



# GOODHUE COUNTY MINNESOTA

TO EFFECTIVELY PROMOTE THE SAFETY, HEALTH, AND WELL-BEING OF OUR RESIDENTS

## BOARD OF COMMISSIONERS AGENDA

**COUNTY BOARD ROOM  
GOVERNMENT CENTER, RED WING**

**OCTOBER 16, 2018**

**8:30 A.M. CLOSED SESSION- POTENTIAL PROPERTY ACQUISITION 621 WEST  
4TH STREET, RED WING.**

### **9:00 A.M. REGULAR BOARD MEETING**

**Pledge of Allegiance**

**Disclosures of Interest**

**Review & Approve the previous board meeting minutes**

Documents:

[Oct 2, 2018.pdf](#)

### **REVIEW AND APPROVE THE COUNTY BOARD AGENDA**

### **REVIEW AND APPROVE THE FOLLOWING ITEMS ON THE CONSENT AGENDA:**

#### **Consent Agenda**

1. Approve 2018 Electronic Funds Transfer Delegation.

Documents:

[EFT delegation 2018.pdf](#)

2. Approve Board of Adjustment Appointment & Planning Commission Appointments.

Documents:

[AppointmentsOct16.pdf](#)

3. Approve the County Based Purchasing Letters of Support.

Documents:

[CBP Support Letters.pdf](#)

### **REGULAR AGENDA**

**County Attorney's Report**

1. Treatment Court Grant Acceptance.

Documents:

[Treatment Court.pdf](#)

**South Eastern Minnesota Multi County Housing and Redevelopment Authority (SEMMCHRA)**

1. Affordable Housing Trust Fund Tactical Plan.

Documents:

[Housing Trust Tactical Plan.pdf](#)

**For Your Information**

1. Project Status Report.

Documents:

[Project Status Report 16Oct18.pdf](#)

**COUNTY BOARD COMMITTEE REPORTS**

**NEW AND OLD BUSINESS**

**REVIEW & APPROVE COUNTY CLAIMS**

Documents:

[County Claims 101218.pdf](#)

**ADJOURN**

**BOARD OF COMMISSIONERS' PROCEEDINGS, GOODHUE COUNTY, MN  
OCTOBER 2, 2018**

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The Goodhue County Board of Commissioners met on Tuesday, October 2, 2018, at 5:00 p.m. at the Goodhue County Government Center County Board Room, Red Wing, MN with Commissioners Anderson, Majerus, Drotos, Nesseth, and Allen all present.

C/Majerus asked if there were any disclosures of interest. There were none.

<sup>1</sup> Moved by C/Anderson, seconded by C/Majerus, and carried to approve the September 18, 2018, County Board Minutes.

<sup>2</sup> Moved by C/Drotos, seconded by C/Majerus, and carried to approve the September 21, 2018, County Board Minutes.

<sup>3</sup> Moved by C/Anderson, seconded by C/Majerus and carried to approve the October 2, 2018, County Board Agenda.

Administrator Arneson requested the following changes be made to the agenda:

Under HR Manager, added the retirement of the Jail Administrator and the Investigator Captain.

Remove item number 1. Repurchase of Forfeited Land from the consent agenda and moved it to item number two under the Finance Director's Report.

C/Nesseth requested item number 4. Approve the FY2019 Toward Zero Deaths (TZD) Enforcement Grant be removed for discussion.

<sup>4</sup> Moved by C/Nesseth, seconded by C/Majerus, and carried to approve the following items on the consent agenda as amended:

- 1.
2. Approve the 2019-2021 City of Pine Island Law Enforcement Contract.
3. Approve the FY2018 Port Security Grant Program contract.
- 4.
5. Approve tuition reimbursement for County Administrator, Scott O. Arneson.
6. Approve Final of 2018 Traffic Marking Contract.
7. Approve Tuition Reimbursement for Josh Stehr, Sheriff's Dept.
8. Approve the 2018 Emergency Management Performance Grant (EMPG) Contract.

**Approve the FY2019 Toward Zero Deaths (TZD) Enforcement Grant.** C/Nesseth questioned if they could start enforcing texting and driving and questioned if there was anything we could do about it with the grant. Sheriff Johnson noted that it was very difficult to differentiate between calling on your phone and texting.

<sup>5</sup> Moved by C/Nesseth, seconded by C/Anderson, and carried to approve the FY2019 Toward Zero Deaths (TZD) Enforcement Grant.

**FINANCE DIRECTOR'S REPORT**

**2017 Audit.** Staff recommended the board approve the audited Financial Statements for Year End December 31, 2017.

<sup>6</sup> Moved by C/Anderson, seconded by C/Majerus, and carried to approve the audited Financial Statements for Year End December 31, 2017.

**Repurchase of Forfeited Land.** C/Majerus questioned the process for cleanup if the board were to approve the repurchase. Ms. Hanni reviewed the process.

**BOARD OF COMMISSIONERS' PROCEEDINGS, GOODHUE COUNTY, MN  
OCTOBER 2, 2018**

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<sup>7</sup> Moved by C/Nesseth, seconded by C/Majerus, and carried (4-1-0) with C/Anderson dissenting to approve the following resolution for repurchase of forfeited land:

WHEREAS, property located in the Belvidere Township described as parcel 26.003.0800 forfeited to the State of MN for delinquent taxes in 2011 payable 2012 and subsequent years, as provided by the appropriate statutes, and

WHEREAS, MS 282.241 provides for repurchase after forfeiture of tax by aggregate of all delinquent taxes and assessments, together with penalties, interest and costs which would have accrued had said lands not forfeited to the State, unless prior to the time of repurchase such parcels shall have been sold, and

WHEREAS, this Board has determined that said repurchase would best serve the public interest;

NOW THEREFORE BE IT RESOLVED, that Michele, George, and Susan O'Neill, be authorized to repurchase property referred to above, under the provisions of the above mentioned statute, provided that payment is made in the sum of all taxes, assessments, penalties, interest and costs. The property will be placed back into the name of an undivided one-half interest to Michele and an undivided one half interest to George and Susan O'Neill as it was at the time of forfeiture.

**HUMAN RESOURCE DIRECTOR'S REPORT**

**Change in 2019 Insurance Premiums.** Staff recommended the Board to approve the proposed 2019 rates for dental and accident insurance and to change the payment for health insurance to the month it is due. In addition, staff recommended the Board approve changing the payment of accident and dental insurance to come out of paycheck #1 and paycheck #2.

<sup>8</sup> Moved by C/Anderson, seconded by C/Majerus, and carried to approve the 2019 rates for dental and accident insurance and to change the payment for health insurance to the month it is due. In addition, staff recommended the Board approve changing the payment of accident and dental insurance to come out of paycheck #1 and paycheck #2.

**Finance and Taxpayer Services Director.** Staff recommended the board approve the proposed employment agreement with Brian Anderson effective October 2, 2018.

<sup>9</sup> Moved by C/Anderson, seconded by C/Majerus, and carried to approve the proposed employment agreement with Brian Anderson effective October 2, 2018.

**Highway Maintenance Worker.** At the September 18, 2018 board meeting, C/Allen made a request to place this item on the October 2, 2018 board agenda. C/Allen was not present when the board originally discussed the issue at the September 18, 2018 board meeting. Staff recommended the highway maintenance worker replacement position be hired.

<sup>10</sup> Moved by C/Allen, seconded by C/Drotos, and carried (4-1-0) with C/Majerus dissenting to approve to hire a replacement highway maintenance worker in the Public Works Department.

**Replacement of retiring Jail Administrator and Investigator Captain.** Ms. Cushing explained that we received two retirement notices and requested the board approve to replace both positions.

<sup>11</sup> Moved by C/Nesseth, seconded by C/Majerus, and carried to approve to hire a replacement Jail Administrator.

<sup>12</sup> Moved by C/Anderson, seconded by C/Allen, and carried to approve to hire a replacement Investigator Captain.

**BOARD OF COMMISSIONERS' PROCEEDINGS, GOODHUE COUNTY, MN  
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**LAND USE MANAGEMENT DIRECTOR'S REPORT**

**PUBLIC HEARING: Map Amendment (Rezone)- Villa Maria Ventures LLC (John Rupp, Chief Manager).**

Request for map amendment to rezone Parcels 32.160.0040 and 32.012.0400 from A2 (General Agriculture District) to CR (Commercial Recreational District).

<sup>13</sup> Moved by C/Anderson, seconded by C/Allen, and carried to approve to open the public hearing. The following people spoke to the issue:

Jim McIlrath from Frontenac and Supervisor for Florence Township spoke to the issue and recommended the board table the issue to allow more time for the township to address the issue.

C/Majerus asked three times for public comment. There were no further comments.

<sup>14</sup> Moved by C/Anderson, seconded by C/Majerus, and carried to approve to close the public hearing.

<sup>15</sup> Moved by C/Anderson, seconded by C/Nesseth, and carried to approve to adopt the staff report, the findings of fact and accept the application, testimony, exhibits, and other evidence presented into the record; and APPROVE the map amendment request from Villa Maria Ventures LLC (John Rupp, Chief Manager) to rezone parcels 32.160.0040 and 32.012.0400 from A2 (General Agriculture District) to CR (Commercial Recreational District).

C/Nesseth commented that he wanted the township to be able to weigh in on the issue before the board make a decision. He made a motion to delay a decision on the issue until the October 16 board meeting. Motion died for a lack of second.

<sup>16</sup> Moved by C/Anderson, seconded by C/Majerus, and carried (4-1-0) with C/Nesseth dissenting to approve to adopt the staff report, the findings of fact and accept the application, testimony, exhibits, and other evidence presented into the record; and APPROVE the request from Villa Maria Ventures LLC (John Rupp, Chief Manager) for a Conditional Use Permit (CUP) to establish a Resort Facility with restaurant and event spaces. The proposal includes remodeling existing buildings and constructing additions to provide operational spaces for lodging, guest-houses, cabins, on-site restaurants, outdoor entertainment, and events. Subject to the following conditions:

1. Activities shall be conducted according to submitted plans, specifications, and narrative unless modified by a condition of this CUP;
2. Hours of operation for the Resort Facility shall be year-round, 7-days per week;
3. Hours of operation for Accessory Events shall be year-round, 7-days per week, ending no later than 12:00 AM (midnight);
4. On-street parking shall be prohibited;
5. On-street loading and off-loading shall be prohibited;
6. Security personnel shall be provided at outdoor events and venues in which alcohol is served;
7. Events exceeding 500 guests shall obtain required approvals in accordance with the Goodhue County Assembly Controls Ordinance, as amended;
8. Applicant shall obtain Building Permit approvals for proposed additions and improvements from the Goodhue County Building Permits Department prior to establishing the use;
9. Applicant shall work with Goodhue County Environmental Health to achieve compliance with the Goodhue County SSTS Ordinance prior to establishing the use;
10. Compliance with Goodhue County Zoning Ordinance including Article 30 CR, Commercial Recreational District;
11. Compliance with all necessary State and Federal registrations, permits, licensing, and regulations.

**Conditional Use Permit (CUP) for a Utility-Scale Solar Energy System (SES).** The request is for a CUP submitted by USS Greenhouse Solar LLC (applicant) and Joel and Nancy Flemke (owners) for a Utility-Scale Photovoltaic Ground 1 Megawatt Solar Energy System (SES) occupying approximately 10 acres. Parcel

**BOARD OF COMMISSIONERS' PROCEEDINGS, GOODHUE COUNTY, MN  
OCTOBER 2, 2018**

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39.019.0500. TBD 180th Ave, Pine Island, MN 55963. Part of the W<sup>1</sup>/<sub>2</sub> of the NW <sup>1</sup>/<sub>4</sub> of Sect 19 Twp 109 Range 15 in Pine Island Township. A1 Zoned District.

- <sup>17</sup> Moved by C/Drotos, seconded by C/Anderson, and carried to approve to adopt the staff report and the findings of fact, and accept the application, testimony, exhibits, and other evidence presented into the record; and APPROVE the request for a CUP submitted by USS Solar Greenhouse LLC (applicant) for a Utility Scale Photovoltaic Ground 1 Megawatt Solar Energy System (SES) occupying approximately 5.6 acres with a 10 acre leased site. Subject to the following conditions:
1. Activities shall be conducted according to submitted plans, specifications, and narrative unless modified by a condition of this CUP;
  2. The project shall be decommissioned according to Article 19 Section 6 of the Goodhue County Zoning Ordinance and submitted plans;
  3. A decommissioning agreement between the landowner and USS Greenhouse Solar company including a financial plan, shall be maintained to ensure reclamation of the area.
  4. LUM staff shall be notified by the landowner or solar company 30 days prior to ownership transfer or operator changes;
  5. The Applicant shall communicate with Beau Kennedy, Wetlands Coordinator with the Goodhue SWCD to ensure compliance with applicable Wetlands Rules prior to completion of any site grading/construction and/or submittal of the Building Permit Application;
  6. A stormwater management and erosion control plan shall be submitted for administrative review as part of the Building Permit Application for the project;
  7. The Applicant shall work with the Goodhue County Soil and Water Conservation District to determine an appropriate seed mix to establish on disturbed areas of the site;
  8. Applicants' shall obtain Building Permit approvals from the Goodhue County Land Use Management Department prior to establishing the use;
  9. Compliance with Goodhue County Zoning Ordinance including, but not limited to Article 19 Solar Energy Systems (SES) and Article 22 (Agricultural District). The applicant shall request a final inspection of the project for compliance with applicable zoning requirements upon completion of the project;
  10. Compliance with all necessary State and Federal registrations, permits, licensing, and regulations;
  11. This CUP shall expire 30 years from the date of approval unless terminated prior to that date.

**Storm damage update.** Ms. Hanni provided a storm update to the board. C/Nesseth made a request that the permit fees be waived. None of the municipalities have requested the permit fees to be waived. The homeowner, or their contractor, should include the permit fee as part of their insurance claim.

**PUBLIC WORKS DIRECTOR'S REPORT.**

**Reconsider Solar Power to Help Meet the County's Electrical Demand.** Staff was looking for direction on whether the board would like to move forward with solar power to help meet the county's electrical demand. This issue was discussed at the September 4, 2018 county board meeting, however, C/Allen was absent and has now requested it be on today's agenda.

C/Allen was interested in savings to the county. Mr. Isakson would bring additional information on solar power options to a future meeting.

- <sup>18</sup> Moved by C/Drotos, seconded by C/Allen, and carried (3-2-0) with C/Nesseth and C/Majerus dissenting to approve to direct staff to review solar power options and bring information back to a future meeting.

**COMMITTEE REPORTS:** deferred

C/Drotos	•
C/Nesseth	•
C/Anderson	•
C/Majerus	•

**BOARD OF COMMISSIONERS' PROCEEDINGS, GOODHUE COUNTY, MN  
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C/Allen	•
Administrator Arneson	•

**New Business****Review and approve county claims.**

- <sup>19</sup> Moved by C/Anderson, seconded by C/Allen, and carried to approve to pay the County claims in the amount of 01-General Revenue \$214,837.44, 03-Public Works \$44,100.97, 11- Human Service Fund \$22,847.21, 21-ISTS \$00, 25- EDA \$00, 30-Capital Improvement \$00, 31-Capital Equipment \$00, 34-Capital Equipment \$18,821.12, 35-Debt Services \$00, 40-County Ditch \$00, 61-Waste Management \$1,364.40, 62-Recycling Center \$00, 63-HHW \$00, 72-Other Agency Funds \$12,687, 81-Settlement \$867.73, in the total amount of \$315,525.87.
- <sup>20</sup> Moved by C/Anderson, seconded by C/Allen, and carried to approve to adjourn the October 2, 2018, County Board Meeting.




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SCOTT O. ARNESON  
COUNTY ADMINISTRATOR




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JASON MAJERUS, CHAIRMAN  
BOARD OF COUNTY COMMISSIONERS

MINUTE

1. Approved the September 18, 2018 County Board Meeting Minutes. (Motion carried 5-0)
2. Approved the September 21, 2018 County Board Meeting Minutes. (Motion carried 5-0)
3. Approved the October 2, 2018 County Board Meeting Agenda. (Motion carried 5-0)
4. Approved the Consent Agenda as amended. (Motion carried 5-0)
5. Approved the TZD Resolution. (Motion carried 5-0)
6. Approved the 2017 County Audit. (Motion carried 5-0)
7. Approved the repurchase of forfeited land. (Motion carried 4-1-0)
8. Approved the change in 2019 Insurance Premiums. (Motion carried 5-0)
9. Approved the Finance and Taxpayer Services Directors Employment Offer. (Motion carried 5-0)
10. Approved the Highway Maintenance Worker Replacement. (Motion carried 4-1-0)

**BOARD OF COMMISSIONERS' PROCEEDINGS, GOODHUE COUNTY, MN  
OCTOBER 2, 2018**

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11. Approved the Jail Administrator Replacement. (Motion carried 5-0)
12. Approved the Investigator Captain Replacement. (Motion carried 5-0)
13. Approved to open the public hearing. (Motion carried 5-0)
14. Approved to close the public hearing. (Motion carried 5-0)
15. Approved the map amendment and rezone for Villa Maria Ventures LLC, Florence Township. (Motion carried 5-0)
16. Approved the Conditional Use Permit for Villa Maria Ventures LLC, Florence Township. (Motion carried 4-1-0)
17. Approved the Conditional Use Permit for Joel and Nancy Flemke, Pine Island Township. (Motion carried 5-0)
18. Approved to direct staff to bring information on solar power to a future meeting. (Motion carried 3-2-0)
19. Approved the county claims. (Motion carried 5-0)
20. Approved to adjourn the October 2, 2018 County Board Meeting. (Motion carried 5-0)





Brian J. Anderson  
Finance Director  
Goodhue County Finance & Taxpayer Services

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*Brian.Anderson@co.goodhue.mn.us*  
509 W. Fifth St  
Red Wing, MN 55066  
Phone (651) 385-3043  
Fax (651) 267-4878

**TO:** County Board  
**FROM:** Brian J. Anderson, Finance Director  
**DATE:** October 16, 2018  
**SUBJECT:** Annual delegation of EFT Authority (2018)

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## BACKGROUND

Minnesota statute 471.38, Subd 3a, paragraph (a) (as revised September 2017) states: “the governing body shall annually delegate the authority to make electronic funds transfers to a designated business administrator or chief financial officer or the officer’s designee.” An audit finding covering this requirement was included in the audited financial statements for the year ended December 31, 2017.

## DISCUSSION

EFTs are used on a limited basis, primarily for payment of health insurance premiums, remittance of property taxes and distribution of county share of HSA contributions.

The Finance and Taxpayer Services Office processes all payments for Goodhue County. All payments are reviewed and approved by the Finance Director (Brian Anderson) or Finance Controller (Kelly Bolin).

## RECOMMENDATION

Staff recommend the Board formally delegate authority for processing EFT transactions for 2018 (through December 31, 2018) to the Finance Director (Brian Anderson) and the Finance Director’s designees (Terri Swanson and Cyndee Marcus).

## GOODHUE COUNTY BOARD OF COMMISSIONERS

RONALD ALLEN  
1<sup>st</sup> District  
1713 Siewert Street  
Red Wing, MN 55066

BRAD ANDERSON  
2<sup>nd</sup> District  
10679 375<sup>TH</sup> St. Way  
Cannon Falls, MN 55009

BARNEY NESSETH  
3<sup>rd</sup> District  
41595 County 8 Blvd  
Zumbrota, MN 55992

JASON MAJERUS  
4<sup>th</sup> District  
39111 County 2 Blvd.  
Goodhue, MN 55027

PAUL DROTOS  
5<sup>th</sup> District  
1825 Twin Bluff Rd  
Red Wing, MN 55066

# Goodhue County Land Use Management

Goodhue County Government Center | 509 West Fifth Street | Red Wing, Minnesota 55066



Building | Planning | Zoning  
Telephone: 651.385.3104  
Fax: 651.385.3106

Environmental Health | Land Surveying | GIS  
Telephone: 651.385.3223  
Fax: 651.385.3098

TO: Goodhue County Board of Commissioners  
FROM: Lisa M. Hanni, LUM Director / County Surveyor / County Recorder  
DATE: October 11, 2018 County Board meeting  
RE: Board of Adjustment (BOA) and Planning Advisory Commission (PAC)  
Appointments

## **Summary:**

Commissioners are wishing to appoint members to both the PAC and BOA.

## **Background:**

### *Commissioner District 1 (Ron Allen):*

Commissioner Allen requests that the County Board reappoint Darwin Fox to his second 3-year term on the PAC. Mr. Fox's term will be a three year appointment ending on December 31, 2021.

### *Commissioner District 2 (Brad Anderson):*

Commissioner Anderson requests that the County Board reappoint Sarah Pettit to her second 3-year term on the PAC. Ms. Pettit's term will be a three year appointment ending on December 31, 2021.

Commissioner Anderson requests that the County Board reappoint Tom Gale to his second 3-year term on the PAC. Mr. Gale's term will be a three year appointment ending on December 31, 2021.

### *Commissioner District 23 (Barney Nesseth):*

Commissioner Nesseth requests that the County Board appoint Richard Miller to his first 3-year term on the PAC. Mr. Miller's term will be a three year appointment ending on December 31, 2021.

### *Commissioner District 5 (Paul Drotos):*

Commissioner Drotos requests that the County Board appoint Kristin Toegel to replace Gary Iocco, who resigned from the BOA. Ms. Toegel's first term would end on December 31, 2020.

## **Recommendation:**

Staff recommends the County Board:

1. Reappoint Darwin Fox to a second 3-year term on the PAC
2. Reappoint Sarah Pettit to a second 3-year term on the PAC
3. Reappoint Tom Gale to a second 3-year term on the PAC
4. Appoint Richard Miller to a first 3-year term on the PAC
5. Appoint Kristin Toegel to finish Gary Iocco's term on the BOA



Goodhue County  
**Health and Human Services**

426 West Avenue  
Red Wing, MN 55066  
(651) 385-3200 • Fax (651) 267-4882

**DATE:** October 11, 2018  
**TO:** Goodhue County Board  
**FROM:** Nina Arneson, Health and Human Services Director  
**RE:** Request to Execute County Based Purchasing (CBP) Support Letters - South Country Health Alliance (SCHA)

On October 4, 2018 the SCHA Joint Powers Board (JPB) met and reviewed the attached two draft letters. These letters were drafted together with the Minnesota County Based Purchasing (CBP) Plans along with SCHA and Minnesota Association of County Health Plans (MACHP). This is a part of the work that has taken place to work towards strengthening the support for County-Based Purchasing in Minnesota.

The intent of these letters is to have all 25 Minnesota CBP Counties sign that have elected to participate with CBP and then together send a strong message of county support of CBP to the candidates running for Minnesota Governor.

SCHA also intends to send letters like these to the Federal Delegation.

This memo is seeking for the authorization to execute the attached letters and send similar letters to the Federal Delegation, as well from the Goodhue County Board.

Attachments:

MACHP Counties Letter to Jeff Johnson  
MACHP Counties Letter to Tim Walz

*"Promote, Strengthen and Protect the Health of Individuals, Families, and Communities"*  
*Equal Opportunity Employer*

[www.co.goodhue.mn.us](http://www.co.goodhue.mn.us)

October 5, 2018

Commissioner Jeff Johnson  
Candidate for Minnesota Governor  
3500 Vicksburg Lane N., #361  
Plymouth, MN 55447

Dear Commissioner Johnson,

As county commissioners deeply involved in serving the needs of our constituents, we write in support of County-Based Purchasing (CBP) which provides outstanding local, cost-effective and dependable access to care for more than 92,000 people enrolled in Minnesota Health Care Programs (MHCP) like Medicaid and MinnesotaCare. **As a model uniquely suited to meeting rural health care needs and integrating with important county services, we need your understanding of and support for CBP.**

The Minnesota Legislature established CBP in 1997 as a response to counties wanting a locally driven and accountable managed care alternative to metro-based HMOs for serving local residents enrolled in MHCP. It also addressed the State's need to add competitive pressure on a limited field of MHCP HMOs. For more than 20 years, CBP has proven to be a cost-effective, local model for the State and counties, delivering more value to the State and MHCP participants with no additional cost to the State. Currently, there are three CBP organizations serving residents in 25 rural Minnesota counties, and 12 additional rural counties recently voted to pursue the CBP model through an existing CBP organization.

Unlike other MHCP models such as HMOs and accountable care organizations (ACOs), CBP organizations are owned by the counties they serve, making them particularly adept at addressing the unique local health care challenges facing MHCP participants. **CBP is a shining example of how counties serve as operational extensions of State government and MHCP policy locally.** CBP works best when the State embraces the counties' traditional roles in delivering State services. This includes the State engaging CBP differently than HMOs and ACOs and leveraging county and other local resources to achieve the State MHCP goals and objectives – much like the State engages counties for delivering other State services to Minnesotans.

**As Governor, we need your support for CBP, which has broad support among Minnesota counties, county organizations and legislators of both parties.** In recent years, we have seen significant erosion in the Administration's support for CBP and collaboration with counties in deference to other MHCP models. This erosion threatens the future of CBP and working relationships between the State and counties. CBP is a proven model for serving Minnesota's most vulnerable residents. Let's work together to strengthen the partnership between State and counties and expand the success of CBP that has served counties and MHCP participants so well for so long. Thank you for your time and consideration. We appreciate your commitment to serving the people of Minnesota.

Respectfully,

*[insert names and signatures of the county commissioners]*

October 5, 2018

Congressman Tim Walz  
Candidate for Minnesota Governor  
P.O. Box 3205  
Mankato, MN 56002

Dear Congressman Walz,

As county commissioners deeply involved in serving the needs of our constituents, we write in support of County-Based Purchasing (CBP) which provides outstanding local, cost-effective and dependable access to care for more than 92,000 people enrolled in Minnesota Health Care Programs (MHCP) like Medicaid and MinnesotaCare. **As a model uniquely suited to meeting rural health care needs and integrating with important county services, we need your understanding of and support for CBP.**

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Respectfully,

*[insert names and signatures of the county commissioners]*



Telephone (651) 267-4950  
FAX (651) 267-4972

**STEPHEN N. BETCHER**

*Goodhue County Attorney*

ASSISTANT COUNTY ATTORNEYS

CAROL K. LEE

STEPHEN F. O'KEEFE

ERIN L. KUESTER

CHRISTOPHER J. SCHRADER

WILLIAM L. CHRISTIANSON

ELIZABETH M. S. BREZA

DAVID J. GROVE

ANGELA R. STEIN

## MEMORANDUM

**TO:** Goodhue County Board  
Goodhue County Administrator  
Goodhue County Finance Director  
Goodhue County Human Resources Director

**FROM:** Stephen N. Betcher, Goodhue County Attorney

**DATE:** October 11, 2018

**RE:** Goodhue County Drug Court Grant

On September 25, 2018 Goodhue County Board Chairman, Jason Majerus and the Goodhue County Drug Court Steering Committee were informed that Goodhue County had been chosen to receive a grant from the U.S. Department of Justice for a total of \$499,468.00 commencing on January 1, 2019, paid over the next four years. The grant reimburses Goodhue County for qualified expenses incurred in operating a drug court to treat high risk/high need drug defendants whose offenses originate from actions related to their addiction to and abuse of controlled substances.

The Drug Court Steering Committee is requesting that the Goodhue County Board officially accept the grant and authorize the Goodhue County Administrator with the assistance of the Goodhue County Finance Department and the Goodhue County Human Resources Department to work with the Drug Court Steering Committee to implement the procedures necessary to establish a Goodhue County Drug Court to serve as a resource for the Goodhue County District Court and Goodhue County Health and Human Services.

The Goodhue County Board had previously authorized Goodhue County through its Finance Department to serve as fiscal agent for the Drug Court Grant. The Drug Court Steering Committee is also asking that the Board authorize the creation of a county position, paid for entirely by the federal grant funds, to serve as Drug Court Administrator. The position would be subject to the Goodhue County Personnel Policy, hiring and discipline procedures. A county position would greatly reduce the salary and paperwork required if the employee were employed by the State Court Administration, allowing more local control and more resources for treating and supervising drug defendants.

The process of establishing a Goodhue County Drug Treatment Court has come a long way toward becoming a reality. The support of the Goodhue County Board, Goodhue County Administration, Goodhue County staff, Goodhue County lobbyists and elected representatives has been crucial to the success of the concept so far. Continued support of the Goodhue County Board and all involved will be necessary to accomplish the ultimate goal of better success at treating individuals with substance addictions in our community. We respectfully request the Board's ongoing support by accepting this grant and authorizing this county Drug Court Coordinator position.

SNB/dlo



# Goodhue County Grant Form

## Grant Information

**Grant Award:** \$499,468.00

**Name of Grant:** Goodhue County Treatment Court Implementation

**Sponsoring Agency:** U.S. Department of Justice

**Grant Period:** 1/1/19 - 12/31/22

## Department Information

**Department:** Goodhue County District Court/Goodhue County Attorney's Office

**Primary Contact Person:** Honorable Judge Douglas Bayley/Stephen F. O'Keefe

**Phone number:** 651-267-4800/651-267-4950

**Purpose:** Implementation and operation of a treatment court in Goodhue County

## **Restrictions:**

Funds may be used for court operations and services; participant supervision, management, and services; and/or provision and coordination of recovery support services, including education, civil legal assistance, job training and placement, housing placement assistance, primary and behavioral health care, and child care and other supportive services.

Reimbursement    Payment up front    Match (\$ or in-kind)

GPRS

**Website Address:** [www.ojp.usdoj.gov/ocr](http://www.ojp.usdoj.gov/ocr)

**CFDA # (if Federal Grant):** 16.585

**Date sent to Administration:**

**Board Approval Date (for office use only):** \_\_\_\_\_





## OFFICE FOR CIVIL RIGHTS

Office of Justice Programs  
U.S. Department of Justice  
810 7th Street, NW  
Washington, DC 20531

Tel: (202) 307-0690  
TTY: (202) 307-2027  
E-mail: [askOCR@usdoj.gov](mailto:askOCR@usdoj.gov)  
Website: [www.ojp.usdoj.gov/ocr](http://www.ojp.usdoj.gov/ocr)

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### OCR Letter to All Recipients

September 25, 2018

Commissioner Jason Majerus  
Goodhue County  
509 W. 5th Street  
Red Wing, MN 55066

Dear Commissioner Majerus:

Congratulations on your recent award. In establishing financial assistance programs, Congress linked the receipt of federal funding to compliance with federal civil rights laws. The Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice (DOJ) is responsible for ensuring that recipients of financial assistance from the OJP, the Office of Community Oriented Policing Services (COPS), and the Office on Violence Against Women (OVW) comply with the applicable federal civil rights laws. We at the OCR are available to help you and your organization meet the civil rights requirements that come with DOJ funding.

#### Ensuring Access to Federally Assisted Programs

Federal laws that apply to recipients of financial assistance from the DOJ prohibit discrimination on the basis of race, color, national origin, religion, sex, or disability in funded programs or activities, not only in employment but also in the delivery of services or benefits. A federal law also prohibits recipients from discriminating on the basis of age in the delivery of services or benefits.

In March of 2013, President Obama signed the Violence Against Women Reauthorization Act of 2013. The statute amends the Violence Against Women Act of 1994 (VAWA) by including a nondiscrimination grant condition that prohibits discrimination based on actual or perceived race, color, national origin, religion, sex, disability, sexual orientation, or gender identity. The new nondiscrimination grant condition applies to certain programs funded after October 1, 2013. The OCR and the OVW have developed answers to some frequently asked questions about this provision to assist recipients of VAWA funds to understand their obligations. The Frequently Asked Questions are available at <https://ojp.gov/about/ocr/vawafaqs.htm>.

#### Enforcing Civil Rights Laws

All recipients of federal financial assistance, regardless of the particular funding source, the amount of the grant award, or the number of employees in the workforce, are subject to prohibitions against unlawful discrimination. Accordingly, the OCR investigates recipients that are the subject of discrimination complaints from both individuals and groups. In addition, based on regulatory criteria, the OCR selects a number of recipients each year for compliance reviews, audits that require recipients to submit data showing that they are providing services equitably to all segments of their service population and that their employment practices meet equal opportunity standards.

### **Providing Services to Limited English Proficiency (LEP) Individuals**

In accordance with DOJ guidance pertaining to Title VI of the Civil Rights Act of 1964, 42 U.S.C. § 2000d, recipients of federal financial assistance must take reasonable steps to provide meaningful access to their programs and activities for persons with limited English proficiency (LEP). See U.S. Department of Justice, *Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons*, 67 Fed. Reg. 41,455 (2002). For more information on the civil rights responsibilities that recipients have in providing language services to LEP individuals, please see the website <https://www.lep.gov>.

### **Ensuring Equal Treatment of Faith-Based Organizations and Safeguarding Constitutional Protections Related to Religion**

The DOJ regulation, *Partnerships with Faith-Based and Other Neighborhood Organizations*, 28 C.F.R. pt. 38, updated in April 2016, prohibits all recipient organizations, whether they are law enforcement agencies, governmental agencies, educational institutions, houses of worship, or faith-based organizations, from using financial assistance from the DOJ to fund explicitly religious activities. Explicitly religious activities include worship, religious instruction, or proselytization. While funded organizations may engage in non-funded explicitly religious activities (e.g., prayer), they must hold them separately from the activities funded by the DOJ, and recipients cannot compel beneficiaries to participate in them. The regulation also makes clear that organizations participating in programs funded by the DOJ are not permitted to discriminate in the provision of services on the basis of a beneficiary's religion, religious belief, a refusal to hold a religious belief, or a refusal to attend or participate in a religious practice. Funded faith-based organizations must also provide written notice to beneficiaries, advising them that if they should object to the religious character of the funded faith based organization, the funded faith-based organization will take reasonable steps to refer the beneficiary to an alternative service provider. For more information on the regulation, please see the OCR's website at <https://ojp.gov/about/ocr/partnerships.htm>.

SAAs and faith-based organizations should also note that the Omnibus Crime Control and Safe Streets Act (Safe Streets Act) of 1968, as amended, 34 U.S.C. § 10228(c); the Victims of Crime Act of 1984, as amended, 34 U.S.C. § 20110(e); the Juvenile Justice and Delinquency Prevention Act of 1974, as amended, 34 U.S.C. § 11182(b); and VAWA, as amended, 34 U.S.C. § 12291(b)(13), contain prohibitions against discrimination on the basis of religion in employment. Despite these nondiscrimination provisions, the DOJ has concluded that it may construe the Religious Freedom Restoration Act (RFRA) on a case-by-case basis to permit some faith-based organizations to receive DOJ funds while taking into account religion when hiring staff, even if the statute that authorizes the funding program generally forbids recipients from considering religion in employment decisions. Please consult with the OCR if you have any questions about the regulation or the application of RFRA to the statutes that prohibit discrimination in employment.

### **Using Arrest and Conviction Records in Making Employment Decisions**

The OCR issued an advisory document for recipients on the proper use of arrest and conviction records in making hiring decisions. See *Advisory for Recipients of Financial Assistance from the U.S. Department of Justice on the U.S. Equal Employment Opportunity Commission's Enforcement Guidance: Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964 (June 2013)*, available at [https://ojp.gov/about/ocr/pdfs/UseofConviction\\_Advisory.pdf](https://ojp.gov/about/ocr/pdfs/UseofConviction_Advisory.pdf). Recipients should be mindful that the misuse of arrest or conviction records to screen either applicants for employment or employees for retention or promotion may have a disparate impact based on race or national origin, resulting in unlawful employment discrimination. In light of the Advisory, recipients should consult local counsel in reviewing their employment practices. If warranted, recipients should also incorporate an analysis of the use of arrest and conviction records in their Equal Employment Opportunity Plans (EEOs) (see below).

### **Complying with the Safe Streets Act**

An organization that is a recipient of financial assistance subject to the nondiscrimination provisions of the Safe Streets Act, must meet two obligations: (1) complying with the federal regulation pertaining to the development of an EEO (see 28 C.F.R. pt. 42, subpt. E) and (2) submitting to the OCR findings of discrimination (see 28 C.F.R. §§ 42.204(c), .205(c)(5)).

### Meeting the EEO Requirement

An EEO is a comprehensive document that analyzes a recipient's relevant labor market data, as well as the recipient's employment practices, to identify possible barriers to the participation of women and minorities in all levels of a recipient's workforce. As a recipient of DOJ funding, you may be required to submit an EEO Certification Report or an EEO Utilization Report to the OCR. For more information on whether your organization is subject to the EEO requirements, see <https://ojp.gov/about/ocr/eeop.htm>. Additionally, you may request technical assistance from an EEO specialist at the OCR by telephone at (202) 616-1771 or by e-mail at [EEOForms@usdoj.gov](mailto:EEOForms@usdoj.gov).

### Meeting the Requirement to Submit Findings of Discrimination

If in the three years prior to the date of the grant award, your organization has received an adverse finding of discrimination based on race, color, national origin, religion, or sex, after a due-process hearing, from a state or federal court or from a state or federal administrative agency, your organization must send a copy of the finding to the OCR.

### Ensuring the Compliance of Subrecipients

SAAAs must have standard assurances to notify subrecipients of their civil rights obligations, written procedures to address discrimination complaints filed against subrecipients, methods to monitor subrecipients' compliance with civil rights requirements, and a program to train subrecipients on applicable civil rights laws. In addition, SAAAs must submit to the OCR every three years written Methods of Administration (MOA) that summarize the policies and procedures that they have implemented to ensure the civil rights compliance of subrecipients. For more information on the MOA requirement, see <https://ojp.gov/funding/Explore/StateMethodsAdmin-FY2017update.htm>.

If the OCR can assist you in any way in fulfilling your organization's civil rights responsibilities as a recipient of federal financial assistance, please contact us.

Sincerely,



Michael L. Alston  
Director

cc: Grant Manager  
Financial Analyst



U.S. Department of Justice  
Office of Justice Programs  
Bureau of Justice Assistance

Grant

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1. RECIPIENT NAME AND ADDRESS (Including Zip Code) Goodhue County 509 W. 5th Street Red Wing, MN 55066		4. AWARD NUMBER: 2018-DC-BX-0142	
		5. PROJECT PERIOD: FROM 01/01/2019 TO 12/31/2022 BUDGET PERIOD: FROM 01/01/2019 TO 12/31/2022	
		6. AWARD DATE 09/25/2018	7. ACTION Initial
2a. GRANTEE IRS/VENDOR NO. 416005796	8. SUPPLEMENT NUMBER 00		
2b. GRANTEE DUNS NO. 051690642	9. PREVIOUS AWARD AMOUNT \$ 0		
3. PROJECT TITLE Goodhue County Treatment Court Implementation	10. AMOUNT OF THIS AWARD		\$ 499,468
	11. TOTAL AWARD		\$ 499,468
12. SPECIAL CONDITIONS THE ABOVE GRANT PROJECT IS APPROVED SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH ON THE ATTACHED PAGE(S).			
13. STATUTORY AUTHORITY FOR GRANT This project is supported under FY18(BJA - Drug Courts) 34 USC 10611; Pub. L. No. 115-141, 132 Stat 348, 422			
14. CATALOG OF DOMESTIC FEDERAL ASSISTANCE (CFDA Number) 16.585 - Drug Court Discretionary Grant Program			
15. METHOD OF PAYMENT OPRS			
AGENCY APPROVAL		GRANTEE ACCEPTANCE	
16. TYPED NAME AND TITLE OF APPROVING OFFICIAL Matt Dummermuth Principal Deputy Assistant Attorney General		18. TYPED NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL Jason Majerus Commissioner	
17. SIGNATURE OF APPROVING OFFICIAL 		19. SIGNATURE OF AUTHORIZED RECIPIENT OFFICIAL	19A. DATE
AGENCY USE ONLY			
20. ACCOUNTING CLASSIFICATION CODES FISCAL YEAR FUND CODE BUD. ACT. OFC. DIV. RBG. SUB. POMS AMOUNT X B DC 80 00 00 499468		21. TDCUGT1009	



U.S. Department of Justice  
Office of Justice Programs  
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**AWARD CONTINUATION  
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Grant

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PROJECT NUMBER 2018-DC-BX-0142

AWARD DATE 09/25/2018

*SPECIAL CONDITIONS*

1. Requirements of the award; remedies for non-compliance or for materially false statements

The conditions of this award are material requirements of the award. Compliance with any certifications or assurances submitted by or on behalf of the recipient that relate to conduct during the period of performance also is a material requirement of this award.

Failure to comply with any one or more of these award requirements -- whether a condition set out in full below, a condition incorporated by reference below, or a certification or assurance related to conduct during the award period -- may result in the Office of Justice Programs ("OJP") taking appropriate action with respect to the recipient and the award. Among other things, the OJP may withhold award funds, disallow costs, or suspend or terminate the award. The Department of Justice ("DOJ"), including OJP, also may take other legal action as appropriate.

Any materially false, fictitious, or fraudulent statement to the federal government related to this award (or concealment or omission of a material fact) may be the subject of criminal prosecution (including under 18 U.S.C. 1001 and/or 1621, and/or 34 U.S.C. 10271-10273), and also may lead to imposition of civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. 3729-3730 and 3801-3812).

Should any provision of a requirement of this award be held to be invalid or unenforceable by its terms, that provision shall first be applied with a limited construction so as to give it the maximum effect permitted by law. Should it be held, instead, that the provision is utterly invalid or -unenforceable, such provision shall be deemed severable from this award.

2. Applicability of Part 200 Uniform Requirements

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by DOJ in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements") apply to this FY 2018 award from OJP.

The Part 200 Uniform Requirements were first adopted by DOJ on December 26, 2014. If this FY 2018 award supplements funds previously awarded by OJP under the same award number (e.g., funds awarded during or before December 2014), the Part 200 Uniform Requirements apply with respect to all funds under that award number (regardless of the award date, and regardless of whether derived from the initial award or a supplemental award) that are obligated on or after the acceptance date of this FY 2018 award.

For more information and resources on the Part 200 Uniform Requirements as they relate to OJP awards and subawards ("subgrants"), see the OJP website at <https://ojp.gov/funding/Part200UniformRequirements.htm>.

Record retention and access: Records pertinent to the award that the recipient (and any subrecipient ("subgrantee") at any tier) must retain -- typically for a period of 3 years from the date of submission of the final expenditure report (SF 425), unless a different retention period applies -- and to which the recipient (and any subrecipient ("subgrantee") at any tier) must provide access, include performance measurement information, in addition to the financial records, supporting documents, statistical records, and other pertinent records indicated at 2 C.F.R. 200.333.

In the event that an award-related question arises from documents or other materials prepared or distributed by OJP that may appear to conflict with, or differ in some way from, the provisions of the Part 200 Uniform Requirements, the recipient is to contact OJP promptly for clarification.



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PROJECT NUMBER 2018-DC-BX-0142

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*SPECIAL CONDITIONS*

3. Compliance with DOJ Grants Financial Guide

References to the DOJ Grants Financial Guide are to the DOJ Grants Financial Guide as posted on the OJP website (currently, the "DOJ Grants Financial Guide" available at <https://ojp.gov/financialguide/DOJ/index.htm>), including any updated version that may be posted during the period of performance. The recipient agrees to comply with the DOJ Grants Financial Guide.

4. Reclassification of various statutory provisions to a new Title 34 of the United States Code

On September 1, 2017, various statutory provisions previously codified elsewhere in the U.S. Code were editorially reclassified to a new Title 34, entitled "Crime Control and Law Enforcement." The reclassification encompassed a number of statutory provisions pertinent to OJP awards (that is, OJP grants and cooperative agreements), including many provisions previously codified in Title 42 of the U.S. Code.

Effective as of September 1, 2017, any reference in this award document to a statutory provision that has been reclassified to the new Title 34 of the U.S. Code is to be read as a reference to that statutory provision as reclassified to Title 34. This rule of construction specifically includes references set out in award conditions, references set out in material incorporated by reference through award conditions, and references set out in other award requirements.

5. Required training for Point of Contact and all Financial Points of Contact

Both the Point of Contact (POC) and all Financial Points of Contact (FPOCs) for this award must have successfully completed an "OJP financial management and grant administration training" by 120 days after the date of the recipient's acceptance of the award. Successful completion of such a training on or after January 1, 2016, will satisfy this condition.

In the event that either the POC or an FPOC for this award changes during the period of performance, the new POC or FPOC must have successfully completed an "OJP financial management and grant administration training" by 120 calendar days after-- (1) the date of OJP's approval of the "Change Grantee Contact" GAN (in the case of a new POC), or (2) the date the POC enters information on the new FPOC in GMS (in the case of a new FPOC). Successful completion of such a training on or after January 1, 2016, will satisfy this condition.

A list of OJP trainings that OJP will consider "OJP financial management and grant administration training" for purposes of this condition is available at <https://www.ojp.gov/training/fmts.htm>. All trainings that satisfy this condition include a session on grant fraud prevention and detection.

The recipient should anticipate that OJP will immediately withhold ("freeze") award funds if the recipient fails to comply with this condition. The recipient's failure to comply also may lead OJP to impose additional appropriate conditions on this award.

6. Requirements related to "de minimis" indirect cost rate

A recipient that is eligible under the Part 200 Uniform Requirements and other applicable law to use the "de minimis" indirect cost rate described in 2 C.F.R. 200.414(f), and that elects to use the "de minimis" indirect cost rate, must advise OJP in writing of both its eligibility and its election, and must comply with all associated requirements in the Part 200 Uniform Requirements. The "de minimis" rate may be applied only to modified total direct costs (MTDC) as defined by the Part 200 Uniform Requirements.



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*SPECIAL CONDITIONS*

7. Requirement to report potentially duplicative funding

If the recipient currently has other active awards of federal funds, or if the recipient receives any other award of federal funds during the period of performance for this award, the recipient promptly must determine whether funds from any of those other federal awards have been, are being, or are to be used (in whole or in part) for one or more of the identical cost items for which funds are provided under this award. If so, the recipient must promptly notify the DOJ awarding agency (OJP or OVW, as appropriate) in writing of the potential duplication, and, if so requested by the DOJ awarding agency, must seek a budget-modification or change-of-project-scope grant adjustment notice (GAN) to eliminate any inappropriate duplication of funding.

8. Requirements related to System for Award Management and Universal Identifier Requirements

The recipient must comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at <https://www.sam.gov/>. This includes applicable requirements regarding registration with SAM, as well as maintaining the currency of information in SAM.

The recipient also must comply with applicable restrictions on subawards ("subgrants") to first-tier subrecipients (first-tier "subgrantees"), including restrictions on subawards to entities that do not acquire and provide (to the recipient) the unique entity identifier required for SAM registration.

The details of the recipient's obligations related to SAM and to unique entity identifiers are posted on the OJP web site at <https://ojp.gov/funding/Explore/SAM.htm> (Award condition: System for Award Management (SAM) and Universal Identifier Requirements), and are incorporated by reference here.

This condition does not apply to an award to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

9. Requirement to report actual or imminent breach of personally identifiable information (PII)

The recipient (and any "subrecipient" at any tier) must have written procedures in place to respond in the event of an actual or imminent "breach" (OMB M-17-12) if it (or a subrecipient)-- 1) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of "personally identifiable information (PII)" (2 CFR 200.79) within the scope of an OJP grant-funded program or activity, or 2) uses or operates a "Federal information system" (OMB Circular A-130). The recipient's breach procedures must include a requirement to report actual or imminent breach of PII to an OJP Program Manager no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.

10. All subawards ("subgrants") must have specific federal authorization

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements for authorization of any subaward. This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a "subaward" (and therefore does not consider a procurement "contract").

The details of the requirement for authorization of any subaward are posted on the OJP web site at <https://ojp.gov/funding/Explore/SubawardAuthorization.htm> (Award condition: All subawards ("subgrants") must have specific federal authorization), and are incorporated by reference here.



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*SPECIAL CONDITIONS*

11. Specific post-award approval required to use a noncompetitive approach in any procurement contract that would exceed \$150,000

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements to obtain specific advance approval to use a noncompetitive approach in any procurement contract that would exceed the Simplified Acquisition Threshold (currently, \$150,000). This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a procurement "contract" (and therefore does not consider a subaward).

The details of the requirement for advance approval to use a noncompetitive approach in a procurement contract under an OJP award are posted on the OJP web site at <https://ojp.gov/funding/Explore/NoncompetitiveProcurement.htm> (Award condition: Specific post-award approval required to use a noncompetitive approach in a procurement contract (if contract would exceed \$150,000)), and are incorporated by reference here.

12. Requirements pertaining to prohibited conduct related to trafficking in persons (including reporting requirements and OJP authority to terminate award)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of recipients, subrecipients ("subgrantees"), or individuals defined (for purposes of this condition) as "employees" of the recipient or of any subrecipient.

The details of the recipient's obligations related to prohibited conduct related to trafficking in persons are posted on the OJP web site at <https://ojp.gov/funding/Explore/ProhibitedConduct-Trafficking.htm> (Award condition: Prohibited conduct by recipients and subrecipients related to trafficking in persons (including reporting requirements and OJP authority to terminate award)), and are incorporated by reference here.

13. Compliance with applicable rules regarding approval, planning, and reporting of conferences, meetings, trainings, and other events

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.

Information on the pertinent DOJ definition of conferences and the rules applicable to this award appears in the DOJ Grants Financial Guide (currently, as section 3.10 of "Postaward Requirements" in the "DOJ Grants Financial Guide").

14. Requirement for data on performance and effectiveness under the award

The recipient must collect and maintain data that measure the performance and effectiveness of work under this award. The data must be provided to OJP in the manner (including within the timeframes) specified by OJP in the program solicitation or other applicable written guidance. Data collection supports compliance with the Government Performance and Results Act (GPRA) and the GPRA Modernization Act of 2010, and other applicable laws.

15. OJP Training Guiding Principles

Any training or training materials that the recipient -- or any subrecipient ("subgrantee") at any tier -- develops or delivers with OJP award funds must adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at <https://ojp.gov/funding/Implement/TrainingPrinciplesForGrantees-Subgrantees.htm>.





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*SPECIAL CONDITIONS*

16. Effect of failure to address audit issues

The recipient understands and agrees that the DOJ awarding agency (OJP or OVW, as appropriate) may withhold award funds, or may impose other related requirements, if (as determined by the DOJ awarding agency) the recipient does not satisfactorily and promptly address outstanding issues from audits required by the Part 200 Uniform Requirements (or by the terms of this award), or other outstanding issues that arise in connection with audits, investigations, or reviews of DOJ awards.

17. Potential imposition of additional requirements

The recipient agrees to comply with any additional requirements that may be imposed by the DOJ awarding agency (OJP or OVW, as appropriate) during the period of performance for this award, if the recipient is designated as "high-risk" for purposes of the DOJ high-risk grantee list.

18. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 42

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 42, specifically including any applicable requirements in Subpart E of 28 C.F.R. Part 42 that relate to an equal employment opportunity program.

19. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 54

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 54, which relates to nondiscrimination on the basis of sex in certain "education programs."

20. Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 38

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 38, specifically including any applicable requirements regarding written notice to program beneficiaries and prospective program beneficiaries.

Among other things, 28 C.F.R. Part 38 includes rules that prohibit specific forms of discrimination on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice. Part 38 also sets out rules and requirements that pertain to recipient and subrecipient ("subgrantee") organizations that engage in or conduct explicitly religious activities, as well as rules and requirements that pertain to recipients and subrecipients that are faith-based or religious organizations.

The text of the regulation, now entitled "Partnerships with Faith-Based and Other Neighborhood Organizations," is available via the Electronic Code of Federal Regulations (currently accessible at <https://www.ecfr.gov/cgi-bin/BCFR?page=browse>), by browsing to Title 28-Judicial Administration, Chapter 1, Part 38, under e-CFR "current" data.



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PROJECT NUMBER 2018-DC-BX-0142

AWARD DATE 09/25/2018

*SPECIAL CONDITIONS*

21. Restrictions on "lobbying"

In general, as a matter of federal law, federal funds awarded by OJP may not be used by the recipient, or any subrecipient ("subgrantee") at any tier, either directly or indirectly, to support or oppose the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government. See 18 U.S.C. 1913. (There may be exceptions if an applicable federal statute specifically authorizes certain activities that otherwise would be barred by law.)

Another federal law generally prohibits federal funds awarded by OJP from being used by the recipient, or any subrecipient at any tier, to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress (or an official or employee of any of them) with respect to the awarding of a federal grant or cooperative agreement, subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. 1352. Certain exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations.

Should any question arise as to whether a particular use of federal funds by a recipient (or subrecipient) would or might fall within the scope of these prohibitions, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

22. Compliance with general appropriations-law restrictions on the use of federal funds (FY 2018)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions, including from various "general provisions" in the Consolidated Appropriations Act, 2018, are set out at <https://ojp.gov/funding/Explore/FY18AppropriationsRestrictions.htm>, and are incorporated by reference here.

Should a question arise as to whether a particular use of federal funds by a recipient (or a subrecipient) would or might fall within the scope of an appropriations-law restriction, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

23. Reporting Potential Fraud, Waste, and Abuse, and Similar Misconduct

The recipient and any subrecipients ("subgrantees") must promptly refer to the DOJ Office of the Inspector General (OIG) any credible evidence that a principal, employee, agent, subrecipient, contractor, subcontractor, or other person has, in connection with funds under this award -- (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this award should be reported to the OIG by-- (1) mail directed to: Office of the Inspector General, U.S. Department of Justice, Investigations Division, 1425 New York Avenue, N.W. Suite 7100, Washington, DC 20530; and/or (2) the DOJ OIG hotline: (contact information in English and Spanish) at (800) 869-4499 (phone) or (202) 616-9881 (fax).

Additional information is available from the DOJ OIG website at <https://oig.justice.gov/hotline>.



U.S. Department of Justice  
Office of Justice Programs  
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AWARD CONTINUATION  
SHEET  
Grant

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PROJECT NUMBER 2018-DC-BX-0142

AWARD DATE 09/25/2018

*SPECIAL CONDITIONS*

24. Restrictions and certifications regarding non-disclosure agreements and related matters

No recipient or subrecipient ("subgrantee") under this award, or entity that receives a procurement contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

1. In accepting this award, the recipient--

a. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

b. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

2. If the recipient does or is authorized under this award to make subawards ("subgrants"), procurement contracts, or both--

a. it represents that--

(1) it has determined that no other entity that the recipient's application proposes may or will receive award funds (whether through a subaward ("subgrant"), procurement contract, or subcontract under a procurement contract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

(2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and

b. it certifies that, if it learns or is notified that any subrecipient, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.



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*SPECIAL CONDITIONS*

25. Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)

The recipient (and any subrecipient at any tier) must comply with, and is subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

The recipient also must inform its employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

Should a question arise as to the applicability of the provisions of 41 U.S.C. 4712 to this award, the recipient is to contact the DOJ awarding agency (OJP or OVW, as appropriate) for guidance.

26. Encouragement of policies to ban text messaging while driving

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), DOJ encourages recipients and subrecipients ("subgrantees") to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this award, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

27. Requirement to disclose whether recipient is designated "high risk" by a federal grant-making agency outside of DOJ

If the recipient is designated "high risk" by a federal grant-making agency outside of DOJ, currently or at any time during the course of the period of performance under this award, the recipient must disclose that fact and certain related information to OJP by email at [OJP.ComplianceReporting@ojp.usdoj.gov](mailto:OJP.ComplianceReporting@ojp.usdoj.gov). For purposes of this disclosure, high risk includes any status under which a federal awarding agency provides additional oversight due to the recipient's past performance, or other programmatic or financial concerns with the recipient. The recipient's disclosure must include the following: 1. The federal awarding agency that currently designates the recipient high risk, 2. The date the recipient was designated high risk, 3. The high-risk point of contact at that federal awarding agency (name, phone number, and email address), and 4. The reasons for the high-risk status, as set out by the federal awarding agency.

28. The recipient agrees to submit to BJA for review and approval any curricula, training materials, proposed publications, reports, or any other written materials that will be published, including web-based materials and web site content, through funds from this grant at least thirty (30) working days prior to the targeted dissemination date. Any written, visual, or audio publications, with the exception of press releases, whether published at the grantee's or government's expense, shall contain the following statements: "This project was supported by Grant No. 2018-DC-BX-0142 awarded by the Bureau of Justice Assistance. The Bureau of Justice Assistance is a component of the Department of Justice's Office of Justice Programs, which also includes the Bureau of Justice Statistics, the National Institute of Justice, the Office of Juvenile Justice and Delinquency Prevention, the Office for Victims of Crime, and the SMART Office. Points of view or opinions in this document are those of the author and do not necessarily represent the official position or policies of the U.S. Department of Justice." The current edition of the DOJ Grants Financial Guide provides guidance on allowable printing and publication activities.



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PROJECT NUMBER: 2011-DC-BX-0143

AWARD DATE 09/25/2018

*SPECIAL CONDITIONS*

29. Cooperating with OJP Monitoring

The recipient agrees to cooperate with OJP monitoring of this award pursuant to OJP's guidelines, protocols, and procedures, and to cooperate with OJP (including the grant manager for this award and the Office of Chief Financial Officer (OCFO)) requests related to such monitoring, including requests related to desk reviews and/or site visits. The recipient agrees to provide to OJP all documentation necessary for OJP to complete its monitoring tasks, including documentation related to any subawards made under this award. Further, the recipient agrees to abide by reasonable deadlines set by OJP for providing the requested documents. Failure to cooperate with OJP's monitoring activities may result in actions that affect the recipient's DOJ awards, including, but not limited to: withholdings and/or other restrictions on the recipient's access to award funds; referral to the DOJ OIG for audit review; designation of the recipient as a DOJ High Risk grantee; or termination of an award(s).

30. Verification and updating of recipient contact information

The recipient must verify its Point of Contact(POC), Financial Point of Contact (FPOC), and Authorized Representative contact information in GMS, including telephone number and e-mail address. If any information is incorrect or has changed, a Grant Adjustment Notice (GAN) must be submitted via the Grants Management System (GMS) to document changes.

31. The recipient agrees to cooperate with any assessments, national evaluation efforts, or information or data collection requests, including, but not limited to, the provision of any information required for the assessment or evaluation of any activities within this project.

32. Justification of consultant rate

Approval of this award does not indicate approval of any consultant rate in excess of \$650 per day. A detailed justification must be submitted to and approved by the OJP program office prior to obligation or expenditure of such funds.

33. Recipient understands and agrees that it must submit quarterly Federal Financial Reports (SF-425) and semi-annual performance reports through GMS (<https://grants.ojp.usdoj.gov>), and that it must submit quarterly performance metrics reports through BJA's Performance Measurement Tool (PMT) website (<https://bjapmt.ojp.gov/>). For more detailed information on reporting and other requirements, refer to BJA's website. Failure to submit required reports by established deadlines may result in the freezing of grant funds and High Risk designation.

34. Grantee agrees that assistance funds awarded under this grant will not be used to support any inherently religious activities, such as worship, religious instruction, or proselytization. If the grantee refers participants to, or provides, a non-Federally funded program or service that incorporates such religious activities, (1) any such activities must be voluntary for program participants, and (2) program participants may not be excluded from participation in a program or otherwise penalized or disadvantaged for any failure to accept a referral or services. If participation in a non-Federally funded program or service that incorporates inherently religious activities is deemed a critical treatment or support service for program participants, the grantee agrees to identify and refer participants who object to the inherently religious activities of such program or service to, or provide, a comparable secular alternative program or service.



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PROJECT NUMBER 2018-DC-BX-0142

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*SPECIAL CONDITIONS*

35. FFATA reporting: Subawards and executive compensation

The recipient must comply with applicable requirements to report first-tier subawards ("subgrants") of \$25,000 or more and, in certain circumstances, to report the names and total compensation of the five most highly compensated executives of the recipient and first-tier subrecipients (first-tier "subgrantees") of award funds. The details of recipient obligations, which derive from the Federal Funding Accountability and Transparency Act of 2006 (FFATA), are posted on the OJP web site at <https://ojp.gov/funding/Explore/FFATA.htm> (Award condition: Reporting Subawards and Executive Compensation), and are incorporated by reference here.

This condition, including its reporting requirement, does not apply to-- (1) an award of less than \$25,000, or (2) an award made to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

36. The recipient understands and agrees that no award or matching funds may be used to provide services for violent offenders as defined in 42 U.S.C. 3797u-2, a "violent offender" means a person who--(1) is charged with or convicted of an offense that is punishable by a term of imprisonment exceeding one year, during the course of which offense or conduct-- (A) the person carried, possessed, or used a firearm or dangerous weapon; (B) there occurred the death of or serious bodily injury to any person; or (C) there occurred the use of force against the person of another, without regard to whether any of the circumstances described in subparagraph (A) or (B) is an element of the offense or conduct of which or for which the person is charged or convicted; or (2) has 1 or more prior convictions for a felony crime of violence involving the use or attempted use of force against a person with the intent to cause death or serious bodily harm.

37. Recipient understands and agrees that, to the extent that substance abuse treatment and related services are funded by this award, they will include needed treatment and services to address opioid abuse reduction.

38. With respect to this award, federal funds may not be used to pay cash compensation (salary plus bonuses) to any employee of the award recipient at a rate that exceeds 110% of the maximum annual salary payable to a member of the federal government's Senior Executive Service (SES) at an agency with a Certified SES Performance Appraisal System for that year. (An award recipient may compensate an employee at a higher rate, provided the amount in excess of this compensation limitation is paid with non-federal funds.)

This limitation on compensation rates allowable under this award may be waived on an individual basis at the discretion of the OJP official indicated in the program announcement under which this award is made.

39. The recipient is authorized to incur obligations, expend, and draw down funds for travel, lodging, and per diem costs only, in an amount not to exceed \$15,000, for the sole purpose of attending a required OJP conference associated with this grant award. The grantee is not authorized to incur any additional obligations, or make any additional expenditures or draw downs until the awarding agency and the Office of the Chief Financial Officer (OCFO) has reviewed and approved the recipient's budget and budget narrative, and a Grant Adjustment Notice (GAN) has been issued to remove this special condition.

40. The recipient agrees promptly to provide, upon request, financial or programmatic-related documentation related to this award, including documentation of expenditures and achievements.

41. The recipient understands that it will be subject to additional financial and programmatic on-site monitoring, which may be on short notice, and agrees that it will cooperate with any such monitoring.



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AWARD CONTINUATION  
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PROJECT NUMBER 2018-DC-BX-0142

AWARD DATE 09/25/2018

*SPECIAL CONDITIONS*

42. Withholding of funds: Completion of "OJP financial management and grant administration training" required

The recipient may not obligate, expend, or draw down any award funds until-- (1) OJP determines that the recipient's Point of Contact (POC) and all Financial Points of Contact (FPOCs) for this award have successfully completed an "OJP financial management and grant administration training" on or after January 1, 2016, and (2) OJP issues a Grant Adjustment Notice (GAN) to modify or remove this condition.

Once both the POC and all FPOCs have successfully completed the training required by this condition, the recipient may contact the designated grant manager for the award to request initiation of a GAN to remove this condition.

A list of the OJP trainings that OJP will consider an "OJP financial management and grant administration training" for purposes of this condition is available at <https://ojp.gov/training/fmts.htm>. All trainings that satisfy this condition include a session on grant fraud prevention and detection.

43. Withholding of funds: Research and evaluation independence and integrity

The recipient may not obligate, expend, or draw down any award funds until: (1) it has provided to the grant manager for this OJP award information regarding research and evaluation independence and integrity in accordance with the detailed instructions in the program solicitation, (2) OJP has completed its review of the information provided and of any supplemental information it may request, (3) the recipient has made (or agreed to) any adjustments to the award (including as to amount) that OJP may require to prevent, eliminate, mitigate, or otherwise adequately address any actual or apparent personal or financial conflict of interest on the part of the investigators or other staff/consultants engaged in the research/evaluation or organizational conflict of interest on the part of the recipient entity, and (4) a Grant Adjustment Notice has been issued to remove this condition.

If this award is a "discretionary" award (i.e., not an award under a statutory "formula" program), the recipient understands and agrees that if it does not provide an adequate research and evaluation independence and integrity submission (as determined by OJP), or if it fails to implement (as determined by OJP) any safeguard included in its submission or required by OJP, this award may be terminated (without right of appeal), upon thirty (30) calendar days advance written notice by OJP.



U.S. Department of Justice  
Office of Justice Programs  
*Bureau of Justice Assistance*

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Washington, D.C. 20531

**Memorandum To:** Official Grant File  
**From:** Orbin Terry, NEPA Coordinator  
**Subject:** Categorical Exclusion for Goodhue County

The Adult Drug Court Discretionary Grant Program is designed to assist states, state courts, local courts, and counties, other units of local government, or Indian tribal governments to implement comprehensive strategies for enhancing drug court capacity by bridging access to both criminal justice and substance abuse treatment funds. None of the following activities will be conducted whether under the Office of Justice Programs federal action or a related third party action:

- (1) New construction.
- (2) Any renovation or remodeling of a property located in an environmentally or historically sensitive area, including property (a) listed on or eligible for listing on the National Register of Historic Places, or (b) located within a 100-year flood plain, a wetland, or habitat for an endangered species.
- (3) A renovation that will change the basic prior use of a facility or significantly change its size.
- (4) Research and technology whose anticipated and future application could be expected to have an effect on the environment.
- (5) Implementation of a program involving the use of chemicals.

Additionally, the proposed action is neither a phase nor a segment of a project that when reviewed in its entirety would not meet the criteria for a categorical exclusion. Consequently, the subject federal action meets the Office of Justice Programs' criteria for a categorical exclusion as contained in paragraph 4(b) of Appendix D to Part 61 of Title 28 of the Code of Federal Regulations.





U.S. Department of Justice  
Office of Justice Programs  
Bureau of Justice Assistance

**GRANT MANAGER'S MEMORANDUM, PT. I:  
PROJECT SUMMARY**

**Grant**

PROJECT NUMBER

2018-DC-BX-0142

PAGE 1 OF 1

This project is supported under FY18(BJA - Drug Courts) 34 USC 10611; Pub. L. No. 115-141, 132 Stat 348, 422

**1. STAFF CONTACT (Name & telephone number)**

Geme L. Joyce  
(202) 514-6134

**2. PROJECT DIRECTOR (Name, address & telephone number)**

Douglas Bayley  
Planning Coordinator  
454 West Sixth Street  
Red Wing, MN 55066  
(651) 267-4832

**3a. TITLE OF THE PROGRAM**

CATEGORY 1: IMPLEMENTATION

**3b. POMS CODE (SEE INSTRUCTIONS  
ON REVERSE)**

**4. TITLE OF PROJECT**

Goodhue County Treatment Court Implementation

**5. NAME & ADDRESS OF GRANTEE**

Goodhue County  
509 W. 5th Street  
Red Wing, MN 55066

**6. NAME & ADDRESS OF SUBGRANTEE**

**7. PROGRAM PERIOD**

FROM: 01/01/2019 TO: 12/31/2022

**8. BUDGET PERIOD**

FROM: 01/01/2019 TO: 12/31/2022

**9. AMOUNT OF AWARD**

\$ 499,468

**10. DATE OF AWARD**

09/25/2018

**11. SECOND YEAR'S BUDGET**

**12. SECOND YEAR'S BUDGET AMOUNT**

**13. THIRD YEAR'S BUDGET PERIOD**

**14. THIRD YEAR'S BUDGET AMOUNT**

**15. SUMMARY DESCRIPTION OF PROJECT (See instruction on reverse)**

The purpose of the Bureau of Justice Assistance (BJA) FY18 Adult Drug Court Discretionary Grant Program (34 U.S.C. § 10611, et seq.) is to provide financial and technical assistance to states, state courts, local courts, units of local government, and Indian tribal governments to implement and enhance drug courts and veterans treatment courts that effectively integrate evidence-based substance abuse treatment, mandatory drug testing, sanctions and incentives, and transitional services in a judicially supervised court setting with jurisdiction over substance abusing offenders. BJA allows award recipients to implement or enhance the most appropriate drug court model in order to accommodate the needs and available resources of their jurisdictions, so long as the model conforms to the 10 key components key components and the evidence-based program principles in the nationally-recognized drug court standards. To the extent that substance abuse treatment and related services are funded by an award, the drug court project must include treatment and services to address opioid abuse reduction.

The grant recipient has completed a substantial amount of planning and is ready to implement a drug court for its jurisdiction that conforms to the 10 key

components and evidence-based principles. Funds may be used for court operations and services; participant supervision, management, and services; and/or provision and coordination of recovery support services, including education, civil legal assistance, job training and placement, housing placement assistance, primary and behavioral health care, and child care and other supportive services.

CA/NCF

October 11, 2018

To: Goodhue County Board of Commissioners  
From: SEMMCHRA

RE: Tactical Plan for Goodhue County Affordable Housing Trust Fund

Goodhue County Board of Commissioner approved \$100,000 of the SEMMCHRA levy to setup and fund a Goodhue County Trust Fund. The Trust Fund Committee met and developed guidelines for the Goodhue County Trust Fund which were approved by the SEMMCHRA Board of Commissioners and Goodhue County Board of Commissioners.

The purpose of the tactical committee is to review and recommend what percentages of trust funds are allocated by category. The members of the Tactical Plan Committee include: Joseph Wheeler (SEMMCHRA), Scott Arneson (Goodhue County Administrator), Brian Anderson (Goodhue County Finance Director), Mark Vahlsing (City Administrator, Kenyon), Greg Klevos (SEMMCHRA Commissioner and area realtor), Brad Anderson (Goodhue County Commissioner), Jenny Larson (Three Rivers), Byron Nesseth (Goodhue County Commissioner), and Paul Kramp (Alliance Bank).

The majority of the Tactical Plan Committee met and discussed the plan and recommend the proposed Tactical Plan be approved by the Goodhue County Board of Commissioners.

***Proposed***  
**SEMMCHRA and Goodhue County Affordable Housing Trust Fund**  
**Tactical Plan for Use of Funds**  
**October 08, 2018**

**Preamble**

The Southeastern Minnesota Multi-County Housing and Redevelopment Authority (SEMMCHRA) and Goodhue County Affordable Housing Trust Fund (AHTF) was created in 2018 by SEMMCHRA and Goodhue County Board of Commissioners (GCB). An AHTF Memorandum giving the general guidelines of the AHTF were developed and accepted by both the SEMMCHRA and GCB in 2018. This Tactical Plan is designed to be more specific in the funding and usage of the funds over a specific period of time.

**Community Advisory Committee**

SEMMCHRA created a Community Advisory Committee (Committee) to develop this Tactical Plan. Members of the Committee include Joseph Wheeler (SEMMCHRA, Executive Director), Scott Arneson (Goodhue County Administrator), Brian Anderson (Goodhue County Finance Director), Mark Vahlsing (City Administrator, Kenyon), Greg Klevos (SEMMCHRA Commissioner/Realtor), Brad Anderson, (Goodhue County Commissioner), Jenny Larson (Executive Director, Three Rivers), Byron Nesseth (Goodhue County Commissioner) and Paul Kramp (Senior Vice President, Alliance Bank).

The Committee shall meet at least twice per year to review and make recommendations on the funding and usage of the AHTF. SEMMCHRA shall have control of who is a member of the Committee. The Committee shall determine how the Committee shall function when it meets.

**Must follow the AHTF Memorandum**

The AHTF Memorandum is the guiding document for the use of the funds and nothing in the Tactical Plan can contradict the AHTF Memorandum.

**Funding**

The Committee recommends that the AHTF be funded annually \$100,000 per year from SEMMCHRA Tax Levy funds. The emphasis of the need for Workforce Housing throughout the County, the Committee recommends that SEMMCHRA and Goodhue County EDA create an outreach program to the major employers in the County and contact these employers at least once per year requesting a contribution to the AHTF. It is also recommended that the Cities and Goodhue County through its Planning Department give consideration that a small percent (5% or less) of their building permit fees, DEED tax, etc. be dedicated to the AHTF.

The Committee shall recommend if SEMMCHRA should apply for and accept matching State funds that become available through legislative actions, depending on the requirements of those matching funds.

**The AHTF Bank Account**

The AHTF funds shall be placed in a FDIC insured checking account. The AHTF will place funds in interest bearing accounts (for example, money market, CDs, etc) as much as feasible depending on planned usage.

### **Usage of AHTF Funds**

Many alternatives are possible for the usage of the funds. For the period of August 1, 2018 through December 31, 2019, we anticipate the AHTF will have \$200,000 in funds from SEMMCHRA tax levy funds. This will increase annually from SEMMCHRA levy funds, subject to the SEMMCHRA and Goodhue County Board approval. The Committee recommends the following usage of the funds:

- 7.5% of the moneys from 2018 will be used for Emergency Housing Vouchers. 2019 funds to be determined.
- 25% of moneys will be used for The First-Time Homebuyers Assistance Program.
- 35% of the moneys will be used to Multi-Family Housing Developments
- 32.5% of the moneys will be in a “flex fund” to be used in the other established categories.

### **Applications for Funds**

For Multifamily Proposals, Request for Proposals open pipeline shall be used to accept applications and will be advertised in the local newspaper. The SEMMCHRA shall determine the date for issuing.

For Single Family Housing Homebuyers Assistance, the HRA shall accept applications on a pipeline basis and continue to process the applications until the funds are expended. The maximum amount of Homebuyers Assistance per applicant is \$7,000. The HRA shall develop Homebuyers Assistance guidelines to be used in the administration of the loans.

### **Target Projects or Areas**

The HRA may consider targeting the funds, as recommended by the Committee to the following:

- Existing buildings that could be converted into housing projects
- Areas of recognized need and blight

**Goodhue County Public Works  
Project Status Report for October 16, 2018**

ROUTE	TYPE OF WORK/PROJECT LOCATION	CURRENT STATUS
	<b>Road Construction</b>	
CSAH 1	Light Grading project between TH 60 and CSAH 9.	Construction complete. Contract to remain open until sod placement has been completed.
Various	Seal Coat CSAH 2, 5, 10, 24, & CR 51	Construction completed. Project needs to be finalized.
CSAH 21	Concrete Surfacing TH 58 – 170' East of Eagle Ridge Drive	Construction completed. Project to be finalized with CSAH 1 once it has been completed.
CSAH 1	Concrete Surfacing & FDR TH 60 – TH 52	Grading operations at CSAH 1 and 8 nearly complete. Milling complete. Reclamation complete. Bituminous paving from CSAH 9 to TH 52 complete. Mainline concrete paving completed. Edge drain completed. Aggregate shouldering, bituminous shouldering, and turf establishment to begin.
	<b>Maintenance Department</b>	
CR 41	Ditch Cleaning CSAH 7 to TH 19	Minor work remaining. Work to be completed in the spring.
Various	Weed Spraying	Work completed but will start again in October.
Various	Ditch Mowing	Full cut to continue.
Various	Shouldering	Work to continue.
Various	Blacktop Patching CSAH 2, 9, 14, and 21	Work to continue.
CSAH 9	Storm Sewer Replacement City of Dennison	Work to be completed.
	Icing Sand for Winter Weather	Work to begin middle of October.

ROUTE	TYPE OF WORK/PROJECT LOCATION	CURRENT STATUS
	<b>Planning &amp; Studies</b>	
St Paul - Chicago	High Speed Rail Planning (MHSRC)	Working on a second train between the Twin Cities and Chicago. River route remains the preferred alternative. Commission will continue both its public rail advocacy and to comment on MnDOT's river route process.
Red Rock Corridor	Commuter Rail Planning (RRC Commission)	The Commission determined Bus Rapid Transit to be the best alternative and has adopted the Final Report. An implementation plan for a future extension of the Bus Rapid Transit (BRT) line to Hastings is in planning stages.
Zip Rail Rochester – Twin Cities	High Speed Rail Planning (OCRRA & Mn/DOT)	MnDOT announced their project is “shelved” and no further public work is to be done. A Tier 1 EIS was not completed. A private firm analyzed the feasibility of a zip rail along the same alignment, but their work was non-public and no communication has been made by them for some time.
TH 63	Mississippi River Bridge @ Red Wing (Mn/DOT)	Construction has begun and completion is slated for 2020.

The following is a summary of the claims to be reviewed and approved at the October 16, 2018 board meeting:

01	General Fund	\$	327,109.14
03	Public Works	\$	3,194,229.22
11	Human Service Fund	\$	115,773.49
21	ISTS	\$	-
25	EDA	\$	-
30	Capital Improvement	\$	-
31	Capital Equipment	\$	-
34	Capital Equipment	\$	124,553.10
35	Debt Service	\$	500.00
40	County Ditch	\$	-
61	Waste Management	\$	14,692.99
62	Recycling Center	\$	-
63	HHW	\$	-
72	Other Agency	\$	-
81	Settlement	\$	55,658.00
	Totals	\$	<u>3,832,515.94</u>

GROSS PAYROLL (including Employer Related Tax Payments)

Period Ending	Paid Date	Amount
9/21/2018	10/4/2018	\$ 992,081.65
Checks (WFXX,WFXX-ACH)	\$	3,466,848.46
EFT (Manual Warrants)	\$	<u>365,667.48</u>
Total:	\$	3,832,515.94



tswanson  
10/02/2018

3:28PM

# Goodhue County

## WARRANT REGISTER



### Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
11435	11506	Alerus Financial					
			18,615.13	10/4/18Payroll-Co HSA Contr	01-000-000-2504-2005		0
			3,292.30	10/4/18Payroll-Co HSA Contr	03-000-000-2504-2005		0
			10,329.61	10/4/18Payroll-Co HSA Contr	11-000-000-2504-2005		0
			207.69	10/4/18Payroll-Co HSA Contr	61-000-000-2504-2005		0
	Warrant # 11435	Total	32,444.73	Date 10/4/18			
		Final Total...	32,444.73	4 Transactions			

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Warr # Vendor #

RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>
1	18,615.13	County General Revenue
3	3,292.30	County Road and Bridge
11	10,329.61	Health & Human Service Fund
61	207.69	Waste Management Facilities
	32,444.73	TOTAL

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Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
11436	4239	Southeast Service Cooperative					
			7,867.50	Retirees,COBRA 10/2018	01-000-000-9001-2020		0
			182,536.00	Health Ins 10/2018	01-000-000-9002-2020		0
			33,244.00	Health Ins 10/2018	03-000-000-9002-2020		0
			103,868.00	Health Ins 10/2018	11-000-000-9002-2020		0
			4,291.00	Health Ins 10/2018	61-000-000-9002-2020		0
Warrant #	11436	Total	331,806.50	Date 10/1/18			
		Final Total...	331,806.50	5 Transactions			

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Warr # Vendor #

RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>
1	190,403.50	County General Revenue
3	33,244.00	County Road and Bridge
11	103,868.00	Health & Human Service Fund
61	4,291.00	Waste Management Facilities
	331,806.50	TOTAL

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				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
11437	11872	Intellicients					
			985.71	Consulting fees 10/2018	01-061-000-0000-6278	13008	0
			111.95	Consulting fees 10/2018	11-420-600-0010-6283	13008	0
			43.05	Consulting fees 10/2018	11-420-640-0010-6283	13008	0
			154.99	Consulting fees 10/2018	11-430-700-0010-6283	13008	0
			43.05	Consulting fees 10/2018	11-479-478-0000-6283	13008	0
			77.50	Consulting fees 10/2018	11-479-479-0000-6283	13008	0
Warrant #	11437	Total	1,416.25	Date 10/15/18			
		Final Total...	1,416.25	6 Transactions			

Warr # Vendor #

RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>
1	985.71	County General Revenue
11	430.54	Health & Human Service Fund
	1,416.25	TOTAL

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						<u>From Date</u>	<u>To Date</u>	
1353	Ag Partners Coop	217.50	Winter Rye #41		03-310-000-0000-6517	177039		N
1353		165.00	Winter Wheat #41		03-310-000-0000-6517	177082		N
1353		31.20	Grease CF		03-340-000-0000-6561	12417		N
1353		31.20	Grease Kenyon		03-340-000-0000-6561	12417		N
1353		31.20	Grease RW		03-340-000-0000-6561	12417		N
1353		31.20	Grease Zta		03-340-000-0000-6561	12417		N
1353		275.05	DEF Zta 184.6g		03-340-000-0000-6565	778411		N
1353		113.84	DEF RW 76.4g		03-340-000-0000-6565	778595		N
1353		210.69	DEF CF 141.4g		03-340-000-0000-6567	778595		N
	Warrant # 441021	Total...	1,106.88					
13145	Autism Advocacy and Law Center	1,327.50	Prof svc 10/6/17-7/26/18		01-011-000-0000-6271	14581		N
	Warrant # 441022	Total...	1,327.50					
9090	Auto Value - Red Wing	29.98	U-jts 0801		03-340-000-0000-6562	134098891		N
9090		14.99	U-jts 0801		03-340-000-0000-6562	134098951		N
9090		92.98	PTO Points/Yoke 0801		03-340-000-0000-6562	134099115		N
9090		5.99	Break away 0004		03-340-000-0000-6563	134098891		N
	Warrant # 441023	Total...	143.94					
1078	Bauer Built Tire Center	25.50	Tire Rpr 0606		03-340-000-0000-6575	680042056		N
1078		50.00	Tire Rpr 1301		03-340-000-0000-6575	680042061		N
1078		30.00	Tire Mount 0705		03-340-000-0000-6575	680042140		N
1078		45.00	Tire Rpr 0401		03-340-000-0000-6575	680042234		N
	Warrant # 441024	Total...	150.50					
13148	Bauer Ranch Properties	41.00	47.012.0800 etc overpay		81-850-000-0000-2102	5265		N
	Warrant # 441025	Total...	41.00					
1127	Busby Hardware	14.58	Door Opener Batteries		03-350-000-0000-6420	240910		N
1127		3.18	Cleaning Supplies		03-350-000-0000-6420	240910		N
	Warrant # 441026	Total...	17.76					
11870	C & S Vending Company	1,234.50	Indigent supplies 8/2018		01-207-000-0000-6465	502568		N
11870		2,410.86	Vending commission 8/2018		01-207-240-0000-5855	502568		N
11870		545.00	Phone cards 8/2018		01-207-240-0000-6201	502568		N
11870		250.00	Smart cards 8/2018		01-207-240-0000-6420	502568		N
11870		10,819.82	Commissary 8/2018		01-207-240-0000-6465	502568		N
	Warrant # 441027	Total...	10,438.46					

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10485	Cannon Auto Repair	36.73	#1424 Oil change 9/24/18	01-201-000-0000-6303			N
	Warrant # 441028	Total... 36.73					
5641	Century Link (WA)	699.79	LEC addl lines 9/19-10/18/18	01-063-000-0000-6201	6513858564		N
	Warrant # 441029	Total... 699.79					
11865	CliftonLarsonAllen LLP	4,000.00	2017 Audit fees 8/24/18	01-041-000-0000-6274	1890368		N
	Warrant # 441030	Total... 4,000.00					
2820	Commissioner Of Transportation	350.00	MnDOT Signal/Ltg Cert: CW	03-320-000-0000-6357	PO5421		N
	Warrant # 441031	Total... 350.00					
12602	Dakota County Sheriff	70.00	Subpoena svc:Ries 9/6/18	01-091-000-0000-6277	183276		N
	Warrant # 441032	Total... 70.00					
1226	Dakota Electric Assoc	7.70	St Lts #19	03-310-000-0000-6251	21366814		N
1226		7.71	St Lts #7	03-310-000-0000-6251	21366814		N
1226		18.12	St Lts #46	03-310-000-0000-6251	21366814		N
1226		107.39	St Lts #18	03-310-000-0000-6251	21366814		N
1226		7.70	St Lts #31	03-310-000-0000-6251	21366814		N
	Warrant # 441033	Total... 148.62					
5573	Emergency Automotive Tech	2,651.84	#1828 Emrgcy equip 9/20/18	34-205-000-0000-6663	aw091118-6a		N
	Warrant # 441034	Total... 2,651.84					
13150	Farmers State Bank of West Concord	93.00	41.014.1700 overpay	81-850-000-0000-2102	5269		N
	Warrant # 441035	Total... 93.00					
12773	Fastenal Company	3.54	Clamps - Stock	03-340-000-0000-6562	MNRED13700		N
12773		3.55	clamps 1101	03-340-000-0000-6562	MNRED13700		N
	Warrant # 441036	Total... 7.09					
8869	FleetPride	17.95	Clutch Brake 1101	03-340-000-0000-6562	9478603		N
8869		419.99	Impact Driver	03-340-000-0000-6569	9478603		N
	Warrant # 441037	Total... 437.94					
13147	Ford of Hibbing	28,258.45	#1824 2018 Ford Explorer	34-201-000-0000-6663	27269		N
	Warrant # 441038	Total... 28,258.45					
3824	Frontier Ag & Turf	123.28	Filters 1802	03-340-000-0000-6563	P27365		N
3824		3.24	Pin 1802	03-340-000-0000-6563	P27365		N



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	Warrant # 441039	Total...	126.52			
12042	Galls LLC - DBA Uniforms Unlimited	7.00	Promo uniform:Huneke 9/20	01-201-000-0000-6453	10816940	N
12042		10.30	Promo uniform:Johnson 9/17	01-201-000-0000-6453	10785234	N
12042		103.29	Promo uniform:Huneke 9/4/18	01-201-000-0000-6453	10685532	N
12042		287.12	Promo uniform:Huneke 9/5/18	01-201-000-0000-6453	10697465	N
12042		11.20	Promo uniform:Huneke 9/12/18	01-201-000-0000-6453	10750667	N
12042		10.99	Promo uniform:Huneke 9/14/18	01-201-000-0000-6453	10770847	N
12042		20.08	Promo uniform:Johnson 9/12/18	01-201-000-0000-6453	10750659	N
12042		287.50	Sabre spray 9/25/18	01-207-000-0000-6420	10848002	N
12042		257.00	Badges:new staff 9/17	01-207-000-0000-6453	10786000	N
	Warrant # 441040	Total...	994.48			
785	Interstate Building Supply	38.10	Mortar Mix #9 Storm Sewer Rpr	03-310-000-0000-6508	712429	N
	Warrant # 441041	Total...	38.10			
3119	J.R.'s Appliance Disposal Inc	2,278.00	Lndf Disp Misc Elec	61-397-000-0000-6258	96010	N
3119		420.00	Lndf Appliance Disp	61-397-000-0000-6841	95977	N
	Warrant # 441042	Total...	2,698.00			
1432	Johnson Tire Service	176.77	Tire 1503	03-340-000-0000-6575	21670	N
	Warrant # 441043	Total...	176.77			
253	Juliar/Joe	50.00	Bd mtg security 10/2/18	01-005-000-0000-6284		N
	Warrant # 441044	Total...	50.00			
10777	Kenyon Ace Hardware	22.99	Tiedown Ratchet Set-Kenyon	03-340-000-0000-6420	148338	N
	Warrant # 441045	Total...	22.99			
3964	Lexisnexis Matthew Bender	534.40	Law books 10/2018	01-025-000-0000-6452	9874327J	N
3964		49.31	Law books 10/2018	01-025-000-0000-6452	9887478J	N
3964		20.23	Law books 10/2018	01-025-000-0000-6452	9896639J	N
	Warrant # 441046	Total...	603.94			
5349	License Center	23.75	#1824 Title 9/2018	34-201-000-0000-6663		N
5349		23.75	#1828 Title 9/2018	34-205-000-0000-6663		N
	Warrant # 441047	Total...	47.50			
10140	Lifeline Inc.	11,777.75	(9) Defibrillators 9/26/18	34-201-000-0000-6480	II10827	N
	Warrant # 441048	Total...	11,777.75			
9868	Locators & Supplies Inc	73.55	Roll-up Sign Rpr Parts	03-310-000-0000-6504	02700771IN	N

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9868	Locators & Supplies Inc	194.09					
	Warrant # 441049	Total...					
		267.64	Safety apparel-Hauser	03-320-000-0000-6417	0270374IN		N
11575	Loffler Companies Inc.	24.35					
	Warrant # 441050	Total...					
		211.67	Copier 8/2018	01-091-000-0000-6302	2899969		N
		236.02	Copier 8/8-9/7/18	01-091-000-0000-6302	2899968		N
7584	Matthees Oil Inc	275.00					
	Warrant # 441051	Total...					
		275.00	LP CF	03-350-000-0000-6252	100452		N
7919	Menards-Red Wing	35.88					
	Warrant # 441052	Total...					
		29.97	Bar Oil	03-340-000-0000-6561	35235		N
		65.85	Tow Hook 1506	03-340-000-0000-6563	35192		N
74069	Minnesota County Attorneys Association	50.00					
	Warrant # 441053	Total...					
		50.00	Conf regs:O'connor 10/4/18	01-091-000-0000-6357			N
		100.00	Conf regs:Horsman 10/4/18	01-091-000-0000-6357			N
8522	Minnesota Energy Resources Corp	19.20					
	Warrant # 441054	Total...					
		50.73	Gas:PI twr 8/14-9/17/18	01-201-000-0000-6252	0504542721.001		N
		55.50	Gas Kenyon shop	03-350-000-0000-6252	5042540042		N
		125.43	Gas Zta shop	03-350-000-0000-6252	5042540441		N
6788	Mn Dept Of Health	260.00					
	Warrant # 441055	Total...					
		260.00	Well permits Q318	01-127-129-0000-6283	8282018		N
4948	Mn Sheriffs Assn	1,192.00					
	Warrant # 441056	Total...					
		1,192.00	Jail academy:DMartinez 10/18	01-207-000-0000-6357	173690		N
7633	Nuss Truck and Equipment Group LLC	133.86					
	Warrant # 441057	Total...					
		16.22	Cab Air Bag 0401	03-340-000-0000-6562	1178851P		N
		30.33	Outlet DPF Gasket 0701	03-340-000-0000-6562	1178911P		N
		120.88	Coolant Plugs/Yoke/Ring 1101	03-340-000-0000-6562	1179075P		N
		59.81	7th Injector 1101	03-340-000-0000-6562	1179282P		N
		150.41	Boost Sensor 1101	03-340-000-0000-6562	1179282P		N
		99.05	Pressure Sensor 1101	03-340-000-0000-6562	1179282P		N
		86.91	Clamps/Gaskets 1101	03-340-000-0000-6562	1179282P		N
		624.28	Steering Column Pts 0901	03-340-000-0000-6562	7123957P		N
		122.64	Exhaust Pipe 0901	03-340-000-0000-6562	7123957P		N
		151.37	Air Comp/DEF Cl pipes 1101	03-340-000-0000-6562	7124214P		N
		152.36	DPF Inlet Temp Sens 0701	03-340-000-0000-6562	7124476P		N
			Air Comp/DEF Cl pipes 1101	03-340-000-0000-6562	7124477P		N

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	Warrant # 441057	Total...	1,748.12				
9516	Nuvera (FKA NU-Telecom)		84.43	Tele CF	03-350-000-0000-6201	1182424	N
9516			54.95	DSL CF	03-350-000-0000-6209	1182424	N
	Warrant # 441058	Total...	139.38				
2864	Office Depot		26.27	Eraser caps,envelopes 9/18	01-127-127-0000-6405	20635332001	N
2864			2.99	Pens 9/14/18	01-127-127-0000-6405	203836556001	N
2864			20.91	Binder,sheet protectors 9/14	01-127-127-0000-6405	203836555001	N
2864			1.63	Tabs 9/14/18	01-127-127-0000-6405	203836384001	N
2864			18.19	Extension cables 8/28	01-127-127-0000-6405	194547708001	N
2864			18.19	Return cables 9/18/18	01-127-127-0000-6405	202827937001	N
2864			26.27	Eraser caps,envelopes 9/18	01-127-128-0000-6405	20635332001	N
2864			3.00	Pens 9/14/18	01-127-128-0000-6405	203836556001	N
2864			20.92	Binder,sheet protectors 9/14	01-127-128-0000-6405	203836555001	N
2864			1.63	Tabs 9/14/18	01-127-128-0000-6405	203836384001	N
2864			18.19	Extension cables 8/28	01-127-128-0000-6405	194547708001	N
2864			18.19	Return cables 9/18/18	01-127-128-0000-6405	202827937001	N
	Warrant # 441059	Total...	103.62				
11467	PCiRoads, LLC		3,062,917.12	601-037 Est #4	03-320-000-0000-6320	Est #4	N
	Warrant # 441060	Total...	3,062,917.12				
9140	Power Plan OIB		29.07	Seal Kit 1001	03-340-000-0000-6563	P77180	N
9140			18.37	Seal Kit 1001	03-340-000-0000-6563	P77182	N
9140			35.22	Seal Kit 1001	03-340-000-0000-6563	P77240	N
	Warrant # 441061	Total...	82.66				
9146	Precise MRM LLC		280.00	GPS Data Sve Aug (8)	03-310-000-0000-6270	1018437	N
	Warrant # 441062	Total...	280.00				
6199	Pump And Meter Service Inc		6,201.00	Gasboy Diesel Dispenser-CF (.5	03-350-000-0000-6563	1184081J	N
	Warrant # 441063	Total...	6,201.00				
50500	Ramsey County Sheriff's Dept		70.00	Subpoena svc:Niesen 8/23/18	01-091-000-0000-6277	201810752	N
	Warrant # 441064	Total...	70.00				
2104	Ramy Turf Products		620.00	Bio Rolls (400LF)	03-310-000-0000-6517	OP5921206	N
	Warrant # 441065	Total...	620.00				
11176	Ranger Chevrolet Buick GMC		27,035.00	#1828 2018 Chevy Silverado	34-205-000-0000-6663	24728	N

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11176	Ranger Chevrolet Buick GMC	25,427.55	#1803 Silverado dbl cab			34-340-000-0000-6663	27033			N
11176		25,582.45	#1805 Silverado dbl cab			34-340-000-0000-6663	27246			N
	Warrant # 441066	Total...	78,045.00							
12052	Red Wing Chevrolet	477.30	Engine Diagnose 0806			03-340-000-0000-6303	287172			N
12052		73.50	Rpr Parts/Oil 0806			03-340-000-0000-6562	287172			N
	Warrant # 441067	Total...	550.80							
5136	Red Wing City-Public Works	308.92	Water/sewer 8/2018			01-111-110-0000-6253	31881.005			N
5136		289.06	Irrigation 8/2018			01-111-110-0000-6253	31881.006			N
5136		127.65	Dumpster 8/2018			01-111-110-0000-6257	31881.005			N
5136		8,016.80	Water/sewer 8/2018			01-111-112-0000-6253	31881.002			N
5136		1,348.94	- Cool twr deduct 8/2018			01-111-112-0000-6253	31881.002			N
5136		733.54	- Irrig dedcut 8/2018			01-111-112-0000-6253	31881.003			N
5136		210.18	Dumpster 8/2018			01-111-112-0000-6257	31881.001			N
5136		792.44	Water/sewer 8/2018			01-111-115-0000-6253	31881.009			N
5136		138.71	Dumpster 8/2018			01-111-115-0000-6257	31881.008			N
5136		107.65	Dumpster 8/2018			01-111-116-0000-6257	31881.004			N
5136		436.89	Dumpster/recyc 8/2018			01-207-000-0000-6257	31881.000			N
5136		350.07	Hydrant-Graveling			03-310-000-0000-6508	9948001			N
5136		459.62	Wtr/Swr/Garb			03-350-000-0000-6253	9948000			N
5136		243.71	Wtr/Swr-Shared Shed			03-350-000-0000-6253	9948002			N
5136		512.42	Sprinkler			03-350-000-0000-6306	9949000			N
5136		137.50	Wtr/Swr/Garb			61-398-000-0000-6253	10040000			N
5136		937.27	Residual Disp			61-398-192-0000-6839	10040000			N
	Warrant # 441068	Total...	10,986.41							
7648	Rent N Save Portable Services	830.00	Park Toilets Aug 2018			03-521-000-0000-6343	53641			N
7648		430.00	Park Toilets Sept 2018			03-521-000-0000-6343	53642			N
	Warrant # 441069	Total...	1,260.00							
582	Rihm Kenworth	32.96	ABS Ext Cables 0801			03-340-000-0000-6562	2013531A			N
582		44.97	Clutch Brake 0901			03-340-000-0000-6562	2013586A			N
582		10.88	Marker Lamp			03-340-000-0000-6562	2013586A			N
582		36.21	Filters Stock			03-340-000-0000-6562	2013586A			N
582		311.92	Steer Brake Shoes 0701			03-340-000-0000-6562	2013683A			N
582		15.32	Marker Lamps			03-340-000-0000-6562	2013758A			N
582		83.96	- Brake Core Credit 0701			03-340-000-0000-6562	2013920A			N
	Warrant # 441070	Total...	368.30							

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12853	Rihm Leasing Inc	38.69	Fuel Filter 1701	03-340-000-0000-6562	2581914		N
	Warrant # 441071	Total...	38.69				
235	Ringeisen Electric, LLC	73.00	Locate Undergrnd Wires-Lean-to	03-350-000-0000-6305	12216		N
	Warrant # 441072	Total...	73.00				
15494	Roberts Business Forms	2,670.80	2000 Crimnl file folders 9/18	01-091-000-0000-6401	436510		N
	Warrant # 441073	Total...	2,670.80				
7626	Runnings Supply Inc	16.99	Shovel-Const	03-320-000-0000-6501	3000571		N
7626		29.99	Fuel Hose Aux Tank 0805	03-340-000-0000-6562	2994226		N
7626		23.95	Wood Shavings-Oil Absorb	61-399-192-0000-6838	3003341		N
	Warrant # 441074	Total...	70.93				
13149	Sander/John	79.00	55.939.0020 overpay	81-850-000-0000-2102	32074		N
	Warrant # 441075	Total...	79.00				
873	Siewerts Garage Inc	433.00	Towing:99 Caravan 9/19/18	01-201-000-0000-6315	2145451		N
873		235.00	Towing:01 Passat 9/23/18	01-201-000-0000-6315	2145549		N
	Warrant # 441076	Total...	668.00				
6450	Staples Advantage	101.50	Supplies 9/22/18	01-101-000-0000-6405	3390852175		N
6450		216.49	Chair:Bryan 9/19/18	01-105-000-0000-6405	3390481609		N
6450		96.54	White board 9/11/18	01-127-128-0000-6405	3389904972		N
	Warrant # 441077	Total...	414.53				
1213	Steberg/Glen	550.00	Lndf Lease Oct 2018	61-397-000-0000-6342	Oct 2018		N
	Warrant # 441078	Total...	550.00				
1831	Streichers Inc	84.50	Trauma plate:Powers 9/24/18	01-201-000-0000-6480	i1332360		N
1831		279.96	Intl uniform:Olson/Martnz 9/24	01-207-000-0000-6453	i1332347		N
1831		16.00	Nameplates:Olson/Martnz 9/25	01-207-000-0000-6453	i1332425		N
	Warrant # 441079	Total...	380.46				
13144	Superior Crane Corp	293.33	Annual Crane Insp CF	03-350-000-0000-6283	125389		N
13144		880.00	Annual Crane Insp RW	03-350-000-0000-6283	125389		N
13144		293.33	Annual Crane Insp Zta	03-350-000-0000-6283	125389		N
13144		293.34	Annual Crane Insp Kyn	03-350-000-0000-6283	125389		N
	Warrant # 441080	Total...	1,760.00				
5082	Titan Energy Systems	367.74	Maint:PI generator 9/14/18	01-201-000-0000-6301	151218.007		N

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	Warrant # 441081	Total...	367.74				
46300	Tom Parker Electric Inc		90.00	Booster heater 7/5/18	01-111-113-0000-6305	8813	N
46300			254.54	Cord drop new garage 9/18/18	01-111-116-0000-6305	8977	N
	Warrant # 441082	Total...	344.54				
7464	Top Performance Sales		47.83	Wash Bay/Shop supplies	03-340-000-0000-6420	201569	N
	Warrant # 441083	Total...	47.83				
2469	Toshiba Financial Services (L.A.)		203.02	Copier 10/2018	01-055-000-0000-6302	90136785891	N
2469			163.61	Copies 9/2018	01-055-000-0000-6302	90136785891	N
2469			135.51	Copier 10/2018	01-201-000-0000-6302	90136754017	N
2469			11.57	Copies 8/2018	01-201-000-0000-6302	90136754017	N
2469			75.86	Patrol copier 10/2018	01-201-000-0000-6302	90136821769	N
2469			1.26	Patrol copies 8/2018	01-201-000-0000-6302	90136821769	N
2469			216.93	Admin copier 10/2018	01-207-000-0000-6302	90136753990	N
2469			43.47	Admin copies 8/2018	01-207-000-0000-6302	90136753990	N
2469			238.36	Intake copier 10/2018	01-207-000-0000-6302	90136754033	N
2469			149.21	Intake copies 8/2018	01-207-000-0000-6302	90136754033	N
	Warrant # 441084	Total...	1,238.80				
8220	Truck Utilities Inc		51.15	Plow Control 0005	61-398-000-0000-6562	328792	T
	Warrant # 441085	Total...	51.15				
2846	Uline		52.50	Sandbags (100)	03-310-000-0000-6504	101399379	N
	Warrant # 441086	Total...	52.50				
3262	Vanguard Systems		7,281.88	IMS Sftwr support 11/18-10/19	01-101-000-0000-6268	15818	N
	Warrant # 441087	Total...	7,281.88				
2342	Waste Management Inc		280.52	Garb 7/05 Xtra Park-FINAL	03-521-000-0000-6343	0955963001	N
	Warrant # 441088	Total...	280.52				
11465	Wells Fargo Vendor Fin Serv		44.17	Health unit copier 10/2018	01-207-000-0000-6302	90136518171	N
11465			19.80	Health unit copies 8/2018	01-207-000-0000-6302	90136518171	N
	Warrant # 441089	Total...	63.97				
1903	West Payment Center		137.58	Library plan chgs 8/5-9/4/18	01-091-000-0000-6452	838893500	N
	Warrant # 441090	Total...	137.58				
1092	Widseth Smith Nolting		1,095.00	Hyd Design-TH19 Access	03-521-000-0000-6278	124674	N

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Warrant #	441091	Total...	1,095.00					
73383	Xcel Energy		3,214.63	Electric 9/2018	01-111-110-0000-6251	5156476998		N
73383			106.75	Gas 9/2018	01-111-110-0000-6252	5150574326		N
73383			13,867.34	Electric 9/2018	01-111-112-0000-6251	5143459081		N
73383			2,576.53	Gas 9/2018	01-111-112-0000-6252	5160612755		N
73383			2,267.30	Electric 9/2018	01-111-115-0000-6251	5162198585		N
73383			67.76	Gas 9/2018	01-111-115-0000-6252	5162198585		N
73383			3,114.48	Electric 9/2018	01-111-116-0000-6251	5154533778		N
73383			23.67	St Lts 24	03-310-000-0000-6251	51104672901		N
73383			20.31	St Lts 2N	03-310-000-0000-6251	5157625991		N
73383			18.42	St Lts 2S	03-310-000-0000-6251	5160402524		N
73383			100.32	St Lts Bench	03-310-000-0000-6251	5167548181		N
73383			300.96	Signals 601 Bench	03-310-000-0000-6251	5167548181		N
73383			107.84	Elec RW Shared Bldg	03-350-000-0000-6251	51101960186		N
73383			1,166.52	Elec RW	03-350-000-0000-6251	5151300497		N
73383			175.85	Elec Zta	03-350-000-0000-6251	5163907713		N
73383			25.00	Gas RW Shared Bldg	03-350-000-0000-6252	51101960186		N
73383			61.35	Gas RW	03-350-000-0000-6252	5153157485		N
73383			11.31	Elec Park Well	03-521-000-0000-6251	5152934882		N
Warrant #	441092	Total...	27,226.34					
1919	Zumbrota Telephone Co		48.54	TELE 5671 Zta	03-350-000-0000-6201	104516		N
1919			44.60	FAX 4046 Zta	03-350-000-0000-6201	652291		N
1919			63.95	DSL 5671 Zta	03-350-000-0000-6209	104516		N
Warrant #	441093	Total...	157.09					
Warrant Form	WFXX	Total...	3,277,460.25	208 Transactions				

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27100	Allegra	119.24		Name plates 9/13/18	01-041-000-0000-6420	61924	N
27100		367.64		Envelopes 9/28/18	01-101-000-0000-6401	62122	N
27100		190.68		Consent for Release forms 9/10	01-255-000-0000-6401	61869	N
	Warrant # 26359	Total...	677.56				
5095	H & L Mesabi	19,630.00		Cutting Edge 4' Carbide (100)	03-340-000-0000-6572	1686	N
5095		7,361.50		Cutting Edge 3' Carbide (50)	03-340-000-0000-6572	1686	N
	Warrant # 26360	Total...	26,991.50				
1588	Minter/Denise L	10.17		Ovrnt meals 9/14/18	01-207-000-0000-6332		N
	Warrant # 26361	Total...	10.17				
7885	Niebur Tractor & Equipment Inc	208.56		Landpride Blades 1507	03-340-000-0000-6563	01116608	N
7885		73.59		Clevis Kit 1704	03-340-000-0000-6563	01117409	N
7885		178.96		Landpride Blades 1507	03-340-000-0000-6563	01117414	N
	Warrant # 26362	Total...	461.11				
50705	Red Wing Ace Hardware	16.17		Wash Bay Brush Handle	03-340-000-0000-6420	1844131	N
	Warrant # 26363	Total...	16.17				
1727	Red Wing City-Finance	405.04		Gloves,test amps:Evdc rm 9/18	01-201-000-0000-6420	36170	N
	Warrant # 26364	Total...	405.04				
50750	Rs Eden	365.38		Drug testing,supplies 8/31/18	01-255-000-0000-6285	61457	N
	Warrant # 26365	Total...	365.38				
9340	Schwickert's Tecta America LLC	339.25		HVAC maint 9/15/18 PI twr	01-201-000-0000-6301	s510040323	N
9340		339.25		HVAC maint 9/15/18 CF twr	01-201-000-0000-6301	s510040322	N
9340		339.25		HVAC maint 9/15/18 Aspen twr	01-201-000-0000-6301	s510040321	N
	Warrant # 26366	Total...	1,017.75				
11982	Summit Food Service LLC	433.72		Inmate laundry 9/15-9/21/18	01-207-000-0000-6366	2000034882	N
11982		289.90		Condiments 9/15-9/21/18	01-207-000-0000-6463	2000034880	N
11982		7,294.78		Inmate meals 9/15-9/21/18	01-207-000-0000-6463	2000034881	N
	Warrant # 26367	Total...	8,018.40				
8381	Zumbrota Water & Sewer Dept	20.87		Wtr/Swr Zta	03-350-000-0000-6253	8660	N
	Warrant # 26368	Total...	20.87				
	Warrant Form WFXX-ACH	Total...	37,983.95	19 Transactions			



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Final Total...	3,315,444.20	227 Transactions
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<u>WARRANT RUN</u> <u>INFORMATION</u>	<u>WARRANT</u> <u>FORM</u>	<u>STARTING</u> <u>WARRANT NO.</u>	<u>ENDING</u> <u>WARRANT NO.</u>	<u>DATE OF</u> <u>PAYMENT</u>	<u>DATE OF</u> <u>APPROVAL</u>	<u>PPD</u> <u>COUNT</u>	<u>AMOUNT</u>	<u>CTX</u> <u>COUNT</u>	<u>AMOUNT</u>
73		3,277,460.25	WFXX	441021	441093	10/05/2018	10/05/2018		
10		37,983.95	WFXX-ACH	26359	26368	10/05/2018	10/05/2018	1	10.17
		3,315,444.20	TOTAL					9	37,973.78



RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>	<u>ACH AMOUNT</u>	<u>NON-ACH AMOUNT</u>		
1	77,824.95	County General Revenue	10,494.30	67,330.65		
3	3,112,227.84	County Road and Bridge	27,489.65	3,084,738.19		
34	120,780.54	Capital Plan	-	120,780.54		
61	4,397.87	Waste Management Facilities	-	4,397.87		
81	213.00	Settlement Fund	-	213.00		
3,315,444.20	TOTAL		37,983.95	TOTAL ACH	3,277,460.25	TOTAL NON-ACH

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2514	AAA Striping Service Co	4,123.93	Traff Mark 2018 Final	03-310-000-0000-6323	FINAL	N
	Warrant # 441144	Total...	4,123.93			
12203	Advance Auto Parts	6.89	PAG A/C Oil	03-340-000-0000-6561	2053RSVD SRC	N
12203		84.79	Belts (2) 801	03-340-000-0000-6562	2053RSVD SRC	N
	Warrant # 441145	Total...	91.68			
12044	American Tower Corporation	500.00	Tower rent:Frontenac 10/2018	01-201-000-0000-6342	405500766	N
	Warrant # 441146	Total...	500.00			
2371	Anderson Rock & Lime Inc	170.19	Shoulder #30 27.45T	03-310-000-0000-6507	31137	N
2371		254.82	Shoulder #8 41.1T	03-310-000-0000-6507	31137	N
2371		81.53	Shoulder #6 13.15T	03-310-000-0000-6507	31240	N
2371		85.25	Storm Swr Rpr #9 13.75T	03-310-000-0000-6507	31314	N
2371		83.08	Storm Swr Rpr #9 13.40T	03-310-000-0000-6507	31421	N
	Warrant # 441147	Total...	674.87			
9828	BCA - MNJIS Section	1,110.00	CJDN connect fee 7-9/2018	01-209-000-0000-6282	503672	N
	Warrant # 441148	Total...	1,110.00			
6552	Benson/Robert	50.00	Per diem:BOA 9/24/18	01-127-128-0000-6106		N
6552		26.16	BOA mileage 9/24/18	01-127-128-0000-6331		N
	Warrant # 441149	Total...	76.16			
9329	Bevcomm	36.37	PI office phone 10/2018	01-201-000-0000-6201	12203149	N
	Warrant # 441150	Total...	36.37			
2602	Bigelow Ponderosa Mobile Home Park	245.00	72.802.0140 overpay	81-850-000-0000-2102	5502	N
	Warrant # 441151	Total...	245.00			
3592	Bruening Rock Products, Inc	3,353.53	Shoulder #10 438.37T	03-310-000-0000-6507	100739	N
3592		2,536.59	Shoulder #10 331.58T	03-310-000-0000-6507	100739	N
3592		3,225.09	Shoulder #10 421.58T	03-310-000-0000-6507	100739	N
3592		185.13	Ditch/Slope Rpr #41 24.2T	03-310-000-0000-6507	101478	N
3592		100.60	Storm Swr Rpr #9 13.15T	03-310-000-0000-6507	103126	N
3592		83.16	Shoulder #12 10.87T	03-310-000-0000-6507	103126	N
	Warrant # 441152	Total...	9,484.10			
7440	Cannon Falls Beacon	36.00	Subscription-CF Beacon	03-330-000-0000-6244	90980	N
	Warrant # 441153	Total...	36.00			

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5641	Century Link (WA)	2.62	PRI DID 9/19-10/18/18			01-025-000-0000-6201	6513888588				N
5641		0.28	PRI 9/19-10/18/18			01-025-000-0000-6201	6513885061				N
5641		643.13	PRI DID 9/19-10/18/18			01-063-000-0000-6201	6513888588				N
5641		66.64	PRI 9/19-10/18/18			01-063-000-0000-6201	6513885061				N
5641		129.00	EAS hookup 9/2018			01-281-280-0000-6201	612e310139				N
5641		13.99	Sandhill twr 9/19-10/18/18			01-281-280-0000-6201	6513882865				N
5641		53.70	PRI DID 9/19-10/18/18			11-420-600-0010-6201	6513888588				N
5641		5.56	PRI 9/19-10/18/18			11-420-600-0010-6201	6513885061				N
5641		17.03	PRI DID 9/19-10/18/18			11-420-640-0010-6201	6513888588				N
5641		1.76	PRI 9/19-10/18/18			11-420-640-0010-6201	6513885061				N
5641		68.11	PRI DID 9/19-10/18/18			11-430-700-0010-6201	6513888588				N
5641		7.06	PRI 9/19-10/18/18			11-430-700-0010-6201	6513885061				N
5641		18.34	PRI DID 9/19-10/18/18			11-479-478-0000-6201	6513888588				N
5641		1.90	PRI 9/19-10/18/18			11-479-478-0000-6201	6513885061				N
5641		44.53	PRI DID 9/19-10/18/18			11-479-479-0000-6201	6513888588				N
5641		4.61	PRI 9/19-10/18/18			11-479-479-0000-6201	6513885061				N
	Warrant # 441154	Total...	1,078.26								
11865	CliftonLarsonAllen LLP	3,000.00	2017 Audit fees 9/29/18			01-041-000-0000-6274	1921550				N
	Warrant # 441155	Total...	3,000.00								
5302	CORELOGIC	764.00	41.170.0160 overpay			81-850-000-0000-2102					N
5302		918.00	42.300.0040 overpay			81-850-000-0000-2102					N
5302		683.00	44.031.0700 overpay			81-850-000-0000-2102					N
5302		200.00	55.416.0250 overpay			81-850-000-0000-2102					N
5302		332.00	55.375.0060 overpay			81-850-000-0000-2102					N
	Warrant # 441156	Total...	2,897.00								
12207	Forestry Suppliers Inc	46.79	Pick Hammer-Construction			03-320-000-0000-6501	42404500				N
12207		32.60	Tree Tags(100)/Nails-Kyn Park			03-521-000-0000-6420	42202100				N
	Warrant # 441157	Total...	79.39								
5235	Gernentz Auto Service	88.00	#1841 Oil change 10/1/18			01-127-127-0000-6303					N
	Warrant # 441158	Total...	88.00								
3843	Goodhue Country Station	10.00	64.280.0040 overpay			81-850-000-0000-2102	16126				N
	Warrant # 441159	Total...	10.00								
21090	Goodhue County Recorder	138.00	Rec fees:A650374-650376			01-127-128-0000-6850	2018000663				N
	Warrant # 441160	Total...	138.00								

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				<u>On-Behalf-of-Name</u>		<u>From Date</u>	<u>To Date</u>	
5234	HBC	50.31	Fire Alarm Lines		03-330-000-0000-6209	93976		N
5234		50.31	Fire Alarm Lines		61-398-000-0000-6209	81940		N
5234		100.00	Internet/Comm		61-398-000-0000-6209	81940		N
	Warrant # 441161	Total...	200.62					
4077	Hinsch/Mike	50.00	Per diem:BOA 9/24/18		01-127-128-0000-6106			N
4077		16.35	BOA mileage 9/24/18		01-127-128-0000-6331			N
	Warrant # 441162	Total...	66.35					
11873	J and M Chainsaws	89.15	Chainsaw Rpr/Parts Zta		03-310-000-0000-6511	616195		N
	Warrant # 441163	Total...	89.15					
253	Juliar/Joe	50.00	Bd mtg security 9/24/18		01-127-128-0000-6284			N
	Warrant # 441164	Total...	50.00					
13157	Knott/Daniel	50.00	Per diem:BOA 9/24/18		01-127-128-0000-6106			N
13157		1.09	BOA mileage 9/24/1		01-127-128-0000-6331			N
	Warrant # 441165	Total...	51.09					
1531	Luhman Construction Co Inc	375.81	Ditch/Slope Rpr CL5 #41 47.48T		03-310-000-0000-6507	11089		N
1531		311.83	Ditch/Slope Rpr RipRap #41 20.		03-310-000-0000-6507	11099		N
	Warrant # 441166	Total...	687.64					
5035	Lyle Signs Inc	987.94	ROW Markers (100) #1		03-310-000-0000-6504	975842		N
	Warrant # 441167	Total...	987.94					
5548	L3 Communications Mobile-Vision Inc	3,772.56	Mobilevision camera 9/14/18		34-205-000-0000-6663	0331535in		N
	Warrant # 441168	Total...	3,772.56					
6467	Menards Corporate Accounting	51,436.00	55.903.0020 overpay		81-850-000-0000-2102			N
	Warrant # 441169	Total...	51,436.00					
837	Motorola Solutions Inc	342.00	Batteries:800mhz radios 9/28		01-281-280-0000-6420	8280605323		N
	Warrant # 441170	Total...	342.00					
9516	Nuvera (FKA NU-Telecom)	154.76	Gdhu backup phone 10/2018		01-209-000-0000-6201	1192564		N
	Warrant # 441171	Total...	154.76					
11013	Office Of MN.IT Services	1,700.00	MNET collab 9/2018		01-063-000-0000-6301	dv18090402		N
11013		164.79	EOC lines 8/2018		01-281-280-0000-6201	W18080459		N
	Warrant # 441172	Total...	1,864.79					

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44402	Olmsted County Sheriff	175.00					
	Warrant # 441173	Total...			18evox-16		N
7813	OSI Environmental	130.00					
	Warrant # 441174	Total...			2074768		N
7813		100.00	Pump Truck-Oily Water	61-399-192-0000-6838	2074768		N
7813		100.00	Oil Disposal 500g	61-399-192-0000-6838	2074784		N
7813		110.00	Filter Disposal (2 Dr)	61-399-192-0000-6838	2074784		N
7813		110.00	AntiFreeze Disp (2 Dr)	61-399-192-0000-6838	2074784		N
5545	Paul's Industrial Garage	35.00					
	Warrant # 441175	Total...			105719		N
6068	River Country Cooperative	167.07					
	Warrant # 441176	Total...			294380		N
2084	ROCHESTER SAND & GRAVEL	2,256.39					
2084		365.39	Hot Mix Rpr Stm Swr #9	03-310-000-0000-6503	4919912		N
2084		364.78	Hot Mix Patch #19	03-310-000-0000-6503	4919912		N
2084		79.87	Hot Mix Patch #8	03-310-000-0000-6503	4919912		N
2084		16,148.99	Millings Stm Swr #9 13.89T	03-310-000-0000-6507	4919900		N
2084		4,365.86	Millings Shldr #1 2808.52T	03-310-000-0000-6507	4919900		N
2084		4,365.86	Millings Shldr #1 759.28T	03-310-000-0000-6507	4919900		N
	Warrant # 441177	Total...			23,581.28		
7898	Ryan Mechanical Inc	45.00					
	Warrant # 441178	Total...			18.1562		N
7898		540.00	ADC plumbing parts 10/2/18	01-111-113-0000-6305	18.1490		N
7898		540.00	Repair grease trap 9/20/18	01-111-113-0000-6305	18.1490		N
868	Schumacher Excavating Inc	227.56					
	Warrant # 441179	Total...			24819		N
6284	Steberg/Glen	1,155.00					
	Warrant # 441180	Total...			Sep-18		N
6284		3,640.00	Landfill Equip Sept	61-397-000-0000-6343	Sep-18		N
6284		3,640.00	Landfill Hrs Sept	61-397-000-0000-6349	Sep-18		N
46300	Tom Parker Electric Inc	449.24					
	Warrant # 441181	Total...			9001		N
2469	Toshiba Financial Services (L.A.)	360.48					
	Warrant # 441182	Total...			68815965		N
2469		190.61	Copier 10/2018	01-281-280-0000-6302	68820070		N
2469		162.71	Copier 10/2018	01-601-000-0000-6302	68820070		N
2469		162.71	Copies 9/2018	01-601-000-0000-6302	68820070		N
	Warrant # 441182	Total...			713.80		

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2740	Toshiba Financial Services (St Louis)	209.70	Copier 10/2018		01-041-000-0000-6302	368498994		N
2740		132.43	Copies 8/18-9/18		01-041-000-0000-6302	368498994		N
	Warrant # 441183	Total...	342.13					
4231	UPS	13.12	Freight-Return Knives #1702		03-340-000-0000-6563	OER126408		N
	Warrant # 441184	Total...	13.12					
6921	Us Bank	500.00	Pay/filing agnt fees 2014A		35-821-000-0000-6783	5125465		N
	Warrant # 441185	Total...	500.00					
11634	US Bank Equipment Finance	227.89	Copier Lease 10/18		03-330-000-0000-6302	368333597		N
	Warrant # 441186	Total...	227.89					
3418	Verizon Wireless	91.17	Cell phone 9/5-10/4/18		01-031-000-0000-6202	9815872099		N
3418		25.38	Cell phone 8/27-9/26/18		01-055-000-0000-6202	9815445762		N
3418		210.06	Data cards 8/26-9/25/18		01-055-000-0000-6206	9815355020		N
3418		105.74	Data cards 8/27-9/26/18		01-055-000-0000-6206	9815445762		N
3418		50.94	Cell phone 9/5-10/4/18		01-061-000-0000-6202	9815872099		N
3418		46.16	Cell phone 9/5-10/4/18		01-063-000-0000-6202	9815872099		N
3418		33.56	Cell phone 9/5-10/4/18		01-091-000-0000-6202	9815872099		N
3418		70.02	Cell phone 9/27-10/26/18		01-103-000-0000-6202	9800667682		N
3418		177.12	Cell phone 9/5-10/4/18		01-103-000-0000-6202	9815872099		N
3418		70.04	Data cards 8/26-9/25/18		01-103-000-0000-6206	9815355020		N
3418		507.29	Cell phone 9/5-10/4/18		01-111-000-0000-6202	9815872099		N
3418		60.94	Cell phone 9/5-10/4/18		01-121-000-0000-6202	9815872099		N
3418		111.88	Cell phone 9/5-10/4/18		01-127-127-0000-6202	9815872099		N
3418		50.94	Cell phone 9/5-10/4/18		01-127-128-0000-6202	9815872099		N
3418		46.16	Cell phone 9/5-10/4/18		01-127-129-0000-6202	9815872099		N
3418		1,669.68	Cell phone 9/5-10/4/18		01-201-000-0000-6202	9815872099		N
3418		36.16	Cell phone 9/5-10/4/18		01-201-000-0000-6202	9815872099		N
3418		35.01	Data card 9/2-10/1/18		01-201-000-0000-6206	9815677657		N
3418		1,426.42	Data cards 8/26-9/25/18		01-201-000-0000-6206	9815355020		N
3418		87.10	Cell phone 9/5-10/4/18		01-205-000-0000-6202	9815872099		N
3418		105.03	Data cards 8/26-9/25/18		01-205-000-0000-6206	9815355020		N
3418		210.36	Cell phone 9/5-10/4/18		01-207-000-0000-6202	9815872099		N
3418		35.01	Data cards 8/26-9/25/18		01-209-000-0000-6206	9815355020		N
3418		203.76	Cell phone 9/5-10/4/18		01-210-000-0000-6202	9815872099		N
3418		365.64	Cell phone 9/5-10/4/18		01-255-000-0000-6202	9815872099		N
3418		46.16	Cell phone 9/5-10/4/18		01-281-280-0000-6202	9815872099		N
3418		26.02	Data cards 8/26-9/25/18		01-281-280-0000-6206	9815355020		N



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3418	Verizon Wireless	45.63	Cell phone 9/5-10/4/18			01-601-000-0000-6202	9815872099			N
3418		50.94	Cell phone 9/5-10/4/18			03-310-000-0000-6202	9815872099			N
3418		50.94	Cell phone 9/5-10/4/18			03-330-000-0000-6202	9815872099			N
3418		229.35	Cell phone 9/5-10/4/18			11-420-600-0010-6202	9815872099			N
3418		17.86	Data cards 8/27-9/26/18			11-420-600-0010-6206	9815445762			N
3418		17.85	Data cards 8/27-9/26/18			11-420-600-0010-6206	9815445762			N
3418		35.01	Data cards 8/27-9/26/18			11-420-600-0010-6206	9815445762			N
3418		35.01	Data cards 8/27-9/26/18			11-420-600-0010-6206	9815445762			N
3418		183.41	Cell phone 9/5-10/4/18			11-430-700-0010-6202	9815872099			N
3418		17.15	Data cards 8/27-9/26/18			11-430-700-0010-6206	9815445762			N
3418		17.15	Data cards 8/27-9/26/18			11-430-700-0010-6206	9815445762			N
3418		70.02	Data cards 8/27-9/26/18			11-430-700-0010-6206	9815445762			N
3418		17.56	Cell phone 8/27-9/26/18			11-463-463-0000-6202	9815445762			N
3418		35.01	Data cards 8/27-9/26/18			11-463-463-0000-6206	9815445762			N
3418		35.01	Data cards 8/27-9/26/18			11-463-463-0000-6206	9815445762			N
3418		35.01	Data cards 8/27-9/26/18			11-463-463-0000-6206	9815445762			N
3418		13.61	TANF Cell phone 8/27-9/26/18			11-466-450-0000-6202	9815445762			N
3418		46.16	Cell phone 9/5-10/4/18			11-466-462-0000-6202	9815872099			N
3418		72.32	PEER Cell phone 9/5-10/4/18			11-466-462-0000-6202	9815872099			N
3418		3.81	Cell phone 8/27-9/26/18			11-479-478-0000-6202	9815445762			N
3418		5.90	Cell phone 8/27-9/26/18			11-479-478-0000-6202	9815445762			N
3418		3.86	Cell phone 8/27-9/26/18			11-479-478-0000-6202	9815445762			N
3418		8.88	Cell phone 8/27-9/26/18			11-479-479-0000-6202	9815445762			N
3418		13.78	Cell phone 8/27-9/26/18			11-479-479-0000-6202	9815445762			N
3418		9.02	Cell phone 8/27-9/26/18			11-479-479-0000-6202	9815445762			N
	Warrant #	441187	Total...							
			6,974.00							
2681	Wells Fargo Real Estate Tax Services	857.00	55.865.0130 overpay			81-850-000-0000-2102				N
	Warrant #	441188	Total...							
			857.00							
1914	Ziegler Inc	242.20	Governor Calibration #0204			03-340-000-0000-6304	SW090088878			N
	Warrant #	441189	Total...							
			242.20							
10333	1SOURCE	12.26	Calendars-Maint			03-310-000-0000-6405	2248160			N
10333		28.82	Calendars-Const			03-320-000-0000-6405	2248160			N
10333		77.47	Office Supplies			03-330-000-0000-6405	2248160			N
10333		22.69	Calendars-Admin			03-330-000-0000-6405	2248160			N
	Warrant #	441190	Total...							
			141.24							

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	Warrant Form	WFXX	Total...	123,838.19	151 Transactions			

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2313	Aramark Uniform Services Inc	46.16	Uniforms Mechanic		03-340-000-0000-6307	792562791		N
2313		35.28	Shop Rags		03-340-000-0000-6420	792562791		N
2313		107.20	Uniforms		61-398-000-0000-6307	792562791		T
2313		122.92	Mats & Towels		61-398-000-0000-6411	792562791		T
	Warrant # 26382	Total...	311.56					
1209	Culligan Water	320.75	Water filter ctg 9/20/18		01-207-000-0000-6304	431450		N
	Warrant # 26383	Total...	320.75					
5827	Ellingsberg/Rich	50.00	Per diem:BOA 9/24/18		01-127-128-0000-6106			N
5827		42.51	BOA mileage		01-127-128-0000-6331			N
	Warrant # 26384	Total...	92.51					
9305	Fox/Darwin	50.00	Per diem:BOA 9/24/18		01-127-128-0000-6106			N
9305		12.64	BOA mileage 9/24/18		01-127-128-0000-6331			N
	Warrant # 26385	Total...	62.64					
11027	GFI Cleaning Services	1,100.00	Janitorial Service-Sept		03-330-000-0000-6305	1155		N
	Warrant # 26386	Total...	1,100.00					
10903	Harvey's Tire Service Inc.	385.00	Tire Rpr 1602		03-340-000-0000-6575	572547		N
10903		15.00	Tire Rpr-Patch 0901		03-340-000-0000-6575	572548		N
10903		250.00	Tire Rpr/Change(2) 1106		03-340-000-0000-6575	572935		N
	Warrant # 26387	Total...	650.00					
3124	Kwik Trip Inc	12.60	Maint 9/2018		01-103-000-0000-6303	278333		N
3124		404.36	Fuel 9/2018		01-103-000-0000-6567	278333		N
3124		583.84	Fuel 9/2018		01-127-127-0000-6567	278333		N
3124		59.84	Fuel 9/2018		01-127-129-0000-6567	278333		N
3124		15.30	Maint 9/2018		01-130-000-0000-6303	278333		N
3124		1,897.66	Fuel 9/2018		01-130-000-0000-6567	278333		N
3124		2,517.32	Diesel 9/2018		03-340-000-0000-6565	278333		N
3124		109.07	Fuel 9/2018		03-340-000-0000-6567	278333		N
	Warrant # 26388	Total...	5,599.99					
44	Marco Technologies LLC	658.77	Printer support 9/27-10/26/18		01-063-000-0000-6302	5612521		N
	Warrant # 26389	Total...	658.77					
8820	Mayo Clinic Health System, Red Wing	181.00	DOT PE -ROOT		61-399-000-0000-6291	700003124		N
	Warrant # 26390	Total...	181.00					

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892	MCCC	6,195.00		Prop tax support Q418	01-063-000-0000-6268	2y1810025	N
892		412.50		Prop tax beta test Q418	01-063-000-0000-6268	2y1810025	N
892		600.00		Prop tax enhnc fund Q418	01-063-000-0000-6269	2y1810025	N
892		110.27		Prop tax UG shared exp Q318	01-063-000-0000-6414	271810097	N
	Warrant # 26391	Total...		7,317.77			
503	Mjs Security Inc	2,700.00		Prof svc 9/17-9/27/18	01-063-000-0000-6278	1809303	N
	Warrant # 26392	Total...		2,700.00			
5019	P Hanson Marketing	199.00		Texting/driving ad 10/2018	01-201-000-0000-6883	301694	N
	Warrant # 26393	Total...		199.00			
10876	Parallel Technologies Inc.	345.00		Trbl shoot camera CB 8/31/18	01-111-000-0000-6371	59999	N
	Warrant # 26394	Total...		345.00			
11982	Summit Food Service LLC	433.72		Inmate laundry 9/22-89/28/18	01-207-000-0000-6366	2000035250	N
11982		7,485.36		Inmate meals 9/22-9/28/18	01-207-000-0000-6463	2000035249	N
	Warrant # 26395	Total...		7,919.08			
8611	Visualgov Solutions Llc	108.00		Echeck proc fees Q318	01-041-000-0000-5450	js3587	N
	Warrant # 26396	Total...		108.00			
	Warrant Form WFXX-ACH	Total...		27,566.07			33 Transactions
		Final Total...		151,404.26			184 Transactions

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<u>WARRANT RUN</u> <u>INFORMATION</u>	<u>WARRANT</u> <u>FORM</u>	<u>STARTING</u> <u>WARRANT NO.</u>	<u>ENDING</u> <u>WARRANT NO.</u>	<u>DATE OF</u> <u>PAYMENT</u>	<u>DATE OF</u> <u>APPROVAL</u>	<u>PPD</u> <u>COUNT</u>	<u>AMOUNT</u>	<u>CTX</u> <u>COUNT</u>	<u>AMOUNT</u>
47	123,838.19	WFXX	441144	441190	10/12/2018	10/12/2018			
15	27,566.07	WFXX-ACH	26382	26396	10/12/2018	10/12/2018	2	155.15	13 27,410.92
	151,404.26	TOTAL							

RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>	<u>ACH AMOUNT</u>	<u>NON-ACH AMOUNT</u>		
1	39,279.85	County General Revenue	22,697.12	16,582.73		
3	45,465.08	County Road and Bridge	4,457.83	41,007.25		
11	1,145.34	Health & Human Service Fun	-	1,145.34		
34	3,772.56	Capital Plan	-	3,772.56		
35	500.00	Debt Service Fund	-	500.00		
61	5,796.43	Waste Management Facilities	411.12	5,385.31		
81	55,445.00	Settlement Fund	-	55,445.00		
151,404.26	TOTAL		27,566.07	TOTAL ACH	123,838.19	TOTAL NON-ACH