



Staff Present: Commissioner Brad Anderson, Commissioner Todd Greseth, Scott Arneson, Tom Day, Amanda Holst, Lance Koenig, Nina Arneson, Kayla Matter, Tim Redepenning and Lucas Dahling

Administrative Assistant- Central Service

Facilities Maintenance Director, Tim Redepenning, set forth a proposal to create a Administrative Assistant- Central Service position to act as a receptionist for the departments by greeting the public and directing them to the appropriate resources. The position will perform a variety of routine and complex clerical work as administrative support for facilities maintenance and County Administration. This position will take the place of the door greeter we currently fill through a temporary employment agency.

Commissioners Anderson & Greseth were in favor of the position

Public Health Nurse/Registered Nurse flexibility

HHS Director, Nina Arneson, set forth a proposal to allow flexibility when hiring Nurses. The position has historically been difficult to fill and due to the job market conditions, increased flexibility may help fill the position.

Commissioners Anderson & Greseth were in favor of allowing flexibility to hire a 1.0 FTE or a .8 and .2 FTE to backfill the open position.

General FTE Flexibility

HHS Director, Nina Arneson, set forth a proposal to allow flexibility in splitting FTEs as long as HHS can manage that it is within its budget and work needs of the agency.

Commissioners Anderson & Greseth were in favor of allowing flexibility in splitting FTEs as long as they stay within the budget.

Amanda Holst
8/2/2024