

**BOARD OF COMMISSIONERS' PROCEEDINGS, GOODHUE COUNTY, MN
DECEMBER 18, 2018**

The Goodhue County Board of Commissioners met on Thursday, December 18, 2018, at 8:00 a.m. in closed session, then again at 9:00 a.m. in regular session at the Goodhue County Government Center County Board Room, Red Wing, MN with Commissioners Anderson, Majerus, Drotos, Nesseth and Safe present.

C/Majerus asked if there were any disclosures of interest. There were none.

¹ Moved by C/Anderson, seconded by C/Majerus, and carried to approve the December 6, 2018, County Board Minutes.

² Moved by C/Anderson, seconded by C/Drotos, and carried to approve the December 18, 2018, County Board Agenda.

Administrator Arneson added a tuition reimbursement approval request for Kristin Johnson as item #9 on the consent agenda.

³ Moved by C/Anderson, seconded by C/Drotos, and carried to approve the following items on the consent agenda as amended:

C/Nesseth requested the following items be removed from the consent agenda for discussion:

#4. Approve the 2019 non-union Wage Adjustment.

#6. Approve to appoint Brad Anderson to the Southeastern MN Multi-County Housing & Redevelopment Authority board.

1. Approve to renew the Joint Powers Agreement between the State of MN and Goodhue County.
2. Approve the 2018 list of donations.
3. Approve the 2019 Leave without Pay Policy.
- 4.
5. Approve the 2019 Vehicle Allowance.
- 6.
7. Approve the Tuition Reimbursement for County Administrator, Scott O. Arneson.
8. Approve the promotions of ADC Captain and Investigations Captain.
9. Approve the Tuition Reimbursement for Kristin Johnson.

2019 Non-union Wage Adjustment.

C/Nesseth questioned if the 3% wage adjustment was applied to the step increase for non-union employees. Administrator Arneson commented that it was applied to the entire pay scale just like it was for all of the union employees which the board had already approved. He reminded the board that the union employees signed a three year contract and took less of a percent increase in the start of the contract to get the 3% at the end of the contract and year 2019 was the end of the contract.

⁴ Moved by C/Anderson, seconded by C/Drotos, and carried (4-1-0) with C/Nesseth dissenting to approve the 3% wage adjustment for Non-union employees for 2019.

Appoint Brad Anderson to the Southeastern MN Multi-County Housing & Redevelopment Board.

C/Nesseth also expressed interest in sitting on this board. He suggested that SEMMCHRA provide monthly reports to the board. Buffy Beranek with SEMMCHRA agreed.

⁵ Moved by C/Drotos, seconded by C/Majerus, and carried to approve the following resolution appointing Brad Anderson to the Southeastern MN Multi-County Housing & Redevelopment Authority Board:

BE IT RESOLVED, by the County Board of Goodhue County, Minnesota that the recommendation from the Southern Minnesota Multi-County Housing and Redevelopment Authority of Brad Anderson to serve as Commissioner of the Southeastern Minnesota multi-County Housing and Redevelopment Authority for a period of five (5) years, the recommendation of appointment is hereby approved.

**BOARD OF COMMISSIONERS' PROCEEDINGS, GOODHUE COUNTY, MN
DECEMBER 18, 2018**

COUNTY ADMINISTRATOR'S REPORT

Goodhue County Housing Study. Staff recommended the board approve the distribution and /or publishing of the Goodhue County EDA County-wide Housing Study Request for Proposals.

⁶ Moved by C/Anderson, seconded by C/Nesseth, and carried to approve the publishing of the Goodhue County EDA county-wide Housing Study Request for Proposals.

Property Acquisition. County Attorney, Steve Betcher, reviewed the property acquisition and purchase agreement with the board. Staff recommended the board move forward with the proposed purchase agreement for 621 West 4th Street, Red Wing, MN with a price of \$200,000 with the proposed contingencies.

C/Nesseth made a motion to approve the purchase of the property with the caveat that the county put up for sale the 110 acres from Lake Byllesby and use the funds from that to pay for the acquisition and the demolition of the site. C/Majerus seconded the motion.

C/Safe questioned if the motion included any restrictions on the use of the Byllesby property being sold. C/Nesseth commented that there would be no restrictions other than the required setbacks.

Ms. Hanni noted that the issue of selling that portion of land was discussed by the county land committee. She suggested the item be brought to a Committee of the Whole meeting for additional discussion.

C/Anderson was not interested in tying the sale of the park land to the purchase of the Bremseth property.

Administrator Arneson commented that the source of funding that staff would propose would be from the building contingency fund. Mr. Arneson asked for clarification of the motion.

C/Nesseth clarified that the motion on the floor was to buy the property and pay for it using contingency funds, and to sell the Byllesby property with the proceeds to replenish the contingency funds. C/Majerus agreed and clarified that the motion included the sale of the Byllesby property.

C/Drotos commented that he has never seen the Byllesby property so could not support the motion.

⁷ Moved by C/Nesseth, seconded by C/Majerus, and carried (3-2-0) with C/Anderson and C/Drotos dissenting to approve the purchase agreement in the amount of \$200,000 for the property located at 621 West 4th Street, Red Wing, MN to be paid for using building contingency funds with the condition that the Byllesby property be sold and the proceeds reimburse the building contingency fund.

1st County Board Meeting of 2019. Staff recommended the County Board approve January 8, 2019, at 9:00 a.m., as the first official County Board meeting of 2019. The location of the meeting will be the County Board Room, Government Center, Red Wing. At that meeting, staff will ask the board to set the time and location for all of its regularly scheduled meetings for 2019.

⁸ Moved by C/Anderson, seconded by C/Majerus, and carried to approve January 8, 2019, at 9:00 a.m., as the first official County Board meeting of 2019. The location of the meeting will be the County Board Room, Government Center, Red Wing.

Budget Committee Report. The Budget Committee met on December 18 with the following items on the agenda.

2019 Out of State Travel Requests. The Budget Committee recommended approval of the following out of state travel requests.

Sheriff's Office.

- National Radiological Emergency Preparedness Conference (OEM Director) April 1-4 in Orlando, Florida.
- Administration.*

**BOARD OF COMMISSIONERS' PROCEEDINGS, GOODHUE COUNTY, MN
DECEMBER 18, 2018**

- National Association of Counties (NACO) Legislative Conference, March 2-6 in Washington, D.C. and/or the Annual Conference, July 12-15 in Las Vegas, NV
- International City/County Management Association (ICMA) Annual Conference, October 20-23 in Nashville, TN

Public Works.

- Washington Fly In- Washington DC (County Engineer and 3 County staff) June 18-20
- NACE Annual Meeting- (County Engineer) April 14-18 in Wichita, KS

GIS

- 2019 ESRI Developer's Conference-Palm Springs, California, March 5-8.
- 2019 ESRI Users Conference is being held in San Diego, California July 8-12.

HHS

- Public Health Nurse Implement training in Chicago, IL during the month of April. If the training is held locally, then that would be the preferred option.

⁹ Moved by C/Anderson, seconded by C/Majerus, and carried to approve the proposed 2019 Out of State Travel Requests.

2019 Program Budgets. The Budget Committee recommended approval of the proposed budgets for the following programs: Aquatic Invasive Species, Buffer Initiative, and the Recorder Technology and Compliance budgets.

¹⁰ Moved by C/Nesseth, seconded by C/Anderson, and carried to approve the 2019 AIS, Buffer Initiative, and Recorder Technology and Compliance Fund Budgets.

LAND USE MANAGEMENT DIRECTOR'S REPORT

PUBLIC HEARING: Proposed 2019 Fee Schedule. Staff recommended the board approve the proposed 2019 Fee Schedule as presented.

¹¹ Moved by C/Anderson, seconded by C/Majerus, and carried to approve to open the public hearing.

C/Majerus asked three times for public comment. There were none.

¹² Moved by C/Safe, seconded by C/Anderson, and carried to approve to close the public hearing.

¹³ Moved by C/Anderson, seconded by C/Majerus, and carried to approve the 2019 Fee Schedule.

CANNON VALLEY TRAIL

Grant Application Approvals. Trail Manager, Scott Roepke, addressed the board and requested that the county agree to be the local unit of government sponsor for three grants that the trail is applying for. The grants would be used to pay for a tractor mower, aggressive control of invasive species, and for a trail counter.

¹⁴ Moved by C/Drotos, seconded by C/Majerus, and carried to approve the following resolution to apply for a grant to purchase a Berti articulating flail mower with 3 point hitch:

WHEREAS, Goodhue County supports the grant application made to the MN DNR Federal Recreational Trail Equipment Grant. The application is to purchase a Bert articulating flail mower w/3-point hitch which will be called the 'CVT Tractor Mower Grant', and

WHEREAS, the Cannon Valley Trail recognizes that it has secured \$2,175.00 in in non-state cash matching funds for this project.

NOW, THEREFORE, BE IT RESOLVED, if Goodhue County is awarded a grant by the Minnesota Department of Natural Resources, Goodhue County agrees to accept the grant award, and may enter into an agreement with the State of Minnesota for the above referenced project. Goodhue County will comply with all applicable laws,

**BOARD OF COMMISSIONERS' PROCEEDINGS, GOODHUE COUNTY, MN
DECEMBER 18, 2018**

environmental requirements and regulations as stated in the grant agreement, and
BE IT FURTHER RESOLVED, Goodhue County names the fiscal agent for Goodhue County for this project
as:

Scott Arneson
Goodhue County - Administrator
509 West 5th Street
Red Wing, MN 55066

BE IT FURTHER RESOLVED, Goodhue County hereby assures the Cannon Valley Trail will be maintained
for a period of no less than 20 years.

15 Moved by C/Drotos, seconded by C/Majerus, and carried to approve the following resolution to apply for a
grant to pay for Native Prairie Improvement Projects on two sites:

BE IT RESOLVED that Goodhue County (APPLICANT) has the legal public authority to sponsor a grant
funding request associated with Cannon Valley Trail – Native Prairie Improvement Project (PROJECT),
which has been previously designated by the Greater Minnesota Regional Park and Trail Commission as a
regional park or trail.

BE IT FURTHER RESOLVED that as we are fully aware of the information provided in the funding
request, including any non-state match and other long-term commitments (as defined in the funding
request), related master plan and any supporting information as submitted.

BE IT RESOLVED that, if selected for funding by the MN DNR Conservation Partners Legacy Grant,
Goodhue County shall act as legal sponsor for the PROJECT contained in the Department of Natural
Resources (DNR) Conservation Partners Legacy Grant Application (STATE'S GRANT APPLICATION)
and that Scott Roepke is hereby authorized to apply to the Department of Natural Resources for funding of
this project on behalf of the applicant.

BE IT FURTHER RESOLVED that the APPLICANT has not incurred any development costs and has not
entered into a written purchase agreement to acquire the property described in the funding request and
therefore, also in the STATE'S GRANT APPLICATION.

BE IT FURTHER RESOLVED that the APPLICANT has or will acquire fee title or permanent easement
over the land described in the funding request and therefore, also in the STATE'S GRANT APPLICATION
for regional parks and has or will acquire fee title, perpetual easement or a minimum of a 20 year lease over
the land described in the funding request and therefore, also in the STATE'S GRANT APPLICATION for
regional trails.

BE IT FURTHER RESOLVED that, upon approval of its application by the state, the applicant may enter
into an agreement with the State of Minnesota for the above-referenced project, and that the applicant
certifies that it will comply with all applicable laws and regulations as stated in the grant contract including
committing to maintain the trail for a period of no less than 20 years and providing a perpetual easement for
recreational trail purposes on all lands acquired for trail use.

NOW, THEREFORE BE IT RESOLVED that GOODHUE COUNTY ADMINISTRATOR is hereby
authorized to execute such agreements as are necessary to implement the project on behalf of the applicant

16 Moved by C/Drotos, seconded by C/Majerus, and carried to approve the following resolution to apply for a
grant to purchase two trail counters and accessories:

WHEREAS, Goodhue County supports the grant application made to the Minnesota Department of Natural
Resources Federal Recreational Trail Equipment Grant Program. The application is for the Cannon Valley
Trail to purchase two trail counters and accessories, which will be called "CVT - Trail Counters".

WHEREAS, the Cannon Valley Trail recognizes that it has secured \$2,633.75 in non-state cash
matching funds for this project.

NOW, THEREFORE, BE IT RESOLVED, if Goodhue County is awarded a grant by the Minnesota
Department of Natural Resources, Goodhue County agrees to accept the grant award, and may enter into an
agreement with the State of Minnesota for the above referenced project. Goodhue County will comply with
all applicable laws, environmental requirements and regulations as stated in the grant agreement, and
BE IT FURTHER RESOLVED, Goodhue County names the fiscal agent for Goodhue County for

**BOARD OF COMMISSIONERS' PROCEEDINGS, GOODHUE COUNTY, MN
DECEMBER 18, 2018**

this project as:

Scott Arneson
Goodhue County - Administrator
509 West 5th Street
Red Wing, MN 55066

BE IT FURTHER RESOLVED, Goodhue County hereby assures the Cannon Valley Trail will be maintained for a period of no less than 20 years.

HUMAN RESOURCE DIRECTOR'S REPORT

2019 Commissioner Wages. Per Minnesota Statute 375.055, the County Board shall, by resolution, set the annual salary for Board members to be effective January 1 of the next year. The resolution shall contain a statement of the new salary on an annual basis. Staff recommend the board approve the annual salary.

C/Nesseth made a motion to freeze salaries for 2019 for county commissioners at the 2018 rate. C/Majerus seconded the motion.

¹⁷ Moved by C/Nesseth, seconded by C/Majerus, and carried to approve the following County Commissioner salary for 2019:

	<u>2019 Rate/Hr</u>	<u>2019 Annual Salary</u>
Brad Anderson	\$10.63	\$22,110.40
Paul Drotos	\$10.63	\$22,110.40
Jason Majerus	\$10.63	\$22,110.40
Byron Nesseth	\$10.63	\$22,110.40
Ron Allen/Scott Safe	\$10.91	\$22,692.80

2019 Per Diem Rates. The current per diem payment is \$50 per day. Staff asked the board for direction on if they would like that changed for 2019.

¹⁸ Moved by C/Anderson, seconded by C/Majerus, and carried to approve the 2019 per diem rate at \$50 per day.

FINANCE DIRECTOR'S REPORT

Projected 2019 Fund Balances. Finance Director, Brian Anderson and Finance Controller, Kelly Bolin, reviewed the year end fund balance report with the board and recommended approval.

¹⁹ Moved by C/Anderson, seconded by C/Drotos, and carried to approve the 2019 Fund Balance report as presented.

SOUTHEASTERN MN MULTI COUNTY HOUSING & REDEVELOPMENT AUTHORITY

2019 Levy Request. Joe Wheeler with SEMMCHRA reviewed their 2019 levy request and recommended approval.

²⁰ Moved by C/Anderson, seconded by C/Drotos, and carried to approve the following resolution approving final special benefit tax levy of Southeastern Minnesota Multi-County Housing and Redevelopment Authority Pursuant to Minnesota Statutes, Section 469.033, Subd. 6, and Approving a Budget for Fiscal Year 2019:

WHEREAS, the Southeastern Minnesota Multi-County Housing and Redevelopment Authority (the "Authority") was created by action of the Boards of Commissioners of Dodge, Goodhue, Wabasha and Winona Counties (collectively referred to as the "Counties") pursuant to Minnesota Statutes, Section 469.004; and

WHEREAS, pursuant to such action on the part of the Counties and Minnesota Statutes, Sections 469.001 to 469.047 (the "Act"), the Authority was granted all of the same functions, rights, powers, duties, privileges, immunities and limitations as are provided for housing and redevelopment authorities created for cities under the Act; and

**BOARD OF COMMISSIONERS' PROCEEDINGS, GOODHUE COUNTY, MN
DECEMBER 18, 2018**

WHEREAS, Section 469.033, subd. 6, of the Act permits the Authority to levy and collect a special benefit tax of up to .0144% of taxable market value upon all taxable property, both real and personal, within the Authority's area of operation; and

WHEREAS, the Authority has requested that the Board of Commissioners of Goodhue County approve the final levy of such a special benefit tax in the amount of \$401,690.00 to be levied upon all taxable market value of taxable property within the Authority's area of operation contained within Goodhue County; and WHEREAS, the Board of Commissioners of Goodhue County has considered such request by the Authority and believes that consenting to such a final special benefit tax levy by the Authority is in the best interests of Goodhue County and its residents; and

WHEREAS, the Authority is also required pursuant to Section 469.033, subd. 6, of the Act to, in connection with the levy of such a special benefit tax, formulate and file a budget in accordance with the budget procedures of the Counties in the same manner as required of executive departments of the Counties and the amount of the tax levy for the following year shall be based upon that budget and approved by the Counties; and

WHEREAS, the Authority has presented to the Board of Commissioners of Goodhue County a copy of a proposed budget for its operations for fiscal year 2019.

NOW, THEREFORE, be it resolved by the Board of Commissioners of Goodhue County as follows:

Section 1. That the budget for fiscal year 2019 for the operations of the Authority as presented for consideration by the Board of Commissioners of Goodhue County is hereby in all respects approved.

Section 2. That the levy of a final special benefit tax pursuant to Minnesota Statutes, Section 469.033, subd. 6, is hereby consented to with respect to taxes payable in calendar year 2019 in the amount of \$401,690.00 to be levied upon all taxable market value of taxable property within the Authority's area of operation within Goodhue County.

COMMITTEE REPORTS: Deferred

C/Drotos	•
C/Nesseth	•
C/Anderson	•
C/Majerus	•
C/Allen	•
Administrator Arneson	•

Review and approve county claims.

²¹ Moved by C/Anderson, seconded by C/Majerus, and carried to approve to pay the County claims in the amount of 01-General Revenue \$481,323.32, 03-Public Works \$301,651.68, 11- Human Service Fund \$123,517.22, 21-ISTS \$00, 25- EDA \$2,723.46, 30-Capital Improvement \$00, 31-Capital Equipment \$00, 34-Capital Equipment \$39,657.18, 35-Debt Services \$00, 40-County Ditch \$00, 61-Waste Management \$26,121.05, 62-Recycling Center \$00, 63-HHW \$00, 72-Other Agency Funds \$11,008.50, 81-Settlement \$6,262.32, in the total amount of \$992,264.73.

²² Moved by C/Anderson, seconded by C/Majerus, and carried to approve to adjourn the December 18, 2018, County Board Meeting.

**BOARD OF COMMISSIONERS' PROCEEDINGS, GOODHUE COUNTY, MN
DECEMBER 18, 2018**



SCOTT O. ARNESON
COUNTY ADMINISTRATOR



JASON MAJERUS, CHAIRMAN
BOARD OF COUNTY COMMISSIONERS

MINUTE

1. Approved the December 6, 2018 County Board Meeting Minutes. (Motion carried 5-0)
2. Approved the December 18, 2018 County Board Meeting Agenda. (Motion carried 5-0)
3. Approved the Consent Agenda as amended. (Motion carried 5-0)
4. Approved the 2019 wage adjustment for non-union employees. (Motion carried 4-1-0)
5. Approved the appointment to the SEMMCHRA Board. (Motion carried 5-0)
6. Approved the Goodhue County Housing Study Request for Proposals. (Motion carried 5-0)
7. Approved the Property Acquisition Agreement. (Motion carried 3-2-0)
8. Approved the first county board meeting of 2019. (Motion carried 5-0)
9. Approved the out of state travel requests for 2019. (Motion carried 5-0)
10. Approved the 2019 program budgets. (Motion carried 5-0)
11. Approved to open the public hearing. (Motion carried 5-0)
12. Approved to close the public hearing. (Motion carried 5-0)
13. Approved the 2019 Fee Structure. (Motion carried 5-0)
14. Approved the Grant Application for the Cannon Valley Trail. (Motion carried 5-0)
15. Approved the Grant Application for the Cannon Valley Trail. (Motion carried 5-0)
16. Approved the Grant Application for the Cannon Valley Trail. (Motion carried 5-0)
17. Approved the 2019 County Commissioner Wages. (Motion carried 5-0)
18. Approved the 2019 Per Diem Rate. (Motion carried 5-0)
19. Approved the 2019 Fund Balance Report. (Motion carried 5-0)
20. Approved the 2019 SEMMCHRA Levy Request. (Motion carried 5-0)
21. Approved to pay the county claims. (Motion carried 5-0)
22. Approved to adjourn the December 19, 2018 County Board Meeting. (Motion carried 5-0)