

# Death Certificate Request

Use this form to request a Minnesota death certificate. If we can't locate the record with the information you provide, we'll send you a Statement of No Record Found. NOTE: County offices generally provide the fastest vital records service. Certified records of deaths from 1997 to the present are available from any Minnesota county. Records prior to 1997 are only available from the county of death or the Office of Vital Records (Minnesota Department of Health).

### Information about the deceased person – used to find the death record

<b>Decedent</b>	First name (required)		Middle name (required)		Last name (required)		Name suffix	
	Date of death [MM/DD/YYYY] (required)		Date of birth [MM/DD/YYYY]		Or Age		City of death	
							County of death (required)	
	First parent's name			Second parent's name			Spouse on record (if any)	
	<b>State MN</b>							

### What kind of death certificate do you want?

- Certified death certificate *with* cause of death information
- Certified death certificate *without* cause of death information (only for records 1997 to today)
- Certified VA death certificate for Veterans Affairs-related purposes

### REQUIRED – Requester information

Requester name (please print)				Date of birth (MM/DD/YYYY)			
Street address						Daytime phone (10-digit)	
Apt/Unit #		City		State		Zip code	
Email							

### REQUIRED – Mark the boxes that describe your relationship to the deceased person:

1.  A child of the subject
2.  The parent of the subject
3.  The sibling of the subject
4.  The spouse on the record
5.  The grandparent of the subject
6.  The grandchild of the subject
7.  Subject's personal representative: the certified death certificate is required for the administration of the estate
8.  Successor of the subject; the certified death certificate is required for the administration of the estate
9.  Trustee of a trust; the certified death certificate is required for the proper administration of the trust
10.  Determination or protection of a personal or property right (*You must submit documentation showing this relationship*)
11.  Adoption agency – to complete post-adoption search (*Employee ID required*)
12.  Attorney – I am the subject's attorney or the attorney for a person listed in items 1-10 above. My **Minnesota** Attorney License Number is: **If you are a NON-Minnesota attorney, attach a copy of your attorney license**
13.  I am presenting a valid, certified copy of a U.S. court order (not a subpoena) that orders release of the death certificate to me
14.  Local/state/tribal/federal governmental agency (*Employee ID required*)
15.  I have a signed statement from a person listed above; it specifies the decedent's full name (first, middle, last) and date of death, the signer's relationship to the subject of the record, and authorizes me to obtain the certificate.
16.  I represent the Department of Veterans Affairs (Best practice: wait until family has verified death record).

### REQUIRED – Sign this form in front of a notary public if ordering by mail or fax

*I certify that the information provided on this application is accurate and complete to the best of my knowledge.*

Signature of requester named above		Date (if applying in person)	
<b>Notary</b>	Signed or attested before me on _____ day of _____, 20____		
	Printed name of notary public		
	Notary public signature		My commission expires
Notary stamp/seal			

DEATH CERTIFICATE REQUEST

<b>Requester Name:</b>			
<b>Fees and records request</b>			<b>Fee</b>
First death certificate			<b>\$13</b>
Additional death certificates		# of extra copies	<b>\$6 each</b>
Veterans Affairs (VA) death certificate (for VA purposes only)**		# of copies	<b>\$0</b>
<b>Processing</b>			<b>Fee</b>
Standard — request processed in the order received			<b>\$0</b>
<b>Shipping</b>			<b>Fee</b>
Regular first-class mail			<b>\$0</b>
<div style="border: 1px solid black; width: 20px; height: 10px; margin: 0 auto;"></div>			
<b>Total due</b>			<b>Fees are due with the application and are non-refundable.</b>
<b>Payment method</b>			
<input type="checkbox"/> <b>Check</b>	Check #	<b>Make check or money order payable to Goodhue County Recorder. DO NOT SEND CASH.</b> Checks returned for non-payment will result in a \$30 charge to you. You could also face civil penalties.	
<input type="checkbox"/> <b>Money order</b>	Money order#		
<b>Send your application and payment to:</b>			
<b>By Mail: Goodhue County Recorder</b> <b>509 West 5th Street</b> <b>Red Wing, MN 55066</b>			
If you have questions, please contact us at 651-385-3148			

*It's illegal to give false information to amend a vital record, and it may subject you to fines, jail time, or both.*

\*\* You may order a free VA death certificate if you are:

- The surviving spouse or next of kin of a veteran
- A service officer of any veterans organization chartered by the Congress of the United States
- A representative of the Department of Veterans Affairs