



# GOODHUE COUNTY MINNESOTA

TO EFFECTIVELY PROMOTE THE SAFETY, HEALTH, AND WELL-BEING OF OUR RESIDENTS

## BOARD OF COMMISSIONERS AGENDA

**COUNTY BOARD ROOM  
GOVERNMENT CENTER, RED WING**

**OCTOBER 6, 2020  
9:00 A.M.**

### PLEDGE OF ALLEGIANCE

#### Virtual Meeting Notice

“Due to concerns surrounding the spread of COVID-19, it has been determined that in-person meetings or meetings conducted under Minn. Stat. 13D.02 a are not practical or prudent. Therefore, meetings that are governed by the Open Meeting Law will temporarily be conducted by telephone or other electronic means pursuant to Minn. Stat. 13D.021.”

“The Goodhue County Board of Commissioners will be conducting a Committee of the Whole Meeting pursuant to this section on October 6, 2020 at 9:00 a.m. in the County Board Room. The County Administrator and/or County Attorney will be present at the meeting location. All County Commissioners attending will appear by telephone or other electronic means. The public may monitor the meeting from a remote site by logging into <https://global.gotomeeting.com/join/492191037> or calling [1 866 899 4679](tel:18668994679) any time during the meeting.” Access Code: **492-191-037**

#### Disclosures of Interest

#### Review and approve the previous board meeting minutes.

Documents:

[Sept 15, 2020.pdf](#)

#### Review and approve the county board agenda

#### Review and approve the following items on the consent agenda:

1. Approve the Application to Conduct Off-Site Gambling for the Wells Creek Riders on October 12, 2020 at Mt Frontenac Golf Course.

Documents:

[Wells Creek Riders.pdf](#)

2. Approve the FY2021 Toward Zero Death (TZD) grant.

Documents:

[FY2021 TZD Grant Agreement.pdf](#)

3. Approve the hiring of the ADC Captain.

Documents:

[ADC Captain Position.pdf](#)

4. Approve Request to Backfill Finance Controller Position

Documents:

[Request to Backfill Finance Controller Position 9-6.pdf](#)

5. Approve to Schedule Tobacco Licensing Ordinance Public Hearing.

Documents:

[Request to Schedule Tobacco Licensing Ordinance Public Hearing.pdf](#)

[Summary of Revisions.pdf](#)

[Updated to Meet State Standards.pdf](#)

#### **County Administrator's Report**

1. Introduction - Facilities Maintenance Director - Tim Redepenning

#### **County Surveyor's Report**

1. County Ditch 1

Documents:

[CBOct2020-AppointViewers \(002\).pdf](#)

#### **Land Use Management Director's Report**

1. CONSIDER: CUP Request for Bed and Breakfast Inn  
Request for CUP, submitted by Anthony Verch (Owner), to operate a three-unit Bed and Breakfast Inn within an existing six-unit apartment building. Parcel 46.028.1500. 26370 County 7 BLVD, Welch, MN 55089. Part of the NE ¼ of Section 28 TWP 113 Range 16 in Welch Township. MXH Zoned District.

Documents:

[CBPacket\\_Verch.pdf](#)

#### **Finance Director's Report**

1. Goodhue County CARES Act Funding Program Update

Documents:

[Cares Act Funding Program Update 9-6-20.pdf](#)

#### **For Your Information**

1. Personnel Committee Minutes, September 15, 2020.

Documents:

[Minutes 09.15.2020 Personnel Committee.pdf](#)

2. Project Status Report.

Documents:

[Project Status Report 06Oct20.pdf](#)

3. TH 52 / CSAH 7 Interchange Design Study Update.

Documents:

[TH 52 - CSAH 7 Interchange Design Study Update.pdf](#)

**County Board Committee Reports**

**New and Old Business**

**Review & Approve County Claims**

Documents:

[County Claims 10-6-20.pdf](#)

**10:30 A.M. RECESS FOR COMMITTEE OF THE WHOLE MEETING**

**REGULAR BOARD MEETING RECONVENE TO GO INTO CLOSED SESSION**

**11:00 A.M. CLOSED SESSION COUNTY BOARD MEETING- EMPLOYEE UNION  
CONTRACT NEGOTIATIONS**

**ADJOURN**

**BOARD OF COMMISSIONERS' PROCEEDINGS, GOODHUE COUNTY, MN**  
**SEPTEMBER 15, 2020**

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The Goodhue County Board of Commissioners met on Tuesday, September 15, 2020, at 9:00 a.m. by virtual meeting with the County Administrator appearing from the County Board Room of the Government Center, Red Wing, MN with Commissioners Anderson, Majerus, Nesseth, Drotos and Flanders all present and appearing by virtual meeting.

C/Drotos asked if there were any disclosures of interest. There were none.

- <sup>1</sup> Moved by C/Anderson, seconded by C/Flanders, and carried to approve the September 1, 2020, County Board Minutes.
- <sup>2</sup> Moved by C/Anderson, seconded by C/Nesseth, and carried to approve the September 15, 2020, County Board Agenda.
- <sup>3</sup> Moved by C/Anderson, seconded by C/Flanders, and carried to approve the following items on the consent agenda:

1. Approve the FY2021 CVSO Operational Improvement Grant.
2. Approve the promotion of Jeff Davis in the ADC.

**HUMAN RESOURCE DIRECTOR'S REPORT**

**September 15, 2020 Personnel Committee Report.** The Personnel Committee met on Tuesday, September 15, with the following items on the agenda:

*Human Resources Request For Summer Help 2021.* The Personnel Committee recommended approval to hire a summer student in the Human Resource Department beginning the summer of 2021.

- <sup>4</sup> Moved by C/Anderson, seconded by C/Flanders, and carried to approve to hire a summer student beginning the summer of 2021.

*HHS Reclassification Request.* This issue will be addressed at the Health and Human Services Board meeting.

*Public Works Staffing Needs.* The Personnel Committee had a split recommendation on this issue.

C/Nesseth questioned that if this was approved, \$200,000 in consultant fees would be removed from the 2021 budget. Mr. Isakson clarified that the money would not come out of the budget, but rather shift from consultant fees to employee expenses.

- <sup>5</sup> Moved by C/Anderson, seconded by C/Drotos, and carried (3-2-0) with C/Majerus and C/Nesseth dissenting to approve to hire a Project Engineer in the Public Works Department.
- <sup>6</sup> Moved by C/Flanders, seconded by C/Anderson, and carried to approve and carried (3-2-0) with C/Majerus and C/Nesseth dissenting to approve to revise the Administrative/Accounting Assistant Responsibilities and hire an Administrative Support Specialist in the Public Works Department.

**Approve Opting out of the Payroll Tax Holiday.** In August, the President issued a Presidential Memorandum and IRS Notice 2020- 65 allowing certain payroll taxes to be deferred. The Memorandum directed the Department of Treasury to act under its emergency authority to issue guidance that would allow employers to defer the withholding and payment of the Social Security taxes. The Notice provides that employers may defer withholding the 6.2% employee portion of the Social Security tax for certain wages paid to employees between September 1, 2020, and December 31, 2020.

There are several problematic tax implications for employees if Goodhue County implements this program. With so many unknowns, staff recommended the Board pass a resolution that would not implement the Payroll Tax Deferral program.

- <sup>7</sup> Moved by C/Anderson, seconded by C/Flanders, and carried (4-1-0) with C/Nesseth dissenting to approve to opt out of the Payroll Tax Deferral Program.



**BOARD OF COMMISSIONERS' PROCEEDINGS, GOODHUE COUNTY, MN  
SEPTEMBER 15, 2020**

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**FINANCE DIRECTOR'S REPORT**

**CARES Act Funding Disbursement Program Budget Amendment.** Finance Director, Brian Anderson, addressed the board with an update on the CARES Act Funding Disbursement Program and budget.

- <sup>8</sup> Moved by C/Nesseth, seconded by C/Majerus, and carried to approve to amend the CARES Act Funding Disbursement Program with items #3-8 on the staff report.
- <sup>9</sup> Moved by C/Anderson, seconded by C/Drotos, and carried (3-2-0) with C/Nesseth and C/Majerus dissenting to approve to amend the CARES Act Funding Disbursement Program with items #1-2 on the staff report.

**COUNTY ADMINISTRATOR'S REPORT**

**2021 Preliminary Levy Report.** Staff reviewed the current budget and levy request with the board and recommended the board set the 2021 preliminary levy.

C/Nesseth was in favor of option 4 which, to approve a 0% levy increase over the 2020 approved levy. C/Anderson was in favor of option 1, which was a levy of \$37,932,778 and was the current levy need. He felt that would give the county some flexibility and could always be lowered in December. C/Flanders agreed and noted that she was in favor of not having the spikes in the tax levy. C/Majerus agreed with C/Nesseth and wanted to see no increase in the levy. C/Drotos favored flexibility.

- <sup>10</sup> Moved by C/Anderson, seconded by C/Drotos, and carried (3-2-0) with C/Nesseth and C/Majerus dissenting to approve the following resolution establishing the 2021 Preliminary Levy for Goodhue County:

WHEREAS, Goodhue County Department Heads have submitted proposed 2021 department budgets which included anticipated revenues and expenditures; and

WHEREAS, The County Administrator has compiled all 2021 funding requests, revised, and presented said requests to the County Board; and

NOW THEREFORE IT IS RESOLVED, That the Goodhue County Board of Commissioners does hereby certify to the County Auditor-Treasurer and the State of Minnesota the proposed preliminary property tax levy for 2021:

Total Levy	\$37,932,778
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BE IT RESOLVED, that the County Auditor-Treasurer hereby certify the above referenced Preliminary levy to the Minnesota Department of Revenue.

**Goodhue County Equity Review Committee Appointment.** Staff recommended that the Goodhue County Equity Review team be added to the list of standing committees of the board, and that two commissioners be appointed to sit on the committee.

C/Anderson and C/Drotos volunteered.

- <sup>11</sup> Moved by C/Nesseth, seconded by C/Flanders, and carried (4-1-0) with C/Majerus dissenting to approve to appoint C/Anderson and C/Flanders to the Goodhue County Equity Review Committee.

**SOUTHEASTERN MINNESOTA MULTICOUNTY HOUSING & REDEVELOPMENT AUTHORITY**

**2021 Preliminary Levy.** Buffy Beranek reviewed the proposed 2021 preliminary levy request for SEMMCHRA.

- <sup>12</sup> Moved by C/Anderson, seconded by C/Flanders, and carried to approve the following resolution approving the Preliminary Special Benefit Tax Levy of Southeastern Minnesota Multi-County Housing and Redevelopment Authority pursuant to Minnesota Statutes, Section 469.033, Subd. 6 and approving a budget for fiscal year 2021:

**WHEREAS**, the Southeastern Minnesota Multi-County Housing and Redevelopment Authority (the "Authority") was created by action of the Boards of Commissioners of Dodge, Goodhue, Wabasha and

**BOARD OF COMMISSIONERS' PROCEEDINGS, GOODHUE COUNTY, MN  
SEPTEMBER 15, 2020**

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Winona Counties (collectively referred to as the "Counties") pursuant to Minnesota Statutes, Section 469.004; and

**WHEREAS**, pursuant to such action on the part of the Counties and Minnesota Statutes, Sections 469.001 to 469.047 (the "Act"), the Authority was granted all of the same functions, rights, powers, duties, privileges, immunities and limitations as are provided for housing and redevelopment authorities created for cities under the Act; and

**WHEREAS**, Section 469.033, subd. 6, of the Act permits the Authority to levy and collect a special benefit tax of up to .0185% of taxable market value upon all taxable property, both real and personal, within the Authority's area of operation; and

**WHEREAS**, the Authority has requested that the Board of Commissioners of Goodhue County approve the preliminary levy of such a special benefit tax in the amount of \$397,480.00 to be levied upon all taxable market value of taxable property within the Authority's area of operation contained within Goodhue County; and

**WHEREAS**, the Board of Commissioners of Goodhue County has considered such request by the Authority and believes that consenting to such a preliminary special benefit tax levy by the Authority is in the best interests of Goodhue County and its residents; and

**WHEREAS**, the Authority is also required pursuant to Section 469.033, subd. 6, of the Act to, in connection with the levy of such a special benefit tax, formulate and file a budget in accordance with the budget procedures of the Counties in the same manner as required of executive departments of the Counties and the amount of the tax levy for the following year shall be based upon that budget and approved by the Counties; and

**WHEREAS**, the Authority has presented to the Board of Commissioners of Goodhue County a copy of a proposed budget for its operations for fiscal year 2021.

**NOW, THEREFORE**, be it resolved by the Board of Commissioners of Goodhue County as follows:

Section 1. That the budget for fiscal year 2021 for the operations of the Authority as presented for consideration by the Board of Commissioners of Goodhue County is hereby in all respects approved.

Section 2. That the levy of a preliminary special benefit tax pursuant to Minnesota Statutes, Section 469.033, subd. 6, is hereby consented to with respect to taxes payable in calendar year 2021 in the amount of \$397,480.00 to be levied upon all taxable market value of taxable property within the Authority's area of operation within Goodhue County.

**COMMITTEE REPORTS:**

C/Drotos	•
C/Nesseth	•
C/Anderson	•
C/Majerus	•
C/Flanders	•
Administrator Arneson	•

**BOARD OF COMMISSIONERS' PROCEEDINGS, GOODHUE COUNTY, MN  
SEPTEMBER 15, 2020**

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**Review and Approve the County Claims**

- <sup>13</sup> Moved by C/Anderson, seconded by C/Nesseth, and carried to approve to pay the County claims in the amount of 01-General Revenue \$1,047,101.92, 03-Public Works \$1,228,626.21, 11- Human Service Fund \$30,769.56, 21-ISTS \$00, 25- EDA \$2,800.00, 30-Capital Improvement \$00, 31-Capital Equipment \$00, 34-Capital Equipment \$1,974.32, 35-Debt Services \$00, 40-County Ditch \$00, 61-Waste Management \$10,902.29, 62-Recycling Center \$00, 63-HHW \$00, 72-Other Agency Funds \$4,100.00, 81-Settlement \$5,566.69, in the total amount of \$2,331,840.99.

**Adjourn**

- <sup>14</sup> Moved by C/Flanders, seconded by C/Nesseth, and carried to approve to adjourn the September 15, 2020, County Board Meeting.

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SCOTT O. ARNESON  
COUNTY ADMINISTRATOR

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PAUL DROTOS, CHAIRMAN  
BOARD OF COUNTY COMMISSIONERS

MINUTE

1. Approved the September 1, 2020 County Board Meeting Minutes. (Motion carried 5-0)
2. Approve the September 15, 2020 County Board Meeting Agenda. (Motion carried 5-0)
3. Approved the Consent Agenda as amended. (Motion carried 5-0)
4. Approved to hire a summer student in the Human Resources Department. (Motion carried 5-0)
5. Approved to hire a Project Engineer in the Public Works Department. (Motion carried 3-2-0)
6. Approved to revise the Administrative/Accounting Assistant Responsibilities and hire an Administrative Specialist. (Motion carried 3-2-0)
7. Approved to Opt Out of the Payroll Tax Holiday. (Motion carried 4-1-0)
8. Approved the revised CARES Act Funding Budget with items 3-8 in the staff report. (Motion carried 5-0)
9. Approved the revised CARES Act Funding Budget with items 1-2 in the staff report. (Motion carried 3-2-0)
10. Approved the 2021 Preliminary Levy. (Motion carried 3-2-0)
11. Approved the appointments to the Goodhue County Equity Review Committee. (Motion carried 5-0)
12. Approved the 2021 Preliminary Levy for SEMMCHRA. (Motion carried 5-0)
13. Approved the county claims. (Motion carried 5-0)
14. Approved to adjourn the September 15, 2020 County Board Meeting. (Motion carried 5-0)

**LG230 Application to Conduct Off-Site Gambling**

**No Fee**

**ORGANIZATION INFORMATION**

Organization Name: Wells Creek Riders License Number: 05333  
 Address: PO Box 134 City: Lake City, MN Zip: 55041  
 Chief Executive Officer (CEO) Name: Dave Hanson Daytime Phone: 651-927-9402  
 Gambling Manager Name: Amy Poppler Daytime Phone: 651 764 2995

**GAMBLING ACTIVITY**

Twelve off-site events are allowed each calendar year not to exceed a total of 36 days.

From 10/12/20 to 10/12/20

Check the type of games that will be conducted:

- Raffle    
  Pull-Tabs    
  Bingo    
  Tipboards    
  Paddlewheel

**GAMBLING PREMISES**

Name of location where gambling activity will be conducted: MT Frontenac Golf Course  
 Street address and City (or township): 32420 GPK Road Frontenac Zip: MN County: 55026

- Do not use a post office box.
- If no street address, write in road designations (example: 3 miles east of Hwy. 63 on County Road 42).

Does your organization own the gambling premises?

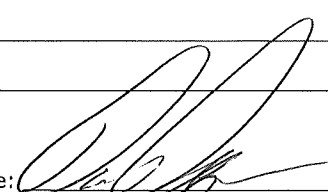
- Yes** If yes, a lease is not required.  
 **No** If no, the lease agreement below must be completed, and signed by the lessor.

**LEASE AGREEMENT FOR OFF-SITE ACTIVITY (a lease agreement is not required for raffles)**

Rent to be paid for the leased area: \$ 0 (if none, write "0")

All obligations and agreements between the organization and the lessor are listed below or attached.

- Any attachments must be dated and signed by both the lessor and lessee.
- This lease and any attachments is the total and only agreement between the lessor and the organization conducting lawful gambling activities.
- Other terms, if any:

\_\_\_\_\_  
 Lessor's Signature:  Date: 9/14/20  
 Print Lessor's Name: Dawn Higgins

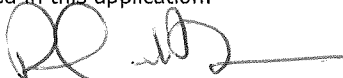
**Acknowledgment by Local Unit of Government: Approval by Resolution**

CITY APPROVAL for a gambling premises located within city limits	COUNTY APPROVAL for a gambling premises located in a township
City Name: _____	County Name: _____
Date Approved by City Council: _____	Date Approved by County Board: _____
Resolution Number: _____ (If none, attach meeting minutes.)	Resolution Number: _____ (If none, attach meeting minutes.)
Signature of City Personnel:  _____	Signature of County Personnel:  _____
Title: _____ Date Signed: _____	Title: _____ Date Signed: _____
<p><b>Local unit of government must sign.</b></p>	<p><b>Complete below only if required by the county.</b> On behalf of the township, I acknowledge that the organization is applying to conduct gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minnesota Statutes 349.213, Subd. 2.)</p> <p>Print Township Name: _____</p> <p>Signature of Township Officer: _____</p> <p>Title: _____ Date Signed: _____</p>

**CHIEF EXECUTIVE OFFICER (CEO) ACKNOWLEDGMENT**

The person signing this application must be your organization's CEO and have their name on file with the Gambling Control Board. If the CEO has changed and the current CEO has not filed a LG200B Organization Officers Affidavit with the Gambling Control Board, he or she must do so at this time.

I have read this application, and all information is true, accurate, and complete and, if applicable, agree to the lease terms as stated in this application.



9/14/2020

Signature of CEO (must be CEO's signature; designee may not sign)

Date

<p><b>Mail or fax to:</b></p> <p>Minnesota Gambling Control Board Suite 300 South 1711 West County Road B Roseville, MN 55113 <b>Fax: 651-639-4032</b></p>	<p><b>No attachments required.</b></p> <p>Questions? Contact a Licensing Specialist at 651-539-1900.</p>
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This publication will be made available in alternative format (i.e. large print, braille) upon request.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application.

Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public.

If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public.

Private data about your organization are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor; national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

The Wells Creek Riders Snowmobile Club will be having their annual fall raffle at Mount Frontenac Golf Course on Monday, October 12<sup>th</sup>. This event is not open to the public & is held in conjunction with the clubs regular monthly meeting. Social distancing practices are being observed and enforced at the meeting for the safety of all club members.

Thank you!



# Goodhue County Grant Form

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## Grant Information

**Grant Award: \$28,500**

**Name of Grant: FY2021 Toward Zero Deaths (TZD) Enforcement Grant**

**Sponsoring Agency: MN Department of Public Safety**

**Grant Period: 10/01/20-9/30/2021**

## Department Information

**Department: Sheriff's Office**

**Primary Contact Person: Mitch Grabau/Kristine Holst**

**Phone number: 267-2863/385-3045**

## **Purpose:**

The purpose of this program is to conduct a highly visible, well publicized traffic safety enforcement program. The grant funds will be used for overtime enforcement to address all traffic safety issues with an emphasis on impaired driving, occupant protection, speed and distracted driving.

## **Restrictions:**

All grant-funded overtime enforcement must be high visibility enforcement; Office of Traffic Safety requires the use of DWI eCharging system in at least 50% of DWI's processed by each agency; A requirement of TZD Safe Roads grantees is to support the enhanced mobilization efforts by conducting community outreach and actively participate in their Safe Roads Coalition.

Reimbursement     Payment up front     Match (\$ or in-kind)

**Website Address: [www.dps.mn.gov](http://www.dps.mn.gov)**

**CFDA # (if Federal Grant): 20.600, 20.608 & 20.616**

**Date sent to Administration: 9/22/20**

**Board Approval Date (for office use only): \_\_\_\_\_**



<b>Minnesota Department of Public Safety (“State”)</b> Office of Traffic Safety 445 Minnesota St. Suite 1620 St. Paul, MN 55101-2190	<b>Grant Program:</b> 2021 Enforcement <b>Project No:</b> 21-04-01 <b>Grant Contract Agreement No.:</b> A-ENFRC21-2021-GOODHUSD-004
<b>Grantee:</b> Goodhue County Sheriff's Office 430 West Sixth St. Red Wing, MN 55066-2651	<b>Grant Contract Agreement Term:</b> <b>Effective Date:</b> October 1, 2020 <b>Expiration Date:</b> September 30, 2021
<b>Grantee’s Authorized Representative:</b> Kristine Holst Goodhue County Sheriff's Office 430 West Sixth St. Red Wing, MN 55066-2651 Phone: (651) 385-3045 Email: kristine.holst@co.goodhue.mn.us	<b>Grant Contract Agreement Amount:</b> Original Agreement \$ 28,500.00 Matching Requirement \$ 0.00
<b>State’s Authorized Representative:</b> Shannon Grabow Office of Traffic Safety 445 Minnesota Street, Suite 1620 St. Paul, MN 55101-2190 Phone: (651) 201-7063 Email: shannon.grabow@state.mn.us	Federal Funding: CFDA #20.600, 20.608, 20.616 FAIN: 69A37519300001640MNA, 69A3751830000405DMNL, 69A3751830000405BMNH, 69A37518300004020MNO State Funding: None Special Conditions: None

Under Minn. Stat. § 299A.01, Subd 2 (4) the State is empowered to enter into this grant contract agreement.

**Term:** Effective date is the date shown above or the date the State obtains all required signatures under Minn. Stat. § 16B.98, subd. 7, whichever is later. Once this grant contract agreement is fully executed, the Grantee may claim reimbursement for expenditures incurred pursuant to the Payment clause of this grant contract agreement. Reimbursements will only be made for those expenditures made according to the terms of this grant contract agreement. Expiration date is the date shown above or until all obligations have been satisfactorily fulfilled, whichever occurs first.

The Grantee, who is not a state employee will:

Perform and accomplish such purposes and activities as specified herein and in the Grantee’s approved 2021 Enforcement Application (“Application”) which is incorporated by reference into this grant contract agreement and on file with the State at 445 Minnesota Street, Suite 1620, St. Paul, MN 55101-2190 The Grantee shall also comply with all requirements referenced in the 2021 Enforcement Guidelines and Application which includes the Terms and Conditions and Grant Program Guidelines (<https://app.dps.mn.gov/EGrants>), which are incorporated by reference into this grant contract agreement.

**Budget Revisions:** The breakdown of costs of the Grantee’s Budget is contained in Exhibit A, which is attached and incorporated into this grant contract agreement. As stated in the Grantee’s Application and Grant Program Guidelines, the Grantee will submit a written change request for any substitution of budget items or any deviation and in accordance with the Grant Program Guidelines. Requests must be approved prior to any expenditure by the Grantee.

**Matching Requirements:** (If applicable.) As stated in the Grantee’s Application, the Grantee certifies that the matching requirement will be met by the Grantee.





**Payment:** As stated in the Grantee’s Application and Grant Program Guidance, the State will promptly pay the Grantee after the Grantee presents an invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services and in accordance with the Grant Program Guidelines. Payment will not be made if the Grantee has not satisfied reporting requirements.

**Certification Regarding Lobbying:** (If applicable.) Grantees receiving federal funds over \$100,000.00 must complete and return the Certification Regarding Lobbying form provided by the State to the Grantee.

**1. ENCUMBRANCE VERIFICATION**

*Individual certifies that funds have been encumbered as required by Minn. Stat. § 16A.15.*

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**3. STATE AGENCY**

Signed: \_\_\_\_\_  
(with delegated authority)

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Grant Contract Agreement No. A-ENFRC21-2021-GOODHUSD-004  
PO No. 3-69691

**2. GRANTEE**

*The Grantee certifies that the appropriate person(s) have executed the grant contract agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.*

Signed: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Signed: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Distribution: DPS/FAS  
Grantee  
State’s Authorized Representative

Budget Summary

Budget			
Budget Category	State Reimbursement	Local Match	
Administration - DWI			
Administration - DWI	\$300.00	\$0.00	
<b>Total</b>	\$300.00	\$0.00	
Administration - Other			
Administration - Other	\$350.00	\$0.00	
<b>Total</b>	\$350.00	\$0.00	
Dispatch - DWI			
Dispatch - DWI	\$475.00	\$0.00	
<b>Total</b>	\$475.00	\$0.00	
Dispatch - Other			
Dispatch - Other	\$600.00	\$0.00	
<b>Total</b>	\$600.00	\$0.00	
Enforcement - Distracted			
Enforcement - Distracted	\$3,700.00	\$0.00	
<b>Total</b>	\$3,700.00	\$0.00	
Enforcement - DWI			
Enforcement - DWI	\$9,450.00	\$0.00	
<b>Total</b>	\$9,450.00	\$0.00	
Enforcement - Move Over			
Enforcement - Move Over	\$1,150.00	\$0.00	
<b>Total</b>	\$1,150.00	\$0.00	
Enforcement - Seat Belt			
Enforcement - Seat Belt	\$8,375.00	\$0.00	
<b>Total</b>	\$8,375.00	\$0.00	
Enforcement - Speed			
Enforcement - Speed	\$4,100.00	\$0.00	
<b>Total</b>	\$4,100.00	\$0.00	
Mileage Expenses			
Mileage Expenses	\$0.00	\$0.00	
<b>Total</b>	\$0.00	\$0.00	
Training/Meeting Match			

2021 Enforcement

Organization: Goodhue County Sheriff's Office

Budget Summary

Training/Meeting Match	\$0.00	\$0.00
<b>Total</b>	\$0.00	\$0.00
<b>Total</b>	\$28,500.00	\$0.00



**Marty Kelly**  
Goodhue County Sheriff

430 West 6<sup>th</sup> Street  
Red Wing, MN 55066  
Office (651) 267.2600  
Dispatch (651) 385.3155

**TO: Goodhue County Commissioners**

**FROM: Sheriff Marty Kelly**

**DATE: 09-24-2020**

**SUBJECT: Adult Detention Center Captain**

On Monday September 14, 2020, we received notice that after nearly 30 years of dedicated service our Adult Detention Center Captain will be retiring effective October 15, 2020.

This position is currently budgeted with salary and benefits at \$113,702.00. Filling this position will cost approximately \$101,663.08, based on step 1 of the 2020 county pay scale and family medical plan 1. We understand that any pay rate higher than step 2 on the county pay scale will need board approval.

County Administrator Arneson has spoken with the Board Chair and Vice Chair regarding this position. They both agreed that this position could be posted since it is required under Minnesota Administrative Rules, Department of Corrections 2911.0900 Sub2. We are requesting board approval to fill this position.

Recommendation:  
Approve the hiring of an Adult Detention Center Captain

**OFFICE OF THE GOODHUE COUNTY SHERIFF**

ADULT DETENTION  
CENTER  
651.267.2804

CIVIL DIVISION  
651.267.2601

RECORDS DIVISION  
651-267-2600

EMERGENCY  
MANAGEMENT  
651.267.2639

EMERGENCY  
COMMUNICATIONS  
651.385.3155

*An Equal Opportunity Employer*



<b>% OF TIME</b>	<b>TASKS</b>
	<p>personal property records of detainees, medical records of detainees, inmate's good time records, etc.</p> <ul style="list-style-type: none"> <li>- Review and approve reports submitted by all ADC staff members.</li> <li>- Review and authorize the release of requested information.</li> <li>- Provide regular reports to the Sheriff, County Administration and the Minnesota Department of Corrections pertaining to ADC activities.</li> </ul>
<b>20%</b>	<p><u>Budget</u></p> <ul style="list-style-type: none"> <li>- Prepare and recommend for review and approval by the Sheriff, Chief Deputy, and Board of County Commissioners an annual budget for the ADC Division.</li> <li>- Review monthly budget expenditures.</li> <li>- Review requests for on-going expenditures related to ADC administration and make recommendations to the Sheriff and/or Chief Deputy.</li> <li>- Develop budgetary plans to cover all needs of the ADC and submit to Chief Deputy and/or Sheriff so as to be implemented in the overall Sheriff's budget.</li> <li>- Review monthly budget expenditures.</li> <li>- Authorize all expenditures of budgeted monies for ADC operations.</li> <li>- Supervise operations of inmate canteen program. Maintain record of inventory, purchases, and profits. Authorize purchase of equipment for detainees with canteen profits.</li> </ul>
<b>25%</b>	<p><u>ADC Security/Administration</u></p> <ul style="list-style-type: none"> <li>- Coordinate and direct all administrative and operational activities of the ADC as delegated by the Chief Deputy and/or Sheriff.</li> <li>- Directs, coordinates, and supervises activities of the ADC staff and/or other personnel as may be required.</li> <li>- Establish policies and procedures to accomplish the mission of the ADC, while complying with constitutional requirements, state laws, court rulings, and departmental policy and goals.</li> <li>- Develop facility guidelines, rules, procedures, and policies.</li> <li>- Monitor detainee's daily status by reviewing court orders and updating inmate's records.</li> <li>- Monitor ADC security for control and detection of contraband, equipment, maintenance, search and shakedown schedules and procedures, escort of detainees outside security areas, escape prevention and action plan, riot prevention and control procedures, etc.</li> <li>- Monitor the control of tools, medications, keys, and weapons.</li> <li>- Performs daily inmate count and check release status.</li> <li>- Check classification of detainees.</li> </ul>
<b>15%</b>	<p><u>Staff Training</u></p> <ul style="list-style-type: none"> <li>- Set goals; develop and implement plans and strategies to attain those goals.</li> <li>- Ensure all personnel receive proper and adequate training so assigned task can be accomplished in a professional and effective manner.</li> <li>- Coordinate in-service training of staff.</li> <li>- Develop and implement orientation of training of new staff.</li> <li>- Document and maintain staff training record. Ensure compliance with mandatory training requirements.</li> </ul>
<b>5%</b>	<p><u>Other Duties</u></p> <ul style="list-style-type: none"> <li>- Develops and maintains effective public relations.</li> <li>- Performs other duties and assignments as required and/or assigned by the Chief Deputy or Sheriff.</li> <li>- Assist accountant with vending reports and check withdrawals</li> </ul>

**BUDGET RESPONSIBILITIES:**

Prepare and recommend for review and approval to the Sheriff and Board of County

Commissioners an annual budget for the Goodhue County ADC.

## **RESPONSIBILITY FOR RELATIONSHIPS:**

### Internal

- Frequent contact with departmental personnel and ADC detainees.
- Frequent contact with Court Administrator's Office, County Attorney, and Bailiffs regarding persons arrested, persons in custody, individuals sentenced, bail and fine money, and warrants to be issued.
- Frequent contact with Judges regarding persons arrested.
- Occasional contact with members of the County Board, County Administrator, and Personnel Department.
- Frequent contact, in person and by telephone, with attorneys regarding persons in custody.
- Frequent personal contact with maintenance staff.
- Frequent contact with communications, investigation, and patrol personnel regarding daily operation.

### External

- Frequent contact, in person and by telephone, with the general public regarding persons in custody.
- Frequent personal, written, and telephone contact with attorneys.
- Occasional telephone or written contact with persons from the National Institute of Corrections and the BCA.
- Frequent personal and telephone contact with ADC administrators from other facilities.
- Frequent personal and telephone contact with vendors ordering and delivering supplies for the ADC.
- Frequent personal and telephone contact with medical services regarding inmate health.
- Occasional meetings with county and state personnel from various departments regarding inter-departmental functions.
- Frequent telephone, written and personal contact with inspectors from the State Department of Health, State Fire Marshal and DOC.

**SUPERVISORY AUTHORITY:**

**Scope**

<b><u>Effectively Recommend</u></b>	<b><u>Take Action</u></b>
<input checked="" type="checkbox"/> Hire	<input type="checkbox"/> Hire
<input type="checkbox"/> Assign	<input checked="" type="checkbox"/> Assign
<input type="checkbox"/> Direct	<input checked="" type="checkbox"/> Direct
<input type="checkbox"/> Reward	<input checked="" type="checkbox"/> Reward
<input checked="" type="checkbox"/> Transfer	<input type="checkbox"/> Transfer
<input checked="" type="checkbox"/> Promote	<input type="checkbox"/> Promote
<input checked="" type="checkbox"/> Adjust Grievances	<input type="checkbox"/> Adjust Grievances
<input checked="" type="checkbox"/> Suspend	<input type="checkbox"/> Suspend
<input checked="" type="checkbox"/> Discharge	<input type="checkbox"/> Discharge
<input type="checkbox"/> Discipline - oral reprimand	<input checked="" type="checkbox"/> Discipline - oral reprimand
<input type="checkbox"/> Discipline - written reprimand	<input checked="" type="checkbox"/> Discipline - written reprimand
<input type="checkbox"/> Evaluate	<input checked="" type="checkbox"/> Evaluate
<input type="checkbox"/> Train	<input checked="" type="checkbox"/> Train
<input checked="" type="checkbox"/> Demote	<input type="checkbox"/> Demote

**SUPERVISION PROVIDED:**

The ADC Administrator directly supervises the Assistant ADC Administrator and ADC Support Specialist, as well as indirectly supervises, manages, motivates, directs, leads, and delegates to subordinates throughout the chain of command for the purposes of meeting the Sheriff's short-term and long-term goals and objectives of the Sheriff's Office.

**EXTENT OF SUPERVISION PROVIDED:**

Daily interactions with the Chief Deputy as it pertains to meeting the Sheriff's short-term and long-term organizational goals and objectives related to ADC Operations, budgetary considerations, personnel matters, fulfillment of the Mission Statement, resource allocation, organizational direction, etc.

**KNOWLEDGE AND SKILL REQUIREMENTS:**

**Minimum Requirements**

Associate's Degree in law enforcement, criminal justice, corrections or a related field and three years supervisory experience in the corrections field or demonstrated related supervisory experience in the law enforcement field.

**Preferred Requirements**

Bachelor's degree in law enforcement, criminal justice, corrections or a related field and five years supervisory experience in the corrections field or demonstrated related supervisory experience in the law enforcement field.

**The following are required knowledge and skills**

- Extensive knowledge of the laws of the State of Minnesota and the rules, standards, and regulations of the State Department of Corrections in the operation of a detention center.
- Thorough knowledge of the principles and practices of detention center administration.



- Knowledge of emergency first aid.
- Ability to express ideas clearly and precisely, both verbally and in writing.
- Knowledge of mechanical systems and physical plant operations of a detention center.
- Knowledge of personnel management as it relates to the training and duty assignments of staff.
- Ability to work effectively under stress.
- Ability to effectively direct staff in all operations of the facility.
- Considerable knowledge of law enforcement principles, procedures, techniques, and equipment.
- Knowledge of rules of evidence and court procedures.
- Ability to perform all duties of a detention deputy.
- Ability to establish and maintain effective working relationships with public officials, department employees, and the general public.

**PROBLEM SOLVING:**

**Typical Problems**

- Providing sufficient staff during periods of illness or shortage of personnel to cover shifts.
- Effectively control hostile/obnoxious persons in custody.
- Supervise and train staff while performing other duties.
- Maintenance and repair of facility.
- Maintaining supplies.
- Determining inmate classification.

**Unusual Problems**

- Hostage situations.
- Escape of detainees.
- Barricaded detainees.
- Responding to medical/fire emergencies.
- Responding to evacuation of the ADC.
- Problems relating to relations with the public and/or community.
- On-call duty.

**WORK ENVIRONMENT:**

Incumbent will have constant interruptions and patience is critical in dealing with people not able to adapt to their present environment. Mental stress is high. While working in the ADC, employees are frequently exposed to unclean, ill, obnoxious, and/or intoxicated persons. There is also the continuous possibility of physical harm or assault.

**PHYSICAL REQUIREMENTS:**

Assigned duties are performed generally by a combination of desk and walking activities. Employees in this position must possess and maintain the physical ability to sufficiently defend oneself and others in a physical encounter and effect emergency procedures as required.



Approved by: \_\_\_\_\_ Date: **09/21/2020**

## Physical, Mental and Environmental Requirements

### Part I: Physical Requirements

### ADC Administrator

#### Section A

The physical mobility requirements of this job are to spend:

6	hours a day sitting
1	hours a day standing
1	hours a day walking
	hours a day kneeling
	hours a day stooping
.5	miles a day walked
	feet climbed using a ladder
	feet climbed on an incline
30	feet climbed using stairs

#### Section B

The physical effort requirements of this job are

# of pounds lifted	
20	pounds lifted waist high
20	pounds lifted shoulder high
20	pounds lifted above the head
20	pounds are carried alone
	pounds are carried with someone else
20	distance weight must be carried (feet)
100	pounds are pushed
100	pounds are pulled
20	pounds are held

#### Section C

The physical dexterity requirements of this job are to operate:

X	a telephone
X	Computer/electronic equipment
X	hand tools
	Electric tools
X	Manipulate small objects

### Part II: Sensory Abilities

The checked items listed below are sensory requirements needed for this job. Items are critical, useful, or not required.

critical	useful	
X		see
X		distinguish colors
X		hear or listen
		taste
X		smell
	X	touch
X		speak

### Part III: Mental Effort

The mental efforts required on a daily basis are:

X	reading	X	Analyzing data
X	writing	X	Searching for solutions
X	basic arithmetic	X	Creating methodologies
X	mathematics	X	Conducting research
X	weighing and/or measuring	X	Managing resources
X	visualizing conclusions	X	Evaluating performance of others

### Part IV: Work Environment

The elements of this job's work environment are (complete all that apply):

70%	hours a day spent working <b>under time pressure</b>
40%	hours a day spent working <b>rapidly</b>
95%	% of time spent <b>indoors</b>
	% of time spent <b>outdoors</b>
5%	% of time spent <b>in an automotive vehicle</b>
90%	% of time spent <b>at a desk, bench or window</b>
90%	% of time spent <b>in an office or control room</b>

	The condition of the air is <b>clean (controlled)</b>
X	The condition of the air is <b>normal/average</b>
	The condition of the air is <b>dusty/dirty</b>
	The condition of the air is <b>wet/humid</b>
	The condition of the air is <b>affected by fumes, smoke etc.</b>

X	The noise level is <b>normal</b>
	The noise level is <b>loud, requiring ear protection</b>
X	The surface of the working environment is <b>level</b>
	The surface of the working environment is <b>sloping</b>
	The surface of the working environment is <b>uneven</b>
	The surface of the working environment is <b>slippery</b>

(Used percentages above, see additional comments below)

**Part V: Additional Comments:** These requirements can change daily depending on the activities

the person is involved in, job assignments, shift schedule, etc. The figures given are based using what is the average.



**Brian J. Anderson**  
Director of Finance and Tax Payer Services  
Goodhue County Finance & Taxpayer Services

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*Brian.anderson@co.goodhue.mn.us*  
509 W. Fifth St.  
Red Wing, MN 55066  
Phone (651) 385-3032

TO: County Board of Commissioners  
FROM: Brian J. Anderson, Director of Finance and Tax Payer Services  
SUBJECT: Request to Backfill Finance Controller Position  
DATE: October 6<sup>th</sup>, 2020

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**Discussion:**

The Finance Controller has recently submitted their letter of resignation. The Finance Controller position plays a critical role in the Finance and Taxpayer Services Department as they provide technical leadership and supervision to the finance director and other accountants within the department. The Finance Controller grade is 87 and pay for step one and two are \$73,327.33 – 76,960.57 respectively.

**Recommendation:**

At this time, I am asking for the Board's approval in backfilling the Finance Controller position.

**GOODHUE COUNTY BOARD OF COMMISSIONERS**

LINDA FLANDERS  
1<sup>st</sup> District  
1121 West 4<sup>th</sup> Street  
Red Wing, MN 55066

BRAD ANDERSON  
2<sup>nd</sup> District  
10679 375<sup>TH</sup> St. Way  
Cannon Falls, MN 55009

BARNEY NESSETH  
3<sup>rd</sup> District  
41595 County 8 Blvd  
Zumbrota, MN 55992

JASON MAJERUS  
4<sup>th</sup> District  
39111 County 2 Blvd.  
Goodhue, MN 55027

PAUL DROTOS  
5<sup>th</sup> District  
1825 Twin Bluff Rd  
Red Wing, MN 55066

**GOODHUE COUNTY  
HEALTH & HUMAN SERVICES (GCHHS)**



**REQUEST FOR BOARD ACTION**

<b>Requested Board Date:</b>	10/6/2020	<b>Staff Lead:</b>	Ruth Greenslade
<b>Consent Agenda:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<b>Attachments:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Action Requested:</b>	Schedule Tobacco Licensing Ordinance Public Hearing		

**BACKGROUND:**

Goodhue County’s tobacco retailer licensing ordinance was updated in 1999. There is a need to update this, matching our local ordinance and enforcement with recently updated state and federal laws.

1. In late December 2019, President Trump signed legislation to amend the Federal Food, Drug, and Cosmetic Act, and raised the federal minimum age of sale of tobacco products from 18 to 21.
2. On August 1, 2020, The Minnesota Tobacco 21 law went into effect that will ensure implementation, compliance and enforcement of a commercial tobacco sale age of 21 years old. The state law:
  - Raises the minimum legal sales age for commercial tobacco products to 21;
  - Increases retailer penalties for furnishing or selling to persons under 21;
  - Eliminates criminal penalties for underage possession, use, or purchase (PUP) violations, allowing only non-monetary, civil penalties for underage use of false identification to purchase or attempt to purchase;
  - Updates compliance check protocols to require decoys to be between 17-20 years of age;
  - Narrows the adult-only store exceptions for self-service and sampling, allowing these activities only in stores that prohibit entry by anyone under the age of 21, have an entrance directly to the outside, and derive at least 90 percent of gross revenue from license products;
  - Requires retailers to check photo identification to verify the age of anyone under 30;
  - Requires Minimum Legal Sales Age (MLSA) signage at every licensed retail location; and
  - Updates the definition of electronic delivery devices, providing broader coverage than federal law.

Our ordinance currently applies to retailers in Bellechester, Frontenac, Hay Creek, Welch, and unincorporated areas. The cities of Cannon Falls, Dennison, Goodhue, Kenyon, Pine Island, Red Wing, Wanamingo, and Zumbrota have ordinances for tobacco retailers within their city limits.

To further ensure implementation, compliance and enforcement—which takes place at the county level—Goodhue County needs to update our ordinance to align with state and federal law. These ordinance changes have been reviewed the Public Health Law Center and the Goodhue County Attorney’s Office.

A summary of Goodhue County Health and Human Services staff work on this topic over the years:

- **February 2014:** Gina Johnson, Clearway Minnesota Grant Coordinator, presented survey results of a 4-county phone survey of public support for updating/revising tobacco ordinances such as ordinance #1014.14. Goodhue County Health and Human Services received ClearWay Minnesota grant funding from 2005-2017 for various tobacco prevention efforts.
- **2015:** County Board approved an increase to the Goodhue County tobacco licensing fee.
- **May 2017:** Gina Johnson provided an update on the Goodhue County tobacco ordinance, including recommended changes from our Attorney's office. No action was taken at this time. Our ClearWay funding then ended, and part of our Statewide Health Improvement Partnership (SHIP) funding was redirected for our Live Well Goodhue County Coordinator to work on tobacco prevention.
- **November 2018:** David Anderson, Live Well Goodhue County Coordinator, again shared information on the current state of our tobacco ordinance and options to strengthen it, including raising the minimum age to purchase tobacco products to 21. The Board requested staff to engage with our communities to learn if any cities were planning to raise the minimum age to 21.
- **March 2019:** Public Health Law Center (PHLC) reviewed our ordinance and recommended updated language to meet the minimum tobacco sales restrictions required by state and federal laws. The PHLC also recommended additional language and format changes to improve the clarity of our policy.
- **June 2019:** HHS staff met with our Attorney and Sheriff staff to review recommended updates.
- **April–December 2019:** David Anderson has given presentations to service clubs and community groups, and attended Parent-Teacher Conferences in Red Wing and Fall Activity Registration night in Kenyon-Wanamingo. Informational City Council presentations occurred in Kenyon, Pine Island, Red Wing and Wanamingo and Zumbrota.
- **November 2019:** David Anderson presented to HHS Board. HHS Board recommended County Board move forward with minimum updates and requested a COW for more local feedback about youth penalties.
- **February 2020:** David Anderson presented to the Committee of the Whole. Information was provided on purchase, use, and possession penalties for youth. After this COW, the legislature did pass changes which went into effect August 1, 2020, which eliminate purchase, use, and possession penalties for youth.
- **March 2020-present:** Ruth Greenslade presented to a meeting of local city administrators about moving forward to update city tobacco retail ordinances in March just before the stay at home order. Since state law had not yet been passed, the intent was to raise the minimum sales age to 21 consistently in all the city ordinances. David Anderson continues to communicate with and work with cities to update their ordinances to match the Minnesota Tobacco 21 law, which went into effect August 1, 2020 (see above).
- **September 2020:** Public Health Law Center and Goodhue County Attorney's Office again reviewed recommended revisions to ensure consistency with the recent changes in state law.

## **RECOMMENDATION:**

Staff recommends the County Board schedule a Public Hearing to gather public input on Tobacco Licensing Ordinance #1014.14 on November 3, 2020, and authorize staff to advertise, and send the required notifications for this Public Hearing.

# Summary of the updates to meet the minimum tobacco sales restrictions required by state and federal laws:

1. Adding Section 200 to establish the where in the county this ordinance applies and to clarify that retailers who obtain licenses from a city are not required to obtain a license from the county as well.
2. Updating Definitions (Section 300)
  - Adding definition of “Child-resistant Packaging”
  - Adding definition of “Electronic Delivery Device”
  - Adding definition of “Indoor Area”
  - Updating “Moveable Place of Business” to include kiosks
  - Adding definition of “Tobacco”
3. Prohibiting smoking (including all forms of smoking, marijuana, synthetics, and e-cigs) within the indoor area of any licensed establishment (Section 400, Subd. 9)
4. Prohibiting free or nominal cost samples (Section 400, Subd. 10)
5. Prohibiting sales to persons under legal age (Section 800) including new requirements about age verification and signage consistent with the recent 2020 state law changes
6. Updating the wording of the exception allowing self-service sales in tobacco shops, to add state language “derive at least 90 percent of their revenue from tobacco” (Section 1000)
7. Adding Section 1100 requiring child-resistant packaging for electronic delivery device fluid
8. Requiring in Section 1300 that underage persons are used in compliance checks
9. Requiring two compliance checks per year (Section 1300)
10. Requiring compliance checks to include persons at least 17 but under 21 (Section 1300)
11. Removing underage purchase, use, and possession provisions (Sections 1400, 1500, and 1600), consistent with 2020 changes in state law.
12. Offering alternative penalties for use of false identification by persons under 18 in Section 1600, Subd. 4., consistent with 2020 changes in state law. These penalties would include non-criminal, non-monetary civil penalties including classes, diversion programs, community service, etc.
13. Setting new minimum fines and a longer lookback period, and specifically allowing for revocation after the 3rd violation (Section 1600), consistent with the 2020 changes in state law.
  - 1<sup>st</sup> violation: ~~\$75~~ 300
  - 2<sup>nd</sup> violation: ~~\$200~~ 600
  - 3<sup>rd</sup> violation: ~~\$250~~ 1000
  - Within lookback period of 24 36 months

## Summary of additional language and format changes:

1. Changing Section 600, 700, and 1500 subsections from “A., B., C., etc.” to “Subd. 1, Subd. 2” and other changes to format (adding some underlining where it was missing, etc.) for consistency
2. Correcting a couple spelling errors
3. Renaming ordinance and updating preamble and Purpose (Section 100)
  - Focusing on retailers
  - Discussing all tobacco products
  - Adding that sales to persons under 21 are a violation of Federal and state law
  - Using lowercase “o” for “ordains” and “ordinance” in preamble
4. Updating Definitions (Section 300)
  - Alphabetizing the definitions
  - Removing unnecessary definition “Individually packaged”
  - Removing unnecessary definition “minor”
  - Removing unnecessary definition “Person”
  - Adding a missing comma in definition of “Vending Machine”

- Giving more information about “Compliance Checks”
  - Updating “Loosies” to include all tobacco products and clarifying, based on feedback from many communities, that prohibiting “Loosies” prohibits the sale of product removed from packaging (not including individually packaged premium cigars)
  - Clarifying “Indoor Area” definition by adding, “A standard window screen (0.011 gauge with an eighteen (18) by sixteen (16) mesh count) is not considered a wall”
  - Updating “Retail Establishment” with a few more common examples
  - Clarifying definition of “Self-Service Merchandising” to more simply/clearly define the term
  - Updating “Smoking” to include all forms of smoking, marijuana, synthetics, and e-cigs
  - Updating “Tobacco Related Devices” to include wraps and new tobacco products
5. Clarifying the language prohibiting free or nominal cost samples (Section 400, Subd. 10) to include “free donation” is prohibited even outside of the retail setting
  6. Adding provision to Section 600 for denial of license to applicants with suspended license to sell
  7. Removing redundant provision in Section 700 repeating prohibition of unlicensed sales
  8. Removing redundant provisions in Section 700 repeating prohibition of vending and self-service
  9. Simplifying the language in Self-Service Sales (Section 1000) consistent with simplified definition
  10. Giving more procedural clarity about hearings (red underline text) in Section 1300, Subd. 2 and 4
    - Subd. 2 Hearings. If a person accused of violating this ordinance so requests, a hearing shall be scheduled, the time and place of which shall be published and provided to the accused violator. A hearing must be requested within thirty (30) days of the issuance of a citation or it shall be deemed waived. The County Administrator or other designated County officer shall set the time and place for the hearing. Written notice of the hearing time and place shall be mailed or delivered to the accused violator at least 10 business days prior to the hearing.
    - Subd. 4 Decision. A decision will be issued by the hearing officer within 10 business days of the hearing. If the hearing officer determines that a violation of this ordinance did occur, that decision, along with the hearing officers reasons for finding a violation and the penalty to be imposed under Section 1400 of this ordinance, shall be recorded in writing, a copy of which shall be provided to the accused violator by in-person delivery or mail as soon as practicable. Likewise, if the hearing officer finds that no violation occurred or finds grounds for not imposing any penalty, such findings shall be recorded and a copy provided to the acquitted accused violator by in-person delivery or mail as soon as practicable. The decision of the hearing officer is final, subject to an appeal as described in Subd. 5 of this section.
  11. Adding flexibility by making the issuance of a criminal penalty to persons over 18 optional (Section 1400, Subd. 6)
  12. Renaming Section 1600, Subd. 2 “Employees and Other Individuals” (previously just “Other Individuals”)
  13. Adding exceptions for religious, spiritual, or cultural use of tobacco in Section 1700 Subd. 1
  14. Adding reasonable reliance on proof of age as an affirmative defense in Section 1700 Subd. 2
  15. Updating effective date as needed (Section 1900)
  16. Renumbering all sections and subdivisions as needed



**GOODHUE COUNTY**  
**TOBACCO LICENSING ORDINANCE**  
**Ordinance #1014.14**

The County Board of Goodhue County ordains and establishes an ordinance relating to the sale of tobacco, tobacco products, tobacco related devices, electronic delivery devices, and nicotine or lobelia delivery devices in the County.

**Section 100. Purpose**

Because the County recognizes that many retailers sell tobacco, tobacco products, tobacco related devices, electronic delivery devices, and nicotine or lobelia delivery devices to persons under the age of 21; and because sales to persons under the age of 21 are a violation of Federal and state law; and because studies have shown that most people who use commercial tobacco products begin before they have reached the age of 21 years and that those persons who reach the age of 21 years without having started using commercial tobacco products are significantly less likely to ever begin; and because the use of commercial tobacco products has been shown to be the cause of several serious health problems which subsequently place a financial burden on all levels of government; this ordinance shall be intended to regulate the sale of tobacco, tobacco products, tobacco related devices, electronic delivery devices, and nicotine or lobelia delivery devices for the purpose of enforcing and furthering existing laws and to further the official public policy of the State of Minnesota in regard to preventing young people from starting to use commercial tobacco products as stated in Minn. Stat. § 144.391.

**Section 200. Applicability and Jurisdiction**

This ordinance governs the licensing and regulation of the sale of tobacco, tobacco-related devices, electronic delivery devices, and nicotine or lobelia delivery products in the unorganized territory of Goodhue County and in any city or town located in Goodhue County that does not license and regulate retail sales of tobacco, tobacco-related devices, electronic delivery devices, and nicotine or lobelia delivery products in conformance with the minimum requirements of Minn. Stat. § 461. Retail establishments licensed by a city or town are not required to obtain a second license for the same location under this ordinance.

**Section 300. Definitions and Interpretations**

Except as may otherwise be provided or clearly implied by context,

all terms shall be given their commonly accepted definitions. The singular shall include the plural and the plural shall include the singular. The masculine shall include the feminine and neuter, and vice-versa. The term "shall" means mandatory and the term "may" means permissive. The following terms shall have the definitions given to them:

Subd. 1 Child-resistant Packaging. "Child-resistant-packaging" shall mean packaging that meets the definition set forth in Code of Federal Regulations, title 16, section 1700.15(b), as in effect on January 1, 2015, and was tested in accordance with the method described in Code of Federal Regulations, title 16, section 1700.20, as in effect on January 1, 2015.

Subd. 2 Compliance Checks. "Compliance Checks" shall mean the system the County uses to investigate and ensure that those authorized to sell licensed products are following and complying the requirements of this ordinance. Compliance checks involve the use of persons under the age of 21 who purchase or attempt to purchase licensed products. Compliance checks may be conducted by the county or other units of government for educational, research, and training purposes or for investigating or enforcing federal, state, or local laws and regulations relating to licensed products.

Subd. 3 Electronic Delivery Device. "Electronic delivery device" shall mean any product containing or delivering nicotine, lobelia, or any other substance, whether natural or synthetic, intended for human consumption though inhalation of aerosol or vapor from the product. Electronic delivery device shall include any component part of such a product whether or not sold separately. Electronic delivery device shall not include any product that has been approved or otherwise certified by the United States Food and Drug Administration for legal sales for use in tobacco cessation treatment or other medical purposes, and is being marketed and sold solely for that approved purpose.

Subd. 4 Indoor Area. "Indoor area" shall mean all space between a floor and a ceiling that is bounded by walls, doorways, or windows, whether open or closed, covering more than 50 percent of the combined surface area of the vertical planes constituting the perimeter of the area. A wall includes any retractable divider, garage door, or other physical barrier, whether temporary or permanent. A standard window screen (0.011 gauge with an eighteen (18) by sixteen

(16) mesh count) is not considered a wall.

Subd. 5 Licensed Products. "Licensed Products" shall mean any tobacco or tobacco product, tobacco related device, electronic delivery device, or nicotine or lobelia delivery product.

Subd. 6 Loosies. "Loosies" shall mean the common term used to refer to single cigarettes, cigars, and any other licensed products that have been removed from their original retail packaging and offered for sale. LOOSIES does not include premium cigars that are hand-constructed, have a wrapper made entirely from whole tobacco leaf, and have a filler and binder made entirely of tobacco, except for adhesives or other materials used to maintain size, texture, or flavor.

Subd. 8 Moveable Place of Business. "Moveable Place of Business" shall refer to any form of business operated out of a kiosk, truck, van, automobile, or other type of vehicle or transportable shelter and not a fixed address store front or other permanent type of structure authorized for sales transactions.

Subd. 9 Nicotine or Lobelia Delivery Device. "Nicotine or lobelia delivery device" shall mean any product containing or delivering nicotine or lobelia intended for human consumption, or any part of such a product, that is not tobacco as defined in this section, not including any product that has been approved or otherwise certified for legal sale by the United States Food and Drug Administration for tobacco use cessation, harm reduction, or for other medical purposes, and is being marketed and sold solely for that approved purpose.

Subd. 10 Retail Establishment. "Retail Establishment" shall mean any place of business where licensed product area available for sale to the general public. Retail establishments shall include, but not be limited to grocery, tobacco products shops, convenience stores, gasoline service stations, bars, and restaurants.

Subd. 11 Sale. A "sale" shall mean any transfer of goods for money, trade, barter, or other consideration.

Subd. 12 Self-Service Merchandising. "Self-Service Merchandising" shall mean the open display of licensed products in a retail establishment in any manner where any person has access to the licensed products without the assistance or intervention of the licensee or the licensee's employee and where a physical exchange of the licensed product from the licensee or the licensee's employee to the customer is not required in order to access the licensed products.

Subd. 13 Smoking. "Smoking" shall mean inhaling or exhaling smoke from any lighted or heated cigar, cigarette, pipe, or any other lighted or heated product, containing, made, or derived from nicotine, tobacco, marijuana, or other plant, whether natural or synthetic that is intended for inhalation. Smoking shall also mean carrying or using an activated electronic delivery device.

Subd. 14 Tobacco. "Tobacco" shall mean any product containing, made, or derived from tobacco that is intended for human consumption, whether chewed, smoked, absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means, or any component, part, or accessory of a tobacco product including but not limited to cigarettes; cigars; cheroots; stogies; perique; granulated, plug cut, crimp cut, ready rubbed, and other smoking tobacco; snuff; snuff flour; cavendish; plug and twist tobacco; fine cut and other chewing tobaccos; shorts; refuse scraps, clippings, cuttings and sweepings of tobacco; and other kinds and forms of tobacco. TOBACCO does not include any product that has been approved by the U.S. Food and Drug Administration for sale as a tobacco-cessation product, as a tobacco-dependence product, or for other medical purposes, and is being marketed and sold solely for such an approved purpose.

Subd. 15 Tobacco Related Devices. "Tobacco related devices" shall mean any rolling papers, wraps, pipes, ashtrays, or other device intentionally designed or intended to be used with tobacco products. Tobacco related devices shall include components of tobacco related devices or tobacco products, which may be marketed or sold separately. Tobacco related devices may or may not contain tobacco.

Subd. 16 Vending Machine. "Vending Machine" shall mean any mechanical, electric or electronic, or other type of device, which dispenses licensed products upon the insertion of money, tokens, or other form of payment directly into the machine by the person seeking to purchase licensed products.

#### **Section 400. License.**

No person shall sell or offer to sell any licensed product without first having obtained a license to do so from the County. Persons or retail establishments validly licensed by a town or city to sell licensed products in compliance with Minn. Stat. § 461, are not required to obtain a second license for the same location under this ordinance.

Subd. 1 Application. An application for a license to sell licensed products shall be made on a form provided by the County. The application shall contain the full name of the

applicant, the applicant's residential and business addresses and telephone numbers, the name of the business for which the license is sought, and any additional information the County deems necessary. A completed application shall be filed with the County Administrator for action at the next regularly scheduled County Board meeting. If the County Administrator shall determine that an application is incomplete, he or she shall return the application to the applicant with notice of the information necessary to make the application complete.

Subd. 2 Action. The County Board may either approve or deny the license, or it may delay action for such reasonable period of time as necessary to complete any investigation of the application or the applicant it deems necessary. If the County Board shall approve the license, the County Administrator shall issue the license to the applicant. If the County Board denies the license, notice of the denial shall be given to the applicant along with notice of the applicant's right to appeal the decision.

Subd. 3 Term. All licenses issued under this ordinance shall be valid for one calendar year from the date of issue.

Subd. 4 Revocation or Suspension. Any license issued under this ordinance may be revoked or suspended as provided in the Violations and Penalties section of this ordinance.

Subd. 5 License Not Transferable. All licenses issued under this ordinance shall be valid only on the premises for which the license was issued and only for the person to whom the license was issued. No transfer of any license to another location or person shall be allowed.

Subd. 6 Moveable Place of Business. No license shall be issued to a moveable place of business. Only fixed location businesses shall be eligible to be licensed under this ordinance.

Subd. 7 Display. All licenses shall be posted and displayed in plain view of the general public on the licensed premise.

Subd. 8 Renewals. The renewal of a license issued under this section shall be handled in the same manner as the original application. The request for a renewal shall be made at least thirty days but no more than sixty days before the expiration of the current license. The issuance of a license issued under this ordinance shall be considered a privilege and not an absolute right of the applicant and shall not entitle the holder to an automatic renewal of the license.

Subd. 9 Smoking. Smoking is not be permitted and no person

shall smoke within the indoor area of any establishment with a retail tobacco license.

Subd. 10 Sampling. No person shall distribute samples of any licensed product free of charge or at nominal cost. The distribution of licensed products as a free donation is prohibited.

**Section 500. Fees.**

No license shall be issued under this ordinance until the appropriate license fee shall be paid in full. The fee for a license under this ordinance shall be set in accordance with a fee schedule adopted by the County Board. Said fee schedule may be amended from time to time by action of the County Board.

**Section 600. Basis for Denial of License.**

The following shall be grounds for denying the issuance or renewal of a license under this ordinance:

Subd. 1. The applicant or proposed licensee is under the age of 21 years.

Subd. 2. The applicant has been convicted within the past five years of any violation of a Federal, State, or local law, ordinance provision, or other regulation relating to licensed products.

Subd. 3. The applicant has had a license to sell licensed products suspended or revoked within the preceding twelve months of the date of application.

Subd. 4. The applicant fails to provide any information

required on the application, or provides false or misleading information.

Subd. 5. The applicant is prohibited by Federal, State, or other local law, ordinance, or other regulation, from holding such a license.

Except as may otherwise be provided by law, the existence of any particular ground for denial does not mean that the County must deny the license. If a license is mistakenly issued or renewed to a person, it shall be revoked upon the discovery that the person was ineligible for the license under this Section.

### **Section 700. Prohibited Sales.**

It shall be a violation of this ordinance for any person to sell or offer to sell any licensed products:

Subd. 1. By means of loosies as defined in section 300.

Subd. 2. Containing opium, morphine, jimson weed, bella donna, strychnos, cocaine, marijuana, or other deleterious, hallucinogenic, toxic, or controlled substances except nicotine and other substances found naturally in tobacco or added as part of an otherwise lawful manufacturing process.

Subd. 3. By any other means, to any other person, or in any other manner or form prohibited by Federal, State, or other local law, ordinance provision, or other regulation.

### **Section 800. Legal Age.**

No person shall sell any licensed product to any person under the age of 21.

Subd. 1. Age Verification. Licensees must verify by means of government-issued photographic identification containing the bearer's date of birth that the purchaser is at least 21 years of age. Verification is not required for a person over the age of 30. That the person appeared to be 30 years of age or older does not constitute a defense to a violation of this subsection.

Subd. 2. Signage. Notice of the legal sales age, age verification requirement, and possible penalties for underage sales must be posted prominently and in plain view at all times at each location where licensed products are offered for sale. The required signage, which will be provided to the licensee by the county, must be posted in a manner that is

clearly visible to anyone who is or is considering making a purchase.

**Section 900. Vending Machines.**

It shall be unlawful for any person licensed under this ordinance to allow the sale of licensed products by the means of a vending machine unless persons under the age of 21 are at all times prohibited from entering the licensed establishment.

**Section 1000. Self-Service Sales.**

It shall be unlawful for a licensee under this ordinance to allow the sale of licensed products by means of self-service displays. All licensed products must be stored behind the sales counter, in a locked case, in a storage unit, or in another area not freely accessible to the general public. Any retailer selling licensed products at the time this ordinance is adopted must comply with this section within 90 days of the effective date of this ordinance.

**Section 1100. Liquid Packaging.**

No person shall sell or offer to sell any liquid, whether or not such liquid contains nicotine, which is intended for human consumption and use in an electronic delivery device, in packaging that is not child-resistant. Upon request by the county, a licensee must provide a copy of the certificate of compliance or full laboratory testing report for the packaging used.

**Section 1200. Responsibility.**

All licensees under this ordinance shall be responsible for the actions of their employees in regard to the sale of licensed products on the licensed premises, and the sale of such an item by an employee shall be considered a sale by the license holder. Nothing in this section shall be construed as prohibiting the county from also subjecting the clerk to whatever penalties are appropriate under this Ordinance, State or Federal law, or other applicable law or regulation.

**Section 1300. Compliance Checks and Inspections.**

All licensed premises shall be open to inspection by the local law enforcement, Goodhue County Sheriff's Department, the county or its designee during regular business hours. From time to time, but at least twice per year, the county shall conduct a compliance checks. In accordance with state law, the county will conduct a compliance check that involves the participation of a person at least 17 years of age, but under the age of 21 to enter the licensed premises to attempt to purchase licensed products. Prior written consent from a parent or guardian is required for any person under



the age of 18 to participate in a compliance check. Persons used for the purpose of compliance checks will be supervised by law enforcement or other designated personnel.

#### **Section 1400. Violations.**

Subd. 1 Notice. Upon discovery of a suspected violation, the alleged violator shall be issued, either personally or by mail, a citation that sets forth the alleged violation, the penalty to be imposed, and which shall inform the alleged violator of his or her right to be heard on the accusation.

Subd. 2 Hearings. If a person accused of violating this ordinance so requests, a hearing shall be scheduled, the time and place of which shall be published and provided to the accused violator. A hearing must be requested within thirty (30) days of the issuance of a citation or it shall be deemed waived. The County Administrator or other designated County officer shall set the time and place for the hearing. Written notice of the hearing time and place shall be mailed or delivered to the accused violator at least 10 business days prior to the hearing.

Subd. 3 Hearing Officer. The County Board or other person(s) designated by the County Board shall serve as the hearing officer.

Subd. 4 Decision. A decision will be issued by the hearing officer within 10 business days of the hearing. If the hearing officer determines that a violation of this ordinance did occur, that decision, along with the hearing officers reasons for finding a violation and the penalty to be imposed under Section 1400 of this ordinance, shall be recorded in writing, a copy of which shall be provided to the accused violator by in-person delivery or mail as soon as practicable. Likewise, if the hearing officer finds that no violation occurred or finds grounds for not imposing any penalty, such findings shall be recorded and a copy provided to the acquitted accused violator by in-person delivery or mail as soon as practicable. The decision of the hearing officer is final, subject to an appeal as described in Subd. 5 of this section.

Subd. 5 Appeals. Appeals of any decision made by the hearing officer shall be filed, within thirty (30) days of the decision of the hearing officer, in the district court for the jurisdiction of the county in which the alleged violation occurred.

Subd. 6 Misdemeanor. Any person over the age of 21 years or retailer who violates any of the provisions of this ordinance may be subject to a misdemeanor.

Subd. 7 Continued Violation. Each violation, and every day in which a violation occurs or continues, shall constitute a separate offense.

### **Section 1500. Other Prohibited Acts.**

Unless otherwise provided, the following acts shall be violations of this chapter:

Subd. 1 Use of false identification. It shall be a violation of this chapter for any person under the age of 21 to attempt to disguise his or her true age by the use of a false form of identification, whether the identification is that of another person or one on which the age of the person has been modified or tampered with to represent an age older than the actual age of the person.

### **Section 1600. Administrative Penalties.**

Subd. 1 Licensees. Any licensee found to have violated this ordinance, or whose employee shall have violated this ordinance, shall be charged an administrative fine of \$300 for a first violation of this ordinance; \$600 for a second offense at the same licensed premises within a thirty-six month period; and \$1000 for a third or subsequent offense at the same location within a thirty-six month period. In addition, after the third offense, the license shall be suspended for not less than seven days and may be revoked.

Subd. 2 Employees and Other Individuals. Individuals 21 years of age and older found to be in violation of this ordinance shall be charged an administrative fee of \$50.

Subd. 3 Suspension or Revocation. Any violation of this ordinance may be grounds for suspension or revocation of a license. The County Board may attach reasonable conditions to the reinstatement of a suspended or revoked license. There shall be no license fee refund upon suspension or revocation of a license.

Subd. 4 Person under the Age of 21. Persons under the age of 21 who use false identification to purchase or attempt to purchase licensed products shall only be subject non-criminal, non-monetary civil penalties, including tobacco-related education classes, diversion programs, community services, or another penalty that the county believes will be appropriate and effective. The County Board shall consult with interested parties of the courts, educators, parents, guardians, and the violating person under the age of 21 to determine an appropriate penalty under this section. The penalty may be established by ordinance and amended from time

to time.

Subd. 5 Statutory Penalties. If the administrative penalties authorized to be imposed by Minn. Stat. § 461.12, as it may be amended from time to time, differ from those established in this section, then the statutory penalties shall prevail.

**Section 1700. Exceptions and Defenses.**

Subd. 1 Religious, Spiritual, or Cultural Ceremonies or Practices. Nothing in this ordinance prevents the providing of tobacco or tobacco-related devices to any person as part of an indigenous practice or a lawfully recognized religious, spiritual, or cultural ceremony or practice.

Subd. 2. Reasonable Reliance. It is an affirmative defense to a violation of this ordinance for a person to have reasonably relied on proof of age as described by state law.

**Section 1800. Severability and Savings Clause.**

If any section or portion of this ordinance shall be found unconstitutional or otherwise invalid or unenforceable by a court of competent jurisdiction, that finding shall not serve as an invalidation or effect the validity and enforceability of any other section or provision of this ordinance.

**Section 1900. Effective Date.** This ordinance shall take effect ###.

Passed by a majority vote of all members of the Goodhue County Board of Commissioners this ### day of ###, ###.

###, Chair  
Goodhue County Board of Commissioners

# Goodhue County Land Use Management

Goodhue County Government Center | 509 West Fifth Street | Red Wing, Minnesota 55066



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Building | Planning | Zoning  
Telephone: 651.385.3104  
Fax: 651.385.3106

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Environmental Health | Land Surveying | GIS  
Telephone: 651.385.3223  
Fax: 651.385.3098

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TO: Goodhue County Board of Commissioners  
FROM: Lisa M. Hanni, LUM Director / County Surveyor / County Recorder  
DATE: October 6, 2020 County Board meeting  
RE: County Ditch 1 Appointment of Viewers

## Summary:

The next step in the process of re-determination of benefits for the County Ditch 1 project is to appoint Viewers.

## Background:

Staff sent out an email to the Viewers Association and received two quotes for services. We sent additional questions to the respondents and came to a consensus that we would like to move forward with the company H2Over Viewers. See attached proposal and information.

After the Board appoints the viewers and executes the contract, the County Administrator will administer the oaths for the Viewers via a virtual meeting.

## Recommendation:

Staff recommends that the Board

- 1) Approve the attached resolution appointing the listed individuals as Viewers;
- 2) Enter into a contract with H2Over Viewers, LLC, to determine the benefits and damages, and the benefited and damaged areas of County Ditch 1;
- 3) Authorize the Board Chair to sign the contract on behalf of the County Board (Drainage Authority) when the contract is presented.



PO Box 624  
East Grand Forks, MN 56721  
(218) 201-0066

September 8, 2020

Goodhue County Drainage Authority  
Red Wing, MN 55066

Dear County Drainage Authority,

I am submitting this offer letter on behalf of the H2Over Viewers team of viewers to complete the redetermination of benefits for Goodhue County, MN. The entire H2Over Viewers organization would like to thank you for considering us for these projects.

**CD 1**

We would like to offer our services for the redetermination of benefits on county ditch system 1

For this system we are prepared to offer Goodhue County the following terms for our Standard Redetermination Package:

- \$12,500 Flat rate
  - This is a fully loaded fee that includes the mileage and per diem for our viewers and the cost of the Standard Redetermination Package.
  - 90% of the estimated project cost is prorated over the 12 months (the estimated time it will take to complete) with the remaining 10% due when the final report is turned in.
- With the understanding that the combined systems will hold a single landowners meeting (with individual time afterwards) and a single final hearing we are able to offer no charge for these meetings
- H2Over Viewers can provide the Drainage Authority with printing and mailing out Property Owners' Reports at no additional charge

The H2Over Viewers Standard Redetermination Package includes the following deliverables. The information and maps included in this package can be used by your county in performing parcel splits and classification splits for the foreseeable future.

- Physical viewing
- Narrative viewers' report
- Tabular viewers' report (per 40-acre tract); This report can be provided in any format the Drainage Authority would like to facilitate ease when entering into their tax system.
- System overview map
- Individual parcel maps
- GIS maps that include land classifications
- Attendance at:
  - Landowner meetings

- Final Hearing
- For your protection we provide the following insurances at no cost to the Drainage Authority:
  - 1 million in Professional Liability
  - 1 million per occurrence and 2 million aggregate in General Liability
  - 1 million for any employee driving any vehicle(s) doing work for H2Over Viewers
  - 1 million umbrella on top of the aforementioned

The H2Over Viewers process for redetermining benefits is deeply rooted in a scientific data. This approach means we will be working closely with a team of engineers (at no additional cost to the drainage authority). This team of engineers will be producing the preliminary watershed modeling based on the use of state-of-the-art technology, yielding the most accurate maps available today. Our team of trained economic evaluation consultants will be using LiDAR data, Shuttle Radar Topography Mission data and 20+ different years of satellite imagery. We will look at depression maps, soils maps, contour maps, elevation relativity maps, crop productivity index maps, GIS parcel data, ditch alignment layers and many more. We use as many as 35 different GIS layers of data each weighted differently to produce the highest quality land classification maps available. We will also spend a considerable amount of time in the field ground truthing the data to make sure we know the location of culverts, tile inlets, pumps, anything deemed important to our process of determining economic values and/or drainage patterns within the watershed of the appointed systems.

**Additional Information:**

1) H2Over Viewers brings with them 3 highly trained viewers, as well as a highly trained alternate viewer in the unfortunate event one of the viewers cannot finish the contract. This protects the county to ensure the project gets completed. Our viewers have redetermined over 1 million acres for over 20 different counties in MN. To date, there has been zero appeals based on the merit of our work.

2) We provide the highest level of GIS maps, not only for our process, but for the drainage authority to have for any future needs, i.e. parcel splits, tile management, future improvements, One Watershed One Plan, as well as a level of transparency in our viewing process.

3) Our process makes it very easy for the H2Over Viewers team to do future improvement redeterminations. We can input the changes to the drainage coefficients throughout the watershed and produce a high-level improvement redetermination based on scientific data.

4) Our company works with one of the most widely known engineering firms in the drainage community. This relationship gives us access to a team of drainage engineers throughout our process and allows us to consult with, at no additional charge to the drainage authority, on any aspect of the project.

5) All invoices are paid to H2Over Viewers and H2Over Viewers pays its viewers. This makes for easier accounting for the drainage authority.

6) Our prices are up front and our costs are known before we begin.

7) We provide contracts to outline everything clearly as well as provide deadlines that we can meet.

In short, I feel that we provide a level of professionalism not available by any other team or individual in our field. We strive for excellence both personally and professionally. Our job is to be transparent with our reports and provide as much information to both the board and the landowners as possible. Our goal is to provide a turn key service with little to no extra work needed from the Drainage Authority and its staff.

Once again, we would like to thank you for considering H2Over Viewers for your redetermination of benefits needs for the drainage systems in your county. We truly believe that our Standard Redetermination Package is the best available in the state of Minnesota and will prove to be the solution you are looking for.

Respectfully yours,

Bryan Murphy  
President  
H2Over Viewers LLC  
218-201-0066  
[bryan@h2overviewers.com](mailto:bryan@h2overviewers.com)

*\*Note: This letter is intended to be an offer letter, not a binding agreement. Once terms are accepted a contractual agreement, signed and executed by both parties, will be required.*



PO Box 624  
East Grand Forks, MN 56721  
(218) 201-0066

September 23, 2020

Goodhue County Drainage Authority  
Red Wing, MN 55066

Dear County Drainage Authority,

H2Over Viewers has a team of viewers who work in concert with one another as well as many behind the scenes advisors. Below is a list of both. We have over 75 years of combined experience creating a deep well of contacts to draw from during our process. Subject matter experts are used everyday in our process and all our experts have areas in which they advise us along the waters we navigate daily in our projects. Please find below the answers to the 5 additional questions posed by the Goodhue County Drainage Authority.

**1) Viewers:**

**Bryan Murphy** a former drainage contractor, has experience in GIS LiDAR drainage mapping. He has designed and installed thousands of miles of surface drainage ditches in Minnesota, North Dakota, South Dakota, Iowa, Nebraska, and the coastal plains of Texas. He has designed and installed over 7 million feet of sub surface drainage tile. He also has experience working for and with watershed districts. Bryan has taught classes in LIDAR theory and implementation. He has also put his skills in this area of expertise to use in real world applications such as surface and subsurface drainage design and construction.

**Larry Murphy** a 30-year administrator with an Associate's degree in soil and water. He has worked in the water industry with detail driven results. Larry is well known for getting the job done and with an ability of finding engaging ways to motivate both directors and the public alike. Starting a Minnesota rural water system from its inception, Larry is no stranger to moving water from one place to another. Working for and with a board of directors and the public for over 30 years, he is accustomed to delivering results to please the masses.

**Shantel Hecht** grew up in an agriculture environment. Received a Bachelor of Science in education with a major in physical education and health from Dickinson State University. She has experience in the financial world of banking as well as working in different government offices as well as working as a legal secretary drawing up deeds for land including mineral rights. She also has 7+ years' experience in accounting. Formerly working as a court administrator, Shantel knows her way around MN Statute.

**Robert Conely** and **Ken DeGier** are both alternate viewers with a life time of experience in the agricultural industry. Both are very well versed in drainage as well as GIS technology and they round out our team both professionally as well as in experience.



## **2) Economic Advisers:**

As the industry leaders in drainage viewing, our team of professionals have experience in performing economic studies throughout the state of Minnesota. Having evaluated well over a million acres in over 20 counties in Minnesota the quality of our work speaks volumes to our experience. That being said, we draw on the knowledge of industry experts in the economic industry such as financial experts, appraisers, realtors, county assessors, land management companies, as well as corporate farming leaders to substantiate our economic evaluations.

## **3) Other Experts involved:**

I will start with Houston Engineering; their team has supported H2Over Viewers on viewing projects for several years on over 100 public drainage systems and over 15 different drainage authorities. Our primary support team consists of:

Joe Lewis, PE, Support Lead, is a Water Resources Engineer with 8 years of public drainage experience. He has led numerous public drainage system projects, including engineer's reports for improvements and repair reports, as-constructed and subsequently improved condition determinations, wetland lateral effects analysis, and capacity modeling. Through his project experience, Joe has developed extensive knowledge of Minnesota Statute 103E (i.e., drainage law) and its application with drainage projects and drainage authority functions.

Tom Wrede, GIS Analyst, has 2 years of experience providing GIS services for public drainage projects. Tom gathers GIS data on public drainage areas, crossings, issues, and more to deliver as part of drainage records modernizations projects in addition to performing geospatial analysis to generate viewers reports.

Chris Otterness, PE, Senior Advisor, is as a Water Resources Project Manager in our Maple Grove office, particularly in the discipline of public drainage system management. With more than 17 years of public drainage experience, he has led numerous public drainage system projects, including engineer's reports for improvements and repair reports, as-constructed and subsequently improved condition determinations, wetland lateral effects analysis; capacity modeling, consolidation/division proceedings, and stakeholder involvement. As the lead author of the "Engineering and Environmental Considerations" chapter of the Minnesota Public Drainage Manual (currently being updated), Chris has developed extensive knowledge of Minnesota Statute 103E (i.e. "drainage law") and its application with drainage projects and drainage authority functions.

Other companies we work with include but are not limited to:

GK Technologies, provide GIS and technical support  
Rinke Noonan, provide legal advice on projects  
Bulls Eye Media, provide video and power point and website support  
Rocking M, management consulting  
Short Printer, creation and preparation of required documents  
Froehling Anderson, CPA and financial advisors

ISG Engineering, drainage engineers  
Ohnstad Twichell, legal advice  
Universities both in MN and ND  
Advanced Drainage System Inc., provide material costs and specifications  
County Staff from current and previous projects  
Drainage Contractors  
Land Surveyors

4) H2Over Viewers has not any appeals on the merit of our work in over 5 years and over 1 million acres evaluated.

5) You are most welcome to contact the following people as a reference to our work:

Trudy Hastad  
Lac qui Parle Yellow Bank Watershed District  
Administrator

Seth Sparks (attached letter of reference)  
Renville County  
Ditch Inspector

Scott Henderson (attached letter of reference)  
Sauk River Watershed District  
Administrator

I also wanted to note that our standard procedure is to complete projects in a 12-month period. However, with a project of this size it is entirely possible for us to have it completed by the end of December of 2020.

The following is additional information provided in the original proposal. I thought it was important to keep these items in mind when looking at the differences between H2Over Viewers and other Viewers that may be considered.

- For your protection we provide the following insurances at no cost to the Drainage Authority:
  - 1 million in Professional Liability,
  - 1 million per occurrence and 2 million aggregate in General Liability,
  - 1 million for any employee driving any vehicle(s) doing work for H2Over Viewers; and,
  - 1 million umbrella on top of the aforementioned

The H2Over Viewers process for redetermining benefits is deeply rooted in scientific data. This approach means we will be working closely with a team of engineers (at no additional cost to the drainage authority). This team of engineers will be producing the preliminary watershed modeling based on the use of state-of-the-art technology, yielding the most accurate maps available today. Our team of trained economic evaluation consultants will be using LiDAR data, Shuttle Radar Topography Mission data and 20+ different years of satellite imagery. We will look at depression maps, soils maps, contour maps, elevation relativity maps, crop productivity index maps, GIS parcel data, ditch alignment layers and many more. We use as many as 35 different GIS layers of data each weighted differently to produce the highest quality land classification maps available. We will also spend a considerable amount of time in

the field ground truthing the data to make sure we know the location of culverts, tile inlets, pumps, anything deemed important to our process of determining economic values and/or drainage patterns within the watershed of the appointed systems.

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Once again, we would like to thank you for considering H2Over Viewers for your redetermination of benefits needs for the drainage systems in your county. We truly believe that our Standard Redetermination Package is the best available in the state of Minnesota and will prove to be the solution you are looking for.

Respectfully yours,

Bryan Murphy, President  
H2Over Viewers LLC  
218-201-0066



**Renville**  
COUNTY  
Service · Stewardship · Shared Responsibility

**Seth Sparks,  
Renville County Drainage Systems Manager  
Renville County Government Services Center  
Suite 319  
105 South 5<sup>th</sup> Street  
Olivia, MN 56277**

**Phone: 320-523-3759**

September 23, 2020

**RE: H<sub>2</sub>O<sub>ver</sub> Viewers Letter of Recommendation**

To Whom it May Concern,

I understand that the Goodhue County Drainage Authority is considering using the H<sub>2</sub>O<sub>ver</sub> Viewers team to do redetermination of benefits on various public drainage systems within the county. H<sub>2</sub>O<sub>ver</sub> Viewers started work in Renville County in 2017 and have completed 53 drainage systems to date, which amounts to 244,400.84 acres. The original acres benefitted for these 53 systems were 77,073.27 acres. The systems varied in size from 252.71 acres to 31,736.01 acres. We currently have 16 systems still in progress. H<sub>2</sub>O<sub>ver</sub> Viewers have also completed 1 redetermination for a Renville County drainage system improvement as well multiple drainage system consolidations.

I can assure you that H<sub>2</sub>O<sub>ver</sub> Viewers have the necessary understanding of public ditch law but not only that, they also have the necessary resources and tools to perform any type of redetermination of benefits. With all of the drainage systems located within Renville County we have encountered many strange or abnormal situations (which I am sure you will as well) and H<sub>2</sub>O<sub>ver</sub> Viewers have handled this in stride. Dealing with water, many different situations arise, but I am confident that even if you encounter a new situation, H<sub>2</sub>O<sub>ver</sub> Viewers will reach out to the right people to ensure that they bring the best possible product to your Board and ultimately your landowners.

One of the major things that I personally believe sets H<sub>2</sub>O<sub>ver</sub> Viewers apart from other viewers is there use of technology. The individual landowner maps, easy to work with property owners reports, land class maps, as well as all of this in a shapefile format that can be used later to produce other reports/maps is unique to this team.

If you have any questions or require further comment, don't hesitate to give me a call at (320) 523-3746 or contact me via email at [seths@renvillecountymn.com](mailto:seths@renvillecountymn.com).

Renville County Drainage Systems Manger

Seth Sparks



524 4<sup>th</sup> Street South  
Sauk Centre MN 56378  
Phone: (320)-352-2231  
Fax: (320)-352-6455  
Web: [www.srwdmn.org](http://www.srwdmn.org)

September 23, 2020

Goodhue County Commissioners, as Drainage Authority  
Red Wing, MN 55066

Re: H<sub>2</sub>Over Viewers Letter of Recommendation

To Whom It May Concern:

It has come to my attention that the Goodhue County Drainage Authority is searching for viewers to perform redetermination of benefits on public drainage systems in Goodhue County. As Administrator for the Sauk River Watershed District, it has been our pleasure to work with the H<sub>2</sub>Over Viewers team for several years.

We have hired H<sub>2</sub>Over Viewers to perform redetermination of benefits (ROBs) on nine (9) public drainage systems throughout Pope and Stearns County. Each system has unique topography, varying soil types, and outlining issues (DNR managed lake, municipal tile with differing directional flow/volume, a mostly urbanized area). In every instance, the team has worked with the District Board, staff, and legal counsel, county staff and property owners to achieve a genuine and robust product that is both fair for the property owners and defensible for the drainage authority. We are very confident with the finished product and have enjoyed our partnership with them.

H<sub>2</sub>Over Viewers have shown a great understanding in viewing and balancing the needs of the drainage authority but still being open to every property owner to ensure that the end product is the best it can be. They have been timely and fairly priced and give unsolicited updates that aid in the drainage authority keeping property owners aware of the process.

In my humble opinion, you couldn't find a more skilled and professional team to accomplish your viewing needs. If you have any questions or require further comment, don't hesitate to give me a call at (320) 352-2231 or contact me via email at [scott@srwdmn.org](mailto:scott@srwdmn.org)

Sincerely,

A handwritten signature in black ink that reads "Scott Henderson".

Scott Henderson

**BOARD OF MANAGERS**

Bill Becker, Dennis Ritter, Donavon McKigney, Gary Barber  
Lee Bauth, Scott Klatt, Larry Ladwig, Emily Wolf, Paul Hartmann

**STAFF**

Scott Henderson, Melissa Roelike, Adam Hjelm, Sarah Jo Boser, Jon Roeschlein, Kady Krivanek

STATE OF MINNESOTA  
GOODHUE COUNTY BOARD OF COMMISSIONERS  
SITTING AS THE DRAINAGE AUTHORITY FOR GOODHUE COUNTY DITCH 1

---

In the Matter of the Redetermination of  
Benefits of Goodhue County Ditch 1

**Findings and Order Appointing Viewers**

---

The Goodhue County Board of Commissioners, sitting as the drainage authority for Goodhue County Ditch 1, pursuant to Minn. Stat. § 103E.351, based on the record and proceedings, Commissioner \_\_\_\_\_ moved, seconded by Commissioner \_\_\_\_\_ to adopt the following Findings and Order:

**Findings:**

1. The Goodhue County Board of Commissioners (“Drainage Authority”) is the drainage authority for Goodhue County Ditch 1 (“CD 1”).
2. At a duly noticed and held public meeting on September 1, 2020, the Drainage Authority adopted Findings and Order Initiating the Redetermination of Benefits for CD 1.
3. Pursuant to Minn. Stat. § 103E.351, subdivision 1, upon finding that the benefits or damages of record determined in a drainage proceeding do not reflect reasonable present-day land values or that the benefited or damaged areas have changed, which the Drainage Authority found on September 1, 2020, the Drainage Authority may appoint three viewers to redetermine and report the benefits and damages and the benefited and damaged areas to the Drainage Authority.
4. *Bryan Murphy, Larry Murphy, Shantel Hecht, Robert Conely, and Ken DeGier* are disinterested residents of the state of Minnesota qualified to assess benefits and damages. The Drainage Authority finds that the Viewers meet the qualifications of Minnesota Statutes, chapter 103E, and of this Drainage Authority Board to determine the benefits and damages and the benefited and damaged areas of CD 1.

**Order:**

Based on the foregoing Findings and the entire record of proceedings before the Board, the Board, acting as the drainage authority for Goodhue County Ditch 1, hereby orders as follows:

- A. *Bryan Murphy, Larry Murphy, Shantel Hecht, Robert Conely, and Ken DeGier* are hereby appointed as viewers for the redetermination of benefits and damages for CD 1.

- B. The Goodhue County Administrator shall, by order, designate the time and location for the first meeting of the Viewers and issue a copy to the Viewers of the Administrator's Order and a certified copy of this Order appointing the Viewers.
- C. At the first meeting and before beginning their duties, the Viewers shall subscribe to an oath the faithfully perform their duties. If a Viewer appointed herein does not qualify for any reason, the Administrator shall designate another qualified person to take the disqualified viewer's place.
- D. The Viewers, with or without the engineer, Houston Engineering, Inc., shall determine the benefits and damages to all property affected by the proposed drainage project and make a viewers' report in conformance with Minnesota Statutes, chapter 103E and Minnesota law.
- E. Promptly after the viewers' report is filed, the Administrator shall coordinate with the Drainage Authority to set a time and location for a hearing on the viewers' report.

After discussion, the Board Chair called the question. The question was on the adoption of the foregoing Findings and Order, and there were \_\_\_ yeas, \_\_\_ nays, \_\_\_ absents, and \_\_\_ abstentions as follows:

	Yea	Nay	Absent	Abstain
ANDERSON	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DROTOS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
FLANDERS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MAJERUS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NESSETH	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Upon vote, the Chair declared the motion passed and the Findings and Order adopted.

\_\_\_\_\_  
Paul Drotos, Chairperson

Dated: October 6, 2020

\* \* \* \* \*

I, Scott O. Arneson, Goodhue County Administrator, do hereby certify that I have compared the above motion; Findings and Order with the original thereof as the same appears of record and on file with the Goodhue County Board of Commissioners and find the same to be a true and correct transcript thereof. The above Order was filed with me, Goodhue County Administrator on September 15, 2020.

IN TESTIMONY WHEREOF, I hereunto set my hand this \_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Scott O. Arneson  
Goodhue County Administrator



# Goodhue County Land Use Management

Goodhue County Government Center | 509 West Fifth Street | Red Wing, Minnesota 55066

*Lisa M. Hanni, L.S. Director*

Building | Planning | Zoning  
Telephone: 651.385.3104  
Fax: 651.385.3106



*County Surveyor / Recorder*

Environmental Health | Land Surveying | GIS  
Telephone: 651.385.3223  
Fax: 651.385.3098

**To:** County Board  
**From:** Land Use Management  
**Meeting Date:** October 6, 2020  
**Report date:** September 28, 2020

## **CONSIDER: CUP Request for Bed and Breakfast Inn**

Request for a Conditional Use Permit to operate a three-unit Bed and Breakfast Inn within an existing six-unit apartment building.

### **Application Information:**

Applicant(s): Anthony Verch (Owner)  
Address of zoning request: 26370 CTY 7 BLVD, Welch, MN 55089  
Parcel Number: 46.028.1500  
Short Legal Description: Part of the NE 1/4 of Section 28 TWP 113 Range 16 in Welch Township.  
Zoning District: MXH (Mixed Use Hamlet District)  
Township Signature/Comments: Welch Township approved a Township Conditional Use Permit for the proposal at their August 6<sup>th</sup>, 2020 meeting.

### **Attachments and links:**

Application Form  
Welch Township Board Meeting Minutes  
September 21, 2020 Planning Commission draft meeting minutes  
Goodhue County Zoning Ordinance: <http://www.co.goodhue.mn.us/DocumentCenter/View/2428>

### **Project Summary:**

Anthony Verch (owner) is requesting a Conditional Use Permit to establish a three-unit Bed and Breakfast Inn within an existing six-unit apartment building in the Village of Welch.

Goodhue County zoning standards require a Conditional Use Permit (CUP) be obtained prior to the establishment of any new uses or changes to existing uses within the Mixed Use Hamlet District.

### **Property Information:**

- The subject parcel comprises 0.15 acres. The property contains an existing six-unit apartment building with a paved parking area along the northern side.  
The Mixed Use Hamlet District does not have a minimum parcel size requirement. Lot size, depth, and width requirements are determined during the conditional use permit process.
- Of the six existing apartment units, only one unit is currently occupied by a long-term tenant.
- The property is zoned MXH (Mixed Use Hamlet District) and is bordered by MXH zoned properties on all sides. There is one property zoned R-1 (Suburban Residential District) to the east of the parcel. Adjacent land uses include a single-family dwelling, bar/restaurant, and various commercial businesses on the west side of County 7 BLVD.
- Access to the site is located off of County 7 BLVD (asphalt surface) on the west side of the property.
- The parcel is also within the Cannon River Scenic District overlay. This proposal will meet requirements for the Cannon River Scenic District per Article 29 Section 3 which allows existing development in the Village of Welch north of the Cannon River to continue.

- This parcel is also in the Shoreland Overlay District. This will not affect this CUP request as no changes are proposed to the exterior structural dimensions or impervious surfaces.

**Operations:**

- The existing building has six apartment units. Three units are on the upper level and three units are on the lower level. Each unit has its own kitchen and bathroom facilities.
- The Applicant proposes to convert the three lower units into a Bed and Breakfast Inn. Two of the units have two bedrooms and one of the units has one bedroom. The maximum occupancy per sleeping room is 3 therefore the two-bedroom units could host up to 6 guests and the one-bedroom unit could host up to 3 guests for a total of 15 guests in the short-term units at any one time.
- The renovation of the existing facility will require Building Permit approval from the Goodhue County Building Permits Department.
- Pursuant to GCZO Article 11, section 16, the Zoning Administrator has determined minimum off-street parking provisions shall be one parking space per guest room plus 2 additional parking spaces for management/service personnel. Apartment houses are required to have 1 1/2 parking spaces per unit. A total of 12 off-street parking spaces must be provided for the building.

The property owner has provided a signed agreement with Ross Nelson (Welch Mill PID 46.028.1700) to provide 10 parking stalls for the guests/tenants of the building. These spaces will be located near the Cannon River Inn during summer months when Welch Mill is open. During winter months the parking spaces will be located in the Welch Mill parking lot. These areas are shown on the attached site plan.

Goodhue County Public Works Director Greg Isakson reviewed the proposed parking and access plan and stated that he does not see an issue with the proposal so long as parking is not allowed on the west side of the apartment building along County 7 BLVD (there are posted “No Parking” signs in this area).

- The Village of Welch Community Sewer System serves the property. Welch Township is the authority for this system. The Township noted that the proposed change in use should not negatively affect the sewer system and approved their CUP request.

A compliant water test was provided by the Applicants.

- Dumpster and waste removal services will be provided by a local professional business.
- No signage is proposed with this request.
- The building will have exterior floodlights at each entrance as well as security cameras. A hand railing is proposed to be installed along the drainage ditch to the east of the building for guest safety.
- All guests would be responsible to supply their own food and beverages.
- The Bed and Breakfast units are required to be licensed by the Minnesota Department of Health. The Applicant has been in contact with MDH and proof of licensure must be submitted to the County prior to commencing operations.

**PAC Findings of Fact:**

1. The proposed Bed and Breakfast operation does not appear injurious to the use and enjoyment of properties in the immediate vicinity for uses already permitted, nor would it substantially diminish and impair property values in the immediate vicinity. The use is not a substantial departure from the historical use of the property as apartment units.
2. The Bed and Breakfast facility is not anticipated to impede the normal and orderly development and improvement of surrounding vacant property for uses predominant to the area. The use is proposed to meet all development standards of the Goodhue County Zoning Ordinance and the majority of the operations will be confined within the existing structure. The use, as proposed, appears compatible with existing adjacent land uses.
3. A review of the Applicant’s submitted project summary indicates adequate utilities, access roads, drainage, and other necessary facilities are available to accommodate the proposed use.

4. The applicant has worked out an agreement with a neighboring landowner to fulfill off-street parking and loading space requirements for the proposed use.
5. The Bed and Breakfast facility will be conducted primarily within the existing structure to prevent and control offensive odor, fumes, dust, noise, and vibration so that none of these will constitute a nuisance. Furthermore, the Applicant's lighting plans appear capable of controlling lights in such a manner that no disturbance to neighboring properties will result.

**PAC RECOMMENDATION:**

The Planning Advisory Commission recommends the County Board

- adopt the staff report into the record;
- adopt the findings of fact;
- accept the application, testimony, exhibits, and other evidence presented into the record; and

**APPROVE** the request from Anthony Verch (Owner) for a CUP to establish a three-unit Bed and Breakfast facility with a proposed maximum occupancy of 15 guests. Subject to the following conditions:

1. Activities shall be conducted according to submitted plans, specifications, and narrative unless modified by a condition of this CUP;
2. Maximum occupancy shall be limited to 15 guests per night;
3. On-street parking, loading, or off-loading shall be prohibited;
4. Applicant shall obtain Building Permit approvals from the Goodhue County Building Permits Department prior to performing renovations;
5. Compliance with Goodhue County Zoning Ordinance including, but not limited to, Article 11, section 13 (Bed and Breakfast Inns); and Article 26 (MXH, Mixed Use Hamlet District);
6. Compliance with all necessary State and Federal registrations, permits, licensing, and regulations.

RECEIVED

AUG 28 2020

Land Use Management

GOODHUE COUNTY CONDITIONAL/INTERIM USE PERMIT APPLICATION

Parcel # 46-028-1520

Permit# \_\_\_\_\_

PROPERTY OWNER INFORMATION

Last Name <u>BLVD 7, LLC</u>	First	Ema...
Street Address <u>1301 Southview Drive</u>	Phone	
City <u>Hastings</u>	State <u>MN</u> Zip <u>55033</u>	Attach Legal Description as Exhibit "A" <input checked="" type="checkbox"/>
Authorized Agent <u>Anthony Verch</u>	Phone	
Mailing Address of Landowner: <u>1301 Southview Drive Hastings, MN 55033</u>		
Mailing Address of Agent: <u>4781 Aspen St Hampton, MN 55031</u>		

PROJECT INFORMATION

Site Address (if different than above): 26370 County 7 BLVD, Welch, MN 55089

Lot Size 0.15 Acres Structure Dimensions (if applicable) 48' X 50'

What is the conditional/interim use permit request for? To have the option to use 50% of the Building as a short term rental

Written justification for request including discussion of how any potential conflicts with existing nearby land uses will be minimized  
we are not changing the footprint of the existing Building. Parking was the number one issue, we spoke with Ross Nelson and he is willing to designate the necessary parking stalls needed.

DISCLAIMER AND PROPERTY OWNER SIGNATURE

I hereby swear and affirm that the information supplied to Goodhue County Land Use Management Department is accurate and true. I acknowledge that this application is rendered invalid and void should the County determine that information supplied by me, the applicant in applying for this variance is inaccurate or untrue. I hereby give authorization for the above mentioned agent to represent me and my property in the above mentioned matter.

Signature of Landowner: [Signature] Date 6/24/2020

Signature of Agent Authorized by Agent: [Signature]

TOWNSHIP INFORMATION

Township Zoning Permit Attached?  If no please have township complete below:

By signing this form, the Township acknowledges being made aware of the request stated above. In no way does signing this application indicate the Township's official approval or denial of the request.

Signature	Title	Date
-----------	-------	------

Comments:

COUNTY SECTION COUNTY FEE \$350 RECEIPT # \_\_\_\_\_ DATE PAID See June 2020

Applicant requests a CUP/IUP pursuant to Article \_\_\_\_\_ Section \_\_\_\_\_ Subdivision \_\_\_\_\_ of the Goodhue County Zoning Ordinance Applicant

What is the formal wording of the request?

Shoreland \_\_\_\_\_ Lake/Stream Name \_\_\_\_\_ Zoning District \_\_\_\_\_

Date Received \_\_\_\_\_ Date of Public Hearing \_\_\_\_\_ DNR Notice \_\_\_\_\_ City Notice \_\_\_\_\_

Action Taken:  Approve  Deny Conditions:



RECEIVED

AUG 28 2020

Land Use Management

GOODHUE COUNTY CONDITIONAL/INTERIM USE PERMIT APPLICATION

Parcel # 46-028-1520

Permit# \_\_\_\_\_

PROPERTY OWNER INFORMATION

Last Name <u>BLVD 7, LLC</u>	First	Ema...
Street Address <u>1301 Southview Drive</u>	Phone	
City <u>Hastings</u>	State <u>MN</u> Zip <u>55033</u>	Attach Legal Description as Exhibit "A" <input checked="" type="checkbox"/>
Authorized Agent <u>Anthony Verch</u>	Phone	
Mailing Address of Landowner: <u>1301 Southview Drive Hastings, MN 55033</u>		
Mailing Address of Agent: <u>4781 Aspen St Hampton, MN 55031</u>		

PROJECT INFORMATION

Site Address (if different than above): 26370 County 7 Blvd, Welch, MN 55089

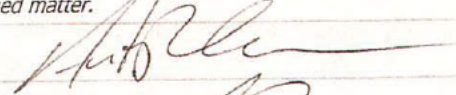
Lot Size 0.15 Acres Structure Dimensions (if applicable) 48' X 50'

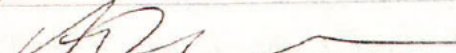
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Written justification for request including discussion of how any potential conflicts with existing nearby land uses will be minimized  
we are not changing the footprint of the existing Building. Parking was the number one issue, we spoke with Ross Nelson and he is willing to designate the necessary parking stalls needed.

DISCLAIMER AND PROPERTY OWNER SIGNATURE

I hereby swear and affirm that the information supplied to Goodhue County Land Use Management Department is accurate and true. I acknowledge that this application is rendered invalid and void should the County determine that information supplied by me, the applicant in applying for this variance is inaccurate or untrue. I hereby give authorization for the above mentioned agent to represent me and my property in the above mentioned matter.

Signature of Landowner:  Date 6/24/2020

Signature of Agent Authorized by Agent: 

TOWNSHIP INFORMATION

Township Zoning Permit Attached?  If no please have township complete below:

By signing this form, the Township acknowledges being made aware of the request stated above. In no way does signing this application indicate the Township's official approval or denial of the request.

Signature	Title	Date
-----------	-------	------

Comments:

COUNTY SECTION COUNTY FEE \$350 RECEIPT # \_\_\_\_\_ DATE PAID See June 2020

Applicant requests a CUP/IUP pursuant to Article \_\_\_\_\_ Section \_\_\_\_\_ Subdivision \_\_\_\_\_ of the Goodhue County Zoning Ordinance Applicant

What is the formal wording of the request?

Shoreland \_\_\_\_\_ Lake/Stream Name \_\_\_\_\_ Zoning District \_\_\_\_\_

Date Received \_\_\_\_\_ Date of Public Hearing \_\_\_\_\_ DNR Notice \_\_\_\_\_ City Notice \_\_\_\_\_

Action Taken:  Approve  Deny Conditions:



## GOODHUE COUNTY CONDITIONAL/INTERIM USE PERMIT APPLICATION

**PROJECT SUMMARY**

Please provide answers to the following questions in the spaces below. If additional space is needed, you may provide an attached document.

1. Description of purpose and planned scope of operations (including retail/wholesale activities).

Have the option to rent out 3 residential units  
as short term rentals.

2. Planned use of existing buildings and proposed new structures associated with the proposal.

50% of the existing building to be used as a  
short term rental

3. Proposed number of non-resident employees.

0

4. Proposed hours of operation (time of day, days of the week, time of year) including special events not within the normal operating schedule.

N/A

5. Planned maximum capacity/occupancy.

24 people which is the same as current max  
occupancy

6. Traffic generation and congestion, loading and unloading areas, and site access.

we have 4 parking stalls on site with on street  
parking in front of Building. I spoke with Ross Nelson and he  
said we could designate park space on his land next door.

7. Off-street parking provisions (number of spaces, location, and surface materials).

4 off street on site north side of Building on concrete.  
10 off street on Ross Nelsons land east of Cannon River in

8. Proposed solid waste disposal provisions.

we have a 2 yard solid waste dumpster

9. Proposed sanitary sewage disposal systems, potable water systems, and utility services.

with township sewer

10. Existing and proposed exterior lighting.

Flood lights at every exterior entrance

11. Existing and proposed exterior signage.

N/A

12. Existing and proposed exterior storage.

N/A

13. Proposed safety and security measures.

5 foot chain link fence along drainage Route.  
Exterior cameras located on each corner of Building

14. Adequacy of accessibility for emergency services to the site.

3 sides of the building can be accessed by emergency vehicles

15. Potential for generation of noise, odor, or dust and proposed mitigation measures.

N/A

16. Anticipated landscaping, grading, excavation, filling, and vegetation removal activities.

No green area, all concrete

17. Existing and proposed surface-water drainage provisions.

Slope concrete towards drainage creek

18. Description of food and liquor preparation, serving, and handling provisions.

N/A

19. Provide any other such information you feel is essential to the review of your proposal.

0

Conditional Use Permit for 26370 County 7 Blvd, Welch, MN

Hi we are BLVD 7 LLC and are a small group of local investors that specialize in renovating and renting single family homes and small multifamily buildings. Our main goals are to renovate to clean up the buildings and find the highest and best use for them. A couple of our properties we rent out as short term rentals(Airbnb, VRBO) and have very good luck with these properties. We are Super Host on the Airbnb platform and Preferred Host on Homeaway(VRBO) which is the highest hosting status one can get after being reviewed buy all of our guest we maintain 4.8+ star rating.

We would like to have the opportunity to use 50% of our 6 unit building for short term rentals. With short term rentals we believe this would attract people to spend more time and money in the Village. With the wide variety of activities that the Welch area has to offer we believe the year round demand would be there. We have spoken to Ross Nelson and he has given permission to have 10 parking spots reserved for this building. We will have 4 off street parking spots on the north side of our property. This is a total of 14 off street parking which is more than the county had requested.

The 3 units used for the short term rental will consist of 2- two bedroom and 1- one bedroom. The max guest is 3 per sleeping room so that would be a total of 15 guest.


Thank you for your time and consideration.



# ArcGIS WebMap




May 27, 2020

 Override 1

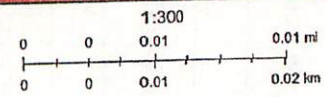
ParcelsAGOLBasemap

Township or Other Roads

Township or Other Roads


 Township or Other Roads


Imagery Mask



ArcGIS WebApp Builder



Parking stalls from May through September will be next to Sewer system 

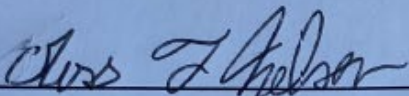
Parking stalls from late September until May can be in the Mill lot 

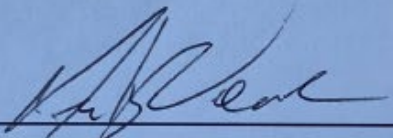




BLVD 7, LLC parking agreement for the 6 unit building located at 26370  
CR-7 Welch, MN 55089 PID: 46-028-1500

Ross Nelson agrees to allow 10 parking stalls to be used by  
guest/tenants of this 6 unit building. During the winter months they will  
be allowed to use 10 parking stalls located in Welch Mill parking lot and  
during the summer they will be allowed to use 10 parking stalls located  
next to Cannon River Inn right next door.

Ross Nelson  Date 8/28/20

Anthony Verch  Date 8/28/20  
(BLVD 7, LLC)



# MAP 01: PROPERTY OVERVIEW



## PLANNING COMMISSION

Public Hearing  
September 21, 2020

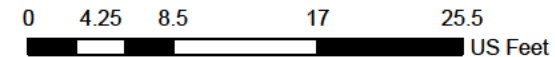
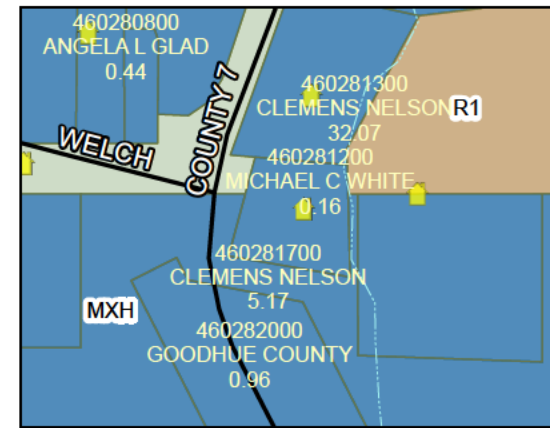
Anthony Verch (Owner)  
MXH Zoned District

Part of the NE 1/4 of Section 28  
TWP 113 Range 16 in  
Welch Township

Request for CUP to operate a three unit  
Bed and Breakfast Inn in an  
existing six unit apartment building

### Legend

	Intermittent Streams		Bluff Impact Zones (% slope)
	Protected Streams		20
	Lakes & Other Water Bodies		30
	Shoreland	<b>FEMA Flood Zones</b>	
	Historic Districts		2% Annual Chance
	Parcels		A
	Registered Feedlots		AE
	Dwellings		AO
	Municipalities		X



DATA DISCLAIMER: Goodhue County assumes NO liability for the accuracy or completeness of this map OR responsibility for any associated direct, indirect, or consequential damages that may result from its use or misuse. Goodhue County Copyright 2020.

2018 Aerial Imagery  
Map Created September, 2020 by LUM





# MAP 02: VICINITY MAP



## PLANNING COMMISSION

Public Hearing  
September 21, 2020

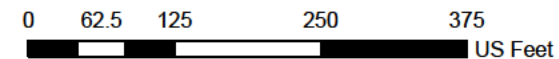
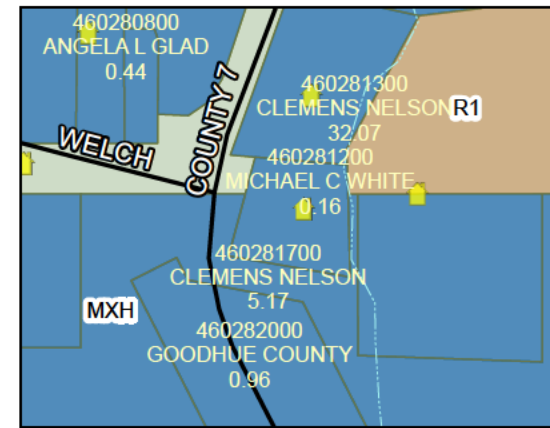
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Request for CUP to operate a three unit  
Bed and Breakfast Inn in an  
existing six unit apartment building

### Legend

	Intermittent Streams		Bluff Impact Zones (% slope)
	Protected Streams		30
	Lakes & Other Water Bodies		
	Shoreland		
	Historic Districts		
	Parcels		
	Registered Feedlots		
	Dwellings		
	Municipalities		
			FEMA Flood Zones
			2% Annual Chance
			A
			AE
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2018 Aerial Imagery  
Map Created September, 2020 by LUM





# Welch Township Board Minutes of Meeting

August 6, 2020 page 1

The August meeting was held as an in-person meeting in the Town Hall. The chairs were positioned to promote social distancing; masks and hand sanitizer were offered to each person entering the room.

The meeting was called to order by Chairperson Andrew Jenson at 7:05 P.M. Supervisors Aaron Bauer and Dan Bauer were also present. Treasurer Joan Slingsby and Clerk Ken Slingsby were present. The minutes of the July 2020 meeting which were previously sent to the Town Board members were not read. The minutes were approved on a motion made by Aaron Bauer, seconded by Andrew Jenson. Joan Slingsby read the Treasurer's report for the Township and the report for the SSD of the Village of Welch. She noted there had been a mixup with the checks for Dakota Electric as they had transferred part of the \$100 check for the Town Hall to the SSD account. A check from the SSD to the Town Board this month will be issued to correct. Aaron Bauer made a motion to accept the Treasurer's reports as written. Andrew Jenson seconded.

## BUILDING PERMIT REQUESTS

Name	Location	Declared Value	Twp. Fee
Mark Vinje Erect storage building	Sect. 5 (460051100)	\$29,000	\$529.00
Anthony Verch Change of use (see below)	Sect 28 (460281500)	N/A	\$500.00

## HEARING

Chairperson Andrew Jenson recessed the meeting in favor of two hearings. The first was for Mark Vinje, who wishes to erect a storage building at less than the Ordinance required distance to a property line. Mr. Vinje supplied a sketch of the property showing there would be no other place on the property to site the shed. He had talked to the adjoining neighbor, Nick Ries, who stated he had no problem with the proposed location of the building. Mr. Ries had also called the Clerk and voiced the same opinion. Mr. Ries did not send a letter with the opinion. Dan Bauer asked if the Planning Commission had issues with the setback. Mr. Fox replied they had discussed the matter and compared it to an existing building which is even closer to the property line. MN-DOT had been asked if the private drive could continue to connect to 316. There was no concern voiced at this time. There were no comments from those in attendance. Dan Bauer made a motion to accept the request with an eight foot setback from the property line. Aaron Bauer seconded the motion. All voted in favor of the motion.

Chairperson Jenson then called upon Anthony Verch who has applied for a Conditional Use Permit. This would allow a change of use for the 6-unit apartment house to three long term rentals and three short term rentals. Mr. Verch described the interior of the building was being redecorated following the removal of a few tenants that were disruptive. He stated there would be as many as 10 parking spots that Mr. Ross Nelson would allow South of the building. There would be no parking on the West (Co Rd 7 Blvd) side of the building. When asked about a sign, he did not intend to place a sign on the building, but would probably place one to hide the propane tank. The name of the entity representing the building will be Boulevard 7 Rentals, LLC. (continued)

# Welch Township Board Minutes of Meeting

**August 6, 2020 page 2**

Mr. Verch described that three units in the building would be used for long term rentals; three units would be used for short term rentals. He expects to use AirBnB and/or VRBO. He manages other rental properties and is rated by both associations as a Super Host with at least a four star rating for items such as handling of issues and cleanliness. Through the rental managers they can refuse to rent to people less than 25 years of age. He expects the short term rentals would be for at least two days to cut down on the building being used as a party house.

When asked, Darwin Fox, stated most of the Planning Commission concerns had been answered by Mr. Verch. He stated with the removal of the once proposed laundromat, the water usage would not be significantly changed from before, thus removing the concern for the sewer system. By encouraging two or more days per stay in the short term rental, the usage of the building would not be likened to a hotel. Darwin Fox made a motion to accept the request for the Conditional Use Permit consisting of 50% long term rentals, and 50% short term rentals, with an annual review. Dan Bauer seconded the motion. There were no dissenting votes. He promised to send a copy to the township of the building diagram and papers submitted to Goodhue County. His check came from HC Revolutions.

At this point, Andrew Jenson adjourned the hearings and resumed the regular meeting.

## **OTHER BUSINESS**

The Planning Commission further discussed the County's Conservation Subdivision District ordinance. Mr. Fox believes there is more discussion needed before they can make a proposal to the Town Board. He noted the County had put the ordinance into effect and has already had a legal challenge to it.

Dick Jablonski appeared at the Planning Commission meeting to discuss a proposal to supply internet Wi-Fi access to the Village of Welch. This appeared to be an idea rather than a funded proposal. Per Commissioner Linda Flanders, Nuvera has applied for a grant to provide broadband access to parts of the area. She has not yet confirmed that, however.

Elizabeth Pasch asked if a Stop sign could be erected at the intersection of 230 St and 155 Ave, a Tee intersection. People have not been slowing for the intersection. Darwin Fox agreed. He noted that years ago many stop signs were removed, but in recent years, there is more traffic and people do not seem to want to yield to others at these intersections. He recommended a Stop sign and a Stop Ahead pair be erected. Dan Bauer made a motion to erect a Stop sign and Stop Ahead sign on the intersection of 230 St and 155 Ave. Aaron Bauer seconded.

Dan Bauer mentioned he had gotten a call from a person that frequently travels 155 Ave who had mentioned the weeds and trees in the ditch have grown quite a bit. He asked if Luhman Construction could mow some of the weedy areas prior to the usual Fall mowing. Darwin Fox agreed, saying the rain and temperatures of the Summer have made for ideal growing weather for the weeds and trees.

Andrew Jenson opened a bid for road maintenance from Luhman Construction. The clerk announced this was the only bid received following advertisements in the Republican Eagle newspaper. When asked, Mr. Fox stated the price of crushed rock and gone up a dollar per yard to cover increased costs for blasting, insurance and purchasing trucks. Otherwise, there would be no significant price increases. Dan Bauer made a motion to accept the bid for Township road maintenance for the stated period of 2020 to 2022. Aaron Bauer seconded.



**PLANNING COMMISSION  
GOODHUE COUNTY, MN  
September 21, 2020 MEETING MINUTES  
DRAFT**

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The meeting of the Goodhue County Planning Advisory Commission was called to order at 6:00 PM by Chair Tom Gale in the Basement IT Conference Room at the Government Center in Red Wing.

### **Roll Call**

Commissioners Present virtually via GoToMeeting: Tom Gale, Barney Nesseth, Richard Miller, Darwin Fox, Tom Drazkowski, Richard Nystuen and Howard Stenerson

Commissioners Absent: Sarah Pettit and Marc Huneke

Staff Present: Land Use Director Lisa Hanni (virtually), Zoning Administrator Ryan Bechel, and Zoning Assistant Samantha Pierret

### **1. Approval of Agenda**

Bechel noted that the agenda sent to the Commissioners has been amended to remove Public Hearing items one (Koenig Home Occupation) and three (Novak Conservation Subdivision) after the Applicants withdrew their items prior to the Public Hearings.

<sup>1</sup>Motion by Commissioner Miller; seconded by Commissioner Fox to approve the meeting agenda.

**Motion carried 7:0.**

### **2. Approval of Minutes**

<sup>2</sup>Motion by Commissioner Fox; seconded by Commissioner Drazkowski to approve the previous month's meeting minutes.

**Motion carried 7:0.**

### **3. Conflict/Disclosure of Interest**

There were no reported conflicts/disclosures of interest.

### **4. Public Hearings**

#### **PUBLIC HEARING: CUP Request for Bed and Breakfast Inn**

Request for CUP, submitted by Anthony Verch (Owner), to operate a three-unit Bed and Breakfast Inn within an existing six-unit apartment building. Parcel 46.028.1500. 26370 County 7 BLVD, Welch, MN 55089. Part of the NE ¼ of Section 28 TWP 113 Range 16 in Welch Township. MXH Zoned District.

*Pierret presented the staff report and attachments.*

*Commissioner Nesseth questioned whether kitchen equipment would be installed in the Bed and Breakfast units.*

*Pierret stated that each unit has its own kitchen facilities much like an apartment unit. Guests would provide their own food for the duration of their stay.*

*Commissioner Fox discussed Welch Township considerations and actions. He concurred with what Zoning Assistant Pierret stated regarding the kitchen facilities.*

*Commissioner Gale questioned how guests would check-in to the facility.*

**PLANNING COMMISSION  
GOODHUE COUNTY, MN  
September 21, 2020 MEETING MINUTES  
DRAFT**

Commissioner Fox stated the Applicant has an app that can check-in and check-out guests. He noted that the Applicant and his business partners stated they live within a short distance (10 minutes) of the building in case of any issues.

**Chair Gale opened the Public Hearing.**

No one spoke for or against the request.

**After Chair Gale called three times for comments it was moved by Commissioner Drazkowski and seconded by Commissioner Nystuen to close the Public Hearing.**

**Motion carried 7:0**

Commissioner Stenerson questioned the proposed occupancy numbers on the application (24 people) versus the proposed occupancy numbers in the staff report (15 people).

Anthony Verch (Applicant) stated that the occupancy for the Bed and Breakfast operation is 15 guests while the occupancy for the entire building, including the long-term apartment units, is 24 people.

Commissioner Stenerson questioned whether the Planning Commission was licensing all of the units in the building or just the Bed and Breakfast units.

Bechel stated that the Planning Commission was only considering the three Bed and Breakfast units as the apartment units are an existing use.

Commissioner Stenerson commented that the location in the Village of Welch for the Bed and Breakfast is a preferred location as it will not interfere with any surrounding agricultural operations.

**It was moved by Commissioner Stenerson and seconded by Commissioner Miller for the Planning Advisory Commission to:**

- Adopt the staff report into the record;
- Adopt the findings of fact;
- Accept the application, testimony, exhibits and other evidence presented into the record; and

Recommend that the County Board of Commissioners **APPROVE** the request submitted by Anthony Verch (BLVD 7, LLC/owner) for a CUP to establish a three-unit Bed and Breakfast facility with a proposed maximum occupancy of 15 guests. Subject to the following conditions:

1. Activities shall be conducted according to submitted plans, specifications, and narrative unless modified by a condition of this CUP;
2. Maximum occupancy shall be limited to 15 guests per night;
3. On-street parking, loading or off-loading shall be prohibited;
4. Applicant shall obtain Building Permit approval from the Goodhue County Building Permits Department prior to performing renovations;
5. Compliance with Goodhue County Zoning Ordinance including, but not limited to, Article 11, Section 13 (Bed and Breakfast Inns); and Article 26 (MXH, Mixed Use Hamlet District);
6. Compliance with all necessary State and Federal registrations, permits, licensing and regulations.

**PLANNING COMMISSION  
GOODHUE COUNTY, MN  
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DRAFT**

**Motion carried 7:0.**

**Other-Discussion**

**DISCUSSION: “Businesses Primarily Intended to Serve the Agricultural Community”**

Planning Advisory Commission discussion on Businesses Primarily Intended to Serve the Agricultural Community. Topics to include Zoning Ordinance definitions and review of taxation and building permit procedures.

*Bechel presented the staff report and attachments. He noted that the Zoning Subcommittee met to discuss this topic and another meeting of the Subcommittee will be needed prior to bringing any action items to the Planning Commission.*

*Commissioner Fox agreed with Bechel’s comments and agreed that another Subcommittee meeting should be held to discuss the topic.*

*Commissioner Stenerson questioned whether the two items that were on the agenda for this meeting would be coming back for Public Hearings in the near future.*

*Bechel commented that the Koenig Home Occupation item was removed because Featherstone Township does not allow Home Occupations at the size the Applicants were proposing. He noted that the Applicants scaled down their operation and were granted an administrative Tier-2 Home Occupation permit instead. Bechel stated that the Conservation Subdivision request by Paul Novak will be coming to the Planning Commission for consideration in the near future.*

**5ADJOURN: Motion by Commissioner Stenerson and seconded by Commissioner Miller to adjourn the Planning Commission Meeting at 6:30 PM.**

**Motion carried 7:0**

Respectfully Submitted,

Samantha Pierret; Zoning Assistant

<sup>1</sup> APPROVE the PAC meeting agenda.

*Motion carried 7:0.*

<sup>2</sup> APPROVE the previous month’s meeting minutes.

*Motion carried 7:0.*

<sup>3</sup> Motion to close the Public Hearing

*Motion carried 7:0*

<sup>4</sup> Recommend the County Board of Commissioners **APPROVE** the request for a three-unit Bed and Breakfast facility

*Motion carried 7:0*

<sup>5</sup> ADJOURN. Motion to adjourn the meeting.

*Motion carried 7:0*



**Brian J. Anderson**  
Director of Finance and Tax Payer Services  
Goodhue County Finance & Taxpayer Services

*Brian.anderson@co.goodhue.mn.us*  
509 W. Fifth St.  
Red Wing, MN 55066  
Phone (651) 385-3032

TO: County Board of Commissioners  
FROM: Brian J. Anderson, Director of Finance and Tax Payer Services  
SUBJECT: Goodhue County CARES Act Funding Program Update  
DATE: October 6<sup>th</sup>, 2020

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Attached you will find a copy of the CARES Act Funding Disbursement Program that provides the actual number of grants and amounts spent per the County Boards approval. The following provides additional insights as to how the program is progressing:

- 1) Although CEDA has 36% of their funds distributed, they have several dozen more grants for review in the pipeline. In addition, I have been working with CEDA to see if there's a way to do a second round of grant distribution so all the funds are distributed by December 1<sup>st</sup> deadline.
- 2) The leading sectors in the grant distribution to businesses include, retail, restaurants, childcare, agriculture, tourism, and auto repair.
- 3) SEMMCHRA has distributed a total of 9 grants for a total of \$11.727. At the next meeting we will adjusting their budget before the December 1<sup>st</sup> deadline.
- 4) As HHS contracted with the United Way to help assist in disbursing funds, the United Way has distributed \$212k in funds thus far while HHS has distributed \$41,786 throughout the community.
- 5) As of this report, it appears that we have distributed \$35% of the funds but have closer to 80% of the funds allocated or foreseen as being spent by the December 1<sup>st</sup> deadline. I anticipate that all of the small business funds will be distributed along with the HHS generator, and the new housing permit reimbursement program.
- 6) At the October 20<sup>th</sup> meeting we will discuss where to allocate the remaining funds.

Action Item:

- In recent weeks I've heard from a couple different Board Members stating they would like a Broadband study done by the County to see where the service spots are within the County. This will help the County formulate a plan with and be able to submit for various grants in the future. The study would cost approximately \$50,000 but then additional engineering work and the actual install would need to take place which will take a minimum of 18 months to two years to begin. In addition, the County could work with the Bandon Foundation next year and possibly receive a grant to pay for half of the study. Staff continues to work diligently on researching data from other communities regarding this initiative and still awaits answers but would like to know the Boards thoughts.



Goodhue County  
CARES ACT Funding Disbursement Program & Ledger

Program Description	Program Administrator	Amended Budget Funds	Percent of Overall Program	Percent Spent of Program	# of Grants Issued	Total Funds Spent as of 9/15/20	# of Grants Issued	September Funds Spent as of 9/1/20	# of Grants Issued	September Funds Spent as of 9/15/20	# of Grants Issued	October Funds Spent as of 10/6/20
I. Small Businesses Expenses and Interruption Agriculture Expenses and Interruption	CEDA	\$ 1,750,262	31.01%	32.86%	51	\$ 575,150	7	\$ 70,000	12	\$ 111,000	32	\$ 394,150
					7	\$ 70,000					7	\$ 70,000
II. Non-Profits and Churches	CEDA	\$ 500,000	8.86%	38.77%	17	\$ 193,850	3	\$ 30,000	6	\$ 60,000	8	\$ 103,850
County Fair	GC Finance	\$ 15,000	0.27%	100.00%		\$ 15,000	1	\$ 15,000				
III. Hospitals, Clinics, Assisted Care Facilities, & Nursing Homes COVID-19 PPE and Modifications	CEDA	\$ 200,000	3.54%	17.25%	3	\$ 34,500	1	\$ 10,000	1	\$ 10,000	1	\$ 14,500
IV. Housing Assistance Consumer grant programs to prevent overdue rent or mortgages and to provide emergency assistance.	SEMMCHRA	\$ 76,000	1.35%	15.43%	9	\$ 11,727	2	\$ 2,917	2	\$ 2,242	5	\$ 6,568
V. Goodhue County Health & Human Services	GC HHS											
A. Operating and COVID-19 Response		\$ 20,000	0.35%	0.00%		\$ -						
1 HHS Generator		\$ 330,000	5.85%	9.09%		\$ 30,000				\$ 30,000		
2 Includes technology and facility modifications; and new vehicle for customer transportation.		\$ 180,000	3.19%	91.67%		\$ 165,000						\$ 165,000
B. Direct Customer Supports Contract tracing; emergency childcare; vouchers for hotel/motel stays, medications, diapers, food, etc.; mass testing and vaccination supplies; mental health service providers; assistance for Rural Broadband support, and new vehicles for customer transportation.		\$ 375,000	6.64%	11.14%		\$ 41,786						\$ 41,786
C. Community Agencies - For non-profits, service providers, and churches operating supports Includes assistance in employee training programs, unemployed benefits, disabled day treatment providers foster care families, and Three Rivers for safe transportation.		\$ 20,000	0.35%	0.00%		\$ -						
D. Community Agencies - For direct customer and programming support Includes funding for educational and communication for outreach, COVID-19 testing; youth programming; community masks; and domestic and family violence.	United Way	\$ 325,000	5.76%	65.23%		\$ 212,000						\$ 212,000
VI. Independent School Districts Emergency Worker Childcare and other unfunded needs.	GC Finance	\$ 250,000	4.43%	100.00%	11	\$ 250,000			11	\$ 250,000		
VII. Goodhue County	GC Finance											
Payroll Reimbursement - to be used for Housing Trades Programs		\$ 170,000	3.01%	0.00%		\$ -						
Payroll Reimbursement - to be used for New Housing Permit programs		550,000	9.74%	0.67%		\$ 3,709			2	\$ 3,709		
Septic System Replacement Permit Reimbursement		56,000	0.99%	3.57%		\$ 2,000					5	\$ 2,000
3 Payroll Reimbursement - to be used for County salaries in HHS		100,000	1.77%	100.00%		\$ 100,000				\$ 100,000		
4 Remote Technology for County Board		15,000	0.27%	0.00%		\$ -						
5 Remodel of Old Court Room and Second Floor at GC		100,000	1.77%	30.00%		\$ 30,000				\$ 30,000		
6 Remote Radio Dispatch Consoles		166,000	2.94%	100.00%		\$ 166,000				\$ 166,000		
7 UVC Robot Sterilization Unit		36,000	0.64%	100.00%		\$ 36,000				\$ 36,000		
Elections 20% Match Not Budgeted		10,000	0.18%	68.43%		\$ 6,843		\$ 1,843		\$ 5,000		
8 FEMA 25% Match Not Budgeted - now PPE, Office and Misc.		50,000	0.89%	60.00%		\$ 30,000				\$ 30,000		
VIII. Reserves To be used for special programs that haven't been thought of at this time but could be reallocated later.	GC Finance	\$ 350,000	6.20%	0.00%		\$ -						
<b>TOTALS</b>		<b>\$ 5,644,262</b>	<b>100.00%</b>	<b>34.97%</b>	<b>98</b>	<b>\$ 1,973,565</b>	<b>14</b>	<b>\$ 129,760</b>	<b>34</b>	<b>\$ 833,951</b>	<b>58</b>	<b>\$ 1,009,854</b>



PERSONNEL COMMITTEE MINUTES  
SEPTEMBER 15, 2020  
8:00 AM  
VIRTUAL MEETING  
VIA GO TO MEETING

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**Staff Present:** Commissioner Paul Drotos, Commissioner Barney Nesseth, Scott Arneson, Melissa Cushing, Greg Isakson, Julie Huneke, Brian Anderson, Nina Arneson, Jessica Ahlbrecht.

VIRTUAL MEETING NOTICE "Due to concerns surrounding the spread of COVID-19, it has been determined that in-person meetings or meetings conducted under Minn. Stat. 13D.02 are not practical or prudent. Therefore, meetings that are governed by Open Meeting Law will temporarily be conducted by telephone or other electronic means pursuant to Minn. Stat. 13D.021." "The Goodhue County Personnel Committee will be conducting a meeting pursuant to this section on September 15, 2020 at 8:00 a.m. The Personnel Committee members and presenters attending will appear by telephone or other electronic means. The public may monitor the meeting from a remote site by logging into [HTTPS://GLOBAL.GOTOMEETING.COM/JOIN/302211973](https://global.gotomeeting.com/join/302211973) or calling 1 877 309 2073 any time during the meeting." Access Code: 302-211-973

**Human Resources: Request to Hire 2021 Summer Student.**

Melissa Cushing put forth a request to hire a summer student for 2021. Ms. Cushing explained this would not be an intern with educational component, but would assist Human Resources staff with a backlog of clerical and administrative tasks.

*Commissioner Drotos and Commissioner Nesseth both expressed support for hiring a summer student in Human Resources.*

**Health & Human Services: Request for Reclassification.**

Nina Arneson put forth a request to reclassify the current 0.5 FTE Planner (who retires later this year) to a 0.5 FTE Health Educator. The current 1.0 FTE Health Educator would like to move to the 0.5 FTE opening. If approved, Health & Human Services would post for a 1.0 Health Educator. Ms. Arneson emphasized these position are provisional and grant funded.

*Commissioner Drotos and Commissioner Nesseth both express support for this reclassification and backfilling the resulting opening.*

**Public Works: Succession Planning.**

Greg Isakson put forth a request to begin a succession plan to prepare for his eventual retirement. Today's request includes request to hire an Engineering Manager and Administrative Support Specialist as well as revising the Accounting/ Administrative Assistant job description.

*Commissioner Drotos expressed support for the succession plan as written. Commissioner Nesseth is not in favor of the plan at this time.*

**Goodhue County Public Works  
Project Status Report for October 6, 2020**

ROUTE	TYPE OF WORK/PROJECT LOCATION	CURRENT STATUS
	<b>Bidding</b>	
3 <sup>rd</sup> Street Cannon Falls	Bridge L5391 Bridge Rehabilitation	Bids opened on September 22 <sup>nd</sup> . Currently waiting for Mn/DOT review and authorization to award the contract.
	<b>Road Construction</b>	
CSAH 27 & Twp.	2020 Box Culverts CSAH 27 & Leon	Project awarded to Fitzgerald Excavating. Construction anticipated to begin mid-October.
Various	2020 Bituminous Paving CSAH 14, CSAH 64, Kenyon Shop Parking Lot	Construction has begun. The Kenyon Shop parking lot has been reclaimed and bituminous placed. Milling, reclaiming, fine grading, and bituminous base course completed on CSAH 14. Final lift anticipated to be completed by October 2 <sup>nd</sup> . CSAH 64 work to begin October 1 <sup>st</sup> .
CSAH 21	Concrete Paving RW High School – TH 61	Construction completed. Need to final.
CSAH 6	Grading TH 58 – 435 <sup>th</sup> Street	Grading activities on the north portion of the project are nearing completion. Work on the southerly portion beginning.
Various	HSIP: Chevron Installation	All work has been completed.
	<b>Maintenance Department</b>	
CR 45	Ditching & Culvert Replacement & Aggregate Surfacing	Aggregate surfacing in progress.
CR 47	Ditching & Culvert Replacement & Aggregate Surfacing	Aggregate surfacing in progress.
Various	Crack Filling	Work completed.
Various	Shoulder Reclamation / Shouldering	Work completed.
Various	Ditch Mowing	Work in progress.

ROUTE	TYPE OF WORK/PROJECT LOCATION	CURRENT STATUS
Various	Bituminous Patching	Work in progress.
GCPW Shops	Haul De-Icing Sand	Work in progress
	Red Wing Landfill Repairs	Work completed.
	<b>Planning &amp; Studies</b>	
St Paul - Chicago	Great River Rail Commission	Agenda item to change name at 08 Aug 19 Board meeting. Working on a second train between the Twin Cities and Chicago. River route remains the preferred alternative. Commission will continue both its public rail advocacy and to comment on MnDOT's river route process.
Red Rock Corridor	Commuter Rail Planning (RRC Commission)	The Commission determined Bus Rapid Transit to be the best alternative and has adopted the Final Report. An implementation plan for a future extension of the Bus Rapid Transit (BRT) line to Hastings is in various stages of planning.
Zip Rail Rochester – Twin Cities	High Speed Rail Planning (OCRRA & Mn/DOT)	MnDOT announced their project is “shelved” and no further public work is to be done. A Tier 1 EIS was not completed. A private firm analyzed the feasibility of a zip rail along the same alignment, but their work was non-public and no communication has been made by them for some time.
TH 63	Mississippi River Bridge @ Red Wing (Mn/DOT)	Construction is underway, traffic is using the new bridge and demolition of the old bridge has begun. Completion is slated for 2020.





**Greg Isakson, P.E.**  
Public Works Director/County Engineer  
Goodhue County Public Works Department  
[www.co.goodhue.mn.us](http://www.co.goodhue.mn.us)

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2140 Pioneer Road  
Red Wing, MN 55066  
Office (651) 385-3025

TO: Honorable County Commissioners  
Scott Arneson, County Administrator

FROM: Greg Isakson, Public Works Director

RE: 06 Oct 20 County Board Meeting – **FOR YOUR INFORMATION**  
**TH 52/ CSAH 7 Interchange Design Study Update**

Date: 30 Sep 20

At their 19 May 20 meeting, the County Board indicated a willingness to work with MnDOT on a potential study to determine a design for a future interchange at TH 52 and CSAH 7.

MnDOT District 6 in Rochester has been selected to receive funding for this study.

This study should determine where an interchange at TH 52 and CSAH 7 would be located, create one or several design concepts, and analyze the social, economic, and environmental impacts of the alternatives. Once the study is completed, the actual detailed design could begin.

Staff is anticipating that the County will need to share in the cost of this study and \$75,000 is included in the 2021 budget for this effort.

More information will be provided as it becomes available.

The following is a summary of the claims to be reviewed and approved at the October 06, 2020 board meeting:

01	General Fund	\$	1,136,546.25
03	Public Works	\$	383,128.31
11	Human Service Fund	\$	140,653.28
12	GC Family Services Collaborative	\$	-
21	ISTS	\$	-
25	EDA	\$	776.00
30	Capital Improvement	\$	-
31	Capital Equipment	\$	-
34	Capital Equipment	\$	387,463.20
35	Debt Service	\$	-
40	County Ditch	\$	-
61	Waste Management	\$	21,461.72
62	Recycling Center	\$	-
63	HHW	\$	-
72	Other Agency	\$	290,324.44
81	Settlement	\$	2,053.91
	Totals	\$	<u>2,362,407.11</u>

GROSS PAYROLL (including Employer Related Tax Payments)

Period Ending	Paid Date	Amount
9/4/2020	9/17/2020	\$ 1,079,316.47
Checks (WFXX,WFXX-ACH)	\$	1,671,072.20
EFT (Manual Warrants)	\$	691,334.91
Total:	\$	<u>2,362,407.11</u>

# Goodhue County

## WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
11991	4239	Southeast Service Cooperative					
			8,860.00	Retirees & COBRA 9/2020	01-000-000-9001-2020	200731496492	0
			196,998.50	Health Ins 9/2020	01-000-000-9002-2020	200731496492	0
			2,412.00	Health Ins 9/2020 S. Betcher	01-803-000-0000-6153	200731496492	0
			36,611.50	Health Ins 9/2020	03-000-000-9002-2020	200731496492	0
			126,329.00	Health Ins 9/2020	11-000-000-9002-2020	200731496492	0
			6,433.00	Health Ins 9/2020	61-000-000-9002-2020	200731496492	0
<b>Warrant #</b>	<b>11991</b>	<b>Total</b>	<b>377,644.00</b>	<b>Date 9/1/2020</b>			
	<b>Final Total...</b>		<b>377,644.00</b>	<b>6</b>	<b>Transactions</b>		

# Goodhue County



Warr # Vendor #

RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>
1	208,270.50	County General Revenue
3	36,611.50	County Road and Bridge
11	126,329.00	Health & Human Service Fund
61	6,433.00	Waste Management Facilities
	377,644.00	TOTAL

# Goodhue County

## WARRANT REGISTER Auditor Warrants



<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
		<u>OBO#</u>	<u>On-Behalf-of-Name</u>		<u>From Date</u>	<u>To Date</u>
13060	Albers Industrial Linings, Inc.	480.00	Bed Liner Coating #2003	34-340-000-0000-6663	3241	N
	<b>Warrant # 452551</b>	<b>Total...</b>				
		<b>480.00</b>				
11184	ASL Interpreting Services Inc.	172.50	Spanish/Romanian Interp 7/20	01-201-000-0000-6283	20.07185	N
11184		257.50	Spanish/Hmong Interp 7/20	01-207-000-0000-6283	20.07185	N
	<b>Warrant # 452552</b>	<b>Total...</b>				
		<b>430.00</b>				
3592	Bruening Rock Products, Inc	89.06	Culvert Rpr #54	03-310-000-0000-6507	181017	N
3592		90.22	Culvert Rpr #59	03-310-000-0000-6507	181017	N
3592		340.55	Surfacing #45	03-310-000-0000-6507	181778	N
3592		3,066.60	Shouldering #9	03-310-000-0000-6507	181778	N
3592		1,623.23	Surfacing #45	03-310-000-0000-6507	182715	N
3592		6,825.67	Shouldering #9	03-310-000-0000-6507	184065	N
	<b>Warrant # 452553</b>	<b>Total...</b>				
		<b>12,035.33</b>				
12574	BSN Sports	268.30	Intl Uniform Shirts: Noel 8/22	01-201-000-0000-6453	909730197	N
12574		22.90	Uniform Shirt: Matthews 8/22	01-201-000-0000-6453	909730197	N
	<b>Warrant # 452554</b>	<b>Total...</b>				
		<b>291.20</b>				
11382	CORE Professional Services PA	1,000.00	PsychEvalRivera-Perez6/30-7/17	01-011-000-0000-6272	862	N
	<b>Warrant # 452555</b>	<b>Total...</b>				
		<b>1,000.00</b>				
13407	Countryside Disposal LLC	54.02	Garb Sep-Oct	03-350-000-0000-6253	1382	N
13407		982.80	Dumpster Sep-Oct	03-521-000-0000-6343	1382	N
	<b>Warrant # 452556</b>	<b>Total...</b>				
		<b>1,036.82</b>				
5573	Emergency Automotive Tech	1,837.04	#2029 Emerg Equip 8/24/20	34-201-000-0000-6663	DL082420-21	N
	<b>Warrant # 452557</b>	<b>Total...</b>				
		<b>1,837.04</b>				
8143	Force America Inc	77.69	Extension Cable 1601	03-340-000-0000-6562	001-1449057	N
8143		42.48	Spreader Batteries 1101	03-340-000-0000-6562	001-1469041	N
	<b>Warrant # 452558</b>	<b>Total...</b>				
		<b>120.17</b>				
12207	Forestry Suppliers Inc	118.95	Dist Meas Hrs 2004	03-340-000-0000-6562	739950-01	N
	<b>Warrant # 452559</b>	<b>Total...</b>				
		<b>118.95</b>				
8518	Gerlach Outdoor Power Equipment, Inc.	5,122.96	STS Lawncare Equipment 9/2	34-111-000-0000-6480	1121807	N
	<b>Warrant # 452560</b>	<b>Total...</b>				
		<b>5,122.96</b>				
1961	Glenn Klair Plumbing & Heating Inc.	232.50	Camera-Tile Rpr #1	03-310-000-0000-6283	16406	N
	<b>Warrant # 452561</b>	<b>Total...</b>				
		<b>232.50</b>				

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				<u>On-Behalf-of-Name</u>		<u>From Date</u>	<u>To Date</u>	
3843	Goodhue Country Station	49.98	Diesel 2008		03-340-000-0000-6565	91		N
3843		51.55	Diesel 1807		03-340-000-0000-6565	91		N
	<b>Warrant # 452562</b>	<b>Total...</b>	<b>101.53</b>					
21090	Goodhue County Recorder	138.00	A667125-A667127		01-127-128-0000-6850	202000000576		N
21090		46.00	Rec Fee 55.005.2090		81-850-000-0000-2162			N
21090		1.65	Deed Tax 55.005.2090		81-850-000-0000-2162			N
	<b>Warrant # 452563</b>	<b>Total...</b>	<b>185.65</b>					
14346	Hanson/Conner	50.00	Reimb: Duplicate Payment 9/10		01-201-000-0000-5536			N
	<b>Warrant # 452564</b>	<b>Total...</b>	<b>50.00</b>					
5234	HBC	51.56	Fire Alarm Lines		03-330-000-0000-6209	93976		N
5234		51.56	Fire Alarm Lines		61-398-000-0000-6209	81940		N
5234		100.00	Internet/Comm Rcy		61-398-000-0000-6209	81940		N
	<b>Warrant # 452565</b>	<b>Total...</b>	<b>203.12</b>					
2310	Huebsch Linen	124.15	Uniforms-Mech		03-340-000-0000-6307	Acct 3990		N
2310		54.00	Shop Rags		03-340-000-0000-6420	Acct 3990		N
2310		306.88	Uniforms		61-398-000-0000-6307	Acct 3991		N
2310		267.85	Mats & Towels		61-398-000-0000-6411	Acct 3991		N
	<b>Warrant # 452566</b>	<b>Total...</b>	<b>752.88</b>					
3972	Innovative Office Solutions Llc	35.41	Wrist Rest Pad 8/21/20		01-091-000-0000-6405	IN3076180		N
3972		122.11	Mailers, USB Drives 8/20/20		01-091-000-0000-6405	IN3075179		N
	<b>Warrant # 452567</b>	<b>Total...</b>	<b>157.52</b>					
10371	Keefe Supply	1,224.00	Ear Buds 8/18/20		01-207-240-0000-6464	1333611		N
	<b>Warrant # 452568</b>	<b>Total...</b>	<b>1,224.00</b>					
12835	Knight Barry Title United LLC	487.96	52.120.0810 Overpmt		81-850-000-0000-2102			N
	<b>Warrant # 452569</b>	<b>Total...</b>	<b>487.96</b>					
1493	Lakes Gas Co	129.66	LP-Aug		61-398-192-0000-6566	ARI021421		N
1493		129.66	LP-Aug		61-398-192-0000-6566	ARI023692		N
1493		78.22	LP-Aug		61-398-192-0000-6566	ARI029048		N
1493		103.94	LP-Aug		61-398-192-0000-6566	ARI034037		N
	<b>Warrant # 452570</b>	<b>Total...</b>	<b>441.48</b>					
5138	Madden Galanter Hansen LLP	1,564.00	Labor Relations Svc 7/2020		01-061-000-0000-6275			N
	<b>Warrant # 452571</b>	<b>Total...</b>	<b>1,564.00</b>					

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			<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>	
7584	Matthees Oil Inc	90.00	LP-CF	03-350-000-0000-6252	114575		N
	<b>Warrant # 452572</b>	<b>Total...</b>					
		<b>90.00</b>					
14344	Midwest Overhead Crane Corporation	286.30	Crane Insp-Zta 2020	03-350-000-0000-6283	111104		N
14344		286.30	Crane Insp-CF 2020	03-350-000-0000-6283	111104		N
14344		429.45	Crane Insp-RW 2020	03-350-000-0000-6283	111104		N
14344		286.30	Crane Insp-Kyn 2020	03-350-000-0000-6283	111104		N
	<b>Warrant # 452573</b>	<b>Total...</b>					
		<b>1,288.35</b>					
6285	Minnesota Management and Budget	44.83	Land Assurance 55.005.2090	81-850-000-0000-2162			N
	<b>Warrant # 452574</b>	<b>Total...</b>					
		<b>44.83</b>					
837	Motorola Solutions Inc	440.71	Headsets: B/U PSAP Off 8/25/20	01-209-000-0000-6432	8281010402		N
	<b>Warrant # 452575</b>	<b>Total...</b>					
		<b>440.71</b>					
2864	Office Depot	24.54	Envelopes, Pens, Tape 8/17/20	01-127-127-0000-6405	117369407001		N
2864		8.43	Pens 8/17/20	01-127-127-0000-6405	117370176001		N
2864		176.99	Office Chair 8/14/20	01-127-127-0000-6405	114698652001		N
2864		177.00	Office Chair 8/14/20	01-127-128-0000-6405	114698652001		N
2864		8.43	Pens 8/17/20	01-127-128-0000-6405	117370176001		N
2864		24.54	Envelopes, Pens, Tape 8/17/20	01-127-128-0000-6405	117369407001		N
	<b>Warrant # 452576</b>	<b>Total...</b>					
		<b>419.93</b>					
14082	Quadient Finance USA, Inc.	2,000.00	Postage Mtr: JUS 8/20/20	01-001-000-0000-6203	79000440802165		N
	<b>Warrant # 452577</b>	<b>Total...</b>					
		<b>2,000.00</b>					
51901	Red Wing Glass Inc	3,212.00	Atty Tables-Crt Rm COVID 8/31	01-111-000-0000-6305	81158		N
51901		475.63	Alley/Broken Glass Rplc 8/33	01-111-110-0000-6305	81156		N
	<b>Warrant # 452578</b>	<b>Total...</b>					
		<b>3,687.63</b>					
6068	River Country Cooperative	49.66	Unld 0804	03-340-000-0000-6567	294380		N
	<b>Warrant # 452579</b>	<b>Total...</b>					
		<b>49.66</b>					
14311	Saxon Fleet Services	34,339.50	2020 Chev Silver3500 4WD #2003	34-340-000-0000-6663	509447		N
	<b>Warrant # 452580</b>	<b>Total...</b>					
		<b>34,339.50</b>					
2565	Schumacher Elevator Co	25,112.86	LEC/JUS Elevator Contract #2	34-111-000-0000-6283	90501684		N
2565		92,432.47	LEC/JUS Elevator Contract #3	34-111-000-0000-6283	90501877		N
	<b>Warrant # 452581</b>	<b>Total...</b>					
		<b>117,545.33</b>					
59303	Sherwin Williams	44.45	TM Paint Thinner	03-310-000-0000-6504	1048-9		N

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<u>Warrant #</u>	<u>452582</u>	<u>Total...</u>	<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
		<b>44.45</b>				
5029	Short Elliot Hendrickson Inc	331.43	Monitor Wan Lndf	61-397-000-0000-6283	391805	N
5029		1,530.82	Monitor RW Lndf	61-397-000-0000-6283	391806	N
<b>Warrant #</b>	<b>452583</b>	<b>Total...</b>				
		<b>1,862.25</b>				
9875	Silver Star Industries	216.95	Seat Covers #2003	34-340-000-0000-6663	WHLS-70738	N
<b>Warrant #</b>	<b>452584</b>	<b>Total...</b>				
		<b>216.95</b>				
10986	Spartan Stores, LLC.	88.35	HHW Supplies-Kyn	61-399-192-0000-6418	Cust #086897	N
<b>Warrant #</b>	<b>452585</b>	<b>Total...</b>				
		<b>88.35</b>				
13231	Staples Advantage	36.27	Chair Mat 8/19/20	01-127-127-0000-6405	3454341442	N
13231		36.27	Chair Mat 8/19/20	01-127-128-0000-6405	3454341442	N
<b>Warrant #</b>	<b>452586</b>	<b>Total...</b>				
		<b>72.54</b>				
5962	Stenerson/Howard	50.00	Per Diem: PAC Mtg 8/17/20	01-127-128-0000-6106		N
<b>Warrant #</b>	<b>452587</b>	<b>Total...</b>				
		<b>50.00</b>				
8773	Traffic Marking Service Inc	182.69	TM Paint #62	03-310-000-0000-6323	11439	N
<b>Warrant #</b>	<b>452588</b>	<b>Total...</b>				
		<b>182.69</b>				
9933	Tri-State Business Machines Inc	46.00	Staple Cartridge 8/18/20	01-127-127-0000-6302	496589	N
9933		46.00	Staple Cartridge 8/18/20	01-127-128-0000-6302	496589	N
<b>Warrant #</b>	<b>452589</b>	<b>Total...</b>				
		<b>92.00</b>				
3159	Truckin' America	439.18	#2003 Mats/BackRacks	34-340-000-0000-6663	157378	N
3159		522.00	#2003 Running Boards	34-340-000-0000-6663	157400	N
<b>Warrant #</b>	<b>452590</b>	<b>Total...</b>				
		<b>961.18</b>				
3262	Vanguard Systems	7,281.88	IMS User Support 11/20-11/21	01-101-000-0000-6268	23286	N
<b>Warrant #</b>	<b>452591</b>	<b>Total...</b>				
		<b>7,281.88</b>				
3418	Verizon Wireless	46.49	Cell Phone 8/3-9/2/20	01-031-000-0000-6202	9862023587	N
3418		40.01	Cell Phone 8/3-9/2/20	01-055-000-0000-6206	9862023587	N
3418		210.06	Cellular Data 7/26-8/25/20	01-055-000-0000-6206	9861543265	N
3418		46.44	Cell Phone 8/3-9/2/20	01-061-000-0000-6202	9862023587	N
3418		41.44	Cell Phone 8/3-9/2/20	01-063-000-0000-6202	9862023587	N
3418		41.44	Cell Phone 8/3-9/2/20	01-091-000-0000-6202	9862023587	N
3418		41.44	Cell Phone 8/3-9/2/20	01-091-132-0000-6202	9862023587	N
3418		41.44	Cell Phone 8/3-9/2/20	01-103-000-0000-6202	9862023587	N
3418		80.02	Cellular Data 8/3-9/2/20	01-103-000-0000-6206	9862023587	N



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									<u>To Date</u>	
3418	Verizon Wireless	30.36	Cellular Data 7/26-8/25/20			01-103-000-0000-6206	9861543265			N
3418		372.96	Cell Phone 8/3-9/2/20			01-111-000-0000-6202	9862023587			N
3418		41.44	Cell Phone 8/3-9/2/20			01-121-000-0000-6202	9862023587			N
3418		40.01	Cellular Data 8/3-9/2/20			01-121-000-0000-6206	9862023587			N
3418		82.88	Cell Phone 8/3-9/2/20			01-127-127-0000-6202	9862023587			N
3418		82.88	Cell Phone 8/3-9/2/20			01-127-129-0000-6202	9862023587			N
3418		1,869.78	Cell Phone 8/3-9/2/20			01-201-000-0000-6202	9862023587			N
3418		1,280.32	Cellular Data 8/3-9/2/20			01-201-000-0000-6206	9862023587			N
3418		345.65	Cellular Data 7/26-8/25/20			01-201-000-0000-6206	9861543265			N
3418		82.88	Cell Phone 8/3-9/2/20			01-205-000-0000-6202	9862023587			N
3418		80.02	Cellular Data 8/3-9/2/20			01-205-000-0000-6206	9862023587			N
3418		35.01	Cellular Data 7/26-8/25/20			01-205-000-0000-6206	9861543265			N
3418		235.72	Cell Phone 8/3-9/2/20			01-207-000-0000-6202	9862023587			N
3418		35.01	Cellular Data 7/26-8/25/20			01-209-000-0000-6206	9861543265			N
3418		207.20	Cell Phone 8/3-9/2/20			01-210-000-0000-6202	9862023587			N
3418		80.06	Cellular Data 8/3-9/2/20			01-210-000-0000-6206	9862023587			N
3418		35.01	Cellular Data 7/26-8/25/20			01-210-000-0000-6206	9861543265			N
3418		248.64	Cell Phone 8/3-9/2/20			01-255-000-0000-6202	9862023587			N
3418		26.02	Cellular Data 7/26-8/25/20			01-281-000-0000-6206	9861543265			N
3418		41.44	Cell Phone 8/3-9/2/20			01-281-280-0000-6202	9862023587			N
3418		41.44	Cell Phone 8/3-9/2/20			01-601-000-0000-6202	9862023587			N
3418		124.36	Cell Phone 8/3-9/2/20			03-310-000-0000-6202	9862023587			N
3418		67.08	Cellular Data 8/3-9/2/20			03-310-000-0000-6202	9862023587			N
3418		459.99	Hardware-iPad Purchase 8/3-9/2			03-310-000-0000-6432	9862023587			N
3418		278.64	Cell Phone 8/3-9/2/20			03-320-000-0000-6202	9862023587			N
3418		58.44	Cellular Data 8/3-9/2/20			03-320-000-0000-6206	9862023587			N
3418		46.44	Cell Phone 8/3-9/2/20			03-330-000-0000-6202	9862023587			N
3418		46.44	Cell Phone 8/3-9/2/20			03-340-000-0000-6202	9862023587			N
3418		21.83	Cell Phone 7/26-8/25/20			11-420-600-0010-6202	9861543265			N
3418		124.32	Cell Phone 8/3-9/2/20			11-420-600-0010-6202	9862023587			N
3418		25.70	Cellular Data 7/26-8/25/20			11-420-600-0010-6206	9861543265			N
3418		7.16	Cell Phone 7/26-8/25/20			11-430-700-0010-6202	9861543265			N
3418		124.32	Cell Phone 8/3-9/2/20			11-430-700-0010-6202	9862023587			N
3418		64.29	Cellular Data 7/26-8/25/20			11-430-700-0010-6206	9861543265			N
3418		96.38	Cell Phone 7/26-8/25/20			11-463-463-0000-6202	9861543265			N
3418		64.29	Cellular Data 7/26-8/25/20			11-463-463-0000-6206	9861543265			N
3418		49.95	Cell Phone 7/26-8/25/20			11-466-450-0000-6202	9861543265			N
3418		82.88	Cell Phone 8/3-9/2/20			11-466-450-0000-6202	9862023587			N

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09/11/2020

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Warrant Form **WFXX**  
Auditor's Warrants

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			<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>	
3418	Verizon Wireless	82.88	Cell Phone 8/3-9/2/20	11-466-462-0000-6202	9862023587		N
3418		41.44	Cell Phone 8/3-9/2/20	11-466-466-0000-6202	9862023587		N
3418		41.44	Cell Phone 8/3-9/2/20	11-467-467-0000-6202	9862023587		N
3418		41.44	Cell Phone 8/3-9/2/20	11-479-479-0000-6202	9862023587		N
	<b>Warrant # 452592</b>	<b>Total...</b>	<b>7,833.22</b>				
1092	Widseth Smith Nolting	2,943.14	PRel Dsn CR 57 Br L0546 598-0	03-320-000-0000-6281	2064667		N
	<b>Warrant # 452593</b>	<b>Total...</b>	<b>2,943.14</b>				
9373	Zemke Roll-Off Service	550.00	HHW-Kyn 8/4&8/6/20	61-399-192-0000-6838	3191		N
	<b>Warrant # 452594</b>	<b>Total...</b>	<b>550.00</b>				
	<b>Warrant Form WFXX</b>	<b>Total...</b>	<b>209,957.70</b>	<b>129 Transactions</b>			

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6193	Advanced Correctional Healthcare	786.07	Pool/Cap 11/19	01-207-000-0000-6272	99768	N
6193		4.94-	Inmate RX: DOC 4/20	01-207-000-0000-6272	99260	N
	<b>Warrant # 31613</b>	<b>Total...</b>	<b>781.13</b>			
27100	Allegra	452.58	(5,000) #9 Window Envlps 9/2	01-055-000-0000-6401	7289	N
	<b>Warrant # 31614</b>	<b>Total...</b>	<b>452.58</b>			
1137	Cannon Falls City	48.35	Utilities Forfeit. 52.140.0840	81-850-000-0000-2162	0620-00	N
	<b>Warrant # 31615</b>	<b>Total...</b>	<b>48.35</b>			
5050	Community And Economic Devel Assoc	776.00	July-Aug 2020 Services	25-700-000-0000-6278		N
	<b>Warrant # 31616</b>	<b>Total...</b>	<b>776.00</b>			
8587	D & T Ventures LLC	520.38	Web Tax Support 9/2020	01-063-000-0000-6268	300438	N
	<b>Warrant # 31617</b>	<b>Total...</b>	<b>520.38</b>			
13230	Johnson Law RW LLC	810.00	Prof Svc: AAnderson 6/30-8/26	01-011-000-0000-6271		N
	<b>Warrant # 31618</b>	<b>Total...</b>	<b>810.00</b>			
44	Marco Technologies LLC	462.64	Printer Support 9/5-10/4/20	01-063-000-0000-6302	INV7925530	N
	<b>Warrant # 31619</b>	<b>Total...</b>	<b>462.64</b>			
10907	RTG Consulting Inc.	780.00	Database U/D: Bldg Permit 8/19	01-101-103-0000-6269	1215	N
10907		150.00	DatabaseU/D:Well & Septic 8/19	01-101-103-0000-6269	1215	N
10907		30.00	Database U/D: Zoning 8/21	01-101-103-0000-6269	1215	N
	<b>Warrant # 31620</b>	<b>Total...</b>	<b>960.00</b>			
11982	Summit Food Service LLC	446.81	Inmate Laundry 8/8-8/14/20	01-207-000-0000-6366	INV2000087586	N
11982		57.36	Condiments 8/11/20	01-207-000-0000-6463	INV2000087584	N
11982		4,902.94	Inmate Meals 8/8-8/14/20	01-207-000-0000-6463	INV2000087585	N
	<b>Warrant # 31621</b>	<b>Total...</b>	<b>5,407.11</b>			
	<b>Warrant Form WFXX-ACH</b>	<b>Total...</b>	<b>10,218.19</b>	<b>14 Transactions</b>		
	<b>Final Total...</b>	<b>220,175.89</b>	<b>143 Transactions</b>			

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Warrant Form **WFXX-ACH**  
Auditor's Warrants

# Goodhue County

## WARRANT REGISTER Auditor Warrants

Approved 09/11/2020  
Pay Date 09/11/2020



<u>WARRANT RUN</u> <u>INFORMATION</u>	<u>WARRANT</u> <u>FORM</u>	<u>STARTING</u> <u>WARRANT NO.</u>	<u>ENDING</u> <u>WARRANT NO.</u>	<u>DATE OF</u> <u>PAYMENT</u>	<u>DATE OF</u> <u>APPROVAL</u>	<u>PPD</u> <u>COUNT</u>	<u>AMOUNT</u>	<u>CTX</u> <u>COUNT</u>	<u>AMOUNT</u>
44		209,957.70	WFXX	452551	452594	09/11/2020	09/11/2020		
9		10,218.19	WFXX-ACH	31613	31621	09/11/2020	09/11/2020	1	520.38
		220,175.89	TOTAL					8	9,697.81

# Goodhue County

## WARRANT REGISTER Auditor Warrants

Approved 09/11/2020  
Pay Date 09/11/2020



### RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>	<u>ACH AMOUNT</u>	<u>NON-ACH AMOUNT</u>		
1	34,176.76	County General Revenue	9,393.84	24,782.92		
3	19,554.69	County Road and Bridge	-	19,554.69		
11	868.32	Health & Human Service Fund	-	868.32		
25	776.00	Economic Development Authori	776.00	-		
34	160,502.96	Capital Plan	-	160,502.96		
61	3,668.37	Waste Management Facilities	-	3,668.37		
81	628.79	Settlement Fund	48.35	580.44		
	220,175.89	TOTAL	10,218.19	TOTAL ACH	209,957.70	TOTAL NON-ACH

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# Goodhue County

## WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
11995	1358	Wells Fargo Brokerage-Premium Paid	58.00	Safekeeping Fees 9/2020	01-001-000-0000-6375		0
	<b>Warrant #</b>	<b>11995</b>	<b>Total</b>	<b>58.00</b>	<b>Date 9/15/2020</b>		
	<b>Final Total...</b>		<b>58.00</b>	<b>1</b>	<b>Transactions</b>		

# Goodhue County



Warr # Vendor #

RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>
1	58.00	County General Revenue
	58.00	TOTAL



# Goodhue County

## WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
11996	11872	Intellicents					
			985.71	Consultant Fee 9/2020	01-061-000-0000-6278	637	0
			111.95	Consultant Fee 9/2020	11-420-600-0010-6283	637	0
			43.05	Consultant Fee 9/2020	11-420-640-0010-6283	637	0
			154.99	Consultant Fee 9/2020	11-430-700-0010-6283	637	0
			43.05	Consultant Fee 9/2020	11-479-478-0000-6283	637	0
			77.50	Consultant Fee 9/2020	11-479-479-0000-6283	637	0
<b>Warrant #</b>	<b>11996</b>	<b>Total</b>	<b>1,416.25</b>	<b>Date 9/15/2020</b>			
	<b>Final Total...</b>		<b>1,416.25</b>	<b>6</b>	<b>Transactions</b>		

# Goodhue County



Warr # Vendor #

RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>
1	985.71	County General Revenue
11	430.54	Health & Human Service Fund
	1,416.25	TOTAL

# Goodhue County

## WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
11997	11506	Alerus Financial					
			19,987.04	9/17/20 Payroll-CO HSA Contrib	01-000-000-2504-2005		0
			3,217.29	9/17/20 Payroll-CO HSA Contrib	03-000-000-2504-2005		0
			11,583.04	9/17/20 Payroll-CO HSA Contrib	11-000-000-2504-2005		0
			578.85	9/17/20 Payroll-CO HSA Contrib	61-000-000-2504-2005		0
<b>Warrant #</b>	<b>11997</b>	<b>Total</b>	<b>35,366.22</b>	<b>Date 9/17/2020</b>			
	<b>Final Total...</b>		<b>35,366.22</b>	<b>4</b>	<b>Transactions</b>		

# Goodhue County



Warr # Vendor #

RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>
1	19,987.04	County General Revenue
3	3,217.29	County Road and Bridge
11	11,583.04	Health & Human Service Fund
61	578.85	Waste Management Facilities
	35,366.22	TOTAL

# Goodhue County

## WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
11998	1820	State Of Minnesota-Sales & Use Tax					
			12.52	Receipt Nbr 441923 08/07/2020	01-207-240-0000-5859		0
			3.43	Receipt Nbr 442130 08/18/2020	03-310-000-0000-5934		0
			5.15	Receipt Nbr 442274 08/25/2020	03-310-000-0000-5934		0
			13.69	Receipt Nbr 442398 08/28/2020	03-310-000-0000-5934		0
			6.87	Receipt Nbr 442294 08/25/2020	03-340-000-0000-5934		0
			1.85	Receipt Nbr 442295 08/25/2020	03-340-000-0000-5934		0
			56.32	Receipt Nbr 442296 08/25/2020	03-340-000-0000-5934		0
			4.05	Receipt Nbr 442284 08/25/2020	03-340-000-0000-5934		0
			1.48	Receipt Nbr 442285 08/25/2020	03-340-000-0000-5934		0
			58.93	Receipt Nbr 442286 08/25/2020	03-340-000-0000-5934		0
			65.10	Receipt Nbr 442288 08/25/2020	03-340-000-0000-5934		0
			3.64	Receipt Nbr 442290 08/25/2020	03-340-000-0000-5934		0
			20.61	Receipt Nbr 442291 08/25/2020	03-340-000-0000-5934		0
			0.88	Warr Nbr 452055 08/07/2020	61-398-000-0000-6305		0
			7.96	Warr Nbr 452055 08/07/2020	61-398-000-0000-6420		0
			7.96	Warr Nbr 452055 08/07/2020	61-398-000-0000-6420		0
			1.47	Warr Nbr 452055 08/07/2020	61-398-000-0000-6420		0
			40.56	Warr Nbr 452055 08/07/2020	61-398-000-0000-6432		0
			2.47	Warr Nbr 452059 08/07/2020	61-398-000-0000-6562		0
			1.03	Warr Nbr 452055 08/07/2020	61-398-000-0000-6569		0
			2.06	Warr Nbr 452055 08/07/2020	61-398-000-0000-6569		0
			-1.03	Warr Nbr 452055 08/07/2020	61-398-000-0000-6569		0
			-0.20	Sales Tax Rounding Adj 8/2020	01-001-000-0000-6850		0
			87.60	S/W Asmt 8/2020	61-000-000-0000-2222		0
			591.60	S/W Mgmt 8/2020	61-000-000-0000-2223		0
<b>Warrant #</b>	<b>11998</b>	<b>Total</b>	<b>996.00</b>	<b>Date 9/18/2020</b>			

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# Goodhue County

## WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
		<b>Final Total...</b>	<b>996.00</b>	<b>25</b>	<b>Transactions</b>		

# Goodhue County



Warr # Vendor #

RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>
1	12.32	County General Revenue
3	241.12	County Road and Bridge
61	742.56	Waste Management Facilities
	996.00	TOTAL





# Goodhue County



Warr # Vendor #

RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>
72	273,973.44	Other Agency Funds
	273,973.44	TOTAL

# Goodhue County

## WARRANT REGISTER Auditor Warrants



<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
		<u>OBO#</u>	<u>On-Behalf-of-Name</u>		<u>From Date</u>	<u>To Date</u>
14185	1st Source Business Supplies	11.46	Desk Calendars-Maint	03-310-000-0000-6405	258763-0	N
14185		26.38	Calendar-Const	03-320-000-0000-6405	258763-0	N
14185		5.73	Desk Calendar-Const	03-320-000-0000-6405	258763-0	N
14185		75.98	Copy Paper	03-330-000-0000-6402	258763-0	N
14185		26.38	Calenar-Admin	03-330-000-0000-6405	258763-0	N
14185		8.27	Equip Key Tags	03-340-000-0000-6405	258763-0	N
	<b>Warrant # 452658</b>	<b>Total...</b>	<b>154.20</b>			
2687	ANCOM Technical Center	624.60	Kenyon Quantar Install 8/25/20	34-201-000-0000-6669	96853	N
2687		1,287.32	Kenyon Batteries: Quantar 8/25	34-201-000-0000-6669	96856	N
	<b>Warrant # 452659</b>	<b>Total...</b>	<b>1,911.92</b>			
2371	Anderson Rock & Lime Inc	66.95	Culvert Rpr #12	03-310-000-0000-6507	38577	N
2371		88.73	Shouldering #45	03-310-000-0000-6507	38855	N
2371		4,174.95	Shouldering #9	03-310-000-0000-6507	38856	N
	<b>Warrant # 452660</b>	<b>Total...</b>	<b>4,330.63</b>			
13364	Aspen Mills	269.27	Initial Uniform/Pahl 8/28/20	01-205-000-0000-6453	260900	N
	<b>Warrant # 452661</b>	<b>Total...</b>	<b>269.27</b>			
4939	Bachman Printing Companies	260.80	Resp Brief: Hicks 8/24	01-091-000-0000-6401	73294	N
	<b>Warrant # 452662</b>	<b>Total...</b>	<b>260.80</b>			
14350	Barron County Clerk of Court	10.00	Copies: Sorenson 8/27/20	01-091-000-0000-6302		N
	<b>Warrant # 452663</b>	<b>Total...</b>	<b>10.00</b>			
14353	BCCA	6,100.00	CARES Act Distribution	01-003-000-0000-6894		N
	<b>Warrant # 452664</b>	<b>Total...</b>	<b>6,100.00</b>			
11543	Cascade Animal Medical Center	259.00	K9 Boarding/Ambush 8/22/20	01-201-000-0000-6851	699773037	N
	<b>Warrant # 452665</b>	<b>Total...</b>	<b>259.00</b>			
11439	Century Link	0.25	PS/ALI 9/2020	01-025-000-0000-6201	612 E31-0008	N
11439		1.62	PRI 9/2020	01-025-000-0000-6201	612 E10-0569	N
11439		1.62	PRI 9/2020	01-025-000-0000-6201	612 E31-0215	N
11439		398.42	PRI 9/2020	01-063-000-0000-6201	612 E10-0569	N
11439		398.42	PRI 9/2020	01-063-000-0000-6201	612 E31-0215	N
11439		61.11	PS/ALI 9/2020	01-063-000-0000-6201	612 E31-0008	N
11439		66.00	LEC/Sandhill Circuit 8/2020	01-210-000-0000-6201	612E318008	N
11439		129.00	EOC Phone Lines 9/2020	01-281-280-0000-6201	612 E31-0139	N
11439		5.10	PS/ALI 9/2020	11-420-600-0010-6201	612 E31-0008	N

# Goodhue County

## WARRANT REGISTER Auditor Warrants



<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>OBO#</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>	<u>Tx</u>
				<u>On-Behalf-of-Name</u>		<u>From Date</u>	<u>To Date</u>	
11439	Century Link	33.27	PRI 9/2020		11-420-600-0010-6201	612 E31-0215		N
11439		33.27	PRI 9/2020		11-420-600-0010-6201	612 E10-0569		N
11439		10.55	PRI 9/2020		11-420-640-0010-6201	612 E10-0569		N
11439		10.55	PRI 9/2020		11-420-640-0010-6201	612 E31-0215		N
11439		1.62	PS/ALI 9/2020		11-420-640-0010-6201	612 E31-0008		N
11439		6.47	PS/ALI 9/2020		11-430-700-0010-6201	612 E31-0008		N
11439		42.19	PRI 9/2020		11-430-700-0010-6201	612 E31-0215		N
11439		42.19	PRI 9/2020		11-430-700-0010-6201	612 E10-0569		N
11439		11.36	PRI 9/2020		11-479-478-0000-6201	612 E10-0569		N
11439		11.36	PRI 9/2020		11-479-478-0000-6201	612 E31-0215		N
11439		1.74	PS/ALI 9/2020		11-479-478-0000-6201	612 E31-0008		N
11439		4.23	PS/ALI 9/2020		11-479-479-0000-6201	612 E31-0008		N
11439		27.59	PRI 9/2020		11-479-479-0000-6201	612 E31-0215		N
11439		27.59	PRI 9/2020		11-479-479-0000-6201	612 E10-0569		N
	<b>Warrant # 452666</b>	<b>Total...</b>	<b>1,325.52</b>					
12602	Dakota County Sheriff	70.00	Subpoena Svc: William		01-091-000-0000-6277	25-CR-20-1040		N
	<b>Warrant # 452667</b>	<b>Total...</b>	<b>70.00</b>					
14351	DKJ Appraisal LLCC	1,000.00	Apprsl Rev 2 598-021		03-320-000-0000-6278	2020-014		N
	<b>Warrant # 452668</b>	<b>Total...</b>	<b>1,000.00</b>					
12337	Driver and Vehicle Services	2,398.15	#2022 Title/Sales Tax 9/20		34-201-000-0000-6663			N
	<b>Warrant # 452669</b>	<b>Total...</b>	<b>2,398.15</b>					
5573	Emergency Automotive Tech	2,035.08	#2029 Emerg Equip 8/28/20		34-201-000-0000-6663	DL08242021A		N
5573		823.20	#2029 Emerg Equip 8/31/20		34-201-000-0000-6663	DL08242021B		N
	<b>Warrant # 452670</b>	<b>Total...</b>	<b>2,858.28</b>					
12325	England Law Office LTD	2,100.00	Prof Svc 8/2020		01-011-000-0000-6271			N
	<b>Warrant # 452671</b>	<b>Total...</b>	<b>2,100.00</b>					
7674	Fitzgerald Excavating And Trucking	303,261.37	606-020 Est #1		03-320-000-0000-6320	Est #1		N
	<b>Warrant # 452672</b>	<b>Total...</b>	<b>303,261.37</b>					
4075	Franken/Rhonda	35.00	Transcript: Sanford/Boston 9/3		01-091-000-0000-6234	9302		N
	<b>Warrant # 452673</b>	<b>Total...</b>	<b>35.00</b>					
3266	Frontier Communication	111.41	Phone:Wngo Office 9/4-10/3/20		01-201-000-0000-6201	50782424970202		N
3266		69.31	Kyn Phone		03-350-000-0000-6201	123197-2		N
3266		69.99	Kyn DSL		03-350-000-0000-6209	123197-2		N

# Goodhue County

## WARRANT REGISTER Auditor Warrants



<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
<u>Warrant #</u>	<u>452674</u>	<u>Total...</u>	<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
		<b>250.71</b>				
8568	Goodhue County Inmate Trust Account	778.99	Inmate Worker Pay 8/1-8/31/20	01-207-000-0000-6284		N
<b>Warrant #</b>	<b>452675</b>	<b>Total...</b>				
		<b>778.99</b>				
5234	HBC	199.00	Dedicated Fiber 8/2020	01-201-000-0000-6340	81677	N
5234		350.00	CF-Aspen Link 8/27-10/1/20	01-201-000-0000-6340	81677	N
5234		49.88	Cable TV 9/2020	01-207-240-0000-6340	80387	N
5234		148.45	Cable TV 9/2020	01-281-280-0000-6340	80389	N
<b>Warrant #</b>	<b>452676</b>	<b>Total...</b>				
		<b>747.33</b>				
11446	Hoisington Koegler Group, Inc	840.00	MP Revisions-Nielsen	03-521-000-0000-6278	019-008-4	N
<b>Warrant #</b>	<b>452677</b>	<b>Total...</b>				
		<b>840.00</b>				
3119	J.R.'s Appliance Disposal Inc	2,134.00	Disp Misc Elec	61-398-192-0000-6258	102033	N
<b>Warrant #</b>	<b>452678</b>	<b>Total...</b>				
		<b>2,134.00</b>				
10862	Jackson County Forestry	10.00	Diving Fee 9/18-9/20/20	01-205-234-0000-6346	100	N
<b>Warrant #</b>	<b>452679</b>	<b>Total...</b>				
		<b>10.00</b>				
13489	Kiesler Police Supply	69.95	Pepperball Tank 8/27/20	01-201-000-0000-6867	IN144398	N
<b>Warrant #</b>	<b>452680</b>	<b>Total...</b>				
		<b>69.95</b>				
14349	Koenig/David	300.00	Refund: Conditional Use Permit	01-127-128-0000-5125		N
<b>Warrant #</b>	<b>452681</b>	<b>Total...</b>				
		<b>300.00</b>				
7072	Lockridge Grindal Nauen	1,666.67	Fed Lobby Sep	03-330-000-0000-6278	107188	N
<b>Warrant #</b>	<b>452682</b>	<b>Total...</b>				
		<b>1,666.67</b>				
14003	Mayo Clinic	3,121.50	SA Visit#1052152941 8/1/20	01-011-000-0000-6285	700003101	N
14003		285.30	SA Visit#1053544258 8/1/20	01-011-000-0000-6285	700003101	N
<b>Warrant #</b>	<b>452683</b>	<b>Total...</b>				
		<b>3,406.80</b>				
13333	Miller/Richard	50.00	Per Diem:Subcommittee Mtg 9/10	01-127-128-0000-6106		N
13333		27.26	Subcommittee Mileage 9/10	01-127-128-0000-6331		N
<b>Warrant #</b>	<b>452684</b>	<b>Total...</b>				
		<b>77.26</b>				
12239	Minneapolis Forensic Psychological Svcs	1,762.50	Prof Svc 9/8/20	01-011-000-0000-6272	25-JV-20-205	N
12239		1,537.50	Prof Svc 9/15/20	01-011-000-0000-6272	25-JV-20-197	N
<b>Warrant #</b>	<b>452685</b>	<b>Total...</b>				
		<b>3,300.00</b>				
2124	Minnesota Chemical Company	75.66	ADC Dryer Rpr 8/25/20	01-207-000-0000-6304	482374	N

# Goodhue County

## WARRANT REGISTER Auditor Warrants



<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
			<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
<b>Warrant #</b>	<b>452686</b>	<b>Total...</b>	<b>75.66</b>			
1821	Mn Dept Of Finance	3,246.00	Battered Wmn/Birth Cert 8/2020	72-850-000-0000-2173		N
1821		10,731.00	State Surcharges 8/2020	72-850-000-0000-2209		N
1821		1,104.00	Birth/Death Surchg 8/2020	72-850-000-0000-2218		N
1821		1,270.00	Birth Cert S/C 8/2020	72-850-000-0000-2218		N
<b>Warrant #</b>	<b>452687</b>	<b>Total...</b>	<b>16,351.00</b>			
1636	MN Supreme Court	258.00	Reg Fee:ElizabethBreza 0297094	01-091-000-0000-6245		N
1636		258.00	Reg Fee: Angela Stein 0387049	01-091-000-0000-6245		N
1636		258.00	Reg Fee:Chris Schrader 0296855	01-091-000-0000-6245		N
<b>Warrant #</b>	<b>452688</b>	<b>Total...</b>	<b>774.00</b>			
1946	Northern Safety Technology Inc	1,405.92	Light Bar 2003	03-340-000-0000-6562	20968	N
1946		368.88	Mini Light Bar 0902	03-340-000-0000-6563	50939	N
<b>Warrant #</b>	<b>452689</b>	<b>Total...</b>	<b>1,774.80</b>			
11013	Office Of MN.IT Services	1,700.00	Mnet Collaboration 8/2020	01-063-000-0000-6301	DV20080362	N
<b>Warrant #</b>	<b>452690</b>	<b>Total...</b>	<b>1,700.00</b>			
44321	Olmsted County Public Health	982.80	Water Tests Q220	01-127-129-0000-6285	222	N
<b>Warrant #</b>	<b>452691</b>	<b>Total...</b>	<b>982.80</b>			
7813	OSI Environmental	50.00	Filter Disp-PW	03-340-000-0000-6561	2086947	N
7813		100.00	Oil Disp 700g Rcy	61-399-192-0000-6838	2086882	N
7813		557.50	Petroleum Impacted H2O	61-399-192-0000-6838	2086945	N
7813		200.00	Filter Disposal Rcy	61-399-192-0000-6838	2086945	N
7813		50.00	Filter Disp Rcy	61-399-192-0000-6838	2086946	N
<b>Warrant #</b>	<b>452692</b>	<b>Total...</b>	<b>957.50</b>			
14303	Paragon Development Systems Inc.	6,525.63	Firewall Install Sup 8/2020	34-063-000-0000-6669	5082071	N
<b>Warrant #</b>	<b>452693</b>	<b>Total...</b>	<b>6,525.63</b>			
14082	Quadient Finance USA, Inc.	8,545.20	Postage Mtr: GOV 9/8-9/9/20	01-001-000-0000-6203	79000110013016	N
<b>Warrant #</b>	<b>452694</b>	<b>Total...</b>	<b>8,545.20</b>			
11789	Recovery Systems Co, Inc	333.57	Baler Filters #7101	61-398-000-0000-6563	46977	T
<b>Warrant #</b>	<b>452695</b>	<b>Total...</b>	<b>333.57</b>			
12052	Red Wing Chevrolet	62.50	#1929 Part: Relay 8/22	01-201-000-0000-6303	111972	N
<b>Warrant #</b>	<b>452696</b>	<b>Total...</b>	<b>62.50</b>			

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			<u>OBO#</u> <u>On-Behalf-of-Name</u>		<u>From Date</u>	<u>To Date</u>	
2677	Red Wing Shoe Store (Red Wing)	216.74	Safety Boots-J Greenwood	03-320-000-0000-6417	23469		N
	<b>Warrant # 452697</b>	<b>Total... 216.74</b>					
13160	Regents of the University of MN	2,203.15	Reimb 4-H Intern HNeil 8/2020	01-601-000-0000-6284	0300025669		N
13160		1,601.86	Reimb: 4-H PA KHawkins 8/2020	01-601-000-0000-6284	5007154		N
	<b>Warrant # 452698</b>	<b>Total... 3,805.01</b>					
4926	Sgts Inc	3,646.90	Maint Plan Q320	01-207-000-0000-6301	SC 20040-3		N
	<b>Warrant # 452699</b>	<b>Total... 3,646.90</b>					
873	Siewert's Garage, Inc.	470.00	Winch/Tow: Cat Skidloader 8/27	01-201-000-0000-6315	2165211		N
873		184.00	Tow: 2010 Dodge Ram 9/1	01-201-000-0000-6315	2165326		N
873		284.00	Labor/Tow: Dodge Box, Mwr 9/1	01-201-000-0000-6315	2165332		N
	<b>Warrant # 452700</b>	<b>Total... 938.00</b>					
13231	Staples Advantage	8.86	Envelopes 8/26	01-127-127-0000-6405	3454868030		N
13231		8.86	Envelopes 8/26	01-127-128-0000-6405	3454868030		N
	<b>Warrant # 452701</b>	<b>Total... 17.72</b>					
5962	Stenerson/Howard	50.00	Per Diem:Subcommittee Mtg 9/10	01-127-128-0000-6106			N
5962		5.29	Subcommittee Mileage 9/10	01-127-128-0000-6331			N
	<b>Warrant # 452702</b>	<b>Total... 55.29</b>					
1831	Streichers Inc	11.98	B Vest Name Tags/Grabau 9/1	01-201-000-0000-6453	11449792		N
1831		17.99	B Vest Patches/Grabau 9/1	01-201-000-0000-6453	11450655		N
1831		1,380.16	B Vest,Carrier,Plate/Stumn 9/1	01-201-000-0000-6480	11449794		N
1831		1,380.08	B Vest,Carr,Plate/Garrison 9/1	01-201-000-0000-6480	11449793		N
1831		1,287.76	B Vest,Carrier,Plate/Grabau 9/1	01-201-000-0000-6480	11449792		N
1831		11.98	B Vest Name Tags/Garrison 9/1	01-207-000-0000-6454	11449793		N
1831		17.99	B Vest Patches/Garrison 9/4	01-207-000-0000-6454	11450653		N
1831		11.98	B Vest Name Tags/Stumn 9/1	01-207-000-0000-6454	11449794		N
1831		17.99	B Vest Patches/Stumn 9/1	01-207-000-0000-6454	11450654		N
	<b>Warrant # 452703</b>	<b>Total... 4,137.91</b>					
13995	Tactical Install	24.75	#1222 Light Rpr 8/11/20	01-201-000-0000-6303	18		N
13995		232.49	#1226 InstlBattCutOutSwtch 8/6	01-201-000-0000-6303	16		N
13995		99.00	#1828 Light Rpr 8/11/20	01-201-000-0000-6303	17		N
13995		198.00	#1221 Multi Rprs 8/3/20	01-201-000-0000-6303	15		N
	<b>Warrant # 452704</b>	<b>Total... 554.24</b>					
14360	Tenvoorde Ford, Inc.	36,248.60	#2022 2020 Ford F150 8/21/20	34-201-000-0000-6663	10022		N



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	<u>Warrant #</u>	<u>452705</u>	<u>Total...</u>	<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
			<b>36,248.60</b>				
2384	Terminal Supply Co		321.31	Electrical Supplies	03-340-000-0000-6420	64373-00	N
	<b>Warrant #</b>	<b>452706</b>	<b>Total...</b>				
			<b>321.31</b>				
2469	Toshiba Financial Services (L.A.)		16.87	Copies 7/2020	01-005-000-0000-6302	5011583758	N
2469			72.41	Copier 9/2020	01-005-000-0000-6302	5011583758	N
2469			16.86	Copies 7/2020	01-031-000-0000-6302	5011583758	N
2469			72.41	Copier 9/2020	01-031-000-0000-6302	5011583758	N
2469			184.76	Copier 9/2020	01-041-000-0000-6302	5011583757	N
2469			83.86	Copies 7/2020	01-041-000-0000-6302	5011583757	N
2469			203.02	Copier 9/2020	01-055-000-0000-6302	5011583750	N
2469			116.79	Copies 7/2020	01-055-000-0000-6302	5011583750	N
2469			16.87	Copies 7/2020	01-061-000-0000-6302	5011583758	N
2469			72.40	Copier 9/2020	01-061-000-0000-6302	5011583758	N
2469			59.75	Copier 9/2020	01-121-000-0000-6302	5011583756	N
2469			1.57	Copies 7/2020	01-121-000-0000-6302	5011583756	N
2469			75.86	Patrol Copier 9/20	01-201-000-0000-6302	5011583752	N
2469			3.42	Patrol Copies 7/20	01-201-000-0000-6302	5011583752	N
2469			16.52	Copies 7/20	01-201-000-0000-6302	5011583748	N
2469			135.51	Copier 9/20	01-201-000-0000-6302	5011583748	N
2469			17.24	Admin Copies 7/20	01-207-000-0000-6302	5011583747	N
2469			238.36	Intake Copier 9/20	01-207-000-0000-6302	5011583749	N
2469			120.22	Intake Copies 7/20	01-207-000-0000-6302	5011583749	N
2469			57.48	Hlth Unit Copier 9/20	01-207-000-0000-6302	5011842795	N
2469			216.93	Admin Copier 9/20	01-207-000-0000-6302	5011583747	N
2469			237.06	Copier 9/2020	01-281-280-0000-6302	5011583746	N
2469			45.32	Copies 7/2020	01-281-280-0000-6302	5011583746	N
2469			190.61	Copier 9/2020	01-601-000-0000-6302	5011583751	N
2469			42.69	Copies 7/2020	01-601-000-0000-6402	5011583751	N
	<b>Warrant #</b>	<b>452707</b>	<b>Total...</b>				
			<b>2,314.79</b>				
13883	Turnkey Corrections		199.68	10% Inmate Calls 8/1-8/15/20	01-207-240-0000-6201	10009090	N
13883			192.98	10% Inmate Calls 8/16-8/31/20	01-207-240-0000-6201	10010728	N
13883			10.50	Indigent Supplies 8/1-8/31/20	01-207-240-0000-6465	10010275	N
	<b>Warrant #</b>	<b>452708</b>	<b>Total...</b>				
			<b>403.16</b>				
1876	Van Paper Company		186.83	Towels, TP	03-350-000-0000-6420	549719-00	N
	<b>Warrant #</b>	<b>452709</b>	<b>Total...</b>				
			<b>186.83</b>				

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		<u>OBO#</u>	<u>On-Behalf-of-Name</u>		<u>From Date</u>	<u>To Date</u>	
9820	Verizon Wireless-VSAT	50.00	Cell Phone Dump 9/12/20	01-201-000-0000-6870	20188045404111		N
	<b>Warrant # 452710</b>	<b>Total...</b>	<b>50.00</b>				
11465	Wells Fargo Vendor Fin Serv	17.45	Hlth Unit Copies 7/20	01-207-000-0000-6302	5011583742		N
	<b>Warrant # 452711</b>	<b>Total...</b>	<b>17.45</b>				
73383	Xcel Energy	338.94	Elec: Pn Isl Rad Twr 7/20-8/18	01-201-000-0000-6251	69936993		N
73383		320.03	Elec: Cm Fls Rad Twr 7/20-8/19	01-201-000-0000-6251	699369931		N
73383		324.59	Elec: Seymour St 7/28-8/26/20	01-201-000-0000-6251	699369931		N
73383		110.70	Elec: Pnr Rd Storg 7/28-8/26/2	01-201-000-0000-6251	699369931		N
73383		25.79	Gas: Pnr Rd Storg 5/28-7/28/20	01-201-000-0000-6252	699369931		N
73383		297.13	Elec: Aspen Rad Twr 7/28-8/26/	01-209-000-0000-6251	699369931		N
73383		26.97	Gas: Aspen Rad Twr 7/28-8/26/2	01-209-000-0000-6252	699369931		N
73383		46.00	St Lts - 66	03-310-000-0000-6251	51-63607118		N
73383		46.07	St Lts - 1	03-310-000-0000-6251	51-63607118		N
73383		26.15	St Lts #5	03-310-000-0000-6251	51-64100936		N
73383		95.19	St Lts - S Bench	03-310-000-0000-6251	51-94709683		N
73383		64.39	St Lts - Park	03-521-000-0000-6251	51-46438082		N
73383		16.27	Sec Lt - Park	03-521-000-0000-6251	51-73725269		N
73383		53.53	Elec-Drop Shed	61-398-192-0000-6251	51-69848451		N
73383		853.03	Elec Rcy	61-398-192-0000-6251	51-69848451		N
73383		55.81	Gas-Rcy	61-398-192-0000-6252	51-69848451		N
	<b>Warrant # 452712</b>	<b>Total...</b>	<b>2,700.59</b>				
11965	Zemke Trucking LLC	4,791.52	Landfill Disp-Aug	61-397-000-0000-6839	1714		N
	<b>Warrant # 452713</b>	<b>Total...</b>	<b>4,791.52</b>				
1914	Ziegler Inc	118.90	Filters 0802	03-340-000-0000-6563	PC090348011		N
	<b>Warrant # 452714</b>	<b>Total...</b>	<b>118.90</b>				
9698	Zumbrota Ford	47.90	(2) Squad Keys 8/25/20	01-201-000-0000-6420	110356		N
	<b>Warrant # 452715</b>	<b>Total...</b>	<b>47.90</b>				
	<b>Warrant Form WFXX</b>	<b>Total...</b>	<b>438,581.37</b>	<b>164 Transactions</b>			

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<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
		<u>OBO#</u>	<u>On-Behalf-of-Name</u>		<u>From Date</u>	<u>To Date</u>
12044	American Tower Corporation	575.00	Frontenac Twr Rent: 9/2020	01-201-000-0000-6342	407537550	N
	<b>Warrant # 31641</b>	<b>Total...</b>				
		<b>575.00</b>				
2108	Berg's Towing & Repair	124.00	#221 Tow: Flat 9/2	01-201-000-0000-6309	5190	N
2108		882.00	Tow/Wnch:Ddge/Kia/Lwnmwr 9/1	01-201-000-0000-6315	5185	N
	<b>Warrant # 31642</b>	<b>Total...</b>				
		<b>1,006.00</b>				
1449	Bowron/Matt	333.50	Trng Mileage 8/10-8/14	01-201-000-0000-6331		N
	<b>Warrant # 31643</b>	<b>Total...</b>				
		<b>333.50</b>				
1188	Department Of Transportation-State of MN	300.00	Elec: RW Tower 10/20-9/21	01-201-000-0000-6251	36497	N
1188		300.00	Elec: Zmbta Tower 10/20-9/21	01-201-000-0000-6251	36523	N
1188		2,453.56	621-013 Mat'l Testing	03-320-000-0000-6287	P-11970	N
	<b>Warrant # 31644</b>	<b>Total...</b>				
		<b>3,053.56</b>				
1273	Erickson Engineering Co LLC	1,866.50	Prelim Eng CR 44 Br #L0521	03-320-000-0000-6281	13764	N
	<b>Warrant # 31645</b>	<b>Total...</b>				
		<b>1,866.50</b>				
9305	Fox/Darwin	50.00	Per Diem:Subcommittee Mtg 9/10	01-127-128-0000-6106		N
9305		14.38	Subcommitte Mileage 9/10	01-127-128-0000-6331		N
	<b>Warrant # 31646</b>	<b>Total...</b>				
		<b>64.38</b>				
10073	Gorman & Broderick LLC	2,100.00	Prof Svc 8/2020	01-011-000-0000-6271		N
	<b>Warrant # 31647</b>	<b>Total...</b>				
		<b>2,100.00</b>				
13230	Johnson Law RW LLC	705.00	ProfSvc:AAIGhannetein 7/7-9/11	01-011-000-0000-6271	25-PR-20-1175	N
13230		2,100.00	Prof Svc 8/2020	01-011-000-0000-6271		N
	<b>Warrant # 31648</b>	<b>Total...</b>				
		<b>2,805.00</b>				
3124	Kwik Trip Inc	6.30	KT Aug 2020	01-103-000-0000-6303	278333	N
3124		183.80	KT Aug 2020	01-103-000-0000-6567	278333	N
3124		556.22	KT Aug 2020	01-127-127-0000-6567	278333	N
3124		74.93	KT Aug 2020	01-127-129-0000-6567	278333	N
3124		23.40	KT Aug 2020	01-130-000-0000-6303	278333	N
3124		740.11	KT Aug 2020	01-130-000-0000-6567	278333	N
3124		326.70	KT Aug 2020	01-201-000-0000-6303	278334	N
3124		10.31	KT Aug 2020	01-201-000-0000-6565	278334	N
3124		7,081.37	KT Aug 2020	01-201-000-0000-6567	278334	N
3124		246.53	KT Aug 2020	01-205-000-0000-6565	278334	N
3124		23.58	KT Aug 2020	01-205-000-0000-6567	278334	N
3124		55.32	KT Aug 2020	01-281-280-0000-6567	278334	N

# Goodhue County

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			<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>	
3124	Kwik Trip Inc	455.53	KT Aug 2020	03-340-000-0000-6565	278333		N
3124		162.10	KT Aug 2020	03-340-000-0000-6567	278333		N
	<b>Warrant # 31649</b>	<b>Total...</b>	<b>9,946.20</b>				
8368	Luhman/Jennifer	9.00	Trng Parking 9/14/20	01-210-000-0000-6333			N
	<b>Warrant # 31650</b>	<b>Total...</b>	<b>9.00</b>				
14097	McDonough/Michael	1,000.00	Prof Svc 8/2020	01-091-132-0000-6283			N
	<b>Warrant # 31651</b>	<b>Total...</b>	<b>1,000.00</b>				
15441	Mississippi Welders Supply Co Inc	34.00	Cyl Rentals 1yr PW	03-340-000-0000-6570	1238795		N
15441		48.00-	Discount	61-398-000-0000-6420	1238796		T
15441		240.00	Cyl Rentals 5yrs Rcy	61-398-000-0000-6420	1238796		T
	<b>Warrant # 31652</b>	<b>Total...</b>	<b>226.00</b>				
9340	Schwicker's Tecta America LLC	460.00	Rpr Damper: PI Tower 8/31/20	01-201-000-0000-6304	S510067460		N
	<b>Warrant # 31653</b>	<b>Total...</b>	<b>460.00</b>				
11982	Summit Food Service LLC	446.81	Inmate Laundry 8/15-8/21/20	01-207-000-0000-6366	INV2000088155		N
11982		5,002.24	Inmate Meals 8/15-8/21/20	01-207-000-0000-6463	INV2000088154		N
	<b>Warrant # 31654</b>	<b>Total...</b>	<b>5,449.05</b>				
	<b>Warrant Form WFXX-ACH</b>	<b>Total...</b>	<b>28,894.19</b>	<b>35 Transactions</b>			
	<b>Final Total...</b>	<b>467,475.56</b>	<b>199 Transactions</b>				

Ibrodie  
09/18/2020

12:00:52PM

Warrant Form **WFXX-ACH**  
Auditor's Warrants

# Goodhue County

## WARRANT REGISTER Auditor Warrants

Approved 09/18/2020  
Pay Date 09/18/2020



<u>WARRANT RUN</u> <u>INFORMATION</u>	<u>WARRANT</u> <u>FORM</u>	<u>STARTING</u> <u>WARRANT NO.</u>	<u>ENDING</u> <u>WARRANT NO.</u>	<u>DATE OF</u> <u>PAYMENT</u>	<u>DATE OF</u> <u>APPROVAL</u>	<u>PPD</u>		<u>CTX</u>	
						<u>COUNT</u>	<u>AMOUNT</u>	<u>COUNT</u>	<u>AMOUNT</u>
58	438,581.37	WFXX	452658	452715	09/18/2020	09/18/2020			
14	28,894.19	WFXX-ACH	31641	31654	09/18/2020	09/18/2020	4	1,406.88	10 27,487.31
	467,475.56	TOTAL							

# Goodhue County

## WARRANT REGISTER Auditor Warrants

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### RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>	<u>ACH AMOUNT</u>	<u>NON-ACH AMOUNT</u>
1	72,265.43	County General Revenue	23,730.50	48,534.93
3	319,326.51	County Road and Bridge	4,971.69	314,354.82
11	269.08	Health & Human Service Fund	-	269.08
34	49,942.58	Capital Plan	-	49,942.58
61	9,320.96	Waste Management Facilities	192.00	9,128.96
72	16,351.00	Other Agency Funds	-	16,351.00
	467,475.56	TOTAL	28,894.19	438,581.37
			TOTAL ACH	TOTAL NON-ACH

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09/21/2020

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# Goodhue County

## WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
12000	1512	Alliance Benefit Group	184.00	COBRA Invoice 8/2020	01-061-000-0000-6278	C97444	0
	<b>Warrant #</b>	<b>12000</b>	<b>Total</b>	<b>184.00</b>	<b>Date 9/21/2020</b>		
	<b>Final Total...</b>		<b>184.00</b>	<b>1</b>	<b>Transactions</b>		



# Goodhue County



Warr # Vendor #

RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>
1	184.00	County General Revenue
	184.00	TOTAL

# Goodhue County

## WARRANT REGISTER Auditor Warrants



<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
		<u>OBO#</u>	<u>On-Behalf-of-Name</u>		<u>From Date</u>	<u>To Date</u>
14185	1st Source Business Supplies	37.99	Copy Paper	03-330-000-0000-6402	257736-0	N
14185		40.38	Office Supplies	03-330-000-0000-6405	256808-0	N
14185		4.66	Office Supplies	03-330-000-0000-6405	257736-0	N
14185		7.35	Fuel System Paper	03-350-000-0000-6420	257736-0	N
14185		57.46	Tape-Process Batteries	61-399-192-0000-6418	256808-0	N
	<b>Warrant # 452763</b>	<b>Total... 147.84</b>				
10529	ADP, LLC	5,839.01	Payroll Proc 08/07-08/21/20	01-061-000-0000-6279	564183517	N
	<b>Warrant # 452764</b>	<b>Total... 5,839.01</b>				
2799	Bartsh/Roxanne	50.00	Park Board Per Diem	03-521-000-0000-6106	9/9/20	N
	<b>Warrant # 452765</b>	<b>Total... 50.00</b>				
4241	Brooks Office Interiors Inc	5,700.00	COVID Jury CrtRm HHS Plexi 9/4	01-111-000-0000-6305	118082	N
	<b>Warrant # 452766</b>	<b>Total... 5,700.00</b>				
11020	Century Link (Phoenix)	772.62	Long Distance 9/2020	01-063-000-0000-6201	150719604	N
11020		48.64	Court Admin 9/2020	01-063-000-0000-6201	150719604	N
11020		66.80	Police 9/2020	01-063-000-0000-6201	150719604	N
11020		47.40	PubDef 9/2020	01-063-000-0000-6201	150719604	N
11020		186.04	Welfare IMU 9/2020	11-420-600-0010-6201	150719604	N
11020		72.68	Welfare Child Supp 9/2020	11-420-640-0010-6201	150719604	N
11020		151.12	Welfare Soc Svc 9/2020	11-430-700-0010-6201	150719604	N
11020		69.29	PHS 9/2020	11-479-478-0000-6201	150719604	N
11020		161.67	PHS 9/2020	11-479-479-0000-6201	150719604	N
	<b>Warrant # 452767</b>	<b>Total... 1,576.26</b>				
1207	Crysteel Truck Equipment	13,384.74	#2005 Dump Box	34-340-000-0000-6663	L31327	N
	<b>Warrant # 452768</b>	<b>Total... 13,384.74</b>				
14372	Ekblad Excavating	680.25	Brush Mowing #5	03-310-000-0000-6326	1847	N
14372		1,360.50	Brush Mowing #3	03-310-000-0000-6326	1847	N
14372		725.60	Brush Mowing #2	03-310-000-0000-6326	1847	N
	<b>Warrant # 452769</b>	<b>Total... 2,766.35</b>				
11869	Farrar/Janie	50.00	Park Board Per Diem	03-521-000-0000-6106	9/9/20	N
11869		3.45	Park Board Mileage	03-521-000-0000-6331	9/9/20	N
	<b>Warrant # 452770</b>	<b>Total... 53.45</b>				
1331	Goodhue County Coop Elec Assn	271.87	Elec-CF	03-310-000-0000-6251	1293002	N
1331		138.96	St Lts #24 - RBW	03-310-000-0000-6251	17064001	N

# Goodhue County

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				<u>On-Behalf-of-Name</u>		<u>From Date</u>	<u>To Date</u>	
1331	Goodhue County Coop Elec Assn	97.09	St Lts #24 - RBE		03-310-000-0000-6251	17064002		N
1331		49.72	Signs TH56 & 9		03-310-000-0000-6251	17064003		N
1331		63.11	Signs TH19 & 7		03-310-000-0000-6251	17064004		N
1331		14.00	St Lts #1 - White Rock		03-310-000-0000-6251	17064005		N
1331		8.21	St Lt Maint #2 & 5		03-310-000-0000-6251	17064010		N
1331		7.55	St Lt Maint #1 & 8		03-310-000-0000-6251	17064011		N
1331		3.40	St Lt Maint #1 & 30		03-310-000-0000-6251	17064012		N
1331		7.94	St Lt Maint #6 & 9		03-310-000-0000-6251	17064013		N
1331		8.50	St Lt Maint #9 & 7		03-310-000-0000-6251	17064006		N
1331		9.06	St Lt Maint #1 & 7		03-310-000-0000-6251	17064007		N
1331		9.06	St Lt Maint #1 & 8		03-310-000-0000-6251	17064008		N
1331		9.06	St Lt Maint #16 & Wab 1		03-310-000-0000-6251	17064009		N
1331		46.18	Elec - Vasa		03-350-000-0000-6251	901293001		N
1331		7.00	Park Light		03-521-000-0000-6251	5862001		N
	<b>Warrant # 452771</b>	<b>Total...</b>	<b>750.71</b>					
21090	Goodhue County Recorder	46.00	Rec Fee 70.147.1050		81-850-000-0000-2162			N
21090		21.12	Deed Tax 70.147.1050		81-850-000-0000-2162			N
	<b>Warrant # 452772</b>	<b>Total...</b>	<b>67.12</b>					
227	Goodhue County Recorder (Pw)	46.00	Recording Fee-SW Desg Ordinanc		61-392-000-0000-6371	2020-627		N
	<b>Warrant # 452773</b>	<b>Total...</b>	<b>46.00</b>					
21101	Goodhue County Sheriffs Dept	4,587.21	AIS Dive Trng 7/22/20		01-127-125-0000-6997	AISDIVE0722202		N
	<b>Warrant # 452774</b>	<b>Total...</b>	<b>4,587.21</b>					
11612	Goodhue County Swcd	9,433.00	LWM FY2021		01-002-020-0000-6825			N
11612		16,447.00	WCA FY2021		01-002-020-0000-6825			N
	<b>Warrant # 452775</b>	<b>Total...</b>	<b>25,880.00</b>					
4954	Hitesman & Wold PA	114.00	Prof Svc:Emp Benefits 8/6-9/15		01-061-000-0000-6278	30241		N
	<b>Warrant # 452776</b>	<b>Total...</b>	<b>114.00</b>					
4901	Houston Engineering Inc	500.00	Land Owner Mtg 8/2020		01-630-000-0000-6283	0050005		N
	<b>Warrant # 452777</b>	<b>Total...</b>	<b>500.00</b>					
3119	J.R.'s Appliance Disposal Inc	445.00	Lndf Appl Disp		61-398-192-0000-6841	102132		N
	<b>Warrant # 452778</b>	<b>Total...</b>	<b>445.00</b>					
1461	Kenyon Municipal Utilities	185.84	Elec-Kyn		03-350-000-0000-6251	12-1783		N
1461		49.39	Wtr-Swr Kyn		03-350-000-0000-6253	12-1783		N

# Goodhue County

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			<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
	<b>Warrant # 452779</b>	<b>Total...</b>	<b>235.23</b>			
12835	Knight Barry Title United LLC	5.00	42.200.0040&42.015.2500	Overpmt	81-850-000-0000-2102	N
	<b>Warrant # 452780</b>	<b>Total...</b>	<b>5.00</b>			
13442	Lerch Bates Inc.	3,467.85	Elevator RFQ LEC/JUS 8/1-8/31		34-111-000-0000-6283	0047581 N
	<b>Warrant # 452781</b>	<b>Total...</b>	<b>3,467.85</b>			
11575	Loffler Companies Inc.	163.52	Copies 8/8-9/7/20		01-091-000-0000-6302	3513925 N
11575		4.00	Fuel Surcharge 8/8-9/7/20		01-091-000-0000-6302	3513925 N
11575		72.55	Copies 8/1-8/31/20		01-091-000-0000-6302	3509546 N
	<b>Warrant # 452782</b>	<b>Total...</b>	<b>240.07</b>			
8680	Mayo Clinic	35,638.86	Coroner Fees Q320		01-215-000-0000-6273	N
	<b>Warrant # 452783</b>	<b>Total...</b>	<b>35,638.86</b>			
11573	Melstad/Michael	50.00	Park Board Per Diem		03-521-000-0000-6106	9/9/20 N
11573		2.88	Park Board Mileage		03-521-000-0000-6331	9/9/20 N
	<b>Warrant # 452784</b>	<b>Total...</b>	<b>52.88</b>			
11192	MetLife Dental	50.92	Dental Ins: S. Mahn 9/20		01-000-000-9001-2021	N
11192		101.86	Dental Ins: G. Schoener 9/20		01-000-000-9001-2021	N
11192		31.02	Dental Ins: M. Holst 9/20		01-000-000-9001-2021	N
11192		50.92	Dental Ins: M. Banks 9/20		01-000-000-9001-2021	N
11192		31.02	Dental Ins: B. Glover 9/20		01-000-000-9001-2021	N
11192		50.92	Dental Ins: J. Adams 9/20		01-000-000-9001-2021	N
11192		50.92	Dental Ins: R. Glasenapp 9/20		01-000-000-9001-2021	N
11192		50.92	Dental Ins: L. Bryngelson 9/20		01-000-000-9001-2021	N
11192		31.02	Dental Ins: J. Sinn 9/20		01-000-000-9001-2021	N
	<b>Warrant # 452785</b>	<b>Total...</b>	<b>449.52</b>			
6285	Minnesota Management and Budget	192.00	Land Assurance 70.147.1050		81-850-000-0000-2162	N
	<b>Warrant # 452786</b>	<b>Total...</b>	<b>192.00</b>			
7376	Mn Mutual Life Ins	5.20	Basic Life: J. Adams 9/20		01-000-000-9001-2022	N
7376		44.00	EE Life Ins: J. Adams 9/20		01-000-000-9001-2022	N
7376		0.56	Dpndtnt Life Ins:J. Adams 9/20		01-000-000-9001-2022	N
7376		5.20	Basic Life: C. Marcus 9/20		01-000-000-9001-2022	N
7376		0.56	Dpndtnt Life Ins:C.Marcus 9/20		01-000-000-9001-2022	N
7376		5.20	Life Ins: B. Mattson 9/20		01-000-000-9001-2022	N
7376		0.56	Dpndtnt Life ins:P.Trebil 9/20		01-000-000-9001-2022	N

# Goodhue County

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<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>	<u>Tx</u>
			<u>OBO#</u> <u>On-Behalf-of-Name</u>		<u>From Date</u>	<u>To Date</u>	
7376	Mn Mutual Life Ins	128.00	Spouse Life: P. Trebil 9/20	01-000-000-9001-2022			N
7376		5.20	Basic Life: N. Buck 9/20	01-000-000-9001-2022			N
7376		5.20	Basic Life: D. Landau 9/20	01-000-000-9001-2022			N
7376		34.00	EE Life Ins: D. Landau 9/20	01-000-000-9001-2022			N
7376		0.56	Dpndtnt Life Ins:D.Landau 9/20	01-000-000-9001-2022			N
7376		5.20	Basic Life: B. Schultz 9/20	01-000-000-9001-2022			N
7376		17.00	Spouse Life: B. Schultz 9/20	01-000-000-9001-2022			N
7376		5.20	Basic Life: P. Trebil 9/20	01-000-000-9001-2022			N
	<b>Warrant # 452787</b>	<b>Total...</b>	<b>261.64</b>				
11196	Northstar Computer Forms, Inc.	347.10	Vital Records Base Stock 9/3	01-101-000-0000-6401	49471381		N
	<b>Warrant # 452788</b>	<b>Total...</b>	<b>347.10</b>				
11013	Office Of MN.IT Services	141.63	EOC Phone Lines 8/2020	01-281-280-0000-6201	W20080479		N
	<b>Warrant # 452789</b>	<b>Total...</b>	<b>141.63</b>				
6736	Overby/Bernard	50.00	Park Board Per Diem	03-521-000-0000-6106	9/9/20		N
6736		43.70	Park Board Mileage	03-521-000-0000-6331	9/9/20		N
	<b>Warrant # 452790</b>	<b>Total...</b>	<b>93.70</b>				
10590	Plunkett's Pest Control Inc.	246.89	Pest Ctrl:Aspen Twr 9/20-8/21	01-201-000-0000-6284	6763299		N
10590		246.89	Pest Ctrl: SH Twr 9/20-8/21	01-201-000-0000-6284	6763295		N
10590		246.89	Pest Ctrl: PI Twr 9/20-8/21	01-201-000-0000-6284	6762916		N
10590		246.89	Pest Ctrl: CF Twr 9/20-8/21	01-201-000-0000-6284	6771436		N
	<b>Warrant # 452791</b>	<b>Total...</b>	<b>987.56</b>				
14076	Rinke Noonan, Ltd	2,567.50	Cty #1 Ditch Mtg 8/17-8/20/20	01-630-000-0000-6283	316833		N
14076		682.50	Cty#1D Reder of Ben 8/21-8/31	01-630-000-0000-6283	316834		N
14076		422.50	Cty #1D Repair 8/21-8/31/20	01-630-000-0000-6283	316835		N
	<b>Warrant # 452792</b>	<b>Total...</b>	<b>3,672.50</b>				
2565	Schumacher Elevator Co	69,427.60	LEC/JUS Elevator Contract #4	34-111-000-0000-6283	90498970		N
2565		90,737.47	LEC/JUS Elevator Contract #5	34-111-000-0000-6283	90504128		N
	<b>Warrant # 452793</b>	<b>Total...</b>	<b>160,165.07</b>				
5041	Shred Right	15.00	Document Shredding 9/1/20	01-091-000-0000-6405	536014		N
5041		14.10	Doc Destruction 7/7/20	01-201-000-0000-6284	536008		N
5041		11.90	Doc Destruction 7/7/20	01-207-000-0000-6283	536008		N
	<b>Warrant # 452794</b>	<b>Total...</b>	<b>41.00</b>				
6450	Staples Advantage	67.74	Office Supplies 9/3/20	01-101-000-0000-6405	3455897385		N

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Warrant Form **WFXX**  
Auditor's Warrants

# Goodhue County

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		<u>OBO#</u>	<u>On-Behalf-of-Name</u>		<u>From Date</u>	<u>To Date</u>	
6450	Staples Advantage	149.19	Office Supplies 9/3/20	01-101-000-0000-6405	3455897384		N
6450		28.49	Seven Pocket Wall File 9/1/20	01-127-127-0000-6405	3455770265		N
6450		26.37	Labels, Pens, etc. 8/26	01-127-127-0000-6405	3455770266		N
6450		26.38	Labels, Pens, etc. 8/26	01-127-128-0000-6405	3455770266		N
6450		28.50	Seven Pocket Wall File 9/1/20	01-127-128-0000-6405	3455770265		N
	<b>Warrant # 452795</b>	<b>Total...</b>	<b>326.67</b>				
9664	Streamworks LLC	7,250.00	Prepay TNT Postage 9/15/20	01-041-000-0000-6203	P154988		N
	<b>Warrant # 452796</b>	<b>Total...</b>	<b>7,250.00</b>				
2846	Uline	169.52	HHW Strapping	61-399-192-0000-6418	124349008		N
	<b>Warrant # 452797</b>	<b>Total...</b>	<b>169.52</b>				
13656	Waterfront Restoration LLC	2,164.13	AIS Inspection 8/2020 Final	01-127-125-0000-6278	1478		N
	<b>Warrant # 452798</b>	<b>Total...</b>	<b>2,164.13</b>				
1674	Wells Fargo Banks	1,911.80	Client Analysis 8/2020	01-001-000-0000-6375	20080144802		N
	<b>Warrant # 452799</b>	<b>Total...</b>	<b>1,911.80</b>				
13464	Wells Fargo Real Estate Tax Service	1,161.00	52.380.0140 Overpmt	81-850-000-0000-2102			N
	<b>Warrant # 452800</b>	<b>Total...</b>	<b>1,161.00</b>				
1903	West Payment Center	141.92	Library Plan 9/1-9/30/20	01-091-000-0000-6452	842983654		N
	<b>Warrant # 452801</b>	<b>Total...</b>	<b>141.92</b>				
	<b>Warrant Form WFXX</b>	<b>Total...</b>	<b>281,024.34</b>	<b>111 Transactions</b>			

# Goodhue County

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<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>	<u>Tx</u>
			<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>	
6193	Advanced Correctional Healthcare	17,037.90-	(Refund) Medical Contract 9/20	01-207-000-0000-6272	99464		N
6193		20,407.34	Medical Contract 10/20	01-207-000-0000-6272	99464		N
6193		659.61	Pool/Cap 10-11/19	01-207-000-0000-6272	99797		N
	<b>Warrant # 31716</b>	<b>Total...</b>	<b>4,029.05</b>				
14361	Bellechester Tavern, LLC	6,708.00	CARES Act Distribution	01-003-000-0000-6894			N
	<b>Warrant # 31717</b>	<b>Total...</b>	<b>6,708.00</b>				
6781	Benck/Andrea	35.00	Cell Phone 9/2020	01-031-000-0000-6202			N
	<b>Warrant # 31718</b>	<b>Total...</b>	<b>35.00</b>				
13221	Birmingham/Darel	284.63	Transp Mileage 8/19-8/31/20	01-121-140-0000-6220			N
	<b>Warrant # 31719</b>	<b>Total...</b>	<b>284.63</b>				
13174	Bolin/Kelly	30.00	Internet 9/2020	01-041-000-0000-6209			N
	<b>Warrant # 31720</b>	<b>Total...</b>	<b>30.00</b>				
13708	Carlson/Hannah	30.00	Cell Phone 9/2020	01-063-000-0000-6202			N
13708		25.19	Internet 9/2020	01-063-000-0000-6209			N
	<b>Warrant # 31721</b>	<b>Total...</b>	<b>55.19</b>				
6976	Carroll/Steve	506.00	Transp Mileage 8/13-9/16/20	01-121-140-0000-6220			N
	<b>Warrant # 31722</b>	<b>Total...</b>	<b>506.00</b>				
5050	Community And Economic Devel Assoc	500,000.00	CARES Act Distribution #3	01-002-000-0000-6895			N
	<b>Warrant # 31723</b>	<b>Total...</b>	<b>500,000.00</b>				
9232	Doerr/Mary Campbell	50.00	Park Board Per Diem	03-521-000-0000-6106	9/9/20		N
9232		34.50	Park Board Mileage	03-521-000-0000-6331	9/9/20		N
	<b>Warrant # 31724</b>	<b>Total...</b>	<b>84.50</b>				
2370	Ekblad/Jeff	35.00	Cell Phone 9/2020	01-103-000-0000-6202			N
	<b>Warrant # 31725</b>	<b>Total...</b>	<b>35.00</b>				
10069	Emkat	30.30	Card Printer Cleaning Kit 9/10	01-201-238-0000-6420	INV6460308		N
	<b>Warrant # 31726</b>	<b>Total...</b>	<b>30.30</b>				
13223	Ferguson/Janet	30.00	Cell Phone 9/2020	01-255-000-0000-6202			N
	<b>Warrant # 31727</b>	<b>Total...</b>	<b>30.00</b>				
13907	Flanders/Linda	29.90	Wanamingo DitchMtg Mileage8/20	01-005-000-0000-6331			N

# Goodhue County

## WARRANT REGISTER Auditor Warrants



<u>Vendor #</u>	<u>Vendor Name</u>		<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
<u>Warrant #</u>		<u>Total...</u>		<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
		<b>31728</b>	<b>29.90</b>				
12563	Forum Communications Co.		139.10	BOC Proceedings 5/5/20	01-005-000-0000-6242	CL01762004	N
12563			151.74	BOC Proceedings 6/20/20	01-005-000-0000-6242	CL01762890	N
12563			338.53	JUS Roof Bid Ad 5/27/20	01-005-000-0000-6242	CL01762234	N
12563			240.26	BOC Proceedings 8/18/20	01-005-000-0000-6242	CL01765198	N
12563			424.00	AIS "River is Recr" Ad 5/20/20	01-127-125-0000-6232	D-20040342	N
12563			25.00	AIS "River is Recr" Boost 5/20	01-127-125-0000-6232	D-20040282	N
12563			63.23	Agenda Modification Notice 6/2	01-127-128-0000-6242	CL01762101	N
12563			252.90	PAC Notice 9/12/20	01-127-128-0000-6242	CL01765346	N
<b>Warrant #</b>		<b>31729</b>	<b>Total...</b>	<b>1,634.76</b>			
13592	Hile/Joe		115.00	Trng Mileage 9/14-9/18/20	01-055-000-0000-6331		N
<b>Warrant #</b>		<b>31730</b>	<b>Total...</b>	<b>115.00</b>			
1128	Holst/Pam		18.98	Inspection Mileage 8/21/20	01-127-129-0000-6331		N
<b>Warrant #</b>		<b>31731</b>	<b>Total...</b>	<b>18.98</b>			
1427	Jaeger/Mark Alan		29.99	Cell Phone 9/2020	01-255-000-0000-6202		N
<b>Warrant #</b>		<b>31732</b>	<b>Total...</b>	<b>29.99</b>			
12612	Kelly/Dan		30.00	Cell Phone 9/2020	01-255-000-0000-6202		N
<b>Warrant #</b>		<b>31733</b>	<b>Total...</b>	<b>30.00</b>			
14222	LAFORCE, Inc.		315.00	KeyFob - LEC 7/31/20	01-111-112-0000-6305	1138395	N
<b>Warrant #</b>		<b>31734</b>	<b>Total...</b>	<b>315.00</b>			
12152	Lance/Stacy L		35.00	Cell Phone 9/2020	01-031-000-0000-6202		N
<b>Warrant #</b>		<b>31735</b>	<b>Total...</b>	<b>35.00</b>			
1721	Matthews/Tris		30.00	Cell Phone 9/2020	01-201-000-0000-6202		N
1721			40.00	Internet 9/2020	01-201-000-0000-6209		N
<b>Warrant #</b>		<b>31736</b>	<b>Total...</b>	<b>70.00</b>			
503	Mjs Security Inc		2,160.00	Consultant Fees 9/3-9/14/20	01-063-000-0000-6278	2009152	N
<b>Warrant #</b>		<b>31737</b>	<b>Total...</b>	<b>2,160.00</b>			
2610	Nygaard/Ron		151.80	Transp Mileage 3/17 & 7/2/20	01-121-140-0000-6220		N
2610			604.33	Transp Mileage 7/21-9/15/20	01-121-140-0000-6220		N
<b>Warrant #</b>		<b>31738</b>	<b>Total...</b>	<b>756.13</b>			
8856	Ostlund/Emily		40.00	Internet 9/2020	01-255-000-0000-6209		N



# Goodhue County

## WARRANT REGISTER Auditor Warrants



<u>Vendor #</u>	<u>Vendor Name</u>		<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO # Tx</u>
	<u>Warrant #</u>			<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
	<b>Warrant #</b>	<b>31739</b>	<b>Total...</b>	<b>40.00</b>			
11875	Peters/Susan		30.00	Cell Phone 9/2020	01-121-000-0000-6202		N
	<b>Warrant #</b>	<b>31740</b>	<b>Total...</b>	<b>30.00</b>			
12189	Pierret/Samantha		270.00	Cell Phone 1-9/2020	01-127-128-0000-6202		N
	<b>Warrant #</b>	<b>31741</b>	<b>Total...</b>	<b>270.00</b>			
1727	Red Wing City-Finance		1,752.00	HHS Parking Lot -Concrete 8/17	01-111-000-0000-6306	0048790	N
	<b>Warrant #</b>	<b>31742</b>	<b>Total...</b>	<b>1,752.00</b>			
9340	Schwicker's Tecta America LLC		399.00	HVAC Maint: Aspen Twr 9/10	01-201-000-0000-6301	S510068125	N
9340			399.00	HVAC Maint: CF Twr 9/10	01-201-000-0000-6301	S510068129	N
9340			399.00	HVAC Maint: Sandhill Twr 8/31	01-201-000-0000-6301	S510068123	N
9340			500.00	Rpr Sensors: Sandhill Twr 8/31	01-201-000-0000-6304	S510068110	N
9340			399.00	HVAC Maint: PI Twr 9/10	01-210-000-0000-6301	S510068124	N
	<b>Warrant #</b>	<b>31743</b>	<b>Total...</b>	<b>2,096.00</b>			
11804	Smith/John		30.00	Cell Phone 9/2020	01-063-000-0000-6202		N
	<b>Warrant #</b>	<b>31744</b>	<b>Total...</b>	<b>30.00</b>			
11982	Summit Food Service LLC		446.81	Inmate Laundry 8/22-8/28/20	01-207-000-0000-6366	INV2000089154	N
11982			5,205.92	Inmate Meals 8/22-8/28/20	01-207-000-0000-6463	INV2000089153	N
	<b>Warrant #</b>	<b>31745</b>	<b>Total...</b>	<b>5,652.73</b>			
13881	Walker/Michelle		40.00	Internet 9/2020	01-255-000-0000-6209		N
	<b>Warrant #</b>	<b>31746</b>	<b>Total...</b>	<b>40.00</b>			
12016	Whitaker/Richard		7.00	Parking 8/17/20	01-121-140-0000-6220		N
12016			316.25	Transp Mileage 8/12-9/2/20	01-121-140-0000-6220		N
	<b>Warrant #</b>	<b>31747</b>	<b>Total...</b>	<b>323.25</b>			
9563	Wright/David		30.00	Cell Phone 9/2020	01-063-000-0000-6202		N
9563			40.00	Internet 9/2020	01-063-000-0000-6209		N
	<b>Warrant #</b>	<b>31748</b>	<b>Total...</b>	<b>70.00</b>			
8000	Wyld/Eddy		30.00	Cell Phone 9/2020	01-063-000-0000-6202		N
8000			40.00	Internet 9/2020	01-063-000-0000-6209		N
	<b>Warrant #</b>	<b>31749</b>	<b>Total...</b>	<b>70.00</b>			
<b>Warrant Form</b>	<b>WFXX-ACH</b>	<b>Total...</b>	<b>527,396.41</b>	<b>55 Transactions</b>			

anderson  
09/25/2020

9:34:50AM  
Warrant Form **WFXX-ACH**  
Auditor's Warrants

# Goodhue County

## WARRANT REGISTER Auditor Warrants

Approved 09/25/2020  
Pay Date 09/25/2020



**Final Total...**                      **808,420.75**                      **166 Transactions**

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Auditor's Warrants

# Goodhue County

## WARRANT REGISTER Auditor Warrants

Approved 09/25/2020  
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<u>WARRANT RUN</u> <u>INFORMATION</u>	<u>WARRANT</u> <u>FORM</u>	<u>STARTING</u> <u>WARRANT NO.</u>	<u>ENDING</u> <u>WARRANT NO.</u>	<u>DATE OF</u> <u>PAYMENT</u>	<u>DATE OF</u> <u>APPROVAL</u>	<u>PPD</u>		<u>CTX</u>	
						<u>COUNT</u>	<u>AMOUNT</u>	<u>COUNT</u>	<u>AMOUNT</u>
39	281,024.34	WFXX	452763	452801	09/25/2020				
34	527,396.41	WFXX-ACH	31716	31749	09/25/2020	25	9,726.57	9	517,669.84
	808,420.75	TOTAL							

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Auditor's Warrants

# Goodhue County

## WARRANT REGISTER Auditor Warrants

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### RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>	<u>ACH AMOUNT</u>	<u>NON-ACH AMOUNT</u>
1	624,441.99	County General Revenue	527,311.91	97,130.08
3	4,177.20	County Road and Bridge	84.50	4,092.70
11	640.80	Health & Human Service Fund	-	640.80
34	177,017.66	Capital Plan	-	177,017.66
61	717.98	Waste Management Facilities	-	717.98
81	1,425.12	Settlement Fund	-	1,425.12
	808,420.75	TOTAL	527,396.41	281,024.34
			TOTAL ACH	TOTAL NON-ACH

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Warrant Form **WFXX-ACH**  
Auditor's Warrants

# Goodhue County

## WARRANT REGISTER Auditor Warrants

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Pay Date 09/28/2020



67650	United Way Goodhue-Wabasha-Pierce Co	100,000.00	CARES Act Distribution #2	01-002-000-0000-6898	N
	<b>Warrant # 31786 Total...</b>	<b>100,000.00</b>			
	<b>Warrant Form WFXX-ACH Total...</b>	<b>100,000.00</b>	<b>1 Transactions</b>		
	<b>Final Total...</b>	<b>100,000.00</b>	<b>1 Transactions</b>		

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Warrant Form **WFXX-ACH**  
Auditor's Warrants

# Goodhue County

## WARRANT REGISTER Auditor Warrants

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<u>WARRANT RUN</u> <u>INFORMATION</u>	<u>WARRANT</u> <u>FORM</u>	<u>STARTING</u> <u>WARRANT NO.</u>	<u>ENDING</u> <u>WARRANT NO.</u>	<u>DATE OF</u> <u>PAYMENT</u>	<u>DATE OF</u> <u>APPROVAL</u>	<u>PPD</u> <u>COUNT</u>	<u>AMOUNT</u>	<u>CTX</u> <u>COUNT</u>	<u>AMOUNT</u>
1	WFXX-ACH	31786	31786	09/28/2020		0		1	100,000.00
	TOTAL						100,000.00		

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Warrant Form **WFXX-ACH**  
Auditor's Warrants

# Goodhue County

## WARRANT REGISTER Auditor Warrants

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Pay Date 09/28/2020



### RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>	<u>ACH AMOUNT</u>	<u>NON-ACH AMOUNT</u>
1	100,000.00	County General Revenue	100,000.00	-
	100,000.00	TOTAL	100,000.00	-
			TOTAL ACH	TOTAL NON-ACH

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09/29/2020

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Warrant Form **WFXX-ACH**  
Auditor's Warrants

# Goodhue County

## WARRANT REGISTER Auditor Warrants

Approved 09/29/2020  
Pay Date 09/29/2020



67650	United Way Goodhue-Wabasha-Pierce Co	75,000.00	CARES Act Distribution #3	01-002-000-0000-6898	N
	<b>Warrant # 31787 Total...</b>	<b>75,000.00</b>			
	<b>Warrant Form WFXX-ACH Total...</b>	<b>75,000.00</b>	<b>1 Transactions</b>		
	<b>Final Total...</b>	<b>75,000.00</b>	<b>1 Transactions</b>		



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09/29/2020

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Warrant Form **WFXX-ACH**  
Auditor's Warrants

# Goodhue County

## WARRANT REGISTER Auditor Warrants

Approved 09/29/2020  
Pay Date 09/29/2020



<u>WARRANT RUN</u> <u>INFORMATION</u>	<u>WARRANT</u> <u>FORM</u>	<u>STARTING</u> <u>WARRANT NO.</u>	<u>ENDING</u> <u>WARRANT NO.</u>	<u>DATE OF</u> <u>PAYMENT</u>	<u>DATE OF</u> <u>APPROVAL</u>	<u>PPD</u> <u>COUNT</u>	<u>AMOUNT</u>	<u>CTX</u> <u>COUNT</u>	<u>AMOUNT</u>
1	WFXX-ACH	31787	31787	09/29/2020	09/29/2020	0		1	75,000.00
	TOTAL						75,000.00		

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Warrant Form **WFXX-ACH**  
Auditor's Warrants

# Goodhue County

## WARRANT REGISTER Auditor Warrants

Approved 09/29/2020  
Pay Date 09/29/2020



### RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>	<u>ACH AMOUNT</u>	<u>NON-ACH AMOUNT</u>
1	75,000.00	County General Revenue	75,000.00	-
	75,000.00	TOTAL	75,000.00	-
			TOTAL ACH	TOTAL NON-ACH

# Goodhue County

## WARRANT REGISTER



Manual Warrants

<u>Warr #</u>	<u>Vendor #</u>	<u>Vendor Name</u>	<u>Amount</u>	<u>Description</u>	<u>Account Number</u>	<u>Invoice #</u>	<u>PO #</u>
				<u>OBO#</u>	<u>On-Behalf-of-Name</u>	<u>From Date</u>	<u>To Date</u>
12002	11506	Alerus Financial					
			1,164.50	FSA/HRA/HSA Fees 9/2020	01-061-000-0000-6283		0
			138.45	FSA/HRA/HSA Fees 9/2020	11-420-600-0010-6283		0
			53.25	FSA/HRA/HSA Fees 9/2020	11-420-640-0010-6283		0
			191.70	FSA/HRA/HSA Fees 9/2020	11-430-700-0010-6283		0
			53.25	FSA/HRA/HSA Fees 9/2020	11-479-478-0000-6283		0
			95.85	FSA/HRA/HSA Fees 9/2020	11-479-479-0000-6283		0
<b>Warrant #</b>	<b>12002</b>	<b>Total</b>	<b>1,697.00</b>	<b>Date 9/28/2020</b>			
	<b>Final Total...</b>		<b>1,697.00</b>	<b>6</b>	<b>Transactions</b>		

# Goodhue County



Warr # Vendor #

RECAP BY FUND

<u>FUND</u>	<u>AMOUNT</u>	<u>NAME</u>
1	1,164.50	County General Revenue
11	532.50	Health & Human Service Fund
	1,697.00	TOTAL