0
			101,727.50	Health Ins 8/2018	11-000-000-9002-2020		0
			4,291.00	Health Ins 8/2018	61-000-000-9002-2020		0
Warrant #	11416	Total	347,716.50	Date 8/1/18			
		Final Total...	347,716.50	5	Transactions		

Goodhue County



Warr # Vendor #

RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>
1	207,023.00	County General Revenue
3	34,675.00	County Road and Bridge
11	101,727.50	Health & Human Service Fund
61	4,291.00	Waste Management Facilities
	347,716.50	TOTAL