

BOARD OF COMMISSIONERS' PROCEEDINGS, GOODHUE COUNTY, MN
JUNE 20, 2023

The Goodhue County Board of Commissioners met on Tuesday, June 20, 2023, at 9:00 a.m. in the County Board Room, Government Center, Red Wing, with Commissioner Majerus, Flanders, Betcher, and Greseth all present. C/Anderson appeared via teams from Ireland. All votes would be done by roll call.

C/Flanders asked for disclosures of interest. There were none.

- ¹ Moved by C/Greseth, seconded by C/Betcher, and carried to approve the June 6, 2023 County Board meeting minutes.
- ² Moved by C/Majerus, seconded by C/Greseth, and carried to approve the June 20, 2023 County Board Agenda.
- ³ Moved by C/Greseth, seconded by C/Anderson, and carried to approve the following items on the consent agenda:

1. Approve the annual CVSO Operational Grant.
2. Approve LELS 78 Letter of Understanding - change vacation request language.
3. Approve Final CVT Bridges Contract
4. Approve Out of State Travel - L. Flanders
5. Approve Performance Measures

HUMAN RESOURCE DIRECTOR'S REPORT

Personnel Committee Report. The Personnel Committee met on Tuesday, June 20, prior to the board meeting with the following items on the agenda:

Additional Public Safety Telecommunicators Request. The Personnel Committee recommended approval to hire two additional public safety telecommunicators. One option for funding the positions could be the new public safety aid Goodhue County will be receiving from the State of Minnesota. It is a one-time aid.

C/Majerus suggested looking at a regional dispatch for efficiencies. C/Anderson agreed with back filling one position due to a resignation, however, was also in favor of looking at a regional approach to the dispatch system.

C/Betcher commented that she was not opposed, however, suggested looking at adding the employees through the budgeting process.

- ⁴ Moved by C/Greseth, seconded by C/Flanders, and motion failed (2-3-0) with C/Anderson, C/Betcher, C/Majerus dissenting to approve to hire two additional Public Safety Telecommunicators to begin in January.

The board gave consensus to the Sheriff to work through the additional two positions during the budget process.

Land Use Management Staff Replacement. The Personnel Committee recommended hiring a well and septic inspector instead of replacing the administrative assistant.

C/Majerus commented that he would like to see the duties moved to the private sector eventually.

- ⁵ Moved by C/Betcher, seconded by C/Anderson, and carried to approve to hire a well and septic inspector position instead of replacing the vacant administrative assistant position.

County Pay Study. Dr. Tessia Melvin summarized the direction and conclusion the board has discussed at numerous Committee of the Whole meetings regarding the county employee pay study. The proposed pay grid would bring all employees, including Health and Human Services employees and employees in grades 87-91 on to one pay grid. The implementation date would be July 8, 2023.

C/Betcher noted the cost of moving staff to the new pay study would be approximately a 5.58% increase in the levy, however, she felt it was the intent of the board to use some of the additional funds received from the state and other places to offset.

- ⁶ Moved by C/Anderson, seconded by C/Betcher, and carried (3-2-0) with C/Greseth and C/Majerus dissenting to approve to implement the new pay study moving all staff to one pay scale effective July 8, 2023.

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FACILITIES MAINTENANCE DIRECTOR'S REPORT

Government Center Roof Top Units. At the March 6, 2023 Board meeting, the County Board approved to proceed with seeking bids for the Government Center Roof Top Units Replacement & Make Up Air Modifications. ARPA funds of \$292,415 were designated and approved as the funding source. Six bids were received on June 14, 2022 with the lowest bid being from Kraft Mechanical for \$350,200. KFI Engineers and staff have reviewed the proposal and confirmed their bid is valid and meets the scope of work. Staff recommended the County Board approve the contract with Kraft Mechanical for \$350,200 with the use of \$95,785 from the Building Contingencies Assigned Fund Balance.

⁷ Moved by C/Anderson, seconded by C/Majerus, and carried to approve the contract with Kraft Mechanical for \$350,200 with the use of \$95,785 from the Building Contingencies Assigned Fund Balance for the Government Center Roof Top Units Replacement & Make Up Air Modifications provided the building contingency fund be reviewed at the end of the year to see if funds are available to replenish.

COUNTY SURVEYOR'S REPORT

Private Dock Leases. The Board directed staff to work towards a dock agreement for three landowners along the Byllesby Park trail at the April 18, 2023 County Board meeting. It was later determined that an easement was not an option, but the County could enter into a license agreement.

Staff recommended the County Board approve the Private Dock Licenses, and direct staff to prepare the documents for signatures and establish a yearly Private Dock License fee of \$300/year, for a five-year term, to include not more than two full-size boat lifts.

⁸ Moved by C/Betcher, seconded by C/Majerus, and carried to approve the Private Dock Licenses for landowners along Byllesby Park Trail, and direct staff to prepare the documents for signatures and establish a five-year term to include one dock with not more than two full-size boat lifts, one of the lifts could hold two jet skis, with a yearly license fee of \$300/year.

LAND USE MANAGEMENT DIRECTOR'S REPORT

"Kolshorn Ridge Second" Preliminary and Final Plat Review. The request submitted by Ryan and Christyn Tipcke (Owners) for Preliminary and Final Plat review of the proposed Kolshorn Ridge Second Plat comprising approximately 21.36 acres. Parcels 34.125.0010, 34.125.0020, 34.019.2802, 34.125.0011 and 34.030.0300. TBD Kolshorn Road Red Wing, MN 55066. Lot 1 Block 1 and Outlot A of the Kolshorn Ridge Addition, Part of the S ½ of the SE ¼ Section 19 TWP 112 Range 14 and Part of the N ½ of the NE ¼ of Section 30 TWP 112 Range 14 all in Hay Creek Township. A-2 Zoned District.

The Planning Commission recommended approval.

⁹ Moved by C/Anderson, seconded by C/Greseth, and carried to approve the Planning Advisory Commission recommendation and adopt the staff report into the record; accept the application, testimony, exhibits, and other evidence presented into the record; and APPROVE the request submitted by Ryan and Christyn Tipcke (Owners) for Preliminary and Final Plat review of the proposed Kolshorn Ridge Second Plat comprising approximately 21.36 acres. Parcels 34.125.0010, 34.125.0020, 34.019.2802, 34.125.0011 and 34.030.0300. TBD Kolshorn Road Red Wing, MN 55066. Lot 1 Block 1 and Outlot A of the Kolshorn Ridge Addition, Part of the S ½ of the SE ¼ Section 19 TWP 112 Range 14 and Part of the N ½ of the NE ¼ of Section 30 TWP 112 Range 14 all in Hay Creek Township. A-2 Zoned District.

"McNamara Hay Creek Farm" Preliminary and Final Plat Review. The request submitted by Richard McNamara (Owner) for Preliminary and Final Plat review of the proposed McNamara Hay Creek Farm Plat comprising approximately 96.24 acres. Parcels 34.019.0300 and 34.020.1600. Old Church Road Red Wing, MN 55066. The S ½ of the NE ¼ and part of the SE ¼ of the NW ¼ of Section 19 TWP 112 Range 14 and part of the SW ¼ of the NW ¼ of Section 20 TWP 112 Range 14 all in Hay Creek Township. A-2 Zoned District.

The Planning Commission recommended approval.

¹⁰ Moved by C/Anderson, seconded by C/Majerus, and carried to approve the Planning Advisory Commission recommendation and adopt the staff report into the record; accept the application, testimony, exhibits, and other

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evidence presented into the record; and APPROVE The request submitted by Richard McNamara (Owner) for Preliminary and Final Plat review of the proposed McNamara Hay Creek Farm Plat comprising approximately 96.24 acres. Parcels 34.019.0300 and 34.020.1600. Old Church Road Red Wing, MN 55066. The S ½ of the NE ¼ and part of the SE ¼ of the NW ¼ of Section 19 TWP 112 Range 14 and part of the SW ¼ of the NW ¼ of Section 20 TWP 112 Range 14 all in Hay Creek Township. A-2 Zoned District.

Goodhue County - SWCD Ditch Agreement. Staff worked with Soil and Water Conservation District to develop an Agreement for Drainage Inspection Services to outline our coordination for future tasks on Ditch 1. The SWCD Board has approved the agreement. Staff recommended the County Board approve the proposed service agreement with SWCD.

¹¹ Moved by C/Anderson, seconded by C/Flanders, and carried to approve the agreement with the Soil and Water Conservation District for Drainage Inspection Services.

PUBLIC WORKS DIRECTOR'S REPORT

Early 2024 Equipment Order. County staff has been contacting equipment suppliers to obtain cost estimates for budgeting for 2024. One item in the 2024 Capital Plan for the Recycling Center is a new forklift. The supplier that staff contacted notified them of a lead time of approximately 50 weeks. Staff recommended authorization to follow the same process as past years and place an order for a forklift (\$27,000) that is both budgeted for and should be delivered in 2024.

¹² Moved by C/Majerus, seconded by C/Flanders, and carried to approve authorization to place an order for a forklift (\$27,000) that is both budgeted for and should be delivered in 2024.

Set a Special County Board Meeting for a Public Hearing to Discuss Revocation of CSAH 14's Stub to TH 52. Staff recommended the County Board hold a hearing to discuss revoking the short section of CSAH 14 between the new relocated CSAH 14 and TH 52's Right of Way to Cannon Falls Township on 9 Aug 2023 at 7:30 pm in the Cannon Falls Township Hall.

¹³ Moved by C/Majerus, seconded by C/Betcher, and carried to approve to hold a hearing to discuss revoking the short section of CSAH 14 between the new relocated CSAH 14 and TH 52's Right of Way to Cannon Falls Township on 9 Aug 2023 at 7:30 pm in the Cannon Falls Township Hall.

Set Special County Board Meeting - Road Tour. Staff recommended the County Board set a Special County Board meeting to hold the Road Tour on Tuesday, 29 Aug 2023 starting at 8 am. at the Public Works Office.

¹⁴ Moved by C/Anderson, seconded by C/Greseth, and carried to approve to set a Special County Board meeting to hold the Road Tour on Tuesday, 29 Aug 2023 starting at 8 am. at the Public Works Office.

COUNTY ADMINISTRATOR'S REPORT

Government Center Phase 1 Implementation. At the May 16, 2023 Committee of the Whole, Von Peterson from TSP and Goodhue County staff reviewed the Government Center Master Plan and the details of each of the phases. During that Committee of the Whole, staff received consensus and direction to obtain cost estimates to implement phase one. Staff recommended approval to proceed with the implementation which moves that are outlined below in phase one with the cost of approximately \$195,000 - \$280,000 to be paid using building contingency dollars.

- Veterans Service Office and Extension moves to the lower level
- Facilities Maintenance and Information Technology moves to the first floor
- Land Use Management moves to 104 and reconfiguration takes place in 105/106

¹⁵ Moved by C/Betcher, seconded by C/Greseth, and carried (4-1-0) with C/Anderson dissenting to approve to proceed with the implementation of Phase 1 of the Government Center renovation project with the cost of approximately \$195,000 - \$280,000 to be paid using building contingency dollars.

COMMITTEE REPORTS:

C/Betcher	• Three Rivers update.
C/Greseth	•

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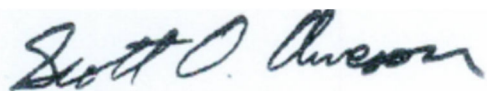
C/Anderson	
C/Majerus	•
C/Flanders	•
Administrator Arneson	•

Review and Approve the County Claims

- 16 Moved by C/Majerus, seconded by C/Greseth, and carried to approve to pay the County claims in the amount of 01-General Revenue \$260,916.67, 03-Public Works \$374,419.10, 11- Human Service Fund \$29,523.09, 12- GC Family Services Collaborative \$00, 15- County Ditch 1 \$00; 20- National Opioid Settlement Fund \$00, 25- EDA \$00, 34-Capital Equipment \$111,537.06, 35-Debt Services \$00, 61-Waste Management \$17,158.87, 72-Other Agency Funds \$00, 81-Settlement \$9,061,877.32 in the total amount of \$9,855,432.11.

Adjourn

- 17 Moved by C/Majerus, seconded by C/Flanders, and carried to approve to adjourn the June 20, 2023, County Board Meeting.



SCOTT O. ARNESON
COUNTY ADMINISTRATOR



LINDA FLANDERS, CHAIR
BOARD OF COUNTY COMMISSIONERS

MINUTE

1. Approved the June 6, 2023, board meeting minutes. (Motion carried 5-0)
2. Approved the county board agenda. (Motion carried 5-0)
3. Approved the consent agenda. (Motion carried 5-0)
4. Motion to hire two additional Public Safety Telecommunicators. (Motion failed 2-3-0)
5. Approved to hire a Septic/Well Inspector. (Motion carried 5-0)
6. Approved the county pay study. (Motion carried 3-2-0)
7. Approved the Government Center Roof Top Units repairs and funding option. (Motion carried 5-0)
8. Approved the Private Dock Lease Agreements on the Byllesby Trail Property. (Motion carried 5-0)
9. Approved the Preliminary and Final Plat for the "Kolshorn Ridge Second", Hay Creek Township. (Motion carried 5-0)
10. Approved the Preliminary and Final Plat for the "McNamara Hay Creek Farm", Hay Creek Township. (Motion carried 5-0)
11. Approved the Agreement with Soil and Water Conservation District for Ditch Inspections. (Motion carried 5-0)
12. Approved the early equipment order for Public Works. (Motion carried 5-0)
13. Approved to Set a Special County Board Hearing to Revoke CSAH 14 to Cannon Falls Twp. (Motion carried 5-0)
14. Approved to Set a Special County Board Meeting to conduct a county Road Tour. (Motion carried 5-0)
15. Approved to use building contingency funds for the Government Center Government Center Master Implementation Plan-Phase 1. (Motion carried 4-1-0)
16. Approved the county claims. (Motion carried 5-0)
17. Approved to adjourn the June 20, 2023 County Board Meeting. (Motion carried 5-0)