

**BOARD OF COMMISSIONERS' PROCEEDINGS, GOODHUE COUNTY, MN
DECEMBER 17, 2019**

The Goodhue County Board of Commissioners met on Tuesday, December 17, 2019, at 9:00 a.m. in the County Board Room, Government Center, Red Wing, MN, with Commissioners Anderson, Nesseth, Flanders, Majerus, and Drotos all present.

C/Anderson asked for disclosures of interest.

¹ Moved by C/Majerus, seconded by C/Drotos, and carried to approve the December 3, 2019, County Board Meeting Minutes.

² Moved by C/Nesseth, seconded by C/Flanders, and carried to approve the December 17, 2019, County Board agenda as amended.

Mr. Arneson added a donation of a K9 cage donated by Vested Interest in K9s to the list of Donations on the consent agenda.

C/Anderson added an out of state travel request for the Sheriff to attend the annual Sheriff's Conference.

³ Moved by C/Drotos, seconded by C/Majerus, and carried to approve the following items on the consent agenda as amended:

C/Drotos requested that item #10. Approve the Phased Retirement Option Agreement for Carol Lee, be removed for discussion.

C/Nesseth requested #17. Approve MN Deferred Comp Roth 457, be removed for discussion.

Addition of the donation of a K9 cage with a value of \$2400 to the donation report.

1. Approve the 2019 List of Donations.
2. Approve 2020 Legislative Priorities.
3. Approve Parks and Trails Funding Request to State Legislators.
4. Approve TH 57 & TH 60 Detour Agreement No 1035736.
5. Approve Township Bridge Replacement Agreements.
6. Approve Clerical Error List.
7. Approve Federal grant funding to pay a portion of the upgrade of the Viper/Power System.
8. Approve 2020 Designation of Depositories.
9. Approve 2020 Authorized Agents for Designation.
- 10.
11. Approve 2020 Election Equipment Grant.
12. Approve 2020 EFT Delegation.
13. Approve 2020 Leave Without Pay Policy.
14. Approve Non-Union Wages - 2020.
15. Approve Vehicle Allowance – 2020.
16. Approve AFSCME Contract.
- 17.

#10. Approve the Phased Retirement Option Agreement for Carol Lee. C/Drotos questioned the years of service reported. C/Anderson explained that a five-year phase retirement is allowed. Ms. Lee was currently in year four of the five year phase.

⁴ Moved by C/Drotos, seconded by C/Nesseth, and carried to approve the Phased Retirement Option Agreement for Carol Lee.

#17. Approve MN Deferred Comp Roth 457. C/Nesseth questioned the cost to the county. Administrator Arneson stated that the only cost to the county was the staff time to administer the benefit.

⁵ Moved by C/Nesseth, seconded by C/Flanders, and carried to approve the MN Deferred Comp Roth 457.

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LAND USE MANAGEMENT DIRECTOR'S REPORT

PUBLIC HEARING: 2020 Fee Schedule. Staff recommended the board conduct a public hearing and approve the proposed county fee structure for 2020.

C/Flanders questioned the large increase in #64- Public Works, Access-Sub Division. Mr. Isakson explained that the last time staff reviewed the time put into the services was in 2008. With review of staffing time and costs, they made adjustments this year.

C/Nesseth commented that he did not like fees and was not in favor of any increase.

⁶ Moved by C/Drotos, seconded by C/Flanders, and carried to approve to open the public hearing.

C/Anderson asked three times for further comment. There were no comments.

⁷ Moved by C/Nesseth, seconded by C/Drotos, and carried to approve to close the public hearing.

C/Nesseth commented that there were too many fees and made a motion to keep the fees at the 2019 rates. Motion failed for lack of a second.

C/Majerus agreed with C/Nesseth, however, felt the increases were minimal.

⁸ Moved by C/Drotos, seconded by C/Flanders, and carried (4-1-0) with C/Nesseth dissenting to approve the 2020 Goodhue County Fee Structure.

HUMAN RESOURCE DIRECTOR'S REPORT

December 17, 2019 Personnel Committee Report. The Personnel Committee met on Tuesday, December 17, 2019 with the following items on the agenda:

Patrol Captain Staffing Overlap. The request was to promote a Patrol Captain that would train for a one-month period with the current Patrol Captain. The Personnel Committee recommended approval.

⁹ Moved by C/Drotos, seconded by C/Majerus, and carried to approve to hire a replacement Patrol Captain position with a one-month overlap for training.

Court Services Wages. The Personnel Committee recommended the Court Service Probation Officers and the Director be placed on the next highest step in the County 2020 pay scale and the Court Service Director anniversary date be moved to March.

The Personnel Committee recommended approval. There would be further discussions regarding the Director position, however, at this time, the committee recommended approval.

¹⁰ Moved by C/Drotos, seconded by C/Nesseth, and carried to approve to place the probation agents on Grade 84 and the director on Grade 86. In addition, the director's anniversary date be March and all agents and the director who's current pay is above the pay scale would be frozen until the pay table caught up with their wage.

Approve Commissioner Wages- 2020. Staff recommended the board set the 2020 Commissioner wages.

C/Majerus made a motion to freeze Commissioner wages at the 2019 rates (\$10.63) in addition, any commissioner who takes the county health care would be responsible for their own premiums. C/Nesseth seconded. Motion failed

¹¹ Moved by C/Majerus, seconded by C/Nesseth, motion failed (2-3-0) with C/Anderson, C/Flanders and C/Drotos dissenting to approve to freeze 2020 County Commissioner wages at the 2019 rate (\$10.63), and moving forward, all Commissioners who take the county's insurance be 100% responsible for the premium.

C/Anderson commented that if you are invested in the job of county commissioner, it takes a significant amount of time, and felt the benefits were fair as proposed.

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C/Drotos agreed and noted that the wages did not suffice the responsibilities of the job and the benefits helped offset.

- ¹² Moved by C/Drotos, seconded by C/Flanders, and carried (3-2-0) with C/Majerus and C/Nesseth dissenting to approve the following County Commissioner Wages for 2020:

County Commissioner	2020 Wage	2020 Annual Salary
Anderson, Brad	\$ 10.92	\$ 22,713.60
Drotos, Paul	\$ 10.92	\$ 22,713.60
Flanders, Linda	\$ 10.92	\$ 22,713.60
Majerus, Jason	\$ 10.92	\$ 22,713.60
Nesseth, Byron	\$ 10.92	\$ 22,713.60

2020 Per Diem Rates. The current per diem payment is \$50/day. Staff recommend the board set the per diem rate for 2020.

C/Anderson commented that at some point, the board would need to consider an increase.

C/Nesseth suggested separating commissioner per diems and public per diems. Staff would review the per diem rates over the next year for consideration in 2020.

- ¹³ Moved by C/Drotos, seconded by C/Anderson, and carried to approve the 2020 per diem rate at \$50.

FINANCE DIRECTOR'S REPORT

Projected December 31, 2019 Fund Balances. Finance Controller, Kelly Bollin, presented to the board fund balance designations for 12/31/2019 and recommended the board approve the proposed list of fund balance commitments as estimated.

- ¹⁴ Moved by C/Nesseth, seconded by C/Flanders, and carried to approve the proposed list of projected December 31, 2019 Fund Balances.

Resolution Decertifying Zumbrota Redevelopment TIF District. Staff recommended the board approve the proposed resolution approving the decertification of Zumbrota Redevelopment Tax Increment Financing District No. 1-2.

- ¹⁵ Moved by C/Nesseth, seconded by C/Drotos, and carried to approve the following resolution approving the decertification of Zumbrota Redevelopment Tax Increment Financing District No. 1-2:

WHEREAS, on July 7, 1998 the County of Goodhue (the "County") created its Tax Increment Financing District No. 1-2 (the "District") within its Municipal Development District No. 202 (the "Project"); and

WHEREAS, as of the date hereof all bonds and obligations to which tax increment from the District have been pledged have been paid in full or defeased and all other costs of the Project have been paid; and

WHEREAS, the County desires by this resolution to cause the decertification of the District after which all property taxes generated within the District will be distributed in the same manner as all other property taxes.

NOW THEREFORE, BE IT RESOLVED by the Goodhue County Board that the SEMMCHRA staff shall take such action as is necessary to cause the County Auditor of Goodhue County to decertify the District as a tax increment district and to no longer remit tax increment from the District to the SEMMCHRA.

County Assessor Recognition. Finance Director, Brian Anderson, recognized County Assessor, Lavon Augustine, who recently passed the SAMA Exam.

COUNTY ADMINISTRATOR'S REPORT

1ST County Board Meeting of 2020. According to Minnesota Statute 375.07, the County Board must affirm the date, time and location for the first meeting of 2020. The meeting is to be held on the first Tuesday after the first Monday in

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January. The first Tuesday after the first Monday in 2020 is January 7, 2020. Staff recommended the County Board approve January 7, 2020, at 9:00 a.m., as the first official County Board meeting of 2020. The location of the meeting will be the County Board Room, Government Center, Red Wing. At that meeting, staff will ask the board to set the time and location for all of its regularly scheduled meetings for 2020.

C/Nesseth commented that he would like to see all meetings in the evenings. C/Anderson commented that some counties have gone to evening meetings however it doesn't affect attendance. In addition, evening meetings cost the county more money and staff time.

¹⁶ Moved by C/Majerus, seconded by C/Nesseth, and carried to approve January 7, 2020, at 5:00 p.m., as the first official County Board meeting of 2020. The location of the meeting will be the County Board Room, Government Center, Red Wing.

Budget Committee Report. The Budget Committee met on December 17, 2019 with the following items on the agenda:

2020 Out of State Travel Requests. The Budget Committee recommended approval of the proposed and budgeted 2020 out of state travel requests as presented.

¹⁷ Moved by C/Drotos, seconded by C/Flanders, and carried to approve the following 2020 Out of State Travel Requests:

Administration.

- National Association of Counties (NACO) Legislative Conference, February 29- March 4 in Washington, D.C. and/or the Annual Conference, July 17-20 in Orlando, FL
- International City/County Management Association (ICMA) Annual Conference, September 23-26 in Toronto, Ontario, Canada

Finance and Taxpayer Services.

- Government Investment Officers Association Conference – Las Vegas, NV March 18-20

GIS.

- 2020 ESRI Developer's Conference-Palm Springs, California, March 10-12.
- 2020 ESRI Users Conference is being held in San Diego, California July 13-17.

HHS

- 2020 End Violence Against Women International (EVAWI) Conference on April 13-16, 2020 in Washington, DC.

Public Works.

- Washington Fly In- Washington DC (County Engineer and 3 County staff) May 26-28
- NACE Annual Meeting- (County Engineer or Asst Engineer) April 19-23 in Orange Beach, AL

Sheriff's Office.

- National Radiological Emergency Preparedness Conference (OEM Director) March 30- April 2 in Nashville, TN.
- SAFECOM Public Safety Committee Meeting. The bi-annual meetings are 4 days in length, including travel days. The in-person committee meetings are 2 days, typically only meeting once a year.
- New Sheriff's Conference. Dates and locations will be published at a future date.

SOUTHEASTERN MN MULTI COUNTY HOUSING & REDEVELOPMENT AUTHORITY

SEMMCHRA Final Levy Request. Buffy Beranek, SEMMCHRA Executive Director addressed the board and recommended approval of the proposed 2020 SEMMCHRA budget and levy. The final Goodhue County levy amount is \$395,580.

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18 Moved by C/Nesseth, seconded by C/Flanders, and carried to approve the following resolution approving the final special benefit tax levy of Southeastern Minnesota Multi-County Housing & Redevelopment Authority Pursuant to Minnesota Statutes, Section 469.033, Subd. 6, and approving a budget for fiscal year 2020:

WHEREAS, the Southeastern Minnesota Multi-County Housing and Redevelopment Authority (the "Authority") was created by action of the Boards of Commissioners of Dodge, Goodhue, Wabasha and Winona Counties (collectively referred to as the "Counties") pursuant to Minnesota Statutes, Section 469.004; and

WHEREAS, pursuant to such action on the part of the Counties and Minnesota Statutes, Sections 469.001 to 469.047 (the "Act"), the Authority was granted all of the same functions, rights, powers, duties, privileges, immunities and limitations as are provided for housing and redevelopment authorities created for cities under the Act; and

WHEREAS, Section 469.033, subd. 6, of the Act permits the Authority to levy and collect a special benefit tax of up to .0185% of taxable market value upon all taxable property, both real and personal, within the Authority's area of operation; and

WHEREAS, the Authority has requested that the Board of Commissioners of Goodhue County approve the levy of such the final special benefit tax in the amount of \$ 395,580.00 to be levied upon all taxable market value of taxable property within the Authority's area of operation contained within Goodhue County; and

WHEREAS, the Board of Commissioners of Goodhue County has considered such request by the Authority and believes that consenting to such the final special benefit tax levy by the Authority is in the best interests of Goodhue County and its residents; and

WHEREAS, the Authority is also required pursuant to Section 469.033, subd. 6, of the Act to, in connection with the levy of such a special benefit tax, formulate and file a budget in accordance with the budget procedures of the Counties in the same manner as required of executive departments of the Counties and the amount of the tax levy for the following year shall be based upon that budget and approved by the Counties; and

WHEREAS, the Authority has presented to the Board of Commissioners of Goodhue County a copy of a proposed budget for its operations for fiscal year 2020.

NOW, THEREFORE, be it resolved by the Board of Commissioners of Goodhue County as follows:

Section 1. That the budget for fiscal year 2020 for the operations of the Authority as presented for consideration by the Board of Commissioners of Goodhue County is hereby in all respects approved.

Section 2. That the levy of the final special benefit tax pursuant to Minnesota Statutes, Section 469.033, subd. 6, is hereby consented to with respect to taxes payable in calendar year 2020 in the amount of \$ 395,580.00 to be levied upon all taxable market value of taxable property within the Authority's area of operation within Goodhue County

COMMITTEE REPORTS:

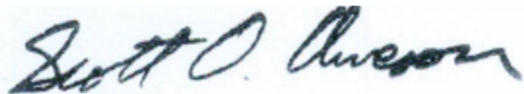
C/Drotos	<ul style="list-style-type: none"> AMC in St. Cloud.
C/Nesseth	<ul style="list-style-type: none">
C/Anderson	<ul style="list-style-type: none">
C/Majerus	<ul style="list-style-type: none">
Vacant	<ul style="list-style-type: none">
Administrator Arneson	<ul style="list-style-type: none"> SCHA Award given to C/Anderson.

Review and Approve the County Claims.

19 Moved by C/Nesseth, seconded by C/Majerus, and carried to approve to pay the County claims in the amount of 01-General Revenue \$406,408.29, 03-Public Works \$461,043.28, 11- Human Service Fund \$120,650.78, 21-ISTS \$00, 25- EDA \$2,172.37, 30-Capital Improvement \$00, 31-Capital Equipment \$00, 34-Capital Equipment \$22,142.86, 35-Debt Services \$00, 40-County Ditch \$00, 61-Waste Management \$13,236.96, 62- Recycling Center \$00, 63-HHW \$00, 72-Other Agency Funds \$13,236.96, 81-Settlement \$12,924.27, in the total amount of \$1,051,989.32.

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- ²⁰ Moved by C/Majerus, seconded by C/Drotos, and carried to approve to adjourn the December 17, 2019, County Board Meeting.



SCOTT O. ARNESON
COUNTY ADMINISTRATOR



BRAD ANDERSON, CHAIRMAN
BOARD OF COUNTY COMMISSIONERS

MINUTE SUMMARY

1. Approved the December 3, 2019 County Board Meeting Minutes. (Motion carried 5-0)
2. Approved the December 17, 2019 County Board Meeting Agenda as amended. (Motion carried 5-0)
3. Approved the consent agenda as amended. (Motion carried 5-0)
4. Approved the Phased retirement option for Carol Lee. (Motion carried 5-0)
5. Approved the MN deferred comp roth 457. (Motion carried 5-0)
6. Approved to open the public hearing. (Motion carried 5-0)
7. Approved to close the public hearing. (Motion carried 5-0)
8. Approved the 2020 County Fee Schedule. (Motion carried 4-1-0)
9. Approved to hire a replacement patrol captain. (Motion carried 5-0)
10. Approved the Court Services Probation Officers and Directors pay scale. (Motion carried 5-0)
11. Motion to freeze the 2020 Commissioner Wages and eliminate county paid insurance premiums. (Motion failed 2-3-0)
12. Approved the 2020 Commissioner Wages. (Motion carried 3-2-0)
13. Approved the 2020 Per Diem rate. (Motion carried 5-0)
14. Approved the December 31, 2019 Fund Balances. (Motion carried 5-0)
15. Approved the resolution decertifying Zumbrota Redevelopment TIF District. (Motion carried 5-0)
16. Approved 1st County Board Meeting for 2020. (Motion carried 5-0)
17. Approved the 2020 Out of State Travel Requests. (Motion carried 5-0)
18. Approved the 2020 SEMMCHRA Levy. (Motion carried 5-0)
19. Approved the County Claims. (Motion carried 5-0)
20. Approved to adjourn the December 17, 2019 County Board Meeting. (Motion carried 5-0)