

**BOARD OF COMMISSIONERS' PROCEEDINGS, GOODHUE COUNTY, MN
FEBRUARY 18, 2020**

The Goodhue County Board of Commissioners met on Tuesday, February 18, 2020, at 5:00 p.m. in the County Board Room, Government Center, Red Wing, MN with Commissioners Anderson, Majerus, Nesseth, Drotos and Flanders were all present.

C/Drotos asked if there were any disclosures of interest. There were none.

¹ Moved by C/Anderson, seconded by C/Majerus, and carried to approve the February 4, 2019, County Board Minutes.

² Moved by C/Anderson, seconded by C/Nesseth, and carried to approve the amended February 18, 2020, County Board Agenda as amended:

Commissioner Anderson added Cannon Falls TIF District No. 2-8 as item number 3 under the Finance Director's reports.

³ Moved by C/Majerus, seconded by C/Anderson, and carried to approve the following items on the consent agenda:

1. Approve CSAH 6 No Parking Zone.
2. Approve Final of 2019 Bituminous Paving Contract.
3. Approve Final of CSAH 27 Reconstruction Contract.
4. Approve the 2019 Federal Boating Safety Supplemental Equipment Grant.

PUBLIC WORKS DIRECTOR'S REPORT

Solid Waste Designation Public Hearing. Staff requested the board conduct a public hearing and gather public input on solid waste designation.

⁴ Moved by C/Anderson, seconded by C/Flanders, and carried to approve to open the public hearing.

The following people spoke to the issue: Kyle Flom, Kenyon Blvd, Faribault. Jordan Erickson, Highway 58 Blvd Goodhue. Tom Woodruff, Evergreen Court, Red Wing. City of Wanamingo and the City of Kenyon provided letters as well.

⁵ Moved by C/Anderson, seconded by C/Flanders, and carried to approve to close the public hearing.

County Engineer, Greg Isakson indicated that the purpose for this public hearing was to gather public information. The County Board does not need to act on anything at this point.

Bid Results 2020 Concrete Paving Contract. Staff recommended the board review the bid results for concrete paving CSAH21 and reject the bid from Shafer Contracting, Co., Inc. and re-bid the project immediately.

⁶ Moved by C/Anderson, seconded by C/Nesseth, and carried to approve to reject the concrete paving CSAH21 bid from Shafer Contract, Co., Inc., and re-bid the project immediately.

Award 2020 Bituminous Paving Contract. Staff recommended the board award the 2020 Paving Contract to Rochester Sand and Gravel with the lowest responsible bid of \$4,162,059.73 and give staff change order authority not to exceed 10% of the approved bid.

⁷ Moved by C/Anderson, seconded by C/Flanders, and carried to approve the award of bid for SAP 025-614-015 et. al. 2020 Paving to Rochester Sand & Gravel of Rochester, MN, with the lowest responsible bid of \$4,162,059.73 based on staff reports and findings of fact; and to allow staff change order authority not to exceed 10% above the approved bid.

FINANCE DIRECTOR'S REPORT

2019 Investment Program Report and Outlook. Finance Director, Brian Anderson, reviewed the county investment program with the board. This issue was for information only.

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Contract for Purchase & Development of the Cannon Ball Property. Staff recommended approval of the proposed contract for purchase and develop agreement between Goodhue County and the Cannon Falls EDA.

C/Drotos questioned that the clean-up of soils on the property. Finance Director, Brian Anderson stated that they passed inspection last time.

⁸ Moved by C/Anderson, seconded by C/Neseth, and carried to approve of the proposed contract for purchase and development between Goodhue County and the Cannon Falls EDA.

Cannon Falls TIF District No. 2-8. The Finance Office received notice of a proposed Tax Increment Financing (TIF) District No. 2-8 for the City of Cannon Falls. Staff recommended the board notify the Finance Office if there were any significant comments they would like relayed to the City of Cannon Falls.

LAND USE MANAGEMENT DIRECTOR'S REPORT

LiDar Approval. Staff recommended the board approve the base contract with Ayres for the LiDar project after confirmation from USGS that the county has been awarded the funding from their organization.

⁹ Moved by C/Anderson, seconded by C/Flanders, and carried to approve the contract with Ayres for the LiDar project contingent upon approval and being awarded funding from USGS.

HUMAN RESOURCE DIRECTOR'S REPORT

February 18, 2020 Personnel Committee Report. The personnel committee met on Tuesday, February 18, with the following items on the agenda:

Request to hire additional Recycling Center/HHW Staff. The Personnel Committee recommended approval to hire an additional Recycling Center/HHW staff with the condition that the position be eliminated if the workload was reduced at the Recycling Center.

¹⁰ Moved by C/Anderson, seconded by C/Drotos, and carried to approve to hire an additional Recycling Center/HHW technician with the option that this position could be eliminated if the workload is reduced at the Recycling Center.

Assessor Internship. The Personnel Committee recommended approval to hire two Assessor Interns as presented in the staff report.

¹¹ Moved by C/Anderson, seconded by C/Drotos, and carried to approve to hire two Assessor Interns as presented in the staff report.

COUNTY ADMINISTRATOR'S REPORT

February 18, 2020 Budget Committee Report. The Budget Committee met on Tuesday, February 18, with the following items on the agenda:

2020 Out of State Travel Request- Finance. The Budget Committee recommended approval of the Out of State Travel Request for Kelly Bolin to attend the annual Government Finance Officers Association (GFOA) Conference on May 17-20, 2020, in New Orleans, LA.

2020 Out of State Travel Request- County Attorney's Office. The Budget Committee recommended approval of the Out of State Travel Request for two employees from the County Attorney's Office to attend the National Treatment Court Conference on May 27-30, 2020, in Anaheim, CA.

¹² Moved by C/Anderson, seconded by C/Drotos, and carried to approve the Out of State Travel Request for Kelly Bolin to attend the annual Government Finance Officers Association (GFOA) Conference on May 17-20, 2020, in New Orleans, LA and for two employees from the County Attorney's Office to attend the National Treatment Court Conference on May 27-30, 2020, in Anaheim, CA.

2019 Carryover Requests. The Budget Committee recommended the board approve the proposed 2019 budget carryovers.

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13 Moved by C/Nesseth, seconded by C/Drotos, and carried to approve the following 2019 budget carryovers totaling \$447,582:

- Capital - \$430,883
 - \$83,100 – IT
 - \$30,000 – offsite data backup
 - \$25,000 – case file storage (County Attorney)
 - \$16,100 – network firewall replacement (LEC)
 - \$12,000 – help desk system replacement
 - \$42,000 – Waste Management: Ford F150 Pickup
 - \$33,475 – Public Works
 - \$19,810 – PW HVAC replacement
 - \$13,665 – dump box installation on truck (2019 purchase)
 - \$18,000 – Elections: Omniballot assistive voting devices
 - \$248,607 – Maintenance
 - \$232,000 – elevator control replacement/upgrades
 - \$10,000 – LEC day room painting
 - \$6,607 – energy improvements
 - \$5,701 – Sheriff: equipment install on 2 new squads and new snowmobile
- Operating - \$16,699
 - \$12,500 – Veterans Services: State of MN Veterans Operational Grant
 - \$4,199 – Sheriff: Inmate clothing

2020 Budget Amendment. The Budget Committee recommended the board approve the proposed budget amendment for seal coat projects not finished in 2019 totaling \$205,000.

14 Moved by C/Anderson, seconded by C/Majerus, and carried to approve the following 2020 budget adjustment for seal coating projects:

- 03-310-6322 Seal Coating \$205,000
- 03-310-5949 Use of Fund Balance \$205,000

Award Elevator Project. Staff recommended the board approve the recommendation of Lerch Bates, to award the contract to the lowest bidder, Schumacher Elevator, \$347,138, to include the base bid and alternate #1 – cab interior, and to cover the shortfall for the project using capital plan fund balance.

15 Moved by C/Anderson, seconded by C/Majerus, and carried to approve the recommendation of Lerch Bates, to award the contract to the lowest bidder, Schumacher Elevator, \$347,138, to include the base bid and alternate #1 – cab interior, and to cover the shortfall for the project using capital plan fund balance.

COMMITTEE REPORTS:

C/Drotos	<ul style="list-style-type: none"> • Radio Meeting. Reminded the board of the purple-heart monument dedication.
C/Nesseth	<ul style="list-style-type: none"> • Meetings with business owners regarding new business park in Kenyon/Wanamingo area.
C/Anderson	<ul style="list-style-type: none"> • Will be attending the AMC Legislative Conference next week.
C/Majerus	<ul style="list-style-type: none"> •
C/Flanders	<ul style="list-style-type: none"> •
Administrator Arneson	<ul style="list-style-type: none"> •

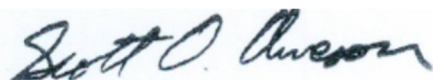
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Review and Approve the County Claims

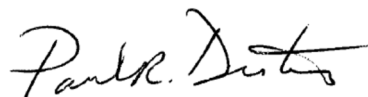
- ¹⁶ Moved by C/Majerus, seconded by C/Anderson, and carried to approve to pay the County claims in the amount of 01-General Revenue \$170,979.30, 03-Public Works \$691,463.08, 11- Human Service Fund \$12,804.89, 21-ISTS \$00, 25- EDA \$6,903.00, 30-Capital Improvement \$00, 31-Capital Equipment \$00, 34-Capital Equipment \$103,736.48, 35-Debt Services \$00, 40-County Ditch \$00, 61-Waste Management \$10,434.80, 62-Recycling Center \$00, 63-HHW \$00, 72-Other Agency Funds \$15,587.90, 81-Settlement \$68.00, in the total amount of \$1,011,977.45.

Adjourn

- ¹⁷ Moved by C/Anderson, seconded by C/Nesseth, and carried to approve to adjourn the February 18, 2020, County Board Meeting.



SCOTT O. ARNESON
COUNTY ADMINISTRATOR



PAUL DROTOS, CHAIRMAN
BOARD OF COUNTY COMMISSIONERS

MINUTE

1. Approved the February 4, 2020 County Board Meeting Minutes. (Motion carried 5-0)
2. Approved the February 18, 2020 County Board Meeting Agenda as amended. (Motion carried 5-0)
3. Approved the Consent Agenda. (Motion carried 5-0)
4. Approved to open the public hearing. (Motion carried 5-0)
5. Approved to close the public hearing. (Motion carried 5-0)
6. Approved to reject bids for CSAH 21. (Motion carried 5-0)
7. Approved the 2020 paving contract with Rochester Sand and Gravel. (Motion carried 5-0)
8. Approved the contract for purchase and development for the Cannon Ball property. (Motion carried 5-0)
9. Approved the LiDar Project contingent upon funding from USGS. (Motion carried 5-0)
10. Approved to hire two interns in the Assessor's Office. (Motion carried 5-0)
11. Approved to hire an additional employee for recycling/HHW Center. (Motion carried 5-0)
12. Approved the Out of State Travel Request for the Finance and County Attorney's Office. (Motion carried 5-0)
13. Approved the 2019 budget carryovers. (Motion carried 5-0)
14. Approved a 2020 budget adjustment for Public Works. (Motion carried 5-0)
15. Approved to award the Elevator bid project. (Motion carried 5-0)
16. Approved the County Claims. (Motion carried 5-0)
17. Approved to adjourn the February 18, 2020 County Board Meeting. (Motion carried 5-0)