

BOARD OF COMMISSIONERS' PROCEEDINGS, GOODHUE COUNTY, MN
MARCH 17, 2020

The Goodhue County Board of Commissioners met on Tuesday, March 17, 2020, in closed session at 8:45 a.m., then again in open session at 9:00 a.m. in Room 301 of the Government Center, Red Wing, MN with Commissioners Anderson, Majerus, Nesseth, Drotos and Flanders were all present.

¹ Moved by C/Anderson, seconded by C/Majerus, and carried to approve the Separation Agreement with Heidi Krause as discussed during the Closed Session and authorize the Goodhue County Board Chair to sign all documents necessary to effectuate the agreement.

² Moved by C/Anderson, seconded by C/Majerus, and carried to approve to move to close the special session board meeting and move to open the regular session meeting.

C/Drotos asked if there were any disclosures of interest. There were none.

³ Moved by C/Anderson, seconded by C/Majerus, and carried to approve the March 3, 2020, County Board Minutes.

⁴ Moved by C/Anderson, seconded by C/Flanders, and carried to approve the amended March 17, 2020, County Board Agenda:

C/Anderson requested the following:

- Remove the County Attorney's Report
- Add #2 under County Administrator Reports- COVID 19 Update

Brian Anderson requested the following:

- Move item #1 under Public Works Director to #4 on the consent agenda- Approve the CSAH 21 Concrete Paving Contract

⁵ Moved by C/Nesseth, seconded by C/Anderson, and carried to approve the following items on the consent agenda as amended:

C/Nesseth requested to remove item #4- Approve the CSAH 21 Concrete Paving Contract.

1. Approve the Bingo Permit Application for Dawnbreakers Kiwanis Red Wing on 7/31-8/2/20 and 8/11-8/15/20.
2. Approve Updated Solar Estoppel Certificate.
3. Approve the 2020 Federal Supplemental Boating Safety Patrol Grant.
- 4.

#4- Approve the CSAH 21 Concrete Paving Contract- C/Nesseth questioned why we only received one bid. Mr. Isakson commented that one of the big issue was that MN Dot had a large concrete paving program this year, and that impacted some of our resources.

⁶ Moved by C/Nesseth, seconded by C/Anderson, and and carried to approve the award of bid for SAP 025-621-013 CSAH 21 Concrete Paving to Croell, Inc. of New Hampton, IA, with the lowest responsible bid of \$4,839,193.05 based on staff reports and findings of fact; and to allow staff change order authority not to exceed 10% above the approved bid.

COUNTY ADMINISTRATOR'S REPORT

Facilities Maintenance Director Retirement. Staff recommended the board move forward with advertising to hire a replacement Facilities Maintenance Director.

⁷ Moved by C/Anderson, seconded by C/Nesseth, and carried to approve to advertise to hire a replacement Facilities Maintenance Director at grade 87 up to mid-range.

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COVID19 Update. Administrator Arneson reviewed a staff report on the COVID-19 outbreak and recommended the board approve that the County Administrator and the applicable Department Heads are expected to implement the COOP plan during this Coronavirus (COVID-19) pandemic utilizing county resources to provide essential services during this time. In addition, the County Administrator is directed to use professional judgement to approve items that are typically approved by Goodhue County governing Boards with the exception of items that require board approval or a public hearing. Said delegation of authority shall be limited to those actions that are necessary to maintain county operations and that do not require expenditure of county funds beyond approved budgets except in emergency situations. Items that require board approval or a public hearing will be consolidated to a monthly meeting. At that meeting the County Administrator or applicable Department Head will bring a list of items and supporting documentation of items that were approved for the Governing Boards acknowledgement and ratification of those approvals. Should there be any items that the County Administrator or applicable Department Heads are unclear on the Governing Boards direction they will consult with the Board Chair, Vice Chair, and County Attorney to get direction prior to taking action. Those items and supporting documentation of items that were approved will also be brought for Governing Boards acknowledgement of those approvals. During this pandemic the County Administrator and applicable Department Heads are directed to not have regularly scheduled in person meetings unless they require a public hearing. The County Administrator and applicable Department Heads shall utilize all technology available to have necessary meetings (including committee and advisory boards) virtually or by phone. Should the County Administrator or applicable Department Heads determine it is necessary to conduct Board meetings by phone, the County will utilize MN Statute 13D.021. Travel and conferences unless required for licensure shall be suspended during this pandemic. Advance use of paid time policy shall be adopted and put into place.

C/Anderson suggested that the board receive regular updates.

- 8 Moved by C/Anderson, seconded by C/Flanders, and carried to approve the County Administrator’s COVID-19 report to authorize the County Administrator and the applicable Department Heads are expected to implement the COOP plan during this Coronavirus (COVID-19) pandemic utilizing county resources to provide essential services during this time. The County Administrator is hereby directed to use professional judgment to approve items that are typically approved by Goodhue County Governing Boards with the exception of items that require board approval or a public hearing.

PUBLIC WORKS DIRECTOR’S REPORT

CSAH 21 Concrete Paving Project. This issue was moved to the consent agenda, then removed from the consent agenda and addressed as the first item on the agenda.

COMMITTEE REPORTS: deferred

C/Drotos	•
C/Nesseth	•
C/Anderson	•
C/Majerus	•
C/Flanders	•
Administrator Arneson	•

Review and Approve the County Claims

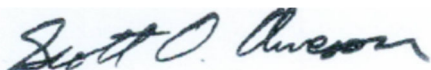
- 9 Moved by C/Anderson, seconded by C/Majerus, and carried to approve to pay the County claims in the amount of 01-General Revenue \$215,512.37, 03-Public Works \$96,614.42, 11- Human Service Fund \$12,362.95, 21-ISTS \$00, 25- EDA \$00, 30-Capital Improvement \$00, 31-Capital Equipment \$00, 34-Capital Equipment \$128,769.69, 35-Debt Services \$00, 40-County Ditch \$00, 61-Waste Management \$8,569.41, 62- Recycling Center \$00, 63-HHW \$00, 72-Other Agency Funds \$542.00, 81-Settlement \$61,157.05, in the total amount of \$523,527.89.
- 10 Moved by C/Anderson, seconded by C/Nesseth, and carried to approve to move to closed session to discuss employee labor contract negotiations.

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11 Moved by C/Nesseth, seconded by C/Anderson, and carried to approve to move to open session.

Adjourn

12 Moved by C/Majerus, seconded by C/Anderson, and carried to approve to adjourn the March 17, 2020, County Board Meeting.



SCOTT O. ARNESON
COUNTY ADMINISTRATOR



PAUL DROTOS, CHAIRMAN
BOARD OF COUNTY COMMISSIONERS

MINUTE

- 1 Approved the separation agreement with Heidi Krause. (Motion carried 5-0)
- 2 Approve to close the March 17, 2020 Special Session County Board Meeting. (Motion carried 5-0)
- 3 Approved the March 3, 2020 County Board Meeting Minutes. (Motion carried 5-0)
- 4 Approved the March 17, 2020 County Board Meeting Agenda as amended. (Motion carried 5-0)
- 5 Approved the Consent Agenda as amended. (Motion carried 5-0)
- 6 Approved the CSAH 21 Concrete Paving Contract. (Motion carried 5-0)
- 7 Approved to replace the Facilities Maintenance Director position. (Motion carried 5-0)
- 8 Approved the County Administrator's COVID-19 Report. (Motion carried 5-0)
- 9 Approved the County Claims. (Motion carried 5-0)
- 10 Approved to move to Closed Session (Motion carried 5-0)
- 11 Approved to move to Open Session (Motion carried 5-0)
- 12 Approved to adjourn the March 17, 2020 County Board Meeting. (Motion carried 5-0)