



GOODHUE COUNTY MINNESOTA

TO EFFECTIVELY PROMOTE THE SAFETY, HEALTH, AND WELL-BEING OF OUR RESIDENTS

GOODHUE COUNTY HEALTH & HUMAN SERVICES (GCHHS) AGENDA

COUNTY BOARD ROOM
RED WING, MN
OCTOBER 18, 2022
10:30 A.M.

VIRTUAL OPTION MEETING NOTICE

The Goodhue County Health and Human Services Board will be conducting a board meeting pursuant to Minn. Stat. 13D.02 on October 18, 2022 at 10:30 a.m. in the County Board Room. The public may attend in person or monitor the meeting from a remote site by logging into <https://meet.goto.com/119487253> or calling 1 866 899 4679 OR 1 571 317 3116 any time during the meeting. Access Code: 119-487-253

1. CALL TO ORDER
2. REVIEW AND APPROVE BOARD MEETING AGENDA:
3. REVIEW AND APPROVE PREVIOUS MEETING MINUTES:

Documents:

[SEPTEMBER 2022 HHS BOARD MINUTES.PDF](#)

4. REVIEW AND APPROVE THE FOLLOWING ITEMS ON THE CONSENT AGENDA:

- a. Child Care Licensure Approvals

Documents:

[CHILD CARE APPROVALS.PDF](#)

5. ACTION ITEMS:

- a. Accounts Payable

Documents:

[ACCOUNTS PAYABLE.PDF](#)

6. INFORMATIONAL ITEMS:

- a. 3rd Quarter 2022 Fiscal Report
Kayla Matter

Documents:

[HHS 3RD QTR 2022 FISCAL REPORT.PDF](#)

7. FYI-MONTHLY REPORTS:

a. Child Protection Report

Documents:

[CHILD PROTECTION REPORT.PDF](#)

b. HHS Staffing Report

Documents:

[HHS STAFFING REPORT.PDF](#)

c. Get A Flu Shot

Documents:

[GET A FLU SHOT.PDF](#)

8. ANNOUNCEMENTS/COMMENTS:

9. ADJOURN

a. COW Meeting About The Merit System- November 15, 2022 At 10:00 Am

b. Next Meeting Will Be November 15, 2022 At 11:00 Am

PROMOTE, STRENGTHEN, AND PROTECT THE HEALTH OF INDIVIDUALS,
FAMILIES, AND COMMUNITIES

**GOODHUE COUNTY
HEALTH & HUMAN SERVICES BOARD MEETING
MINUTES OF SEPTEMBER 20, 2022**

The Goodhue County Health and Human Services Board convened their regularly scheduled meeting at 10:50 A.M., Tuesday, September 20, 2022, in the Goodhue County Board Room and online via GoToMeeting.

Brad Anderson, Linda Flanders, Todd Greseth, Susan Johnson, Susan Betcher and Jason Majerus

STAFF AND OTHERS PRESENT:

Nina Arneson, Kris Johnson, Mike Zorn, Lisa Woodford, Jessica Seide, Kathy Rolfer, Kayla Matter, and Maggie Cichosz.

AGENDA:

On a motion by B. Anderson and seconded by L. Flanders, the Board approved the September 20, 2022 Agenda.

MEETING MINUTES:

On a motion by S. Johnson and seconded by J. Majerus, the Board approved the Minutes of the H&HS Board Meeting on August 16, 2022.

CONSENT AGENDA:

On a motion by S. Betcher and seconded by J. Majerus, the Board approved all items on the consent agenda.

ACTION ITEMS:

On a motion by T. Greseth and seconded by J. Majerus, the Board approved payment of all accounts as presented.

On a motion by B. Anderson and seconded by S. Johnson, the Board approved the Personnel request to replace Office Support Specialist to Case Aide.

On a motion by B. Anderson and seconded by S. Betcher, the Board approved the Personnel request to hire two provisional Eligibility Workers, with J. Majerus dissenting.

Goodhue County Health & Human Services Board
Meeting Minutes of September 20, 2022

INFORMATIONAL ITEMS:

Community Partner Assessment Overview by Maggie Cichosz
Mural Honoring Dakota People presented by Kris Johnson and Maggie Cichosz
HHS Employee Engagement Survey presented by Kris Johnson

FYI & REPORTS:

Child Protection Report
HHS Staffing Report
WIC Breastfeeding Award of Excellence- 2022 Gold Award
FFY23 WIC Peer Program Award Letter

ANNOUNCEMENTS/COMMENTS:

ADJOURN:

On a motion by L. Flanders and seconded by J. Majerus, the Board approved adjournment of this session of the Health & Human Services Board Meeting at or around 12:04 pm.

**GOODHUE COUNTY
HEALTH & HUMAN SERVICES (HHS)**



REQUEST FOR BOARD ACTION

Requested Board Date:	October 18, 2022	Staff Lead:	Katie Bystrom
Consent Agenda:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Attachments:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Action Requested:	Approve Child Care Licensure Actions		

BACKGROUND:

Child Care Relicensures:

- Sara Kukowski Pine Island
- Nancy Fox Cannon Falls
- Samantha McChristian Red Wing
- Samantha Lexvold & Sharon Taylor-dba-Little FootPrints Daycare Red Wing

Child Care Licensures:

Number of Licensed Family Child Care Homes: 68

RECOMMENDATION: Goodhue County HHS Department recommends approval of the above.

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**GOODHUE COUNTY
HEALTH & HUMAN SERVICES (GCHHS)**



REQUEST FOR BOARD ACTION

Requested Board Date:	October 18, 2022	Staff Lead:	Kayla Matter
Consent Agenda:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Attachments:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Action Requested:	Approve September 2022 HHS Warrant Registers		

BACKGROUND:

This is a summary of Goodhue County Health and Human Services Warrant Registers for: September 2022.

	Date of Warrant		Check No. Series		Total Batch
IFS	September 2, 2022	ACH	37473	37485	\$ 13,140.23
IFS	September 2, 2022		463789	463818	\$ 14,609.74
IFS	September 9, 2022	ACH	37528	37539	\$ 45,434.53
IFS	September 9, 2022		463885	463923	\$ 45,968.85
IFS	September 13, 2022		463924	463924	\$ 1,055.00
IFS	September 16, 2022	ACH	37540	37559	\$ 33,978.09
IFS	September 16, 2022		464000	464041	\$ 15,834.55
IFS	September 23, 2022	ACH	37579	37603	\$ 22,363.30
IFS	September 23, 2022		458495	458530	\$ 25,989.68
IFS	September 30, 2022	ACH	37699	37731	\$ 87,160.30
IFS	September 30, 2022		464124	464172	\$ 59,583.12
SSIS	September 30, 2021	ACH	37634	37656	\$ 65,038.70
SSIS	September 30, 2021		464076	464119	\$ 168,536.61
IFS	September 30, 2021	ACH	37657	37698	\$ 81,905.36
IFS	September 30, 2021		464120	464123	\$ 5,356.80
Total					\$685,954.86

RECOMMENDATION: Goodhue County HHS Recommends Approval as Presented.

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Goodhue County
Health and Human Services

426 West Avenue
Red Wing, MN 55066
(651) 385-3200 • Fax (651) 267-4882

DATE: October 18, 2022

TO: Goodhue County Health and Human Services (HHS) Board

FROM: Kayla Matter, Accounting Supervisor
Mike Zorn, Deputy Director

RE: Third Quarter 2022 Fiscal Report

In the third quarter of CY 2022, Goodhue County Health & Human Services Agency had the following budget financial summary.

- We expended 72% (\$13,605,862) of our budget (\$18,833,946) 75% of the way through the year. Last year at this time, we expended 73%.
- We have collected 76% (\$14,271,158) of our anticipated revenue (\$18,833,946), 75% of the way through the year. Last year at this time, we collected 75%.

Children in Out of Home Placement:

We have expended 66% (\$1,185,141) of our budget (\$1,792,000), 75% of the way through the year.

County Burials:

We have expended 165% (\$46,122) of our budget (\$28,000), 75% of the way through the year. This is a total of 21 county burials for the year. Last year at this time, we only had 8. We are still unsure as to why we have had such a large jump this year.

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State Hospital Costs:

We have expended 63% (\$124,521) of our budget (\$200,000) 75% of the way through the year. Last year at this time, we expended \$148,268. This number varies by how many or how long someone is admitted.

Salaries, Benefits, Overhead and Capital Equipment:

On agency salaries, benefits, overhead and capital equipment line items, we have expended 73% (\$8,998,330) of our budget (\$12,297,607) 75% of the way through the year.

Staffing Revenues Additional Staff:

For the third quarter report, total staffing revenue is 94.18% at \$4,360,089. Our budget is \$4,629,350 for these revenue categories.

COVID-19 Pandemic:

HHS will continue to have some additional personnel expenses associated with the pandemic as staff are still doing COVID-19 response and recovery. This includes a monthly clinic with the jail, and weekly/monthly meetings for various units reviewing program/policy changes.

We have one active grant left that goes through the grant period ending December 31, 2023. We utilize these funds when we can, but the need is much less than last year.



Goodhue County



REVENUES & EXPENDITURES BUDGET REPORT

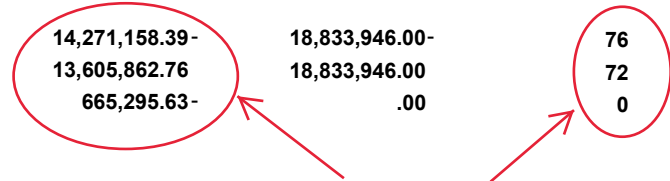
Report Basis: Cash

From: 01/2022 Thru: 09/2022

Percent of Year: 75%

11 Fund
Health & Human Service Fund
479 Dept
PHS Administration

<u>Account Number</u>	<u>Description</u>	<u>Status</u>	<u>09/2022</u> <u>Amount</u>	<u>Selected</u> <u>Months</u>	<u>2022</u> <u>Budget</u>	<u>% Of</u> <u>Budget</u>
479 Dept	TOTALS PHS Administration	Revenue	25,969.60-	26,159.83-	29,032.00-	90
		Expend.	63,317.04	419,042.20	494,339.00	85
		Net	37,347.44	392,882.37	465,307.00	84
11 Fund	TOTALS Health & Human Service Fund	Revenue	625,408.29-	14,271,158.39-	18,833,946.00-	76
		Expend.	1,815,721.64	13,605,862.76	18,833,946.00	72
		Net	1,190,313.35	665,295.63-	.00	0
FINAL TOTALS:	628 Accounts	Revenue	625,408.29-	14,271,158.39-	18,833,946.00-	76
		Expend.	1,815,721.64	13,605,862.76	18,833,946.00	72
		Net	1,190,313.35	665,295.63-	.00	0



Goodhue County HHS Out of Home Placement

ACCOUNT #	DESCRIPTION	ACTUAL	ACTUAL	BUDGET	% OF	% OF
		2021	THRU 9/22	2022	BUDGET	YEAR
11-430-710-3410-6020	ELECTRIC HOME MONITORING	\$489.00	\$1,356.00	\$7,000.00	19%	75%
11-430-710-3710-6020	CHILD SHELTER -SS	\$2,925.00	\$17,875.00	\$18,000.00	99%	75%
11-430-710-3711-6020	FOSTER CARE CHILD SHELTER - CS		\$138.48			75%
11-430-710-3750-6025	NORTHSTAR KINSHIP ASSISTANCE		\$0.00			75%
11-430-710-3780-6025	NORTHSTAR ADOPTION ASSISTANCE		\$0.00			75%
11-430-710-3800-6057	RULE 4 TRMT FOSTER CARE - SS	\$103,668.18	\$174,200.77	\$70,000.00	249%	75%
11-430-710-3810-6057	REGULAR FOSTER CARE - SS	\$508,636.82	\$335,265.61	\$500,000.00	67%	75%
11-430-710-3810-6058	REGULAR FOSTER CARE - SS-CS- EXPENSES	\$39,563.56	\$42,379.46	\$37,000.00	115%	75%
11-430-710-3814-6056	EMERGENCY FOSTER CARE PROVIDER	\$7,942.00	\$5,063.00	\$8,000.00	63%	75%
11-430-710-3814-6057	EMERGENCY FOSTER CARE	\$13,712.72	\$10,443.01	\$5,000.00	209%	75%
11-430-710-3820-6020	RELATIVE CUSTODY ASSISTANCE		\$0.00			75%
11-430-710-3830-6020	FOSTER CARE - RULE 8 SS	\$102,064.22	\$27,413.92	\$140,000.00	20%	75%
11-430-710-3831-6020	FOSTER CARE - RULE 8 CS	\$3,491.10	\$0.00	\$70,000.00	0%	75%
11-430-710-3850-6020	DEPT OF CORR GROUP FACILITY - SS	\$229,719.38	\$239,447.21	\$275,000.00	87%	75%
11-430-710-3852-6020	DEPT OF CORR GROUP FACILITY - CS	\$166,684.72	\$37,501.62	\$200,000.00	19%	75%
11-430-710-3880-6020	EXTENDED FOSTER CARE - IND LIVING 18-20	\$159,822.19	\$105,362.63	\$113,500.00	93%	75%
11-430-710-3890-6020	SHORT TERM FOSTER CARE/RESPITE CARE	\$2,123.45	\$1,730.12	\$2,500.00	69%	75%
11-430-740-3830-6020	RULE 5 SS	\$670,648.75	\$176,775.73	\$340,000.00	52%	75%
11-430-740-3831-6020	RULE 5 CS	\$22,236.70	\$10,188.83	\$6,000.00	170%	75%
	TOTAL OUT OF HOME PLACEMENT	\$2,033,727.79	\$1,185,141.39	\$1,792,000.00	66.1%	75%
	Over/(Under) Budget for percent of year	\$1,795,000.00	-\$158,858.61	\$1,344,000.00	75%	75%
	Percent Over/(Under) Budget	-\$238,727.79			-8.86%	

December	
November	
October	
September	-8.86%
August	-0.05%
July	-7.73%
June	-6.75%
May	-5.19%
April	-4.21%
March	-4.01%
February	-2.75%
January	-0.95%
Over/Under Budget 2021	13.49%

Goodhue County



STATEMENT OF REVENUES AND EXPENDITURES

As Of 09/2022

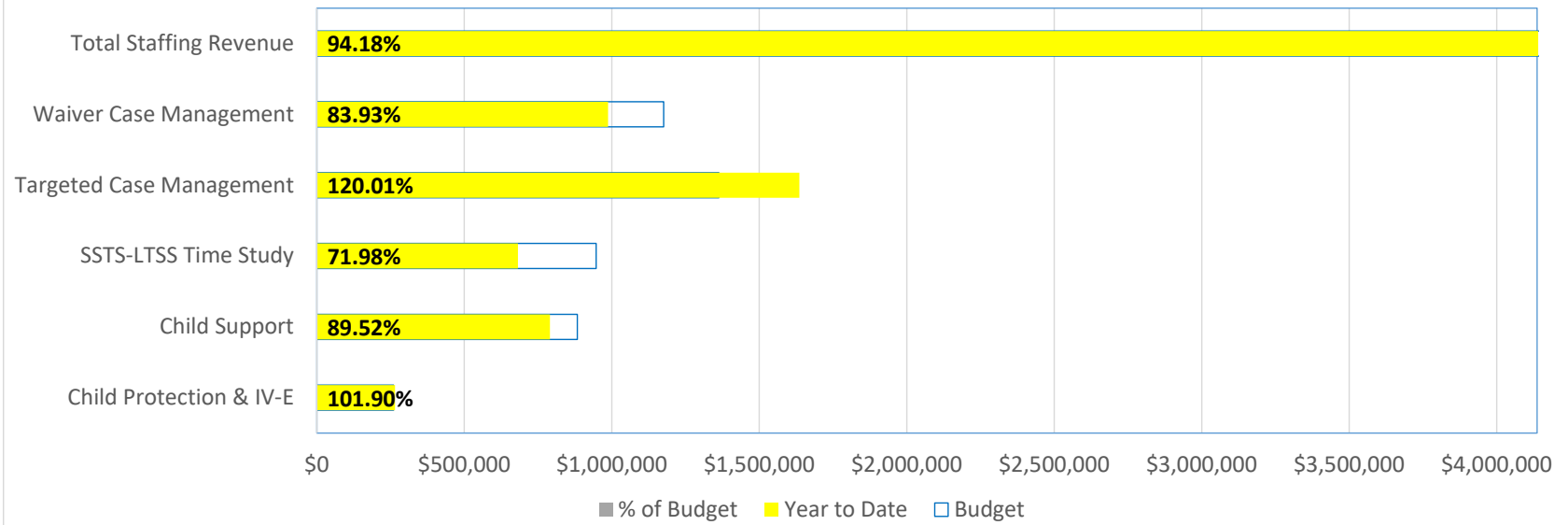
Report Basis: Cash

DESCRIPTION	CURRENT MONTH	YEAR TO-DATE	2022 Budget	% OF BUDG	% OF YEAR
PROGRAM 600 INCOME MAINTENANCE					
SALARIES					
SALARIES & BENEFITS	309,863.81	2,192,813.73	2,918,358.00	75	75
TOTAL SALARIES	309,863.81	2,192,813.73	2,918,358.00	75	75
OVERHEAD					
AGENCY OVERHEAD	41,971.40	305,068.19	430,336.00	71	75
TOTAL OVERHEAD	41,971.40	305,068.19	430,336.00	71	75
CAPITAL EQUIPMENT					
CAPITAL EQUIPMENT OVER \$5,000	0.00	0.00	11,815.00	0	75
TOTAL CAPITAL EQUIPMENT	0.00	0.00	11,815.00	0	75
PROGRAM 640 CHILD SUPPORT AND COLLECTIONS					
SALARIES					
SALARIES & BENEFITS	64,447.20	536,528.56	740,821.00	72	75
TOTAL SALARIES	64,447.20	536,528.56	740,821.00	72	75
OVERHEAD					
AGENCY OVERHEAD	18,303.03	140,327.15	227,093.00	62	75
TOTAL OVERHEAD	18,303.03	140,327.15	227,093.00	62	75
CAPITAL EQUIPMENT					
CAPITAL EQUIPMENT OVER \$5,000	0.00	0.00	0.00	0	75
TOTAL CAPITAL EQUIPMENT	0.00	0.00	0.00	0	75
PROGRAM 700 SOCIAL SERVICES PROGRAM					
SALARIES					
SALARIES & BENEFITS	397,586.90	2,735,962.66	3,783,531.00	72	75
TOTAL SALARIES	397,586.90	2,735,962.66	3,783,531.00	72	75
OVERHEAD					
AGENCY OVERHEAD	119,259.86	307,509.45	466,083.00	66	75
TOTAL OVERHEAD	119,259.86	307,509.45	466,083.00	66	75
CAPITAL EQUIPMENT					
CAPITAL EQUIPMENT OVER \$5,000	0.00	0.00	11,351.00	0	75
TOTAL CAPITAL EQUIPMENT	0.00	0.00	11,351.00	0	75
PUBLIC HEALTH					
SALARIES					
SALARIES & BENEFITS	373,303.32	2,541,455.03	3,384,550.00	75	75
TOTAL SALARIES	373,303.32	2,541,455.03	3,384,550.00	75	75
OVERHEAD					
AGENCY OVERHEAD	46,214.30	238,665.37	323,669.00	74	75
TOTAL OVERHEAD	46,214.30	238,665.37	323,669.00	74	75
CAPITAL EQUIPMENT					
CAPITAL EQUIPMENT OVER \$5,000	0.00	0.00	0.00	0	75
TOTAL CAPITAL EQUIPMENT	0.00	0.00	0.00	0	75
FUND 11 HEALTH & HUMAN SERVICE FUND					
SALARIES					
SALARIES & BENEFITS	1,145,201.23	8,006,759.98	10,827,260.00	74	75
TOTAL SALARIES	1,145,201.23	8,006,759.98	10,827,260.00	74	75
OVERHEAD					
AGENCY OVERHEAD	225,748.59	991,570.16	1,447,181.00	69	75
TOTAL OVERHEAD	225,748.59	991,570.16	1,447,181.00	69	75
CAPITAL EQUIPMENT					
CAPITAL EQUIPMENT OVER \$5,000	0.00	0.00	23,166.00	0	75
TOTAL CAPITAL EQUIPMENT	0.00	0.00	23,166.00	0	75
FINAL TOTALS					
DESCRIPTION	CURRENT MONTH	YEAR TO-DATE	2022 Budget	% OF BUDG	% OF YEAR
FINAL TOTALS	1,370,949.82	8,998,330.14	12,297,607.00	73	75

STATEMENT OF REVENUES AND EXPENDITURES

DESCRIPTION	CURRENT MONTH	YEAR TO-DATE	2022 Budget	% OF BUDG	% OF YEAR
HHS Staffing Revenues					
11-420-640-0000-5289 CS ST MA Incentive	2,399.03-	22,373.66-	20,000.00-	112	75
11-420-640-0000-5290 CS ST Incentives	0.00	11,125.61-	20,000.00-	56	75
11-420-640-0000-5355 CS Fed Admin	42,500.00-	666,831.00-	725,000.00-	92	75
11-420-640-0000-5356 CS Fed Incentive	0.00	74,582.00-	100,000.00-	75	75
11-420-640-0000-5379 CS Fed MA Incentive	1,662.53-	15,504.98-	18,000.00-	86	75
11-430-700-0000-5292 State LTSS	0.00	223,425.00-	307,125.00-	73	75
11-430-700-0000-5383 Fed LTSS	0.00	272,802.00-	375,000.00-	73	75
11-430-700-3810-5380 Fed MA SSTS	0.00	104,764.00-	135,000.00-	78	75
11-430-710-0000-5289 Child Protection	19,962.00-	178,225.00-	178,225.00-	100	75
11-430-710-3810-5366 FC IV-E	0.00	79,796.00-	80,000.00-	100	75
11-430-710-3810-5367 IV-E SSTS	0.00	48,867.00-	70,000.00-	70	75
11-430-710-3930-5381 CW-TCM	0.00	424,488.01-	500,000.00-	85	75
11-430-730-3050-5380 Rule 25 SSTS	0.00	31,858.00-	60,000.00-	53	75
11-430-740-3830-5366 IV-E Rule 5	0.00	7,159.00-	2,000.00-	358	75
11-430-740-3910-5240 St Adult MH-TCM	284.50-	5,454.33-	3,000.00-	182	75
11-430-740-3910-5381 MA Adult MH-TCM	15,430.99-	200,288.30-	175,000.00-	114	75
11-430-740-3910-5401 SCHA Adult MH-TCM	39,847.20-	887,300.97-	550,000.00-	161	75
11-430-740-3930-5401 SCHA Pathways	4,458.32-	51,949.12-	70,000.00-	74	75
11-430-760-3930-5381 Adult VA/DD-TCM	3,392.78-	66,276.30-	65,000.00-	102	75
11-463-463-0000-5290 St AC Waiver	2,222.50-	10,251.87-	11,000.00-	93	75
11-463-463-0000-5292 St MA CM Waivers	31,974.01-	257,337.45-	275,000.00-	94	75
11-463-463-0000-5382 Fed MA CM Waivers	31,973.99-	257,121.66-	275,000.00-	94	75
11-463-463-0000-5402 SCHA Waivers	49,124.46-	238,107.17-	385,000.00-	62	75
11-463-463-0000-5429 SCHA Care Coord	14,520.88-	126,160.00-	135,000.00-	93	75
11-463-463-0000-5859 SCHA/CCC	0.00	98,040.91-	95,000.00-	103	75
TOTAL HHS Staffing Revenues	259,753.19-	4,360,089.34-	4,629,350.00-	94	75

HHS Staffing Revenue Q3/2022
75% of Year



**GOODHUE COUNTY
HEALTH & HUMAN SERVICES (GCHHS)**



**Monthly Update
Child Protection Assessments/Investigations**

Month	2020	2021	2022
January	16	20	16
February	30	17	16
March	19	15	20
April	15	24	19
May	21	26	20
June	10	22	18
July	12	19	16
August	17	17	13
September	18	17	29
October	25	12	
November	21	33	
December	14	23	
Total	218	245	167

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Goodhue County
Health and Human Services

426 West Avenue
Red Wing, MN 55066
(651) 385-3200 • Fax (651) 267-4882

TO: Goodhue County Health and Human Services Board
FROM: Nina Arneson, GCHHS Director
DATE: October 18, 2022
RE: 2022 October Staffing Report

Effective Date	Status	Name	Position	Notes
10/3/2022	New Hire	Rebecca Swenning	Support Enforcement Aide	Replacing Jake Pfeifer
10/10/2022	Promotion	Amanda Pierzyna	Financial Assistance Supervisor I	Replacing Sheila Gadiant
10/11/2022	New Hire	Sarah Dawson	Public Health Educator	Replacing Megan Roschen

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Get a Flu Shot

There's still time to get a flu vaccine if you haven't yet this season.

Did you know that 1 in 5 Americans get the flu each year?

Don't let the flu stop you!

Stop by one of our clinics to get your flu shot.

Goodhue Community Flu Clinic

October 17th - 3:30- 6 pm

Goodhue Public Schools (510 Third Ave)

Register Here: <https://www.signupgenius.com/go/GoodhueSchoolsCommunity>

Red Wing Community Flu Clinic

October 24th - 3 -6:30 pm

Goodhue County Government Center (509 W. 5th St)

Register Here: <https://www.signupgenius.com/go/GoodhueCtyCommunity>

Kenyon & Wanamingo Community Flu Clinic

November 10 - 3 - 5 pm

Kenyon- Wanamingo High School (400 6th St)

Register Here: <https://www.signupgenius.com/go/KWSchoolsCommunity>

Zumbrota & Mazeppa Community Flu Clinic

November 10 - 3:30 - 6 pm

Zumbrota-Mazeppa High School (705 Mill Street)

Register Here: <https://www.signupgenius.com/go/KWSchoolsCommunity>