

**BOARD OF COMMISSIONERS' PROCEEDINGS, GOODHUE COUNTY, MN
MAY 7, 2019**

The Goodhue County Board of Commissioners met on Tuesday, May 7, 2019, at 9:00 a.m. at Kenyon City Hall, 709 Second Street, Kenyon, MN with Commissioners Anderson, Majerus, Nesseth, and Drotos all present.

C/Anderson asked if there were any disclosures of interest. There were none.

¹ Moved by C/Drotos, seconded by C/Majerus, and carried to approve the April 16, 2019, County Board Minutes.

² Moved by C/Nesseth, seconded by C/Majerus, and carried to approve the April 23, 2019, Special Session County Board Minutes.

³ Moved by C/Majerus, seconded by C/Drotos, and carried to approve the May 7, 2019, County Board agenda.

⁴ Moved by C/Majerus, seconded by C/Nesseth, and carried to approve the following items on the consent agenda:

1. Approve the Cremation Fee Increase from \$35 to \$50 beginning June 1, 2019.
2. Approve the Resolution of Support for the Family Homeless Assistance & Prevention Grant for Three Rivers Community Action.
3. Approve the Probation Caseload/Workload Reduction Grant Agreement for 2020-2021.
4. Approve the Reappointment of the County Engineer, Greg Isakson, for the term of May 2019- May 2023.
5. Approve the Sentence to Serve contract between Goodhue County and the State of MN for FY2019-2021.
6. Approve the resolution to terminate the Southeast Minnesota Water Resource Board Join Powers Board Agreement.

HUMAN RESOURCE DIRECTOR'S REPORT

Personnel Committee Report. The Personnel Committee met on Tuesday, May 7, with the following items on the agenda:

Veteran's Service Officer Replacement. The Personnel Committee recommended moving forward with the posting of the Veteran's Service Officer position and hiring a replacement as soon as possible at a grade 88 on the county pay scale.

C/Majerus questioned the amount of time spent on the VSO portion of the job. Mr. Arneson estimated it was about 50% of the job duties. C/Majerus questioned if it made sense to do some restructuring. Mr. Arneson stated that depending on the candidate pool this would be an opportunity to do some restructuring.

C/Nesseth questioned the county's process for background checks. Ms. Cushing stated that background checks on department head positions are done by an outside firm and reviewed by the County Administrator.

⁵ Moved by C/Drotos, seconded by C/Nesseth, and carried to approve moving forward with the posting of the Veteran's Service Officer Position at a grade 88 on the county pay scale.

County Assessor. The Personnel Committee recommended the board hire the new Assessor, Lavon Vieths-Augustine at a salary grade 87, step 4, \$82,056 annually (\$39.45 hourly). This is the lowest grade that meets the 2% increase for internal promotions as per County policy.

⁶ Moved by C/Drotos, seconded by C/Nesseth, and carried to approve hiring the County Assessor at grade 87, step 4, \$82,056 annually.

FINANCE DIRECTOR'S REPORT

Request for Proposal for Commercial Banking Services. Staff recommended the board approve to advertise the Request for Proposals for Commercial Banking.

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⁷ Moved by C/Drotos, seconded by C/Majerus, and carried to approve the Request for Proposals for commercial banking services for Goodhue County.

Special Election to Fill Vacancy. Staff recommended the board set a special election to fill the vacancy in the office of the Goodhue County Commissioner for the 1st District. In the event that three or more candidates file for the open seat, it is recommended that a special primary election be set for November 5, 2019 and a special general election be set for February 11, 2020. Alternatively, if two or fewer candidates file for the open seat, the special general election be set for November 5, 2019.

C/Nesseth questioned the candidate filing deadline. Mr. Anderson noted that all of the dates were based on requirements in the state statute.

⁸ Moved by C/Drotos, seconded by C/Nesseth, and carried to approve the resolution for Goodhue County to set a special election to fill the vacancy in the office of Goodhue County Commissioner for the 1st District:

WHEREAS, Goodhue County has established five individual Commissioner Districts; and

WHEREAS, Ron Allen was elected to the office of Goodhue County Commissioner for the 1st District for a term expiring December 31, 2020; and

WHEREAS, Commissioner Allen has recently passed away on April 19, 2019; and

WHEREAS, Minn. Stat. § 375.111, Subd. 1 requires that, if one year or more remains in the unexpired term, a special election must be held to fill a vacancy in the office of a county commissioner; and

WHEREAS, Under Minn. Stat. § 205.11, Subd. 3a, a special election must be held on the second Tuesday of February, April, May or August, or on the first Tuesday after the first Monday in November.

THEREFORE BE IT RESOLVED, That the Goodhue County Board hereby calls for a special election to fill the vacancy in the office of the Goodhue County Commissioner for the 1st District.

FURTHER RESOLVED, That in the event three or more candidates file for the open seat, a special primary election shall be held in the 1st District on November 5, 2019, and a special general election shall be held in the 1st District on February 11, 2020.

FURTHER RESOLVED, Alternatively, that in the event two or fewer candidates file for the open seat, a special general election shall be held in the 1st District on November 5, 2019.

FURTHER RESOLVED, That any proper notices of these special elections shall be given, that the nomination and election of candidates be conducted and all things pertaining thereto be done as provided by relevant Minnesota law.

PUBLIC WORKS DIRECTOR'S REPORT

Award 2019 Cannon Valley Trail Bridge Replacement & Rehabilitation Contract CVT 025-2019-01. Staff recommended the board award the 2019 Cannon Valley Trail Bridge Replacement and Rehabilitation Contract to ICON Constructors, Inc. with the lowest responsible bid of \$1,123,553.25; additionally, staff is requesting change order authority not to exceed available funding.

⁹ Moved by C/Nesseth, seconded by C/Drotos, and carried to approve the award of bid for Goodhue County Project No. CVT 025-2019-01, the 2019 Cannon Valley Trail Bridge Replacement and Rehabilitation Contract, to ICON Constructors, Inc. with the lowest responsible bid of \$1,123,553.25 based on staff reports and findings of fact; and to allow staff change order authority not to exceed available funding.

Award CSAH 14 Culvert Replacement Contract CP 025-014-001. Staff recommended the board approve to award the CSAH 14: Culvert Replacements contract to Fitzgerald Excavating and Trucking, Inc. with the lowest responsible bid of \$235,532.50; additionally, staff requested change order authority not to exceed 10% of the approved bid.

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¹⁰ Moved by C/Majerus, seconded by C/Nesseth, and carried to approve the award of bid for CP 025-014-001 CSAH 14: Culvert Replacements to Fitzgerald Excavating and Trucking, Inc. of Goodhue, MN, with the lowest responsible bid of \$235,532.50 based on staff reports and findings of fact; and to allow staff change order authority not to exceed 10% of the approved bid.

Hader Interchange Resolution. Staff recommended the board approve the proposed resolution requesting that MnDOT build an interchange at the intersection of TH52/TH57/CSAH 8.

¹¹ Moved by C/Nesseth, seconded by C/Drotos, and carried to approve the following resolution in support of MnDot building an interchange at the intersection of TH52/TH57/CSAH8:

WHEREAS, TH 52 is a four lane Federal (US) Interregional Corridor highway dissecting through Goodhue County, and;

WHEREAS, Goodhue County is a major partner in the TH 52 Partnership along with Dakota and Olmsted Counties, and;

WHEREAS, Goodhue County and the TH 52 Partnership has been a strong advocate for mobility and safety improvements to TH 52, and;

WHEREAS, Goodhue County has partnered with the Minnesota Department of Transportation (MnDOT) on several safety and mobility improvement studies including the US 52 Safety, Access and Interchange Mobility Study completed in 2012 , and;

WHEREAS, Goodhue County has cost shared in past major improvements to TH 52 and County Highway intersections such as the new interchange at TH 52 and Goodhue County State Aid Highway (CSAH) 9 , and;

WHEREAS, Goodhue County staff has been working with MnDOT on the scoping project for their 2021 TH 52 South Bound Regrading project, and;

WHEREAS, A major component of this TH 52 South Bound Regrading project is the improvements at TH 52 / TH 57 / Goodhue CSAH 8, and;

WHEREAS, Goodhue County supports an interchange at the intersection of TH 52 / TH 57 / Goodhue CSAH 8, and;

WHEREAS, Goodhue County is willing to cost share an interchange at the intersection of TH 52 / TH 57 / Goodhue CSAH 8, and;

NOW, THEREFORE, LET IT BE RESOLVED that Goodhue County is requesting that MnDOT install an interchange at the current intersection of TH 52 / TH 57 / Goodhue CSAH 8.

COMMITTEE REPORTS:

C/Drotos	<ul style="list-style-type: none"> • 150th Anniversary of the Goodhue County History Center.
C/Nesseth	<ul style="list-style-type: none"> •
C/Anderson	<ul style="list-style-type: none"> • South Country Health Alliance update.
C/Majerus	<ul style="list-style-type: none"> •
C/Safe	<ul style="list-style-type: none"> •
Administrator Arneson	<ul style="list-style-type: none"> • Prairie Island Indian Community.

Review and Approve the County Claims

¹² Moved by C/Nesseth, seconded by C/Majerus, and carried to approve to pay the County claims in the amount of 01-General Revenue \$469,889.32, 03-Public Works \$35,176.41, 11- Human Service Fund \$29,778.84, 21-

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ISTS \$00, 25- EDA \$565.08, 30-Capital Improvement \$00, 31-Capital Equipment \$00, 34-Capital Equipment \$48,913.38, 35-Debt Services \$500.00, 40-County Ditch \$00, 61-Waste Management \$13,696.66, 62-Recycling Center \$00, 63-HHW \$00, 72-Other Agency Funds \$136,096.47, 81-Settlement \$2,358.00, in the total amount of \$736,974.71.

10:05 a.m. recess until 12:00 pm.

- 13 Moved by C/Majerus, seconded by C/Drotos, and carried to approve close the May 7, 2019, County Board Meeting.
- 14 Moved by C/Drotos, seconded by C/Majerus, and carried to approve to open the May 7, 2019, County Board Meeting.
- 15 Moved by C/Majerus, seconded by C/Drotos, and carried to approve to adjourn the May 7, 2019, County Board Meeting.



SCOTT O. ARNESON
COUNTY ADMINISTRATOR



BRAD ANDERSON, CHAIRMAN
BOARD OF COUNTY COMMISSIONERS

MINUTE

1. Approved the April 16, 2019 County Board Meeting Minutes. (Motion carried 4-0)
2. Approved the April 16, 2019 County Board Special Session Meeting Minutes. (Motion carried 4-0)
3. Approved the May 7, 2019 County Board Meeting Agenda. (Motion carried 4-0)
4. Approved the Consent Agenda. (Motion carried 4-0)
5. Approved to move forward with advertising and hiring a Veterans Service Officer. (Motion carried 4-0)
6. Approved to hire the County Assessor at Grade 87, Step 4 on the county payscale. (Motion carried 4-0)
7. Approved the RFP for commercial banking services. (Motion carried 4-0)
8. Approved the Special Election Resolution. (Motion carried 4-0)
9. Approved to Award 2019 Cannon Valley Trail Bridge Replacement. (Motion carried 4-0)
10. Approved the Award CSAH14 Culvert Replacement Contract. (Motion carried 4-0)
11. Approved the Hader Interchange Resolution. (Motion carried 4-0)
12. Approved the County Claims. (Motion carried 4-0)
13. Approved to close the April 16, 2019 County Board Meeting. (Motion carried 4-0)
14. Approved to open the May 7, 2019 County Board Meeting. (Motion carried 4-0)
15. Approved to adjourn the May 7, 2019 County Board Meeting. (Motion carried 4-0)