

**BOARD OF COMMISSIONERS' PROCEEDINGS, GOODHUE COUNTY, MN**  
**MAY 21, 2024**

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The Goodhue County Board of Commissioners met on Tuesday, May 21, 2024, at 9:00 a.m. in county board room, Red Wing, MN, with Commissioners Anderson, Flanders, Majerus, Betcher and Greseth all present.

C/Greseth asked for any disclosure of interest. There were none.

<sup>1</sup> Moved by C/Anderson, seconded by C/Majerus, and carried to approve the May 7, 2024, County Board meeting minutes as amended.

C/Betcher noted the seconder was missing from motion 4.

<sup>2</sup> Moved by C/Betcher, seconded by C/Flanders, and carried to approve the May 21, 2024, County Board Agenda.

<sup>3</sup> Moved by C/Anderson, seconded by C/Majerus, and carried to approve the following items on the consent agenda:

1. Approve the online auction sale through Propertyroom.com.
2. Approve the Cannon Valley Trail Supplemental Funding- Mile 14 and 16 Slope Failure Repair Project.
3. Approve On-line Auction sale of obsolete items.
4. Approve the resolution of support for US 52 Planning and Environmental Linages Study Recommendations.
5. Approve the modification to the April 16, 2024, County Board Meeting Minutes.
6. Approve the MOU for use of space at the Kenyon Fire Department.

### **COUNTY SURVEYOR'S REPORT**

**Oath of Office.** Staff recommended the County Board chair administer the oath of office of County Surveyor and the oath of office of County Recorder to Jeffrey Ekblad, on an interim basis, effective June 1, 2024, and continuing until the subsequent hiring process is completed.

**Recorder Software.** Staff recommends using the Recorder Technology and Compliance Funds to migrate to RecordEase for recording software.

<sup>4</sup> Moved by C/Anderson, seconded by C/Flanders, and carried to approve to use Recorder Technology and Compliance Funds to migrate to RecordEase for recording software.

### **HUMAN RESOURCE MANAGER'S REPORT**

**Personnel Committee Report.** The personnel committee met on May 21, 2024, prior to the board meeting with the following items on the agenda:

*Tax and Elections Manager.* The personnel committee recommended approval to hire a Tax and Elections Manager at grade 113.

<sup>5</sup> Moved by C/Anderson, seconded by C/Greseth, and carried to approve to hire a Tax and Elections Manager position at grade 113.

*Land Use Management Reorganization.* Commissioner Anderson supported moving forward with option 5. Commissioner Greseth was hesitant to increase headcount and would like additional time to consider options.

Lisa Hanni addressed the board and recommended the board move forward with her recommendation to split the departments in to two and hire a department head for each.

Consensus of the board was to take additional time to do an internal study on the best way to move forward with the LUM succession planning.

*Corporal Promotion.* The personnel committee recommended to promote 2 Night Corporals to support Sergeants and create an additional development opportunity for staff and decrease senior officer expense.

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<sup>6</sup> Moved by C/Anderson, seconded by C/Betcher, and carried to approve to hire and promote 2 night corporal positions at grade 113.

*Job Evaluations.* The personnel committee recommended approval of the pay grade placements as presented in a report from Dr. Tessia Melvin of DDA. Given the broads consensus to study the LUM succession planning, Administrator Arneson recommended the board approve all of the proposed rankings other than those involved in that process.

<sup>7</sup> Moved by C/Anderson, seconded by C/Flanders, and carried to approve the DDA job ranking recommendations for the Parks & Trails Manager/ Special Project Coordinator; Property Tax & Elections Manager; School Resource Officer; Night Corporal; ADC Program Coordinator.

**FINANCE DIRECTOR'S REPORT**

**ARPA Program Update.** Finance Director, Lucas Dahling, updated the board on the ARPA program and budget. Staff recommended the Board approve the changes to the ARPA Budget as presented. Staff also recommended the Board direct staff to reach out to broadband providers for another round of funding.

<sup>8</sup> Moved by C/Anderson, seconded by C/Flanders, and carried to approve the updated ARPA budget as presented.

**COUNTY ADMINISTRATOR'S REPORT**

**Government Center Master Plan.** Stacy Lance updated the board on the proposed changes to the Administration, Human Resource, and conference room 308 in the Government Center. Staff recommended the use of ARPA fund balance to fund the recommended updates.

<sup>9</sup> Moved by C/Anderson, seconded by C/Flanders, and carried to approve the proposed updates to Administration, Human Resources, and conference room 308, with funding for the project coming from the ARPA fund balance.

**Southeastern MN Multi County Housing & Redevelopment Authority (SEMMCHRA).** Patrick Michener, Community Development Grant Writer with SEMMCHRA updated the board on the Housing Trust Fund. Staff recommended approval of the proposed awards from applications for requesting funds from the Goodhue County Affordable Housing Trust fund and statewide affordable housing aid funds.

<sup>10</sup> Moved by C/Anderson, seconded by C/Betcher, and carried to approve the applications for requesting funds from the Goodhue County Affordable Housing Trust fund and statewide affordable housing aid funds as presented.

**COMMITTEE REPORTS:**

C/Betcher	• LEC meeting. Railroad meeting.
C/Greseth	•
C/Anderson	•
C/Majerus	•
C/Flanders	• Housing Subcommittee update.
Administrator Arneson	•

**Review and Approve the County Claims**

<sup>11</sup> Moved by C/Anderson, seconded by C/Flanders, and carried to approve to pay the County claims in the amount of 01-General Revenue \$714,483.76, 03-Public Works \$165,158.67, 11- Human Service Fund \$169,394.43, 12- GC Family Services Collaborative \$00, 15- County Ditch 1 \$1,000.00, 20-National Opioid Settlement Fund \$00, 25- EDA \$00, 34-Capital Equipment \$147,394.13, 35-Debt Services \$00, 61-Waste Management \$18,672.29, 72-Other Agency Funds \$12,743.76, 81-Settlement \$841.38, in the total amount of \$1,229,688.42.

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**Adjourn**

- <sup>12</sup> Moved by C/Anderson, seconded by C/Majerus, and carried to approve to adjourn the May 21, 2024, County Board Meeting.



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SCOTT O. ARNESON  
COUNTY ADMINISTRATOR



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TODD GRESETH, CHAIR  
BOARD OF COUNTY COMMISSIONERS

MINUTE

1. Approved the May 7, 2024, board meeting minutes. (Motion carried 5-0)
2. Approved the county board agenda. (Motion carried 5-0)
3. Approved the consent agenda. (Motion carried 5-0)
4. Approved the use of recorder technology and compliance funds to migrate to RecordEase for recoding software. (Motion carried 5-0)
5. Approved to hire a Property Tax & Elections Manager position. (Motion carried 5-0)
6. Approved 2 Corporal Promotion positions. (Motion carried 5-0)
7. Approved the David Drown & Associates job ranking recommendations. (Motion carried 5-0)
8. Approved the updated ARPA budget as presented. (Motion carried 5-0)
9. Approved the renovations in the Government Center. (Motion carried 5-0)
10. Approved the Housing Trust Fund awards. (Motion carried 5-0)
11. Approved the county claims. (Motion carried 5-0)
12. Approved to adjourn the May 21, 2024, County Board Meeting. (Motion carried 5-0)